

RECORDING FEE EFFECTIVE JULY 1, 2011

Pursuant to Senate Bill 369, A County Clerk shall collect a recording fee of \$25.00 for each document filed or recorded by the County Clerk. If a document being filed or recorded contains more than ten entries to be indexed, the County Clerk shall charge an additional \$25 for each additional block of ten or fewer entries to the index from each document.

PLEASE CONTACT YOUR COUNTY CLERK TO VERIFY INDEXING PROCEDURES AND EXACT AMOUNTS.

**Grantor & Grantee = Every name indexed counts as one entry for indexing. For example:**

Ben White and Ellen White, husband and wife =2

Ellen White, Individually and Attorney in Fact for Ben White =2

Ellen White Attorney in Fact for Ben White = 1

Ellen White, aka Ellen Louise White = 1

Ellen White, aka Ellen Ferguson = 2

Ellen Ferguson-White = 1

Ellen White, Personal Representative of the Estate of Charles White = 1

**Legal Descriptions =Subdivided Lots = ALL LOTS WITHIN THE SAME BLOCK ARE 1 ENTRY**

Lots 1, 2, 3 Block 7 Aber Addition = 1 entry (all contained in 1 Block)

All of Block 7 Aber Addition = 1 entry

Lot 1 Block 7 and Lot 1 Block 8 Aber Addition = 2 entries (2 Blocks)

**LOTS AND TRACTS THAT ARE NOT INCLUSIVE OF A BLOCK ARE INDEXED AS 1 ENTRY**

Lots 7, 12, 15, 78 of Hills Village Subdivision = 1 entry

Tracts A, B and C of Acres North Subdivision = 1 entry

**Legal Descriptions = Non-Subdivided = ALL PARCELS WITHIN THE SAME SECTION ARE 1 ENTRY**

SE<sup>1</sup>/<sub>4</sub> of Section 6, Township 11 North, Range 30 East = 1 entry (all in 1 section)

S<sup>1</sup>/<sub>2</sub>NE<sup>1</sup>/<sub>4</sub>, NW<sup>1</sup>/<sub>4</sub>, SE<sup>1</sup>/<sub>4</sub>SW<sup>1</sup>/<sub>4</sub> Section 6 T11N, R30E = 1 entry (all in 1 section)

SE<sup>1</sup>/<sub>4</sub> Section 6, SW<sup>1</sup>/<sub>4</sub> Section 7, T11N, R30E = 2 entries (2 Sections)

SE<sup>1</sup>/<sub>4</sub> Section 6, SW<sup>1</sup>/<sub>4</sub>, NW<sup>1</sup>/<sub>4</sub>NE<sup>1</sup>/<sub>4</sub> Section 7, All Section 8 T11N, R30 E = 3 entries (3 Sections)

**THE SAME ABOVE DESCRIBED METHOD SHOULD APPLY TO ALL DOCUMENT TYPES THAT ARE RECORDED INCLUDING SURVEY & PLATS. DOCUMENTS THAT CONTAIN SEPARATE LEASES OR MORTGAGES ARE COUNTED SEPERATLY PER LEASE/MTG**

Additional related entries such as additional mortgages or oil & gas leases on a release or assignments should be treated as individual entries. Lease Numbers or Books & Pages and/or legal descriptions are utilized for indexing purposes on Oil & Gas Recordings, Mortgages, and/or assignments.

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**Images Burned to CD**

**\$0.10 per image plus a set-up fee of \$15.00.**

**Search Fees & Isolated Jobs**

**Courtesy searches will be free at the discretion of the County Clerk. Searches & Services that require the devoted attention of an employee (ie: Companies scanning documents using their own equipment and/or redacting for a private vendor) should be at a rate of \$20 per hour**