



QUAY COUNTY GOVERNMENT
300 South Third Street
P.O. Box 1246
Tucumcari, NM 88401
Phone: (575) 461-2112
Fax: (575) 461-6208

AGENDA
REGULAR SESSION
QUAY COUNTY BOARD OF COMMISSIONERS
JUNE 10, 2019

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session May 20, 2019

Approval/Amendment of Agenda

Public Comment

Ongoing Business

New Business

- I. **Rosalie Rachor, Village of Logan Clerk**
 - Village of Logan Special Election Canvass
- II. **Sandy Chancey, Executive Director EPCOG**
 - Presentation
- III. **Linda Gonzalez, City of Tucumcari Library Director**
 - Request Approval of **Library Funding**
- IV. **C. Renee Hayoz, Presbyterian Medical Services, Administrator**
 - Presentation of **Monthly RPHCA Reports**
 - Announcement of **RPHCA Grant Award**
- V. **Russell Shafer, Quay County Sheriff**
 - Presentation of the **Sheriff's Report**
- VI. **Cheryl Simpson, Quay County Finance Director**
 - Request Approval of **FY 2018-2019 Resolution No. 34 Budget Increase for the Safety Net Care Pool**
 - Request Approval of **FY 2018-2019 Resolution No. 35 Budget Increase for the Hospital Fund**
 - Request Approval of **FY 2018-2019 Resolution No. 36 Budget Increase for the Rural Addressing**
 - Request Approval of **FY 2018-2019 Resolution No. 37 Budget Increase for the Debt Service Fund/Road Debt**



- Request Approval of **FY 2018-2019 Resolution No. 38 Budget Increase for the Environmental Fund**
 - Request Approval of **FY 2018-2019 Resolution No. 39 Budget Increase for the Fire Marshal**
 - Request Approval of **FY20 DWI Grant Funding Contract**
- VII. Larry Moore, Quay County Road Superintendent**
- **Road Update**
- VIII. Richard Primrose, Quay County Manager**
- Request Approval of **FY 2018-2019 Resolution No. 40 – Board of Ute Lake Ranch PID District No. 2 Appointments**
 - **Correspondence**
- IX. Request Approval of Accounts Payable**
- X. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners**
- XI. Request for Closed Executive Session**
- **Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act Pertaining to Threatened or Pending Litigation**
 - **Pursuant to Section 10-15-1(H) 2. The New Mexico Open Meetings Act to Discuss Limited Personnel Matters**
- XII. Franklin McCasland, Quay County Commission Chairman**
Proposed action, if any, from Executive Session

Adjourn

Lunch-Time and Location to be Announced

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

June 10, 2019

9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 10th day of June, 2019 at 10:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Franklin McCasland, Chairman
Mike Cherry, Member
Sue Dowell, Member
Ellen L. White, County Clerk
Richard Primrose, County Manager

OTHERS PRESENT:

Donald Adams, Quay County Fire Marshal
Lucas Bugg, newly hired Quay County Fire Marshal
Sandy Chancey and Raymond Mondragon, Eastern Plains Council of Government
Rosalie Rachor, Village of Logan Clerk
Merlinda Turner, City of Tucumcari Public Library
Renee Hayoz and Angie Coburn, Presbyterian Medical Services
Russell Shafer, Quay County Sheriff
Larry Moore, Quay County Road Superintendent
Janie Hoffman, Quay County Assessor
Daniel Zamora, Quay County Emergency Management Coordinator
Cheryl Simpson, Quay County Manager's Office
Ron Warnick, Quay County Sun

Along with those mentioned above were numerous citizens and Rural Fire Department Personnel present to honor retiring Fire Marshal, Donald Adams

Chairman McCasland called the meeting to order. Daniel Zamora led the Pledge of Allegiance.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the minutes from the May 20, 2019 regular session as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the Agenda as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

Public Comments: Richard Primrose, Quay County Manager recognized Donald Adams, retiring County Fire Marshal for his dedication and service to the County. Adams will be retiring at the end of June.

NEW BUSINESS:

Rosalie Rachor, Clerk for the Village of Logan, requested approval of the 2019 Special Election held in Logan for the purpose of the local option for sale of beer and wine within the Village at restaurants. The measure passed 331 to 63. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the Canvass of the 2019 Special Election held in the Village of Logan. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". A copy of the Canvass Certification is attached to these minutes.

Sandy Chancey, Executive Director and Raymond Mondragon, Economic Development & Government Affairs Coordinator from the Eastern Plains Council of Governments presented the Fiscal Year 2018-2019 Annual Report.

Merlinda Turner, representing the Tucumcari Public Library, thanked the Commissioners for their continued financial support of the Library and requested funding for this upcoming year in the amount of \$2,000.00. These funds will be used to enhance the Summer Reading Program for the youth of Quay County. County Manager Primrose stated the line item has already been created in the budget which was approved last month. Turner thanked the Commissioners and Primrose.

Renee Hayoz and Angie Coburn, Presbyterian Medical Services Administrators, reported the Clinic has received notification the RPHCA funding has been awarded. The amount of \$111,920.00 has been awarded to the Quay County Clinic, which is an increase from the previous year.

Russell Shafer, Quay County Sheriff presented the monthly report of activity of his office for the time period ending May 31, 2019. A copy of this report is attached to the minutes.

Cheryl Simpson, Quay County Finance Director, requested approval of the following Financial Resolutions:

- Request Approval of FY 2018-2019 Resolution No. 34 Budget Increase for the Safety Net Care Pool
- Request Approval of FY 2018-2019 Resolution No. 35 Budget Increase for the Hospital Fund
- Request Approval of FY 2018-2019 Resolution No. 36 Budget Increase for the Rural Addressing
- Request Approval of FY 2018-2019 Resolution No. 37 Budget Increase for the Debt Service Fund/Road Debt
- Request Approval of FY 2018-2019 Resolution No. 38 Budget Increase for the Environmental Fund
- Request Approval of FY 2018-2019 Resolution No. 39 Budget Increase for the Fire Marshal

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the above described Resolutions Numbered 34, 35, 36, 37, 38 and 39. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye". Copies of these Resolutions are attached to these minutes.

Simpson requested approval of the Department of Finance and Administration Grant Agreement with Quay County DWI. The total amount of this Grant will be \$24,000.00. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the Grant Agreement. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye". A copy is attached to these minutes.

Larry Moore, Quay County Road Superintendent, gave the following report:

1. Moore and Primrose attended the NM DOT and RPO meeting held on May 30. The official "Call for Projects" was announced and Quay County has submitted the low water crossing project for the two bridges on Old Route 66.
2. Blade Reports were distributed.
3. The CAP Project for Quay Road 63 has been approved.
4. LGRF and Capital Outlay Agreements will be on the agenda for the June 28th Commission Meeting.
5. A location on Quay Road AD has been approved by the District 4 Engineer to stockpile chips.

Quay County Manager, Richard Primrose requested approval of the following:

1. Resolution No 40; Appointing Three Replacement Directors to Vacancies on the Board of the Ute Lake Ranch Public Improvement District No. 2. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve Resolution NO. 40. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". A copy is attached to these minutes.

Primrose presented the following correspondence:

1. Received a letter from the Department of Cultural Affairs; Historic Preservation Division regarding the Air Park at Ute Lake Subdivision Preliminary Plat requirements. The letter indicates the proposed Subdivision is on private land and privately funded and no categorical exclusions are required from that department.
2. Received notification from the NM County Insurance Authority Workers' Compensation Pool regarding the recent audit of the Quay County Payroll. It was noted, there were no findings and a clean audit was issued. Primrose thanked Cheryl Simpson and Brenda Griego for their diligence.
3. The majority of elected officials and staff will be attending the NMC Annual Conference the week of June 17-21 in Clovis, NM.

ACCOUNTS PAYABLE:

A MOTION was made by Sue Dowell SECONDED by Mike Cherry to approve the expenditures included in the Accounts Payable Report ending June 7, 2019. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye".

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners: NONE

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to go into Executive Session or the following purposes:

- Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act Pertaining to Threatened or Pending Litigation
- Pursuant to Section 10-15-1(H) 2. The New Mexico Open Meetings Act to Discuss Limited Personnel Matters

MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye". Time noted 10:00 a.m.

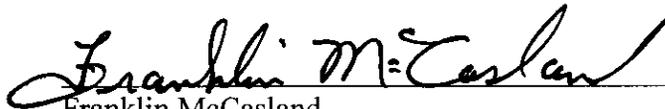
Return to regular session. Time noted 11:30 a.m.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell that the above described items were discussed in Executive Session, and no action was taken. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye".

There being no further business, a MOTION was made by Sue Dowell SECONDED by Mike Cherry to adjourn. MOTION carried with McCasland voting "aye", Cherry voting "aye" and Dowell voting "aye". Time noted 11:35 a.m.

Respectfully submitted by Ellen White, County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS



 Franklin McCasland

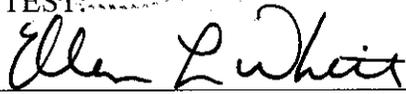


 Sue Dowell



 Mike Cherry

ATTEST:



 Ellen L. White, County Clerk



CERTIFICATE OF ELECTION

We, the undersigned, do hereby certify that, after having canvassed carefully the votes cast for the election held June 4, 2019, in the County of Quay, Village of Logan, State of New Mexico,

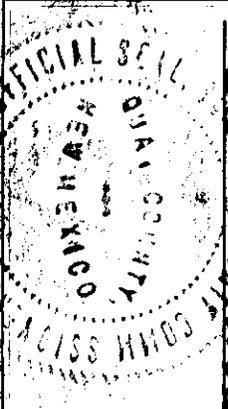
do find and declare that the results are complete and final.

"Shall the issuance of restaurant licenses for the sale of beer and wine be allowed within the local option district of the Village of Logan?"

For the measure 331

Against the measure 63

Given under our hands and official seal at Quay County, New Mexico, this 10th day of June, 2019.



Walter J. Price

Franklin McCasland
Walter D. ...
Sue Howell

May 31, 2019

Quay County Sheriff's Office monthly report.

Calls for Service

Month Reported	Count
January	90
February	92
March	93
April	94
May	114
June	
July	
August	
September	
October	
November	
December	

Civil Process

Month Received	Count
January	64
February	70
March	59
April	77
May	42
June	
July	
August	
September	
October	
November	
December	

Prisoner Transports

Month Reported	Count
January	10
February	11
March	13
April	10
May	12
June	
July	
August	
September	
October	
November	
December	

Arrest

Month Arrested	Count
January	17
February	21
March	16
April	12
May	21
June	
July	
August	
September	
October	
November	
December	

Citations

Month Issued	Count
January	9
February	3
March	13
April	11
May	18
June	
July	
August	
September	
October	
November	
December	

Traffic Stops

Month Occurred	Count
January	38
February	17
March	53
April	65
May	63
June	
July	
August	
September	
October	
November	
December	

	Deputy	Year	UNIT#	Total Mileage
Seven full time Law Enforcement Deputies.	Q-1	19	9651	10259
1 Sheriff	Q-2	18	7016	39001
1 Under Sheriff	Q-3	16	7213	51380
5 Deputies	Q-4	15	2323	36397
	Q-5	15	2317	39001
	Q-6	16	0262	80478
	Q-7	10	8905	90437

**QUAY COUNTY
FISCAL YEAR 2018-2019
RESOLUTION No. 34**

Authorization of Budgetary Increase to **Safety Net Care Pool Fund (430)**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 10, 2019 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

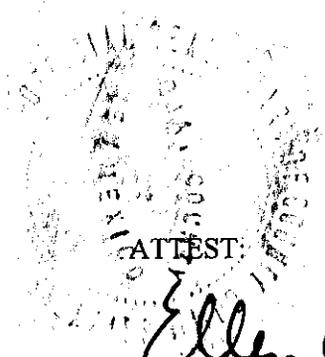
	State Fund 29900 Budgetary Increase	
	<u>DEBIT</u>	<u>CREDIT</u>
29900-2002-55999 Contract – Other Services	\$263.00	
29900-0001-61100 Transfers In		\$263.00

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Safety Net Care calculated at 1/12th of Gross Tax Receipts exceeded budgeted amount**

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Increase be made.

DONE at Tucumcari, County of Quay, New Mexico this 10th day of June, 2019.

ATTEST:


Ellen White
Ellen White, County Clerk

Franklin McCasland
Franklin McCasland, Commissioner

Sue Dowell
Sue Dowell, Commissioner

Mike Cherry
Mike Cherry, Commissioner

**QUAY COUNTY
FISCAL YEAR 2018-2019
RESOLUTION No. 35**

Authorization of Budgetary Increase to **Hospital Fund (501)**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 10, 2019 the following was among the proceedings;

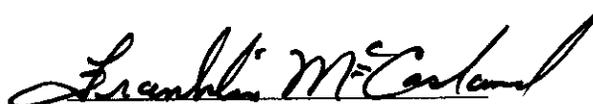
WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

State Fund 22100 Budgetary Increase	<u>DEBIT</u>	<u>CREDIT</u>
22100-4002-57999 Other Operating Costs (GRT) \$37,000.00		
22100-0001-61200 Transfers Out	\$263.00	

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Hospital GRT Administration and Safety Net Care Transfer Increase**

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Increase be made.

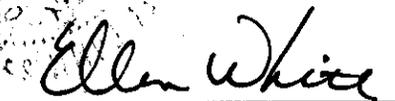
DONE at Tucumcari, County of Quay, New Mexico this 10th day of June, 2019.


Franklin McCasland, Commissioner


Sue Dowell, Commissioner


Mike Cherry, Commissioner

ATTEST:


Ellen White, County Clerk

**QUAY COUNTY
FISCAL YEAR 2018-2019
RESOLUTION No. 36**

Authorization of Budgetary Increase to **Rural Addressing Fund (503)**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 10, 2019 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

**State Fund 29900
Budgetary Increase**

DEBIT

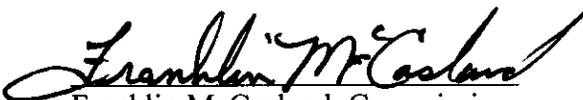
CREDIT

29900-2002-52030 Health & Medical Premiums \$3,000.00

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Employer's portion on Medical Ins. Premium Increase**

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Increase be made.

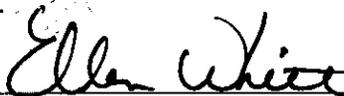
DONE at Tucumcari, County of Quay, New Mexico this 10th day of June, 2019.


Franklin McCasland, Commissioner


Sue Dowell, Commissioner


Mike Cherry, Commissioner

ATTEST:


Ellen White, County Clerk

**QUAY COUNTY
FISCAL YEAR 2018-2019
RESOLUTION No. 37**

Authorization of Budgetary Increase to **Debt Service Fund (562)/Road Fund (402)**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 10, 2019 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

State Fund 40400 Budgetary Increase		<u>DEBIT</u>	<u>CREDIT</u>
40400-2004-59010 Debt Service – Principal	\$24,500.00		
40400-0001-61100 Transfers In			\$24,500.00
State Fund 20400 Budgetary Increase			
20400-0001-61200 Transfers Out	\$24,500.00		

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Two (2) new Blade Leases**

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Increase be made.

DONE at Tucumcari, County of Quay, New Mexico this 10th day of June, 2019.

ATTEST:


Ellen White
Ellen White, County Clerk

Franklin McCasland
Franklin McCasland, Commissioner

Sue Dowell
Sue Dowell, Commissioner

Mike Cherry
Mike Cherry, Commissioner

**QUAY COUNTY
FISCAL YEAR 2018-2019
RESOLUTION No. 38**

Authorization of Budgetary Increase to **Environmental Fund (623)**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 10, 2019 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

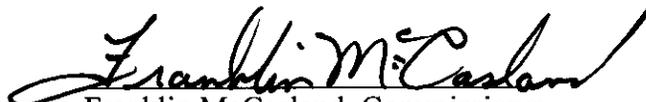
**State Fund 20200
Budgetary Increase**

	<u>DEBIT</u>	<u>CREDIT</u>
20200-5009-58999 Other Capital Purchases	\$51,000.00	

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Purchase of three (3) Road Vehicles**

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Increase be made.

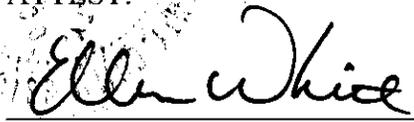
DONE at Tucumcari, County of Quay, New Mexico this 10th day of June, 2019.


Franklin McCasland, Commissioner


Sue Dowell, Commissioner


Mike Cherry, Commissioner

ATTEST:


Ellen White, County Clerk

QUAY COUNTY
FISCAL YEAR 2018-2019
RESOLUTION No. 39

Authorization of Budgetary Increase to **Fire Marshal Fund (420)**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 10, 2019 the following was among the proceedings;

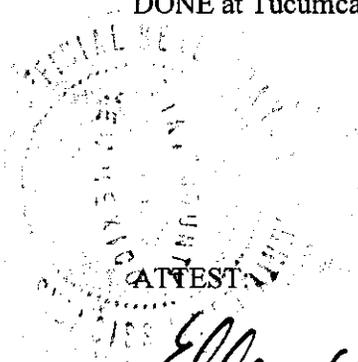
WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

State Fund 20900 Budgetary Increase		<u>DEBIT</u>	<u>CREDIT</u>
20900-3002-58999 Other Capital Purchases	\$65,000.00		

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Purchase of a Fire Marshal Vehicle and Fire Nozzles for Nine (9) Fire Districts**

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Increase be made.

DONE at Tucumcari, County of Quay, New Mexico this 10th day of June, 2019.


Franklin McCasland
Franklin McCasland, Commissioner

Sue Dowell
Sue Dowell, Commissioner

ATTEST:
Ellen White
Ellen White, County Clerk

Mike Cherry
Mike Cherry, Commissioner

MICHELLE LUJAN GRISHAM
GOVERNOR



OLIVIA PADILLA-JACKSON
CABINET SECRETARY

DONNIE J. QUINTANA
DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

May 20, 2019

VIA EMAIL

The Honorable Commissioner McCasland
Quay County Commission Chair
PO Box 1246
Tucumcari, NM 88401

Through Andrea Shafer, DWI Coordinator

Dear Commissioner McCasland:

Attached are two DWI Grant Agreements for the project #20-D-G-21 for your review and approval. **Please note that original signatures are required on page 8 of both copies of the Agreement.** Once signed, return both original copies of the Agreement to the LDWI Program Manager for execution. We will return to you one fully executed Agreement for your files.

Reimbursement requests for expenditures must be completed on the approved LDWI Program forms and include back up documentation for each expenditure.

If you have any questions or require additional information, please feel free to contact Naomi Brodkey, DWI Program Manager at (505) 827-4441.

Sincerely,

A handwritten signature in black ink, appearing to read "Donnie Quintana", followed by a horizontal line.

Donnie Quintana, Director
Local Government Division

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
DWI GRANT PROGRAM

DWI GRANT AGREEMENT
Program No. 20-D-G-21

THIS GRANT AGREEMENT is made and entered into by and between the Department of Finance and Administration, State of New Mexico, acting through the Local Government Division, Bataan Memorial Building, Suite 201, Santa Fe, New Mexico 87501, hereinafter called the **DIVISION**, and the **County of Quay**, hereinafter called the **GRANTEE**.

WITNESSETH:

WHEREAS, this Grant Agreement is made by and between the Department of Finance and Administration, State of New Mexico, acting through the Local Government Division, and the Grantee, pursuant to the Local Driving While Intoxicated ("LDWI") Grant Program Act Sections 11-6A-1 through 11-6A-6, NMSA 1978, as amended (the "Act") and the LDWI Grant Program Regulations 2.110.4 NMAC (the "Regulations"); and

WHEREAS, on April 30, 2019, the DWI Grant Council awarded the Grantee \$24,000.00 to support programs, services and activities to reduce the incidence of driving while intoxicated, alcoholism, and alcohol abuse in New Mexico ("Program"); and

NOW, THEREFORE, the parties hereto do mutually agree as follows:

ARTICLE I - SCOPE OF WORK

- A. The Grantee agrees that it will implement, in all respects, the activities outlined in its Program Description, attached hereto as Exhibit "A" and made a part of this Grant Agreement.
- B. The Grantee agrees to make no change to the Program Description herein described without first submitting a written request to the Division and obtaining the Division's written approval of the proposed change.

ARTICLE II - LENGTH OF GRANT AGREEMENT

- A. The term of this Grant Agreement shall become effective July 1, 2019 and will terminate on June 30, 2020.
- B. The General Appropriation Act of 2019, Section 3, General Provisions (C) states: "Amounts set out in Section 4 of the General Appropriation Act of 2019, or so much as may be necessary, are appropriated from the indicated source for expenditure in the fiscal year 2020 for the objects expressed". Per the "Act", any unexpended funds at the end of a fiscal year revert to the Local DWI Grant Fund.

ARTICLE III - REPORTS

A. Evaluation

1. The Grantee agrees to systematically collect, analyze and use data to examine programs, initiatives and policies by looking at both the process and the outcomes to assess their effectiveness. The Grantee agrees to review and update the existing evaluation plan periodically throughout the fiscal year.
2. The Grantee agrees that data entered into the DWI Screening Program which includes the Managerial Data Set (MDS) Database, is complete and accurate to allow the Department of Finance and Administration's (DFA) designated evaluation contractor to develop and implement an evaluation system and/or to provide relevant reports derived from the available data.
3. In order that the Division may adequately evaluate the progress of the Local DWI grant program statewide, the Grantee shall provide within 30 days, upon request of DFA's evaluator(s), information and access to program records and records of contractors working for the Grantee, provided that such information will not contain any "individually identifiable health information" as defined by the Standards for Privacy of Individually Identifiable Health Information, 45 CFR Parts 160 and 164, the Regulations promulgated by the Department of Health and Human Services pursuant to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA" or the "HIPAA Regulations").

B. Progress Reports

1. In order that the Division may adequately evaluate the progress of the Grant Agreement, the Grantee shall be required to provide periodic quarterly Progress Reports to the Division. The Progress Reports shall contain a narrative and/or bulleted highlights of successes and challenges, a detailed budget breakdown of expenditures to date which includes expenditure back-up documentation, a summary of any fees collected and/or expended, the DWI Screening Program Quarterly Report, the MDS Quarterly Report, LDWI Planning Council meeting agendas and minutes, attached hereto as Exhibit "B" (Quarterly Progress Report and Certification), and such other information following the objectives of the Grantee's evaluation as may be of assistance to the Division in its evaluation. The first quarterly Progress Report is due October 31, 2019.
2. Grantee assures that Progress Reports submitted to the Division will not contain any "individually identifiable health information" as defined by the by the HIPAA Regulations.
3. One copy of the corresponding quarterly Progress Report shall be submitted to the Division no later than October 31, 2019, January 31, 2020, and April 30, 2020 for review and comment.

C. Final Report

1. The Grantee shall submit to the Division one copy of the Final Report for this Program. The Final Report shall include the information called for in Article III, Paragraph B(1) and B(2) for the fourth quarter.

2. The Final Report and final reimbursement shall include sufficient detail to evaluate the effectiveness of each program component in the Program and shall be submitted no later than July 10, 2020.

D. Annual Report

1. The Grantee shall submit to the Division one copy of the Annual Report for this Program. The Annual Report shall include the data from the DWI Screening Program, including the demographic profile of the DWI offender and the MDS data reports for the entire term of the Grant Agreement, highlights for the period, and other information requested by the Division, in the format provided by the Division. This requirement shall survive the termination of this Grant Agreement.
2. The Annual Report shall be submitted no later than July 31, 2020.

ARTICLE IV - CONSIDERATION AND METHOD OF PAYMENT

- A. In consideration of the Grantee's satisfactory completion of all work and services required to be performed under the terms of this Grant Agreement, and in compliance with all other Grant Agreement requirements herein stated, the Division shall pay the Grantee a sum not to exceed Twenty-Four Thousand Dollars and no Cents (\$24,000.00). The funds are to be expended in accordance with the proposed budget attached as Exhibits "C" and "C (1)", which by this reference are fully incorporated into this Grant Agreement. It is understood and agreed that the Grantee's expenditure of these monies shall not deviate from the line items of the budget without the prior written approval of the Division.
- B. It is understood and agreed that if any portion of the funds set forth in Paragraph IV (A) are not expended at the completion of this Grant Agreement period for the purpose designated in this Grant Agreement, the unexpended funds shall revert to the Division for disposition.
- C. All payments will be made on a reimbursement of actual cost basis upon receipt by the Division of individual quarterly Progress Reports accompanied by the following completed forms: Request for Payment Form, attached hereto as Exhibit "D" and "D(1)"; and Detailed Breakdown By Budget Line Item Form, including any Fees Collected, attached hereto as Exhibit "G." Request for Payment Forms shall specify all in-kind administrative costs and any capital expenditures.
- D. Payment shall be made only for those services specified in this Grant Agreement and not funded by any other public-entity funding source. **The Grantee shall not bill the Division for the same service or services billed to another funding agency or source.**

ARTICLE V - MODIFICATION AND TERMINATION

- A. The Division, by written notice to the Grantee, shall have the right to terminate this Grant Agreement if, at any time, in the judgment of the Division, the provisions of this Grant Agreement have been violated or the activities described in the Program Description do not progress satisfactorily. In this regard, the Division may demand refund of all or part of the funds dispersed to the Grantee.

- B. The parties may modify any and all terms and conditions of the Grant Agreement by mutual written agreement between the Grantee and the Division.
- C. Early Termination for Convenience: Except as provided in Article X, Appropriations, either the Division or Grantee may terminate this Grant Agreement by providing the other party with a minimum of thirty (30) days' advance, written notice of the termination.
- D. Liability in the Event of Early Termination: In the event of early termination of this Grant Agreement by either party, the Division's sole liability shall be to reimburse Grantee in accordance with this Grant Agreement for qualifying expenditures that were:
 - a. Incurred pursuant to a legally binding agreement entered into by Grantee before Grantee's receipt of the Division's notice of early termination or the issuance by the Grantee of a notice of early termination;
 - b. Incurred on or before the termination date in the notice of early termination;
 - c. For permissible purposes under this Grant Agreement's Program Description and procured and executed in accordance applicable law; and
 - d. The subject of a Request for Payment Form properly and timely submitted in accordance with Article IV of this Grant Agreement.

ARTICLE VI - CERTIFICATION

The Grantee hereby assures and certifies that it will comply with all State regulations, policies, guidelines, and requirements with respect to the acceptance and use of State funds. Also, the Grantee gives assurances and certifies with respect to the grant that:

- A. It has the legal authority to receive and expend the funds as described in the Program Description.
- B. It shall meet all requirements of the Act and the Regulations and all other New Mexico State laws and regulations as they pertain to all activity conducted under this Grant Agreement and provide verification thereof to the Division.
- C. It shall finance all costs of the Program, including all Program overruns.
- D. Every treatment facility, program or other provider it contracts with to perform the activities that are subject to this Grant Agreement, shall, at all times, comply with all applicable State and federal laws and regulations and any and all licensure requirements governing treatment facilities, programs, or providers. All Contracts shall contain the following provision: "The Contractor agrees to comply, at all times, with all applicable State and federal laws and regulations and any and all licensure requirements governing its program and facility." The Grantee agrees it shall be solely liable for the failure of any of its providers to meet and comply with all applicable State and federal laws and licensure requirements governing the treatment provider or the program.
- E. It shall comply with the State Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978. All professional services, activities or programs provided through a service provider must be implemented through a professional service contract. **The Grantee will submit all Program related contracts, and agreements to the Division for review and approval prior to execution. Amendments to existing contracts must also be submitted to the Division for review and approval prior to execution.**

Grantees will be required to complete a request-for-proposal (RFP) for contracts over \$60,000; provided, however, that if the Grantee's governing body's guidelines have more stringent requirements, the Grantee's governing body's guidelines must be followed. Sole Source contracts can be utilized if justification can be provided that the organization(s) is the only one in the area that can provide the services. The Grantee will be required to submit to the Division written documentation describing the reason for sole source contracting prior to entering into the contract and all provisions of the Procurement Code **MUST** be adhered to in regard to the requirements.

- F. It will adhere to all financial and accounting requirements of the Department of Finance and Administration.
- G. It will comply with all applicable conditions and requirements prescribed by the Division in relation to receipt of State DWI grant funds.
- H. It shall not at any time utilize or convert any equipment or property acquired or developed pursuant to this Grant Agreement for any use other than those specified in the scope of work as defined in the Grant Agreement without the prior approval of the Division.
- I. No member, officer, employee, or family member(s) of the Grantee, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract, or the process thereof, for work to be performed in connection with the program assisted under the grant, and the Grantee shall incorporate, in all such contracts, a provision prohibiting such interest pursuant to the purposes of this certification.
- J. If applicable, it will comply with all HIPAA requirements and HIPAA Regulations.

ARTICLE VII - RETENTION OF RECORDS

All Program records must adhere to the New Mexico State Records Center and Archives Rule for Functional Retention and Disposition Schedule, 1.21.2 NMAC. The Grantee shall keep such records as will fully disclose the amount and disposition of the total funds from all sources budgeted for the Grant Agreement period, the purpose for which such funds were used, the amount and nature of all contributions from other sources, and such other records as the Division shall prescribe.

ARTICLE VIII - REPRESENTATIVES

- A. The Grantee hereby designates the person listed below as the official Grantee Representative responsible for overall supervision of the approved Program:

Name: Andrea Shafer
Title: DWI Coordinator
Address: PO Box 1246
Tucumcari, NM 88401

Phone: (575) 461-6096
Email: Andrea.Shafer@quaycounty-nm.gov

- B. The Division designates the person listed below as its Program Manager, responsible for overall administration of this Grant Agreement, including compliance and monitoring of Grantee:

Name: Naomi Brodkey
Title: DWI Program Manager
Address: Department of Finance and Administration
Local Government Division
Bataan Memorial Building, Suite 203
Santa Fe, NM 87501

Phone: (505) 827-4441
Email: NaomiL.Brodkey@state.nm.us

ARTICLE IX - SPECIAL CONDITIONS

- A. The Grantee shall budget and expend a minimum of **10 percent** of the total DWI grant funding awarded for the twelve-month period in local match/in-kind monies. The Grantee shall not budget administrative expenses except as in-kind match pursuant to the DWI Grant Council's administrative policy. The Grantee hereby budgets **Two Thousand Seven Hundred Twenty Dollars and No Cents (\$2,720.00) (11%)** as its matching funds commitment.
- B. The Grantee shall not budget, nor at any time exceed expenditures, greater than ten percent of its overall grant funding for capital purchases incurred during the grant period.
- C. The Grantee shall submit to the Division written copies of the description of the **treatment program protocol by July 31, 2019**, for review and comment. All changes and modifications made to the treatment program, including its materials, shall be reported to the Division for its review and comment, as necessary.
- D. The Grantee shall submit to the Division written copies of the description of the **screening program protocol by July 31, 2019**, for review and comment. All changes and modifications made to the screening program, including its materials, shall be reported to the Division for its review and comment.
- E. The Grantee shall submit to the Division written copies of the description of the **compliance monitoring program protocol by July 31, 2019**, for review and comment. All changes and modifications made to the compliance monitoring program, including its materials, shall be reported to the Division for its review and comment.
- F. The Grantee shall submit LDWI Planning Council by-laws by **July 31, 2019**.
- G. The Grantee shall enter screening and tracking data online in the DWI Screening Program. Data shall be entered and maintained in a current up-to-date status.

- H. **The Grantee shall enter the prevention and enforcement goals and activities online in the MDS database. Data shall be entered and maintained on a quarterly basis.**
- I. **The Grantee shall be solely responsible for fiscal or other sanctions, penalties, or fines occasioned as a result of its own violation or alleged violation of requirements applicable to performance of this Grant Agreement. The Grantee shall be liable for its acts or failure to act in accordance with this Grant Agreement, subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1 through 41-4-27, NMSA 1978.**

ARTICLE X - APPROPRIATIONS

The terms of this Grant Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of the Grant Agreement. If sufficient appropriations and authorizations are not made by the Legislature, the Division may *immediately* terminate this Grant Agreement, in whole or in part, regardless of any existing legally binding third party contracts entered into by or between Grantee and a third party, by giving Grantee written notice of such early termination. The Division's decision as to whether sufficient appropriations are available shall be accepted by the Grantee and shall be final and non-appealable. The Grantee shall include a substantively identical clause in all contracts between the Grantee and third parties that are (i) funded in whole or part by funds made available under this Grant Agreement and (ii) entered into between the effective date of this Grant Agreement and the Termination Date or early termination date.

ARTICLE XI - REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS GRANT AGREEMENT

- A. Grantee shall include the following or a substantially similar termination clause in all contracts that are (i) funded in whole or part by funds made available under this Grant Agreement and (ii) entered into after the effective date of this Grant Agreement:

"This contract is funded in whole or in part by funds made available under a Department of Finance and Administration, Local Government Division (Division) grant agreement. If the Division terminates the grant agreement, the County of Quay may terminate this contract by providing contractor written notice of such termination in accordance with the notice provisions in this contract. In the event of termination pursuant to this paragraph, the County of Quay's only liability shall be to pay contractor for acceptable goods and/or services delivered and accepted prior to the termination date."

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the Grantee and the Division do hereby execute this Grant Agreement.

THIS GRANT AGREEMENT has been approved by:

QUAY COUNTY

By: Franklin McCasland
Authorized Signatory

06/10/2019

Date

Franklin McCasland
(Type or Print Name)

DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION

By: _____

Donnie Quintana, Director

Date

DATE/1	NAME	ROAD BLADED	BLOCKS	MILES	ADDITIONAL WORK TO ROAD/COMMENTS
4/1/19	LOUIS	RT. 66	0700-1200	5.00	
	LOUIS	QUAY ROAD F	5950-6050	1.00	
	QUADE	QUAY ROAD 37	5900-6100	2.00	
	QUADE	QUAY ROAD BL	3700-3900	2.00	
	LARRY	QUAY ROAD AD	3400-3900	5.00	
	KENNEY	QUAY ROAD R	8300-8500	2.00	
5/2/19	LARRY	QUAY ROAD 38	2800-2900	1.00	
	QUADE	QUAY ROAD 34.5	5900-6000	1.00	
	QUADE	QUAY ROAD BH	2900-3200	3.00	
	LOUIS	QUAY ROAD C	6600-6750	1.54	
	LOUIS	QUAY ROAD H	6600-6750	1.50	
	KENNEY	QUAY ROAD R	8500-8750	2.50	
5/6/19	DONALD	QUAY ROAD Y	2200-2350	0.50	
	DONALD	QUAY ROAD 72	2200-2350	1.50	
	DONALD	QUAY ROAD AC	6800-7000	2.00	
	DONALD	QUAY ROAD 68	2800-2900	1.00	
	DONALD	QUAY ROAD 69	2700-2800	1.00	
	DONALD	QUAY ROAD 67	2800-2900	1.00	
	DONALD	QUAY ROAD AE	6700-6800	1.00	
	LARRY	QUAY ROAD Z	3800-3900	1.00	
	LARRY	QUAY ROAD 38	2400-2800	4.00	
	LOUIS	QUAY ROAD 69	0500-0800	3.00	
	LOUIS	QUAY ROAD H	6880-7000	1.20	
	LOUIS	QUAY ROAD 70	0700-0800	1.00	
	LOUIS	QUAY ROAD G	6900-7000	1.00	
	QUADE	QUAY ROAD B	2800-2900	1.00	
	QUADE	QUAY ROAD BH	3300-3400	1.00	
	QUADE	QUAY ROAD BE	2700-2900	2.00	
	KENNEY	QUAY ROAD Q	8750-9000	1.81	
	KENNEY	QUAY ROAD 90	1800-1850	0.50	
5/7/19	KENNEY	QUAY ROAD 90	1200-1475	2.75	
	LARRY	QUAY ROAD AC	3800-3900	1.00	
	LARRY	QUAY ROAD 36	2200-2400	2.00	
	LARRY	QUAY ROAD Y	3700-3800	1.00	
	QUADE	QUAY ROAD 36	3500-3800	3.00	
	DONALD	QUAY ROAD AE	6800-7100	3.00	BLADE/PULL DITCHES
	DONALD	QUAY ROAD 67	3000-3150	1.50	BLADE/PULL DITCHES
	DONALD	QUAY ROAD 69.9	2950-3800	0.38	BLADE/PULL DITCHES
	DONALD	QUAY ROAD 66	2800-2900	1.00	BLADE/PULL DITCHES
	DONALD	QUAY ROAD 65.5	6550-6800	2.50	CUT GRASS OFF EDGE OF CHIPSEAL
	LOUIS	RT. 66	0500-0700	2.00	
5/8/19	KENNEY	QUAY ROAD 90	1500-1800	3.00	
	QUADE	QUAY ROAD 36	3800-4300	5.00	
	QUADE	QUAY ROAD AP	3550-3600	0.50	
	LARRY	QUAY ROAD 36	2800-2900	1.00	
	LARRY	QUAY ROAD 37	2800-2900	1.00	
	LOUIS	QUAY ROAD I	6600-6750	1.37	
	LOUIS	QUAY ROAD 67	0800-0900	1.00	
	LOUIS	QUAY ROAD J	6600-6750	1.50	
	LOUIS	QUAY ROAD J	6850-6900	1.50	
5/9/17	LOUIS	QUAY ROAD J	6900-7100	2.50	
	LOUIS	QUAY ROAD 72	1300-1500	2.00	
	LOUIS	QUAY ROAD K	6600-6710	1.16	
	LOUIS	QUAY ROAD L	6600-6640	0.40	
	LOUIS	QUAY ROAD P	6325-6400	0.66	
	LARRY	QUAY ROAD AF	3700-3900	2.00	
	LARRY	QUAY ROAD AG	3700-3600	1.00	
	LARRY	QUAY ROAD 37	3100-3300	2.00	

	QUADE	QUAY ROAD AL	3600-3650	0.50	
	QUADE	QUAY ROAD AP	3500-3600	1.00	
	QUADE	QUAY ROAD AN	3600-3800	2.00	
	KENNEY	QUAY ROAD R	9000-9400	4.35	
5/13/19	LARRY	QUAY ROAD AC	3600-3700	1.00	
	LARRY	QUAY ROAD 36	2700-2800	1.00	
	LARRY	QUAY ROAD 36	2900-3100	2.00	
	QUADE	QUAY ROAD 38	3800-3900	1.00	
	QUADE	QUAY ROAD AM	3600-3800	2.00	
	LOUIS	QUAY ROAD 66	1800-1900	1.00	
	LOUIS	QUAY ROAD 66.5	2000-2200	2.00	
	LOUIS	QUAY ROAD V	6100-6300	2.00	
	LOUIS	QUAY ROAD 61	2100-2200	1.00	
	KENNEY	QUAY ROAD 93	1200-1800	6.00	
5/14/19	LARRY	QUAY ROAD 34	2700-2900	2.00	
	LARRY	QUAY ROAD AC	3200-3400	2.00	
	QUADE	QUAY ROAD AM	3800-3900	1.00	
	QUADE	QUAY ROAD AN	3800-3900	1.00	
	QUADE	QUAY ROAD 38	3900-4000	1.00	
	LOUIS	QUAY ROAD O	5900-6500	6.00	
	LOUIS	QUAY ROAD 64	1350-1500	1.50	
5/15/19	DONALD	QUAY ROAD AF	5700-5749	0.49	
	DONALD	QUAY ROAD 69	3100-3400	3.00	
	DONALD	QUAY ROAD 70	3300-3400	1.00	
	DONALD	QUAY ROAD 71	3300-3400	1.00	
	DONALD	QUAY ROAD 72	3225-3300	0.66	
	DONALD	QUAY ROAD AH	7000-7100	1.00	
	DONALD	QUAY ROAD AI	7200-7300	1.00	
	QUADE	QUAY ROAD 38	4000-4100	1.00	
	QUADE	QUAY ROAD AO	3800-3900	1.00	
	QUADE	QUAY ROAD AP	3600-3800	2.00	
	QUADE	QUAY ROAD 36	4100-4150	0.50	
	LARRY	QUAY ROAD AC	3200-3300	1.00	
	LARRY	QUAY ROAD AD	3000-3200	2.00	
	LARRY	QUAY ROAD 32	2800-2900	1.00	
	LARRY	QUAY ROAD 34	2900-3000	1.00	
	LOUIS	QUAY ROAD 58	2100-2674	5.74	
	LOUIS	QUAY ROAD U	5800-5950	1.50	
	KENNEY	QUAY ROAD P	8750-9000	2.61	
5/16/19	QUADE	QUAY ROAD 34	3500-3675	1.75	
	QUADE	QUAY ROAD 38	4300-4500	2.00	
	QUADE	QUAY ROAD AT	3700-3800	1.00	
	DONALD	QUAY ROAD AI	7300-7375	0.75	
	DONALD	QUAY ROAD 73	3350-3400	0.50	
	DONALD	QUAY ROAD 72	3400-3550	1.50	
	DONALD	QUAY ROAD AO	6500-6675	1.75	
	DONALD	QUAY ROAD 65	3900-3950	0.50	
	DONALD	QUAY ROAD 64.5	4225-4300	0.75	
	DONALD	QUAY ROAD 64.2	4100-4175	0.75	
	DONALD	QUAY ROAD 62.5	4175-4200	0.75	
	DONALD	QUAY ROAD AQ	6575-6599	0.21	
	LOUIS	QUAY ROAD 60	1670-1820	1.52	
	LOUIS	QUAY ROAD Q	5900-6050	1.26	
	LARRY	QUAY ROAD 36	3100-3400	3.00	
5/20/19	LARRY	QUAY ROAD AB	3000-3400	4.00	
	DONALD	QUAY ROAD 63.8	6350-6360	2.33	2 LOADS/BUILD UP ROAD/FILL HOLE
	DONALD	QUAY ROAD 65	4140-4225	0.70	
	DONALD	QUAY ROAD 64.5	4225-4300	1.00	
	DONALD	QUAY ROAD AR	6200-6300		

	DONALD	SIERRA ST	0400-1100	0.50	
	DONALD	LA JOYA	0400-0900	0.60	
	QUADE	QUAY ROAD AS	3700-3800	1.00	
	QUADE	QUAY ROAD AS	3300-3600	3.00	
	QUADE	QUAY ROAD 35	4300-4400	1.00	
	LOUIS	QUAY ROAD T	7300-7610	3.33	
	LOUIS	QUAY ROAD 75	1800-2000	2.00	
	KENNEY	QUAY ROAD 93	0524-1200	6.52	
5/21/19	LOUIS	QUAY ROAD T	6800-7300	5.00	
	LARRY	QUAY ROAD AE	3400-3600	2.00	
	LARRY	QUAY ROAD AF	3400-3600	2.00	
	LARRY	QUAY ROAD AG	3500-3600	1.00	
	DONALD	QUAY ROAD AP.5	6600-6700	2.00	
	DONALD	QUAY ROAD AT	6300-6375	0.65	
	DONALD	QUAY ROAD AT.2	6250-6300	0.56	
	DONALD	QUAY ROAD AT	5760-6100	3.40	
5/22/19	QUADE	QUAY ROAD 38	4500-4600	1.00	
	QUADE	QUAY ROAD AU	3800-3900	1.00	
	QUADE	QUAY ROAD 34	4300-4400	1.00	
	QUADE	QUAY ROAD 33	4300-4400	1.00	
	QUADE	QUAY ROAD AS	3200-3300	1.00	
	LARRY	QUAY ROAD AI	3522-3600	0.78	
	LARRY	QUAY ROAD 36	3400-3500	1.00	
	LARRY	QUAY ROAD 35	3000-3100	1.00	
	LOUIS	QUAY ROAD T	6600-6800	2.00	
	LOUIS	QUAY ROAD U	6400-6650	2.50	
	KENNEY	QUAY ROAD S	9200-9325	1.19	
5/23/19	QUADE	QUAY ROAD 32	4300-4500	2.00	
	QUADE	QUAY ROAD 33	4150-4200	1.50	
	QUADE	QUAY ROAD 35	4200-4300	1.00	
	KENNEY	QUAY ROAD 92	1800-2100	3.43	
	LARRY	QUAY ROAD AH	3100-3700	6.00	REMOVED SILT/MUD FROM LOWWATER CROSSING FILLED POT HOLES
5/28/19	LOUIS	QUAY ROAD 64	1900-2100	2.00	
5/29/19	LOUIS	QUAY ROAD 64	1500-1800	3.00	
		TOTAL		262.60	

**QUAY COUNTY
FISCAL YEAR 2018-2019
RESOLUTION NO. 40**

RESOLUTION OF THE QUAY COUNTY BOARD OF COUNTY COMMISSIONERS APPOINTING THREE REPLACEMENT DIRECTORS TO VACANCIES ON THE BOARD OF THE UTE LAKE RANCH PUBLIC IMPROVEMENT DISTRICT NO. 2, QUAY COUNTY, NEW MEXICO

WHEREAS, Ute Lake Ranch Public Improvement District No. 2 (the "District") is an existing and validly formed public improvement district operating pursuant to and in accordance with the provisions of Chapter 5-11-1, *et seq.*, N.M.S.A., as amended; and

WHEREAS, on December 9, 2013, pursuant to Fiscal Year 2013-2014 Resolution No. 15, the Board of County Commissioners appointed Mr. Marc Savela to serve the remainder of a six-year term as a member of the Board of Directors of the District, for which Mr. Savela was re-elected on August 5, 2014; and

WHEREAS, on March 10, 2014, pursuant to Fiscal Year 2013-2014 Resolution No. 28, the Board of County Commissioners appointed Mr. Rick Dengler and Mr. Neil Simpson to fill two vacancies on the Board of Directors of the District until August, 2018, which was the expiration of the terms of office for both of the vacant positions; and

WHEREAS, the District did not conduct an election in August of 2018, which resulted in Mr. Dengler's office and Mr. Simpson's office becoming vacant after August 7, 2018; and

WHEREAS, Mr. Savela resigned as a board member of the District on February 13, 2019; and

WHEREAS, pursuant to Subsection C of Section 5-11-9, N.M.S.A., the Board of County Commissioners is authorized to appoint new directors to fill vacancies on the Board of Directors of the District; and

WHEREAS, the remaining directors of the District have petitioned the Board of County Commissioners to appoint Mr. Rick Dengler, Mr. Neil Simpson, and Ms. Shannon Robbins to serve as board members of the District; and

WHEREAS, the Board of County Commissioners has reviewed the petition of the District board of directors and has determined that filling the vacancies on the board of directors of the District serves the public interest.

NOW, THEREFORE, BE IT RESOLVED BY THE QUAY COUNTY BOARD OF COUNTY COMMISSIONERS AS FOLLOWS:

Section 1. Mr. Rick Dengler and Mr. Neil Simpson are appointed to fill two existing vacancies on the Ute Lake Ranch Public Improvement District No. 2 board of directors. Mr. Dengler and Mr. Simpson shall serve until August 6, 2024, which is the expiration of the term of office that would have begun had an election been held on August 7, 2018.

Section 2. Ms. Shannon Robbins is appointed to fill the existing vacancy on the Ute Lake Ranch Public Improvement District No. 2 board of directors that resulted from Mr. Savela's resignation. Ms. Robbins shall serve until August 4, 2020, which is the expiration of the term of office for Mr. Savela's vacant position which began on the election conducted on August 5, 2014.

ADOPTED AND RESOLVED THIS 10th DAY OF June, 2019.

BOARD OF COUNTY COMMISSIONERS
COUNTY OF QUAY, NEW MEXICO

By: Franklin McCasland
Franklin McCasland, Chairman

By: Sue Dowell
Sue Dowell

By: Mike Cherry
Mike Cherry

ATTEST:

Elle White
Clerk of the Board

