



QUAY COUNTY GOVERNMENT

300 South Third Street

P.O. Box 1246

Tucumcari, NM 88401

Phone: (575) 461-2112

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Employment Opportunity

Quay County Government

Quay County is now accepting applications from all qualified candidates for a full-time position of **Public Safety Telecommunicator (Dispatcher)** in the Dispatch Center.

Public Safety Telecommunicator duties may include:

- Handling emergency and non-emergency calls for police, fire, and emergency medical services using telephone and Computer Aided Dispatch (CAD) equipment;
- Quickly assessing both emergency and non-emergency situations and providing appropriate assistance to citizens;
- Communicating and carrying out instructions; and
- Coordinating calls for service between citizens and service providers, often multi-tasking, prioritizing and making quick decisions.

Requirements:

- Must be at least 18 years old;
- Have a High School Diploma or GED;
- Submit to a post offer pre-employment physical, drug and alcohol test;
- A passing score on a pre-employment public safety communications skills test;
- Successful completion of a criminal history check and an audiology examination provided at the employer's expense

Applications may be obtained at and returned to the County Manager's Office, 300 South Third Street, Tucumcari, NM during normal business hours.

Position Open Until Filled

Quay County is an Equal Opportunity Employer.