



QUAY COUNTY GOVERNMENT  
300 South Third Street  
P.O. Box 1246  
Tucumcari, NM 88401  
Phone: (575) 461-2112  
Fax: (575) 461-6208

AGENDA  
REGULAR SESSION  
QUAY COUNTY BOARD OF COMMISSIONERS  
July 27, 2020

---

**9:00 A.M. Call Meeting to Order**

Pledge of Allegiance

Approval of Minutes-Regular Session July 13, 2020

Approval/Amendment of Agenda

**Public Comment**

**Ongoing Business**

**New Business**

- I. **Angela Coburn, Presbyterian Medical Services**
  - Request Approval of NM Department of Health RPHCA MOA
- II. **Aric Costa, NMDA Wildlife Specialist**
  - Request Approval of FY21 Work/Financial Plan for Wildlife Services
  - Presentation of USDA Wildlife Specialist Report
- III. **Andrea Shafer, Quay County DWI Coordinator Administrator**
  - Request Approval of DWI 4<sup>th</sup> Quarterly Report
- IV. **Cheryl Simpson, Quay County Finance Director**
  - Request Approval of FY2019-2020 Amended Resolution No. 59 End of Year Transfers
  - Request Approval of FY2019-2020 4th Quarter DWI Financial Reports
  - Request Approval of FY2020-2021 Resolution No. 1 FY2020 Final Quarter Financial Report
  - Request Approval of FY2020-2021 Resolution No. 2 FY2021 Budget Adoption
- V. **Larry Moore, Quay County Road Superintendent**
  - Road Update
- VI. **Richard Primrose, Quay County Manager**
  - Request Approval of NM State Library Rural Bookmobile East FY2021 Service Contract
  - Correspondence



**VII. Indigent Claims Board**

- Call Meeting to Order
- Request Approval of **Indigent Minutes for the June 22, 2020 Meeting**
- **No Claims Submitted**
- **Adjourn**

**VIII. Request Approval of Accounts Payable**

**IX. Other Quay County Business that may Arise During the Commission Meeting and/or Comments from the Commissioners**

**Adjourn**

*Lunch-Time and Location to be Announced*

**REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS**

**July 27, 2020**

**9:00 A.M.**

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 27th day of July, 2020 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

**PRESENT & PRESIDING:**

Franklin McCasland, Chairman  
Mike Cherry, Member  
Sue Dowell, Member  
Veronica Marez, Chief Deputy Clerk  
Richard Primrose, County Manager

**OTHERS PRESENT:**

Daniel Zamora, Quay County Emergency Manager  
Jessica Gonzales, on behalf of Connie Loveland, Tucumcari MainStreet  
Lucas Bugg, Quay County Fire Marshal  
Cheryl Simpson, Quay County Finance Director  
Ron Warnick, Quay County Sun  
Renee Hayoz, Presbyterian Medical Services Director  
Aric Costa, USDA Wildlife Specialist  
Janie Hoffman, Quay County Assessor  
Andrea Shafer, Quay County DWI Coordinator  
Larry Moore, Quay County Road Superintendent

Chairman McCasland called the meeting to order. Larry Moore led the Pledge of Allegiance.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the minutes from the July 13, 2020 regular session as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the Agenda. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

Public Comments: None

**NEW BUSINESS:**

C. Renee Hayoz, Presbyterian Medical Services Administrator informed Commissioners, Angela Coburn, Presbyterian Medical Services was not able to attend.

Hayoz requested approval of NM Department of Health Memorandum of Agreement. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the request. MOTION carried with Dowell voting "aye", Cherry voting "aye", and McCasland voting "aye". A copy is attached to these minutes.

Hayoz reported last year they purchased a Diabetic Eye Camera with the money they received and this year it will go towards wages & salary of employees and administrative fees for County.

Aric Costa, USDA Wildlife Specialist requested approval of FY21 Work/Financial Plan for Wildlife Services in the amount of \$40,250. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the request. MOTION carried with Dowell voting "aye", Cherry voting "aye", and McCasland voting "aye". A copy is attached to these minutes.

Costa presented the USDA wildlife specialist report. A copy is attached to these minutes.

Commissioner Dowell asked Costa if anyone had reported bobcats and cougars in the area. Dowell informed him residents have mentioned to her that they have seen them in the area. Dowell asked if he could have viewers watch for them.

Dowell asked Costa if the amount of time he is spending out of county is decreasing. Costa informed Commissioner Dowell he has been helping other Counties in the area after the specialist retired.

Andrea Shafer, Quay County DWI Coordinator Administrator requested approval of DWI 4<sup>th</sup> Quarterly Report. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the Report. MOTION carried with Dowell voting "aye", Cherry voting "aye", and McCasland voting "aye". A copy is attached to these minutes.

Cheryl Simpson, Quay County Finance Director requested approval of the following items:

1. Amended Resolution No. 59; Authorization to withdraw this Budgetary Increase to Transfer Cash from 401 to 649. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve amended Resolution No. 59. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". A copy is attached to these minutes.
2. Requested approval of FY 2019-2020 4<sup>th</sup> Quarter DWI Financial Reports. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the request. MOTION carried with Dowell voting "aye", Cherry voting "aye", and McCasland voting "aye". Copies attached to these minutes.
3. Requested approval of FY 2020-2021 Resolution No. 1; FY2020 Final Quarter Financial Report. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve Resolution No. 1. MOTION carried with Dowell voting "aye", Cherry voting "aye", and McCasland voting "aye". A copy is attached to these minutes.

4. Request Approval of FY2020-2021 Resolution No. 2; FY2021 Budget Adoption. Simpson informed Commissioners Capital Outlay projects were in the budget for Quay Road AP and Quay Road 63, the bridge projects, requests for two new fire trucks and Fair Ground Appropriation for the roof. The Agreements for these projects have not received. Primrose said Detention Center employees will be receiving a \$1.00 per hour raise instead of the 3% raise cost of living increase that other employees will receive. Detention Center employees starting pay will be increased to \$13.00 per hour and will be effective June 19, 2020. A MOTION was made by Franklin McCasland, SECONDED by Mike Cherry to approve Resolution No. 2. MOTION carried with Dowell voting "aye", Cherry voting "aye", and McCasland voting "aye". A copy is attached to these minutes.

Commissioner Cherry stated he was not happy only giving one department a higher raise than all other employees.

Commissioner Dowell said she does not have a problem giving the Detention Center the higher raise. Dowell stated the law enforcement officers are taking many unjustifiable attacks and she appreciates the Detention Center officers and she knows they are having problems finding people to work. Dowell said it bothers her to continue giving elected officials raises at a higher percentage than other employees. Dowell said the fact no Quay County employees lost their jobs during this critical time was heroic to her.

Cheryl said they will begin the process of ICIP (Infrastructure Capital Improvement Plan). The County will advertise for a Public Meeting to be held at the August 24<sup>th</sup> meeting to get public input. Darla Munsell and Simpson will provide the ICIP the for FY2022-2026 for adoption at the September 14<sup>th</sup> meeting.

Larry Moore, Road Superintendent gave the following Road Department updates:

1. Crews are working on Quay Road BC laying caliche.
2. Crews are cutting and moving trees due to the recent high winds.
3. July 20, 2020 Larry and Richard met with engineer on 1625 bridge project and the environment work is completed and approved.
4. Moore is waiting on construction quotes for the Bridge #1042.

Richard Primrose, Quay County Manager presented the following items for approval and informational purposes:

1. Requested approval of NM State Library Rural Bookmobile East FY2021 Service Contract. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve request. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". Copy is attached to these minutes.
2. State Forestry has lifted fire restriction as of July 24, 2020.
3. Monthly Gross Receipt Tax Report for July was still an increase.

Chairman McCasland called the Indigent Claims Board to order. Time noted 9:45 a.m.

--- INDIGENT CLAIMS ---

Indigent Claims Board meeting was adjourned. Time noted 9:50 a.m.

A MOTION was made by Sue Dowell SECONDED by Mike Cherry to approve the expenditures included in the Accounts Payable Report ending July 23, 2020. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye".

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners:

Commissioner Dowell informed Daniel Zamora that she received more cards from the Census.

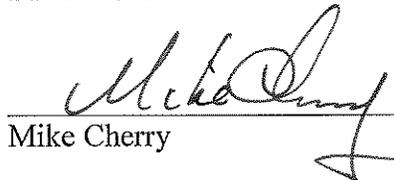
There being no further business, a MOTION was made by Mike Cherry SECONDED by Sue Dowell to adjourn. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". Time noted 9:55 a.m.

Respectfully submitted by Veronica Marez, Chief Deputy Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS

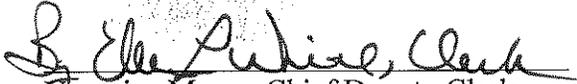
  
Franklin McCasland

  
Sue Dowell

  
Mike Cherry



ATTEST:

  
Veronica Marez, Chief Deputy Clerk

**Clinic/Program Name:** Quay County Family Health Center  
**Month Reported:** June 2020

**Monthly RPHCA Narrative Report**

*Please provide brief but detailed information for the following questions. Answer all questions or mark N/A.*

- 1. Please describe any changes in the types of services provided during the month reported. Describe any discussions about adding new services**

Been providing about 80-85% of the visits via telephonically. Have been seeing an uptick in face to face visits.

- 2. Please describe any difficulties encountered in providing services during the month reported. What were the causes of the difficulties?**

COVID-19 pandemic

- 3. Were there any changes in the encounters (+ or - 10%) from the previous month reported? Please explain any causes for the changes.**

Encounter goal is almost reached. We believe this is due to both face to face visits and the option of being offered telephonic visits.

- 4. Please describe any changes in the staffing pattern (regardless of the position or the change in FTE).**

We are advertising for one Medical Assistant. Our current and only full-time MA recently became Certified.

- 5. Please describe recruitment efforts for any positions. Which positions? What actions have been taken?**

Posting on local FB jobs page and the PMS website.

- 6. Were there any changes to the hours? Explain.**

No changes were made. Hours continue to be 7:00 AM – 5:30 PM, Monday through Friday.

- 7. What efforts did you make to collaborate with local and statewide entities?**

- Quay Co Health Council
- Quay Co Emergency Manager Meeting

All meetings are via Zoom

- 8. Please describe any methods for increasing clinic utilization that your program and staff are engaging in.**

Site continues to provide care at the Quay County Detention Center via telephonic visits. Face to face are done under extenuating circumstances.

**9. Please describe the outreach activities your program and staff provided to the community during the month reported.**

Travel restrictions imposed on all PMS staff.

**10. Have you received any new funding? Are you aware of any new funding opportunities? Please describe any new initiatives or projects that have been implemented.**

None

**Please note the date of the last advisory board meeting AND THE AGENDA ITEMS DISCUSSED.**

Meeting was held on June 17, 2020

Welcome and Introductions

Regional Goals

- Dental Access
- Behavioral Health services
- Advisory Board Members Engagement

Clinic Update

- Telephonic Visits
- Video Visits
- Staffing Update: MA and BH Interventionist
- Pediatric Postcards
- CDL Flyer
- Community Outreach Events Cancelled
- PMS COVID 19 Precautions and Plan of Action

Home Visiting Update

- Enrolled Clients
- Outreach Events
- Creative Ways of Family Support

**RPHCA Program**  
**Monthly Level of Operations Form**

revised 7/7/15

<b>Organization Name: Presbyterian Medical Services</b>		<b>Contract #</b>	
<b>Reporting Site: Quay County Family Health Center</b>		<b>Report Month/Year: 06/01/20</b>	
<b>Action Plan Item</b>		<b>Actual Monthly Level</b>	
<b>Level of Operations</b>	Total Number of Primary Care Encounters		399
	By Provider Type:		
	Physician Encounters		7
	Midlevel Practitioner Encounters		392
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	By Payment Source:		
	Sliding Fee Encounters - Medical/Behavioral Health		37
	Sliding Fee Encounters - Dental		
	Medicaid Encounters - Medical/Behavioral Health		116
	Medicaid Encounters - Dental		
	County Indigent Encounters		
	Other 3 <sup>rd</sup> Party Encounters		100
Medicare Encounters		139	
100% Self Pay (non-discounted/non-3 <sup>rd</sup> party) Encounters		7	
<b>Unduplicated Number of Users</b>	Total # of unduplicated users		39
	At or Below Poverty		24
	Between Poverty and 200% of Poverty		12
	Above 200% of Poverty		3
<b>Staffing Level</b>	Administrative Staff	3	
		Clinical FTEs	Admin FTEs
	Physicians	0.05	
	Certified Nurse Practitioners	2	
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals		
	Community Health Workers		
	Clinical Support Staff	1.2	
	All Other Staff	0.5	
<b>Prior Month's Primary Care Financial Information</b>	<b>Please enter the month being reported: June</b>		
	Total Primary Care Revenues - all sources		62,051
	Sliding Fee Revenues - Medical		2,557
	Sliding Fee Revenues - Dental		0
	Medicaid Revenues - Medical		22,568
	Medicaid Revenues - Dental		0
	County Indigent Fund Revenues		0
	Other 3 <sup>rd</sup> Party Revenues		5,507
	Medicare Revenues		9,105
	100% Self Pay (non-discounted/non-3 <sup>rd</sup> party) Patient Revenues		135
	Contracts/Grants Revenues (including RPHCA)		22,179
	Total Primary Care Expenditures		63,222
	Total Primary Care Charges		78,317
	Sliding Fee Discounts - Medical		9,452
	Sliding Fee Discounts - Dental		0
Prepared by: C Renee Hayoz		7/6/2020	

**MEMORANDUM OF AGREEMENT**

Between

**New Mexico Department of Health**

And

**Quay County**

This Agreement entered into between New Mexico Department of Health (DOH) and **Quay County**, the entity providing services (Entity).

## IT IS AGREED BETWEEN THE PARTIES

**1. PURPOSE**

The purpose of this agreement is to provide primary health care services in underserved areas of New Mexico.

**2. SCOPE OF WORK**

The Entity shall perform the following work:

- A. Ensure the provision of primary care services in underserved areas of the state by providing the following:
  1. Annual Projected Level of Operations forms
  2. Contract Action Plan, which must include:
    - a. Estimated level of services
    - b. Staffing
    - c. Hours of operation, including after-hours coverage and emergency care
    - d. Prenatal care services
    - e. Family planning services
    - f. Dental services
    - g. Behavioral health services
    - h. Ancillary services
    - i. Specialty clinics
    - j. Referral relationships with EMS (emergency medical services), hospital, dental, behavioral health, and other services
    - k. Integration methods for improving coordination of care across settings
    - l. Collaboration with public and private providers, school-based health centers, and tribal programs to maximize delivery of primary care health care services
    - m. Recruitment and retention plan for healthcare providers, including:
    - n. Total dollar amount of RPHCA funding used towards healthcare provider salaries and benefits.
    - o. Total dollar amount of RPHCA funding used towards healthcare provider recruitment (*This amount reflects recruitment efforts/methods, such as how much is used for advertisement of positions, recruitment agencies, etc. If using New Mexico Health Resources to recruit and/or post job listings, please indicate.*)
    - p. Rate of retention of healthcare providers at the clinic (*On average, how many years are providers staying? If providers are leaving, are they leaving to another clinic within the community, to another New Mexico community, or leaving New Mexico?*)
    - q. Governing Board and/or Local/Regional Advisory Board information

- r. Evaluation methods
  - s. Other pertinent information
3. Submit a detailed Quality Improvement/Assurance (QI/QA) Plan for each clinic site ensuring that it includes:
    - a. Clinical services and management services.
    - b. Systematic collection and evaluation of patient records.
    - c. Periodic assessment of the appropriateness of the utilization of services and the quality of services provided.
- B. Submit data and reports through the Online RPHCA Reporting System by providing:
1. Monthly Level of Operations Data for each clinic site for services provided in the previous month. Should the actual level of services fall below 90% of the projected level for a period exceeding 60 days the contract may be renegotiated including reviewing and adjusting the amount of payment.
  2. Summary Monthly Narrative Report on the status of the activities toward accomplishment of the scope of work, any significant issues and changes, and progress toward meeting the Annual Projected Level of Operation projections.
- C. Ensure policies and procedures states that no person will be denied services because of their inability to pay. These policies and procedures should address the provision of services to medically indigent persons below poverty not covered by third party payors and those between 100 percent and 200 percent of poverty guidelines without third party coverage. The facility must also:
1. Post a notice in a conspicuous location in the patient waiting area that a sliding fee discount is available to eligible persons with income up to 200 percent of poverty and are not covered by third party payors, and
  2. Advertise in the community, local media and other areas that a sliding fee discount is available to eligible persons with income up to 200 percent of poverty and are not covered by third party payors.
- D. Assess all patients without third party coverage for Medicaid eligibility, and participate, as appropriate, in on-site Medicaid eligibility determination, presumptive eligibility and Early Periodic Screening, Diagnosis, and Treatment (EPSDT).
- E. Review Medicaid and Medicare reimbursements to assure maximization of generated revenues and, if appropriate, participate in reimbursement programs under the Rural Health Clinic Services Act or Federally Qualified Health Centers Certification.
- F. Maintain for inspection the appropriate and most current facility licensure from the AGENCY Health Facility Licensing & Certification Bureau by providing:
1. Current Operator's License.
  2. Current New Mexico professional licenses or certifications, and Board certification if applicable, for all service providers whose salaries or contracts or contracts are supported in whole or part by RPHCA funds.
- G. Authorize the AGENCY access to all Health Resources and Services Administration (HRSA)

documentation (if HRSA funded) regarding:

1. Site visit reports and findings relating to the operation of the health centers.
  2. Scheduled visits by HRSA. Notify the AGENCY in advance of the HRSA visit.
- H. Participate in clinic site visit(s) conducted by the AGENCY.
- I. Participate and complete the New Mexico Health Resources, Inc. Annual Salary Surveys and Quarterly Vacancy Surveys regarding health care recruitment and retention.
- J. Work with the County and/or Tribal Community Health Improvement Council(s) to ensure coordination of its work with the Council's health improvement plan and activities.
- K. Ensure majority of governing Board shall be consumers of the primary health care services it provides, and is generally representative of the target population it serves.
- L. Ensure diversity of programs and structure, and that programs offered meet the Federal cultural and linguistic access standards to better serve the target population.
- M. Display the AGENCY and RPHCA as a funding source by:
1. Posting notice in a conspicuous location in the facility's patient waiting area stating the funding source.
  2. Posting on CONTRACTOR websites stating the funding source.

#### Reporting and Invoicing

- N. Submit for AGENCY approval the Annual Project Level of Operations forms, Contract Action Plan, and Quality Improvement/Assurance Plan by the third (3<sup>rd</sup>) working day in August in each fiscal year.
- O. Submit for AGENCY approval the Monthly Level of Operations and Summary Monthly Narrative Report by the second (2<sup>nd</sup>) Friday of each month in each fiscal year.
- P. Submit for AGENCY approval a monthly invoice for the previous completed month's services by the third (3<sup>rd</sup>) working day of each month in each fiscal year.

#### Performance Measures

CONTRACTOR shall substantially perform and report annually the following Performance Measures:

- Q. Program Performance Accountability: Expand health care access in rural and underserved areas. Report will address:
1. Total number of medical and dental encounters at community-based primary care centers.
  2. Number of medical and dental encounters that are Medicaid, Medicare, private insurance, self-pay.
- R. Population Based Accountability: Improve health outcomes for the people of New Mexico.  
Objective: To prevent or reduce diabetes complications through improved quality of clinical care

and increased access to services to ensure healthier living (*DOH FY19 Strategic Plan*). Report will address:

1. Extent of HbA1c testing for patients with diabetes (*how much is done?*);
2. Percent of patients with HbA1c levels less than 9% (*how well it was done?*); and
3. Change measured against calendar 2017 baseline and subsequent data (*Is anyone better off?*).

S. Notify the AGENCY in writing within 30 days of receipt of official notification of:

1. Changes in funding to support the activities identified in this contract from the following types of sources: state, federal, private foundation grants or contracts. The AGENCY may reevaluate the need for financial assistance.
2. Changes to points of contact.

T. Performance will be monitored and evaluated by periodic on site work reviews, review of narrative and data reports, and scheduled consultations with the AGENCY.

U. Failure to comply with above items A-T may result in payment delays and the AGENCY will reevaluate the need for financial assistance.

HCUA-QUAY COUNTY  
BASIC PRIMARY CARE SUPPORT

#### BUDGET

Deliverables	FY21	Grand Total
Baseline Reports (4) - Annual Projected Level of Operations; Contract Action Plan; Quality Improvement/Assurance Plan; and Report on Extent of HbA1c testing for patients with diabetes for each reporting clinic site, received and approved by AGENCY by the third (3 <sup>rd</sup> ) working day in August, with an invoice not to exceed a total of \$13,700.00	\$13,700.00	\$13,700.00
Monthly Services - A monthly invoice equivalent to 1/12 draw, which represents adherence to the requirements outlined in the scope of work, received and approved by AGENCY by the third (3 <sup>rd</sup> ) working day of each month, in the amount of \$8,185.00 not to exceed a total of \$98,220.00	\$98,220.00	\$98,220.00
<b>TOTAL BUDGET</b>	<b>\$111,920.00</b>	<b>\$111,920.00</b>

#### 3. ADMINISTERING AGENCY

The administering agency is the DOH.

#### 4. COMPENSATION

- A. The total amount payable to the Entity under this Agreement, including gross receipts tax and expenses, shall not exceed \$111,920.00. This amount is a maximum and not a guarantee that the work assigned to Entity under this Agreement to be performed shall equal the amount stated herein.

- B. The DOH shall pay to the Entity in full payment for services satisfactorily performed based upon deliverables, such compensation not to exceed \$111,920.00 (as set forth in Paragraph A) including gross receipts tax if applicable. Payment is subject to availability of funds as appropriated by the Legislature to the DOH and to any negotiations between the parties from year to year pursuant to Article 2, Scope of Work. All invoices MUST BE received by the DOH no later than fifteen (15) days after the termination of the Fiscal Year in which the services were delivered. Invoices received after such date WILL NOT BE PAID. Invoices shall be submitted monthly. The Entity shall submit to the DOH at the close of each month a signed invoice reflecting the total allowable costs incurred during the preceding month. No invoices will be reimbursed unless submitted within thirty (30) days after the last day of the month in which services were performed.
- C. The Entity must submit a detailed statement accounting for all services performed and expenses incurred. If the DOH finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Entity that payment is requested, it shall provide the Entity a letter of exception explaining the defect or objection to the services, and outlining steps the Entity may take to provide remedial action. Upon certification by the DOH that the services have been received and accepted, payment shall be tendered to the Entity within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the DOH shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

5. **PROPERTY**

The parties understand and agree that property acquired under this Agreement shall be the property of the DOH.

6. **CLIENT RECORDS AND CONFIDENTIALITY**

- A. The Entity shall protect the confidentiality, privacy and security of all confidential information and records and shall not release any confidential information to any other third party without the express written authorization of the client when the record is a client record, or the DOH.
- B. The Entity shall maintain complete confidential records for the benefit of clients, sufficient to fulfill the provisions of the Scope of Work, and to document the services rendered under the Scope of Work. All records maintained pursuant to this provision shall be available for inspection by the DOH.

7. **FUNDS ACCOUNTABILITY**

The Entity shall maintain detailed time and expenditure records, which indicate the date, time, nature, and cost of services rendered during the Agreement term and retain them for a period of three (3) years from the date of final payment under the Agreement. The records shall be subject to inspection by the DOH, the Department of Finance and Administration and the Office of the State Auditor. The DOH shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the DOH to recover excessive or illegal payments.

8. **LIABILITY**

As between the parties, each party will be responsible for claims or damages arising from personal injury or damage to persons or tangible property to the extent they result from negligence of its

employees, subject in all cases to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et seq., NMSA 1978, as amended.

9. **TERMINATION OF AGREEMENT**

This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the DOH's sole liability upon such termination shall be to pay for acceptable work performed prior to the Entity's receipt of the notice of termination, if the DOH is the terminating party, or the Entity's sending of the notice of termination, if the Entity is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Entity shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Entity if the Entity becomes unable to perform the services contracted for, as determined by the DOH or if, during the term of this Agreement, the Entity or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to insufficient appropriation by the Legislature to the DOH. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE STATE'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE ENTITY'S DEFAULT/BREACH OF THIS AGREEMENT.*

10. **APPLICABLE LAW**

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978 Section 38-3-1(G). By execution of this Agreement, the Entity acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement. The parties agree to abide by all state and federal laws and regulations.

11. **PERIOD OF AGREEMENT**

This Agreement shall be effective upon approval of both parties, whichever is later and shall terminate on **June 30, 2021** or as stated in **ARTICLE 9, Termination of Agreement**. Any and all amendments shall be made in writing and shall be agreed to and executed by the respective parties before becoming effective.

12. **FEDERAL GRANT OR OTHER FEDERALLY FUNDED AGREEMENTS.**

A. Lobbying. The Entity shall not use any funds provided under this Agreement, either directly or indirectly, for the purpose of conducting lobbying activities or hiring a lobbyist or lobbyists on its behalf at the federal, state, or local government level, as defined in the Lobbyist Regulation Act, NMSA 1978, Sections 2-11-1, et. seq., and applicable federal law. No federal appropriated funds can be paid or will be paid, by or on behalf of the Entity, or any person for influencing or attempting to influence an officer or employee of any Department, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, or the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any Department, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any applicable Federal contract, grant, loan, or cooperative agreement, the Entity shall

complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- B. Suspension and Debarment. For contracts which involve the expenditure of Federal funds, each party represents that neither it, nor any of its management or any other employees or independent Entities who will have any involvement in the services or products supplied under this Agreement, have been excluded from participation in any government healthcare program, debarred from or under any other Federal program (including but not limited to debarment under the Generic Drug Enforcement Act), or convicted of any offense defined in 42 U.S.C. Section 1320a-7, and that it, its employees, and independent Entities are not otherwise ineligible for participation in Federal healthcare or education programs. Further, each party represents that it is not aware of any such pending action(s) (including criminal actions) against it or its employees or independent Entities. Each party shall notify the other party immediately upon becoming aware of any pending or final action in any of these areas.
- C. Political Activity. No funds hereunder shall be used for any partisan political activity or to further the election or defeat of any candidate for public office.
- D. Grantor and Entity Information.
1. If applicable, funding under this agreement is from the Catalog of Federal Domestic Assistance (CFDA) Program:
    - i. CFDA Number – N/A
    - ii. Program Title – N/A
    - iii. AGENCY/OFFICE – N/A
    - iv. GRANT NUMBER – N/A
  2. ENTITY'S Dun and Bradstreet Data Universal Numbering System Number (DUNS Number) is N/A
- E. Entity Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights (Sept. 2013)[Federal Grant funded projects only].
1. This Agreement and employees working on this Agreement will be subject to the whistleblower rights and remedies in the pilot program on Entity employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239) and FAR 3.908.
  2. The Entity shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section 3.908 of the Federal Acquisition Regulation.
  3. The Entity shall insert the substance of this clause, including this paragraph (3), in all subcontracts over the simplified acquisition threshold.
- F. For contracts and subgrants which involve the expenditure of Federal funds for amounts in excess of \$150,000, requires the Entity to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- G. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) — For contracts which involve the expenditure of Federal funds, Entities that apply or bid for a contract exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection

with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

- H. For contracts which involve the expenditure of Federal funds, Entity must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

IN WITNESS WHEREOF the parties have executed this AGREEMENT at Santa Fe, New Mexico. The effective date is upon approval of both parties, whichever is later.

New Mexico Department of Health

Entity

By: \_\_\_\_\_  
Authorized Signature Designee

By: *Franklin Masland*

Date: \_\_\_\_\_

Date: 07-27-2020

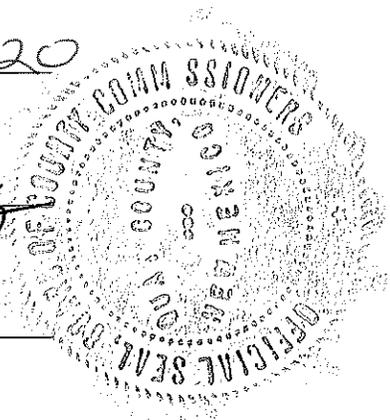
Certified For Legal Sufficiency:

By: \_\_\_\_\_  
Department of Health  
Assistant General Counsel

By: *Monica Ray*

Date: \_\_\_\_\_

Date: 7-27-2020



**MEMORANDUM OF AGREEMENT**

Between

**New Mexico Department of Health**

And

**Quay County**

This Agreement entered into between New Mexico Department of Health (DOH) and **Quay County**, the entity providing services (Entity).

## IT IS AGREED BETWEEN THE PARTIES

**1. PURPOSE**

The purpose of this agreement is to provide primary health care services in underserved areas of New Mexico.

**2. SCOPE OF WORK**

The Entity shall perform the following work:

A. Ensure the provision of primary care services in underserved areas of the state by providing the following:

1. Annual Projected Level of Operations forms

2. Contract Action Plan, which must include:

- a. Estimated level of services
- b. Staffing
- c. Hours of operation, including after-hours coverage and emergency care
- d. Prenatal care services
- e. Family planning services
- f. Dental services
- g. Behavioral health services
- h. Ancillary services
- i. Specialty clinics
- j. Referral relationships with EMS (emergency medical services), hospital, dental, behavioral health, and other services
- k. Integration methods for improving coordination of care across settings
- l. Collaboration with public and private providers, school-based health centers, and tribal programs to maximize delivery of primary care health care services
- m. Recruitment and retention plan for healthcare providers, including:
- n. Total dollar amount of RPHCA funding used towards healthcare provider salaries and benefits.
- o. Total dollar amount of RPHCA funding used towards healthcare provider recruitment (*This amount reflects recruitment efforts/methods, such as how much is used for advertisement of positions, recruitment agencies, etc. If using New Mexico Health Resources to recruit and/or post job listings, please indicate.*)
- p. Rate of retention of healthcare providers at the clinic (*On average, how many years are providers staying? If providers are leaving, are they leaving to another clinic within the community, to another New Mexico community, or leaving New Mexico?*)
- q. Governing Board and/or Local/Regional Advisory Board information

- r. Evaluation methods
  - s. Other pertinent information
3. Submit a detailed Quality Improvement/Assurance (QI/QA) Plan for each clinic site ensuring that it includes:
    - a. Clinical services and management services.
    - b. Systematic collection and evaluation of patient records.
    - c. Periodic assessment of the appropriateness of the utilization of services and the quality of services provided.
- B. Submit data and reports through the Online RPHCA Reporting System by providing:
1. Monthly Level of Operations Data for each clinic site for services provided in the previous month. Should the actual level of services fall below 90% of the projected level for a period exceeding 60 days the contract may be renegotiated including reviewing and adjusting the amount of payment.
  2. Summary Monthly Narrative Report on the status of the activities toward accomplishment of the scope of work, any significant issues and changes, and progress toward meeting the Annual Projected Level of Operation projections.
- C. Ensure policies and procedures states that no person will be denied services because of their inability to pay. These policies and procedures should address the provision of services to medically indigent persons below poverty not covered by third party payors and those between 100 percent and 200 percent of poverty guidelines without third party coverage. The facility must also:
1. Post a notice in a conspicuous location in the patient waiting area that a sliding fee discount is available to eligible persons with income up to 200 percent of poverty and are not covered by third party payors, and
  2. Advertise in the community, local media and other areas that a sliding fee discount is available to eligible persons with income up to 200 percent of poverty and are not covered by third party payors.
- D. Assess all patients without third party coverage for Medicaid eligibility, and participate, as appropriate, in on-site Medicaid eligibility determination, presumptive eligibility and Early Periodic Screening, Diagnosis, and Treatment (EPSDT).
- E. Review Medicaid and Medicare reimbursements to assure maximization of generated revenues and, if appropriate, participate in reimbursement programs under the Rural Health Clinic Services Act or Federally Qualified Health Centers Certification.
- F. Maintain for inspection the appropriate and most current facility licensure from the AGENCY Health Facility Licensing & Certification Bureau by providing:
1. Current Operator's License.
  2. Current New Mexico professional licenses or certifications, and Board certification if applicable, for all service providers whose salaries or contracts or contracts are supported in whole or part by RPHCA funds.
- G. Authorize the AGENCY access to all Health Resources and Services Administration (HRSA)





- B. The DOH shall pay to the Entity in full payment for services satisfactorily performed based upon deliverables, such compensation not to exceed \$111,920.00 (as set forth in Paragraph A) including gross receipts tax if applicable. Payment is subject to availability of funds as appropriated by the Legislature to the DOH and to any negotiations between the parties from year to year pursuant to Article 2, Scope of Work. All invoices MUST BE received by the DOH no later than fifteen (15) days after the termination of the Fiscal Year in which the services were delivered. Invoices received after such date WILL NOT BE PAID. Invoices shall be submitted monthly. The Entity shall submit to the DOH at the close of each month a signed invoice reflecting the total allowable costs incurred during the preceding month. No invoices will be reimbursed unless submitted within thirty (30) days after the last day of the month in which services were performed.
- C. The Entity must submit a detailed statement accounting for all services performed and expenses incurred. If the DOH finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Entity that payment is requested, it shall provide the Entity a letter of exception explaining the defect or objection to the services, and outlining steps the Entity may take to provide remedial action. Upon certification by the DOH that the services have been received and accepted, payment shall be tendered to the Entity within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the DOH shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

5. **PROPERTY**

The parties understand and agree that property acquired under this Agreement shall be the property of the DOH.

6. **CLIENT RECORDS AND CONFIDENTIALITY**

- A. The Entity shall protect the confidentiality, privacy and security of all confidential information and records and shall not release any confidential information to any other third party without the express written authorization of the client when the record is a client record, or the DOH.
- B. The Entity shall maintain complete confidential records for the benefit of clients, sufficient to fulfill the provisions of the Scope of Work, and to document the services rendered under the Scope of Work. All records maintained pursuant to this provision shall be available for inspection by the DOH.

7. **FUNDS ACCOUNTABILITY**

The Entity shall maintain detailed time and expenditure records, which indicate the date, time, nature, and cost of services rendered during the Agreement term and retain them for a period of three (3) years from the date of final payment under the Agreement. The records shall be subject to inspection by the DOH, the Department of Finance and Administration and the Office of the State Auditor. The DOH shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the DOH to recover excessive or illegal payments.

8. **LIABILITY**

As between the parties, each party will be responsible for claims or damages arising from personal injury or damage to persons or tangible property to the extent they result from negligence of its

employees, subject in all cases to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1, et seq., NMSA 1978, as amended.

**9. TERMINATION OF AGREEMENT**

This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the DOH's sole liability upon such termination shall be to pay for acceptable work performed prior to the Entity's receipt of the notice of termination, if the DOH is the terminating party, or the Entity's sending of the notice of termination, if the Entity is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Entity shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Entity if the Entity becomes unable to perform the services contracted for, as determined by the DOH or if, during the term of this Agreement, the Entity or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to insufficient appropriation by the Legislature to the DOH. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE STATE'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE ENTITY'S DEFAULT/BREACH OF THIS AGREEMENT.*

**10. APPLICABLE LAW**

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978 Section 38-3-1(G). By execution of this Agreement, the Entity acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement. The parties agree to abide by all state and federal laws and regulations.

**11. PERIOD OF AGREEMENT**

This Agreement shall be effective upon approval of both parties, whichever is later and shall terminate on **June 30, 2021** or as stated in **ARTICLE 9, Termination of Agreement**. Any and all amendments shall be made in writing and shall be agreed to and executed by the respective parties before becoming effective.

**12. FEDERAL GRANT OR OTHER FEDERALLY FUNDED AGREEMENTS.**

A. Lobbying. The Entity shall not use any funds provided under this Agreement, either directly or indirectly, for the purpose of conducting lobbying activities or hiring a lobbyist or lobbyists on its behalf at the federal, state, or local government level, as defined in the Lobbyist Regulation Act, NMSA 1978, Sections 2-11-1, et. seq., and applicable federal law. No federal appropriated funds can be paid or will be paid, by or on behalf of the Entity, or any person for influencing or attempting to influence an officer or employee of any Department, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, or the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any Department, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection of any applicable Federal contract, grant, loan, or cooperative agreement, the Entity shall

- complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- B. Suspension and Debarment. For contracts which involve the expenditure of Federal funds, each party represents that neither it, nor any of its management or any other employees or independent Entities who will have any involvement in the services or products supplied under this Agreement, have been excluded from participation in any government healthcare program, debarred from or under any other Federal program (including but not limited to debarment under the Generic Drug Enforcement Act), or convicted of any offense defined in 42 U.S.C. Section 1320a-7, and that it, its employees, and independent Entities are not otherwise ineligible for participation in Federal healthcare or education programs. Further, each party represents that it is not aware of any such pending action(s) (including criminal actions) against it or its employees or independent Entities. Each party shall notify the other party immediately upon becoming aware of any pending or final action in any of these areas.
- C. Political Activity. No funds hereunder shall be used for any partisan political activity or to further the election or defeat of any candidate for public office.
- D. Grantor and Entity Information.
1. If applicable, funding under this agreement is from the Catalog of Federal Domestic Assistance (CFDA) Program:
    - i. CFDA Number – N/A
    - ii. Program Title – N/A
    - iii. AGENCY/OFFICE – N/A
    - iv. GRANT NUMBER – N/A
  2. ENTITY'S Dun and Bradstreet Data Universal Numbering System Number (DUNS Number) is N/A
- E. Entity Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights (Sept. 2013)[Federal Grant funded projects only].
1. This Agreement and employees working on this Agreement will be subject to the whistleblower rights and remedies in the pilot program on Entity employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L.112-239) and FAR 3.908.
  2. The Entity shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section 3.908 of the Federal Acquisition Regulation.
  3. The Entity shall insert the substance of this clause, including this paragraph (3), in all subcontracts over the simplified acquisition threshold.
- F. For contracts and subgrants which involve the expenditure of Federal funds for amounts in excess of \$150,000, requires the Entity to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- G. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) — For contracts which involve the expenditure of Federal funds, Entities that apply or bid for a contract exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection

with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

- H. For contracts which involve the expenditure of Federal funds, Entity must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

IN WITNESS WHEREOF the parties have executed this AGREEMENT at Santa Fe, New Mexico. The effective date is upon approval of both parties, whichever is later.

**New Mexico Department of Health**

**Entity**

By:   
 Authorized Signature Designee

By: \_\_\_\_\_

Date: 7-27-2020

Date: \_\_\_\_\_

Certified For Legal Sufficiency:

By: \_\_\_\_\_  
 Department of Health  
 Assistant General Counsel

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**WORK AND FINANCIAL PLAN**  
**between**  
**QUAY COUNTY**  
**and**  
**UNITED STATES DEPARTMENT OF AGRICULTURE**  
**ANIMAL AND PLANT HEALTH INSPECTION SERVICE**  
**WILDLIFE SERVICES (APHIS-WS)**  
**for**  
**July 1, 2020 through June 30, 2021**

Pursuant to Cooperative Service Agreement No. 18-73-35-2385-RA between the County of Quay and APHIS-WS, this Work Plan defines the objectives, plan of action, resources and budget for the maintenance of an Integrated Wildlife Damage Management (IWDM) program to protect residents, property, livestock, crops, and natural resources from damage caused by predators and other nuisance wildlife to be conducted from July 1, 2020 through June 30, 2021.

USDA-WS is a federal agency with a broad mission that includes carrying out wildlife damage management activities. In recent years, USDA-APHIS has maintained an effective IWDM program to resolve conflicts with wildlife throughout New Mexico, including Quay County. APHIS-WS is available and qualified to conduct the wildlife damage management services necessary to accomplish the County's goals.

**I. OBJECTIVES/GOALS**

Wildlife Services' overall goal is to maintain a biologically-sound IWDM program to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations. Assistance may be in the form of providing technical assistance or direct control activities. Recommendations and control activities will emphasize long term solutions and incorporate the Integrated Wildlife Damage Management approach.

The scope of this program is limited only by the financial resources allocated by the cooperator and APHIS-WS. Although successful elimination of any specific threat is not guaranteed,

all reasonable efforts will be made to resolve or mitigate human-wildlife conflicts within financial and regulatory constraints.

## **II. PLAN OF ACTION**

To accomplish this goal, the following general field services will be provided:

**Technical Assistance** - WS will provide technical support to Quay County on other issues that may impact predatory and/or nuisance species control, including habitat modifications, response design, and recommendations for the area of concern.

**Predator Identification & Removal** - when livestock, crop or natural resource damage is verified.

**Nuisance Wildlife Removal** - when property damage is identified.

**Removal of Wildlife Displaying Aggressive Behavior** - causing injury to city residents.

**Outreach** - Outreach activities include meeting with the constituents of the city, school group demonstrations and predator/damage awareness training.

To provide these basic services, APHIS-WS will:

1. Assign one Wildlife Specialist(s) per the period of performance for this work financial plan, averaging 40 hours per week distributed among direct control activities, technical assistance, APHIS-required administrative tasks and annual leave.
2. Procure and maintain a vehicle, tools, supplies, and other specialized equipment as deemed necessary by the State Director to accomplish the objectives identified in this plan.
3. Safely & professionally utilize approved wildlife damage management tools/equipment including firearms (including high-pressure air rifles), advanced optics, assorted snaring devices, trailing hounds, all-terrain vehicles, foot-hold traps for the protection of endangered species and public safety, cage-type & other specialized traps, deterrent methods/devices (including pyrotechnics), Environmental Protection Agency approved toxicants (including euthanasia drugs), night vision equipment and electronic calling

devices.

- a. Field Specialists will ensure that the most effective, efficient, and humane tools will be utilized and will conduct direct control operations in a safe manner.
  - b. Equipment will be maintained in good working order to help prevent accidents and/or hazardous situations.
4. Conduct all control activities with trained USDA-WS employees and volunteers.
- a. Technical Assistance may be in the form of recommendations for implementing various non-lethal techniques. Official USDA pamphlets may be used to convey this information to the public.
  - b. Direct Control activities may include, but are not limited to the monitoring, trapping, dispersal, and shooting of known and potential predators or nuisance wildlife.

Jon Grant, District Supervisor, Albuquerque will supervise this project. This project will be monitored by Robert Gosnell, State Director, and administrative staff in Albuquerque. The Cooperator will be kept advised on the status of this project on a regular basis.

APHIS-WS will cooperate with the New Mexico Department of Game and Fish, the U.S. Fish and Wildlife Service, County and local city governments, and other entities to ensure compliance with applicable Federal, State, and local laws and regulations.

### **III. PROCUREMENT**

Purchase of supplies, equipment and miscellaneous needs including salaries will be made by APHIS-WS. All expenditures will be processed through APHIS's Financial Management Modernization Initiative (FMMI) system and charged to the Cooperator as described in the Financial Plan.

### **IV. STIPULATIONS AND RESTRICTIONS**

APHIS-WS activities under this cooperative effort will be limited to the State of New Mexico, County of Quay. Techniques will be

environmentally sound, safe, and selective. If applicable, both Federal and State permits will be secured to perform wildlife damage management activities, and those activities will be conducted within the policy guidelines of APHIS-WS. All program activities will be conducted in compliance with Local, State, and Federal regulations.

In the absence of a finalized county budget, a letter of intent must be provided pending final budget approval. The cooperative Wildlife Services Program can't continue unless a mutual agreement is negotiated by June 30, 2020.

**V. COST ESTIMATE FOR SERVICES**

The cooperator will be billed quarterly by APHIS FMFI for costs incurred but will not exceed **\$40,250** annually. Such costs may include, but are not limited to salaries/benefits/employees recognition, vehicle use, supplies, equipment and USDA overhead. An estimate itemization of expenses are listed below; however, funds may be distributed between itemized categories as needed.

A description of expenses and cost share are shown in Table 1.

Table 1: Breakdown of expenses distributed between Quay County and USDA-WS.

Cost Element	Cost to Cooperator	Cost Share (Paid by Federal & State Appropriations)	Full Cost
Personnel Compensation	\$3,477.53	\$50,773.50	\$54,251.03
Travel	\$2,169.00	-	\$2,169.00
Vehicles	\$11,271.00	-	\$11,271.00
Other Services	\$4,838.00	-	\$4,838.00
Supplies and Materials	\$4,950.00	-	\$4,950.00
Equipment	\$4,950.00	-	\$4,950.00

Subtotal (Direct Charges)	\$31,655.53	\$50,773.50	\$82,429.03
---------------------------	-------------	-------------	-------------

Pooled Job Costs	11.00%	\$3,482.11	N/A	\$3,482.11
Indirect Costs	16.15%	\$5,112.37	N/A	\$5,112.37
<b>Agreement Total</b>		<b>\$40,250.00</b>	<b>\$50,773.50</b>	<b>\$91,023.51</b>
Percentage Cost Share		44%	56%	100%

In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by WS are due and payable within 30 days of receipt. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

The financial point of contact for this Work Plan/Financial Plan is Patsy Baca, Budget Analyst (505) 346-2640. This plan has been approved by the USDA APHIS WS Western Regional Office for use in the State of New Mexico for cost-share agreements. Copies of this approval are available upon request.

QUAY COUNTY BOARD OF COMMISSIONERS  
Tax Identification Number: 85-6000238



*Franklin McCasland*  
Franklin McCasland  
Chair

7-27-2020  
Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMALS AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES  
Albuquerque, NM  
Tax Identification Number: 41-0696271

\_\_\_\_\_  
Robert "goose" Gosnell  
State Director, New Mexico

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Western Region

\_\_\_\_\_  
Date

AMENDED  
QUAY COUNTY  
FISCAL YEAR 2019-2020  
RESOLUTION No. 59

Authorization of to withdraw this Budgetary Increase to **Transfer Cash from 401 to 649**

**WHEREAS**, at meeting of the Board of Quay County Commissioners on July 27, 2020 the following was among the proceedings;

**WHEREAS**, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase be withdrawn;

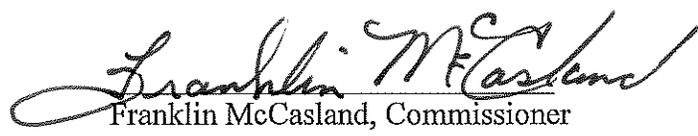
State Fund 11000 Budgetary Increase	<u>DEBIT</u>	<u>CREDIT</u>
11000-0000-61200 Transfer Out (General)	\$150,000.00 0.00	
State Fund 39900 Budgetary Increase		
39900-0000-61100 Transfer In (Co. Imp.)		\$150,000.00 0.00

**WHEREAS**, the above activity was not contemplated at the time the final budget was adopted and approved ~~Budget Increase to transfer funds from General Fund to County Improvement Budget (649)~~ Budget Resolution Amended to have this transfer voided

**NOW THEREFORE, BE IT RESOLVED** that after approval of the Local Government Division of the Department of Finance and Administration, the above ~~Budgetary Increases be made.~~ Transfer adjustment be voided and withdrawn for consideration.

DONE at Tucumcari, County of Quay, New Mexico this 27<sup>th</sup> day of July, 2020.

  
OFFICIAL SEAL  
QUAY COUNTY  
NEW MEXICO  
ATTEST  
  
Ellen White, County Clerk

  
Franklin McCasland, Commissioner

  
Sue Dowell, Commissioner

  
Mike Cherry, Commissioner

**Local DWI Distribution Program**  
Financial Status Report

I. A. Program Name B. Address:		Quay County PO Box 1246 Tucumcari, NM 88401		Financial Status Report No.: 4			
				II. Distribution Received:		III. Distribution Balance:	
C. Telephone No.: 575-461-2112		A. September:		A. Distribution Year To Date:		\$106,848.00	
D. Distribution No.: 20-D-D-21		B. December:		B. Expenditures Year To Date:		\$78,659.15	
		C. March:		C. Expenditures This Quarter:		\$25,027.90	
		D. June:		D. Distribution Balance:		\$28,188.85	
		E. Total Year To Date:		IV. Report Period Ending:		30-Jun-20	
Budget Line Items	Distribution Expenditures		Approved Budget	Remaining Budget	In-Kind Match Expenditures This Report	Remaining Budget	Total YTD Expenditures
	Approved Budget	This Report					
ADMINISTRATIVE*							
Personnel Services			6,422.00	1,399.05		0.80	6,421.20
Employee Benefits			1,578.00	244.13		601.48	976.52
							Per. Serv.
							Empl. Ben.
PROGRAM							
Personnel Services	59,796.00	17,960.11	0.00	0.00	0.00	0.00	53,213.38
Employee Benefits	11,842.00	3,041.67	0.00	0.00	0.00	0.00	10,606.73
Travel (In-State)	3,500.00	0.00	1,500.00	0.00	0.00	1,500.00	1,169.43
Travel (Out-of-State)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies	1,987.00	1,016.88	2,300.00	0.00	0.00	1,913.70	2,208.90
Operating Costs	15,573.00	3,009.24	14,000.00	746.23	8,020.64	17,826.37	17,826.37
Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>92,698.00</b>	<b>25,027.90</b>	<b>25,800.00</b>	<b>2,389.41</b>	<b>12,036.62</b>	<b>13,763.38</b>	<b>92,422.53</b>
	YTD	78,659.15					

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Cheryl Simpson Finance Director  
 Program/Fiscal Officer (Printed Name and Title)  
 Date: 7/15/2020

Andrea Slater DWI Coordinator  
 Program Representative (Printed Name and Title)  
 Date: 7-23-2020

(DFA) Local Government Division Use Only

---

Local Government Division Fiscal Officer \_\_\_\_\_ Date \_\_\_\_\_

Local Government Division Project Representative \_\_\_\_\_ Date \_\_\_\_\_

**LOCAL DWI DISTRIBUTION PROGRAM**  
 Distribution Program Financial Status Report  
 Breakdown By Component

Exhibit F (1)  
 Adjustment #1

Program: Quay County  
 Dist No.: 20-D-D-21  
 Report No. 4

Total Distribution Reported This Quarter 25,027.90  
 Total In-Kind Match This Quarter 2,389.41  
 Total Expenditures Reported This Quarter 27,417.31

**Distribution:**

	<u>Budget</u>	<u>This Report</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>
Prevention	14,849.00		14,038.28	810.72
Enforcement	0.00		0.00	0.00
Screening	0.00		0.00	0.00
Domestic Violence	0.00		0.00	0.00
Treatment:Outpatient/Jailbased	0.00		0.00	0.00
Compliance Monitoring/Tracking	43,259.00	13,671.79	0.40	43,258.60
Coor, Plan & Eval	34,590.00	11,356.11	0.17	34,589.83
Alternative Sentencing	0.00		0.00	0.00
<b>Totals:</b>	<u>92,698.00</u>	<u>25,027.90</u>	<u>14,038.85</u>	<u>78,659.15</u>

**In-Kind Match:**

	<u>Budget</u>	<u>This Report</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>	<u>Additional In-Kind/Match</u>
Prevention	0.00		0.00	0.00	
Enforcement	0.00		0.00	0.00	
Screening	1,500.00	60.00	990.00	510.00	
Domestic Violence	0.00		0.00	0.00	
Treatment:Outpatient/Jailbased	0.00		0.00	0.00	
Compliance Monitoring/Tracking	24,300.00	2,329.41	11,046.62	13,253.38	
Coor, Plan & Eval	0.00		0.00	0.00	
Alternative Sentencing	0.00		0.00	0.00	
<b>Totals:</b>	<u>25,800.00</u>	<u>2,389.41</u>	<u>12,036.62</u>	<u>13,763.38</u>	<u>0.00</u>

Checks:  
 27,417.31  
 92,422.53

Total Expenditures This Reimbursement: 27,417.31  
 Total Expenditures Year to Date: 92,422.53  
 Total Additional In-Kind Match Year to Date: 0.00

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/forgotten in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

*Cheryl Simpson* Finance Director 7/15/2020  
 Program Representative (Signature) Title Date

# Exhibit G - Distribution

Detailed Breakdown By Line Item  
LOCAL DWI PROGRAM

County/ Municipality: Quay County  
 Distribution No.: 20-D-D-21  
 Quarter Report No.: 4

Total Distribution This Quarter: 25,027.90  
 Total In-Kind Match This Quarter: 2,389.41  
 Total Expenditures Reported This Quarter: 27,417.31

## Distribution Expenditures:

### ADMINISTRATIVE

*Administrative expenses are not allowed.*

### PROGRAM

#### Personnel Services

Pay Period	Name	Job Title	Document Identifier	Amount	Component
3/15-3/28/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	1,260.00	Coordinator
3/29-4/1/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	1,260.00	Coordinator
4/12-25/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	1,260.00	Coordinator
4/26-5/9/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	1,260.01	Coordinator
5/10-23/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	1,260.00	Coordinator
5/24-6/6/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	1,260.00	Coordinator
6/7-6/20/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	1,260.00	Coordinator
6/21-30/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	1,260.00	Coordinator
3/15-3/28/2020	Richard Marano	DWI Compliance	FY20 Accrued	940.76	Coordinator
3/29-4/11/2020	Richard Marano	DWI Compliance	Direct Deposit	1,058.40	Compliance
4/12-25/2020	Richard Marano	DWI Compliance	Direct Deposit	1,058.40	Compliance
4/26-5/9/2020	Richard Marano	DWI Compliance	Direct Deposit	1,058.40	Compliance
5/10-23/2020	Richard Marano	DWI Compliance	Direct Deposit	1,058.40	Compliance
5/24-6/6/2020	Richard Marano	DWI Compliance	Direct Deposit	1,058.40	Compliance
6/7-6/20/2020	Richard Marano	DWI Compliance	Direct Deposit	1,058.40	Compliance
6/21-30/2020	Richard Marano	DWI Compliance	Direct Deposit	790.54	Compliance
<b>Total Personnel Services:</b>				<b>17,960.11</b>	

#### Employee Benefits

Exhibit G - Distribution

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
3/15-3/28/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	4/2/2020	222.08	Coordinator
3/29-4/11/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	4/16/2020	222.08	Coordinator
4/12-25/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	4/30/2020	219.87	Coordinator
4/26-5/9/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	5/14/2020	202.02	Coordinator
5/10-23/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	5/28/2020	118.67	Coordinator
5/24-6/6/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	6/11/2020	222.08	Coordinator
6/7-6/20/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	6/25/2020	224.38	Coordinator
6/21-30/2020	Andrea Shafer	DWI Coordinator	Direct Deposit	FY20 Accrued	164.16	Coordinator
3/15-3/28/2020	Richard Marano	DWI Compliance	Direct Deposit	4/2/2020	186.90	Compliance
3/29-4/11/2020	Richard Marano	DWI Compliance	Direct Deposit	4/16/2020	186.90	Compliance
4/12-25/2020	Richard Marano	DWI Compliance	Direct Deposit	4/30/2020	184.69	Compliance
4/26-5/9/2020	Richard Marano	DWI Compliance	Direct Deposit	5/14/2020	186.90	Compliance
5/10-23/2020	Richard Marano	DWI Compliance	Direct Deposit	5/28/2020	186.90	Compliance
5/24-6/6/2020	Richard Marano	DWI Compliance	Direct Deposit	6/11/2020	186.90	Compliance
6/7-6/20/2020	Richard Marano	DWI Compliance	Direct Deposit	6/25/2020	189.20	Compliance
6/21-30/2020	Richard Marano	DWI Compliance	Direct Deposit	FY20 Accrued	137.94	Compliance
<b>Total Employee Benefits:</b>					<b>3,041.67</b>	

Travel (In-State)

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
<b>Total Travel (In-State):</b>					<b>0.00</b>	

Travel (Out-of-State)

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
<b>Total Travel (Out-of-State):</b>					<b>0.00</b>	

Supplies (\*List Prevention Giveaways/Promotional Items separately below)

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
4/15/2020	Quill Corporation	Office Supplies	5/7/2020	Ref 596-601; CK 40720	1,016.88	Compliance



Exhibit G - Distribution

Capital Purchases		Vendor	Description	Check Date	Document Identifier	Amount	Component
Date Incurred							
						0.00	
Total Capital Purchases:							

Total Distribution Expenditures for the Quarter: 25,027.90

Check: 25027.90

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

*Cheryl Sandoz*  
 Program Representative (Signature)

*Finance Director*  
 Title

*7/15/2020*  
 Date

## Exhibit G - Distribution In-Kind Match

Detailed Breakdown By Line Item  
LOCAL DWI PROGRAM

County/ Municipality: <u>Quay County</u>	Total Distribution This Quarter: <u>25,027.90</u>
Distribution No.: <u>20-D-D-21</u>	Total In-Kind Match This Quarter: <u>2,389.41</u>
Quarter Report No.: <u>4</u>	Total Expenditures Reported This Quarter: <u>27,417.31</u>

### In-Kind Match Expenditures:

#### ADMINISTRATIVE

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
Apr. May, June	Cheryl Simpson	Finance Director		DWI 45 hrs @ 19.85	893.25	Compliance
Apr. May, June	Sheryl Chambers	Bookkeeping		DWI 30 hrs @ 16.86	505.80	Compliance
Apr. May, June	Council Meetings	No Meetings due to COVID			0.00	Compliance
Total Personnel Services:					1,399.05	

#### Employee Benefits

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
Apr. May, June	Cheryl Simpson	Finance Director		Wages @ 17.45%	155.87	Compliance
Apr. May, June	Sheryl Chambers	Bookkeeping		Wages @ 17.45%	88.26	Compliance
Total Employee Benefits:					244.13	

#### PROGRAM

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
Total Personnel Services:					0.00	

#### Employee Benefits

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
Total Employee Benefits:					0.00	

#### Travel (In-State)

Exhibit G - Distribution In-Kind Match

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
Total Travel (In-State):					0.00	

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
Total Travel (Out-of-State):					0.00	

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Supplies:					0.00	

Date(s) Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
3/18/2020	AT&T Mobility	Cellphone Service	4/9/2020	Ref 5; CK 40526	85.82	Compliance
4/18/2020	AT&T Mobility	Cellphone Service	5/7/2020	Ref 3; CK 40682	85.51	Compliance
5/18/2020	AT&T Mobility	Cellphone Service	6/3/2020	Ref 7; CK 40911	85.51	Compliance
6/1/2020	Plateau	Fax & Internet Service	6/3/2020	Ref 11; CK 40943	429.39	Compliance
4/1/2020	ADE Incorporated	UA Testing	4/9/2020	Ref 1; CK 40523	60.00	Screening
Total Operating Costs:					746.23	

Date(s) Incurred	Vendor / Contractor	Description	Check Date	Document Identifier	Amount	Component
Total Contractual Services:					0.00	

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Minor Equipment:					0.00	

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Capital Purchases:					0.00	

Total In-Kind Match: 2,389.41

Check 2389.41

Exhibit G - Distribution In-Kind Match

Additional In-Kind Match	Total Amount	Fee Amount & Source	Additional Sources
Prevention			
Enforcement			
Screening			
Domestic Violence			
Treatment: Outpatient/Jail based			
Compliance Monitoring/Tracking			
Coordination, Planning, & Evaluation			
Alternative Sentencing			
Total	\$ -		

Fees Collected Summary	Amount of all fees collected this reporting period	Amount of all fees spent this reporting period
Prevention		
Enforcement		
Screening	\$ 250.00	\$ 60.00
Domestic Violence		
Treatment: Outpatient/Jail based		
Compliance Monitoring/Tracking	\$ 2,614.00	\$ 1,545.48
Coordination, Planning, & Evaluation		
Alternative Sentencing		
Total	\$ 2,864.00	\$ 1,605.48

To Be Completed First Quarter	
FY20 Beginning Fee Balance (Must Match Treasurer's Report/Backup)	
Prevention	
Enforcement	
Screening	
Domestic Violence	
Treatment: Outpatient/Jail based	
Compliance Monitoring/Tracking	
Coordination, Planning, & Evaluation	
Alternative Sentencing	
Total	\$ -

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

Cheryl Simpson  
 Program Representative (Signature)

Finance Director  
 Title

7/15/2020  
 Date

**LOCAL DWI GRANT PROGRAM  
Request For Payment/Financial Status Report**

Payment Request No.: 3

Budget Line Items	Grant		In-Kind Match		Total YTD Expenditures
	Approved Budget	Expenditures This Request	Approved Budget	Expenditures This Request	
ADMINISTRATIVE					
Personnel Services			0.00	0.00	0.00
Employee Benefits			0.00	0.00	0.00
PROGRAM					
Personnel Services	20,390.00	0.00	0.00	0.00	8,540.50
Employee Benefits	3,610.00	0.00	0.00	0.00	2,473.71
Travel (In-State)	0.00	0.00	0.00	0.00	0.00
Travel (Out-of-State)	0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	720.00	0.00	0.00
Operating Costs	0.00	0.00	2,000.00	859.25	1,412.05
Contractual Services	0.00	0.00	0.00	0.00	0.00
Minor Equipment	1,435.00	1,000.42	0.00	0.00	1,000.42
Capital Purchases	0.00	0.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>25,435.00</b>	<b>1,000.42</b>	<b>2,720.00</b>	<b>859.25</b>	<b>13,426.68</b>
YTD		12,014.63		1,412.05	

13,420.37

I. A. Grantee: Quay County  
 B. Address: PO Box 1246  
 Tucumcari, NM 88401  
 C. Telephone No.: 575-461-2112  
 D. Grant No.: 20-D-G-21 AMEND #1

II. Payment:  
 A. Grant Award: \$25,435.00  
 B. Funds Received To Date: \$11,014.21  
 C. Amount Requested This Payment: \$1,000.42  
 D. Grant Balance: \$13,420.37  
 III. Report Period Ending: 22-Jun-20 Final

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Cheryl Simpson Finance Director  
 Grantee Fiscal Officer (Printed Name and Title)  
 Cheryl Simpson 6/24/2020  
 Grantee Fiscal Officer (Signature) Date

Andrea Shafer DWI Coordinator  
 Grantee Representative (Printed Name and Title)  
 Andrea Shafer 6/24/2020  
 Grantee Representative (Signature) Date

(Optional Government Division Use Only)

Local Government Division Fiscal Officer \_\_\_\_\_ Date \_\_\_\_\_

Local Government Division Program Manager \_\_\_\_\_ Date \_\_\_\_\_

**LOCAL DWI GRANT PROGRAM**  
Request for Payment/Financial Status Report

Exhibit D (1)  
0

3

Grantee: Quav County  
Grant No.: 20-D-G-21 AMEND #1  
Request No. 3

Total Grant Funds Requested This Request: 1,000.42  
Total In-Kind Match This Request: 859.25  
Total Expenditures Reported This Request: 1,859.67

**Grant:**

	Budget	This Request	Remaining Budget	Expenditures YTD
Prevention	22,000.00	0.00	10,985.79	11,014.21
Enforcement	0.00	0.00	0.00	0.00
Screening	0.00	0.00	0.00	0.00
Domestic Violence	0.00	0.00	0.00	0.00
Treatment: Outpatient/Jailbased	0.00	0.00	0.00	0.00
Compliance Monitoring/Tracking	2,000.00	0.00	2,000.00	0.00
Coordination, Planning & Evaluation	1,435.00	1,000.42	434.58	1,000.42
Alternative Sentencing	0.00	0.00	0.00	0.00
<b>Totals:</b>	<b>25,435.00</b>	<b>1,000.42</b>	<b>13,420.37</b>	<b>12,014.63</b>

**In-Kind Match:**

	Budget	This Request	Remaining Budget	Expenditures YTD	Additional In-Kind Match
Prevention	720.00	0.00	720.00	0.00	
Enforcement	0.00	0.00	0.00	0.00	
Screening	0.00	0.00	0.00	0.00	
Domestic Violence	0.00	0.00	0.00	0.00	
Treatment: Outpatient/Jailbased	0.00	0.00	0.00	0.00	
Compliance Monitoring/Tracking	2,000.00	859.25	587.95	1,412.05	
Coordination, Planning & Evaluation	0.00	0.00	0.00	0.00	
Alternative Sentencing	0.00	0.00	0.00	0.00	
<b>Totals:</b>	<b>2,720.00</b>	<b>859.25</b>	<b>1,307.95</b>	<b>1,412.05</b>	<b>0.00</b>

Checks:  
1,859.67  
13,426.68

Total Expenditures This Reimbursement: 1,859.67  
Total Expenditures Year to Date: 13,426.68  
Total Additional In-Kind Match Year to Date: 0.00

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

\_\_\_\_\_  
Grantee Representative (Signature)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**STATE OF NEW MEXICO  
QUAY COUNTY  
2020-2021  
RESOLUTION NO. 1**

**FY2020 FINAL QUARTER FINANCIAL REPORT  
YEAR ENDING JUNE 30, 2020**

**WHEREAS,** the Governing Board in and for the County of Quay, State of New Mexico has developed a budget for fiscal year 2020 – 2021; and

**WHEREAS,** the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2021 budget; and

**WHEREAS,** it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2020.

**NOW THEREFORE, BE IT HEREBY RESOLVED** that the Board of County Commissioners, County of Quay, State of New Mexico hereby approves the final quarterly report for FY 2020 hereinafter described as Attachment “A” and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**Resolved: In the Regular Board Session this 27<sup>th</sup> day of July, 2020.**

**QUAY COUNTY  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Franklin McCasland, Chairman

\_\_\_\_\_  
Mike Cherry, Member

\_\_\_\_\_  
Sue Dowell, Member

ATTEST:

\_\_\_\_\_  
Ellen White, County Clerk

**QUAY COUNTY**  
**FISCAL YEAR: 2019-20**  
**REPORT PERIOD: 06/20**

FUND NUMBER AND TITLE	BEGINNING CASH BALANCE	REVENUES	TRANSFERS	EXPENDITURES	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
401 GENERAL FUND	871,381.24	3,975,848.66	( 1,263,057.00)	2,550,023.08	( 26.55)	1,034,123.27
402 ROAD FUND	774,416.38	1,127,106.70	( 19,261.52)	1,397,575.00	.00	484,685.56
403 FARM & RANGE FUND	307.87	85.57	.00	.00	.00	393.44
406 HEALTH CARE ASSISTANCE FUND	332,205.34	326,452.98	.00	226,562.49	.00	432,095.83
407 FIRE DISTRICT NO 1 FUND	162,523.91	123,943.25	( 24,792.00)	219,479.20	.00	42,195.98
408 FIRE DISTRICT NO 2 FUND	159,377.55	230,175.94	( 8,180.00)	320,782.88	.00	60,590.61
409 FIRE DISTRICT NO 3 FUND	203,846.79	82,193.70	( 18,800.00)	32,878.64	.00	234,761.95
410 NARA VISA FIRE FUND	95,773.24	58,349.34	( 13,260.00)	16,136.92	.00	124,725.66
411 FORREST FIRE FUND	41,146.23	76,773.24	( 20,548.00)	44,283.28	.00	53,088.19
412 JORDAN FIRE FUND	202,972.33	164,639.10	( 17,028.00)	36,752.14	.00	313,831.29
413 BARD ENDEE FIRE FUND	381,215.34	302,766.92	( 22,128.00)	608,075.99	.00	53,778.27
414 EMERGENCY MEDICAL SERVS FUND	456.52	26,044.00	.00	26,056.91	.00	443.61
415 QUAY FIRE DIST FUND	84,411.91	77,444.25	( 22,177.00)	22,994.34	.00	116,684.82
416 FORESTRY FIRE FUNDS	137,073.10	23,627.57	.00	13,020.42	.00	147,680.25
418 PORTER FIRE DEPT.	82,840.56	57,982.58	( 12,246.00)	18,011.91	.00	90,545.23
419 QUAY COUNTY EMERGENCY MANAG	14,463.12	16,578.68	29,493.00	33,923.63	.00	26,611.17
420 QUAY COUNTY FIRE MARSHALL	10,804.22	78,893.79	( 17,886.00)	35,228.32	.00	36,783.69
421 DETENTION CENTER	35,550.91	463,546.48	1,085,000.00	1,541,915.11	.00	42,182.28
430 SAFETY NET CARE POOL FUND	.00	.00	137,089.36	137,089.36	.00	.00
431 COUNTY EMERGENCY COMMUNICATI	625,806.14	475,302.51	.00	773,368.14	.00	327,740.51
499 REAPPRAISAL FUND	105,964.51	67,762.43	.00	25,103.71	.00	148,623.23
501 HOSPITAL FUND	1,094,108.92	1,403,534.39	( 182,089.36)	1,106,575.33	.00	1,208,978.62
503 RURAL ADDRESSING FUND	50,726.47	1,129.28	11,250.00	30,189.14	.00	32,916.61
516 ASAP - OTHER CHARGES	7,886.57	117.62	2,373.93	498.55	.00	9,679.57
520 TUC. DOMESTIC VIOLENCE PROGRA	9,725.18	3,905.48	.00	5,264.16	.00	8,366.50
562 DEBT SERVICE	.00	.00	378,220.52	378,220.52	.00	.00
563 NMFA DEBT RESERVE	152,528.31	604,573.31	.00	312,710.04	.00	444,391.58
601 SEIZURE FUND	58.27	.86	( 59.13)	.00	.00	.00
602 CONFISCATED/SEIZURE FUND	102.90	.00	( 102.90)	.00	.00	.00
603 DRUG ENFORCEMENT FUND	368.57	5.25	( 371.82)	.00	.00	.00
607 LAW ENFORCEMENT PROTECTION F	.00	24,200.00	.00	24,200.00	.00	.00
610 JUVENILE DET OFFICER FUND	62,416.45	.00	.00	23,349.01	.00	39,067.44
613 PRIMARY CARE CLINIC	147,568.13	112,155.43	.00	104,887.60	.00	154,835.96
621 CLERK'S EQUIP REC FUND	27,885.26	11,302.26	.00	5,000.00	.00	34,187.52
622 DWI DISTRIBUTION	2,880.93	106,848.00	.00	79,081.48	.00	30,647.45
623 ENVIRONMENTAL GROSS REC FUND	49,141.00	39,854.50	.00	1,147.72	.00	87,847.78
624 DWI GRANT FUND	6,768.74	11,014.21	.00	12,014.63	.00	5,766.32
628 MISDEMEANOR COURT COMPLIANCE	36,068.75	14,495.72	.00	10,490.61	.00	40,073.86
631 DWI PROBATION FEES	18,172.31	10,440.68	.00	6,489.91	.00	22,123.08
632 DWI SCREENING FEES	7,954.00	1,496.74	.00	510.00	.00	8,940.74
633 DWI TREATMENT FEES	1,524.30	315.78	( 1,840.08)	.00	.00	.00
634 DWI UA FEES	11,414.16	920.78	.00	325.00	.00	12,009.94
639 WILDLIFE SERVICES	221.03	5,540.00	.00	4,800.00	.00	1,181.03
649 COUNTY IMPROVEMENTS	1,884,276.95	3,453,065.96	( 33,819.00)	557,944.87	.00	4,725,579.04
650 ROAD EQUIPMENT FUND	389,433.74	1,709.40	.00	.00	.00	391,143.14
655 CDBG - QUAY COUNTY	153.58	736,110.15	33,819.00	723,104.56	.00	46,978.17
656 CDBG PLANNING GRANT	30,463.63	.00	.00	.00	.00	30,463.63
<b>GRAND TOTAL</b>	<b>8,274,180.38</b>	<b>14,298,233.49</b>	<b>.00</b>	<b>11,465,664.50</b>	<b>( 26.55)</b>	<b>11,106,722.80</b>

**State of New Mexico  
Local Government Budget Management System (LGBMS)**

**Report Recap - Fiscal Year 2019-2020 - Quay County - FY2020 Q4**

Printed from LGBMS on 2020-07-23 09:35:31

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	871,381.00	0.00	3,975,848.66	-1,263,057.00	2,550,023.08	-26.55	1,034,123.03	637,505.77	396,617.26
20200 Environmental	49,141.00	0.00	39,854.50	0.00	1,147.72	0.00	87,847.78	0.00	87,847.78
20300 County Property Valuation	105,965.00	0.00	67,762.43	0.00	25,103.71	0.00	148,623.72	0.00	148,623.72
20400 County Road	774,415.00	0.00	1,127,106.70	-19,261.52	1,397,575.00	0.00	484,685.18	116,464.58	368,220.60
20600 Emergency Medical Services	457.00	0.00	26,044.00	0.00	26,056.91	0.00	444.09	0.00	444.09
20800 Farm & Range	308.00	0.00	85.57	0.00	0.00	0.00	393.57	0.00	393.57
20900 Fire Protection	1,404,913.00	0.00	1,253,142.11	-176,645.00	1,354,423.52	0.00	1,126,986.59	0.00	1,126,986.59
21100 Law Enforcement Protection	0.00	0.00	24,200.00	0.00	24,200.00	0.00	0.00	0.00	0.00
21800 Intergovernmental Grants	14,463.00	0.00	16,578.68	29,493.00	33,923.63	0.00	26,611.05	0.00	26,611.05
22000 Indigent Fund	332,205.00	0.00	326,452.98	0.00	226,562.49	0.00	432,095.49	0.00	432,095.49
22100 Hospital Gross Receipts Tax	1,094,109.00	0.00	1,403,534.39	-182,089.36	1,106,575.33	0.00	1,208,978.70	0.00	1,208,978.70
22300 DWI Fund	9,648.00	0.00	117,862.21	0.00	91,096.11	0.00	36,414.10	0.00	36,414.10
22500 Clerks Recording & Filing Fund	27,885.00	0.00	11,302.26	0.00	5,000.00	0.00	34,187.26	0.00	34,187.26
22600 Jail - Detention	97,968.00	0.00	463,546.48	1,085,000.00	1,565,264.12	0.00	81,250.36	0.00	81,250.36
22700 County Emergency Communications and Medical & Behavioral Health GRT	625,806.00	0.00	475,302.51	0.00	773,368.14	0.00	327,740.37	0.00	327,740.37
29900 Other Special Revenue	428,662.00	0.00	174,151.19	148,339.36	313,364.75	0.00	437,787.80	0.00	437,787.80
30200 CDBG (HUD) Project	30,617.00	0.00	736,110.15	33,819.00	723,104.56	0.00	77,441.59	0.00	77,441.59
30300 State Legislative Appropriation Project	0.00	0.00	182,179.26	0.00	255,400.35	73,221.09	0.00	0.00	0.00

30400 Road/Street Projects	389,434.00	0.00	3,245,356.77	0.00	115,371.44	0.00	3,519,419.33	0.00	3,519,419.33
30600 NMFA Project	0.00	0.00	11,770.33	0.00	48,540.66	36,770.33	0.00	0.00	0.00
39900 Other Capital Projects	1,864,277.00	0.00	15,469.00	-33,819.00	138,632.42	-109,991.42	1,597,303.16	0.00	1,597,303.16
40400 NMFA Loan Debt Service	152,528.00	0.00	604,573.31	378,220.52	690,930.56	0.00	444,391.27	0.00	444,391.27
<b>Totals</b>	<b>8,274,182.00</b>	<b>0.00</b>	<b>14,298,233.49</b>	<b>0.00</b>	<b>11,465,664.50</b>	<b>-26.55</b>	<b>11,106,724.44</b>	<b>753,970.35</b>	<b>10,352,754.09</b>

STATE OF NEW MEXICO  
QUAY COUNTY  
2020-2021  
RESOLUTION NO. 1

FY2020 FINAL QUARTER FINANCIAL REPORT  
YEAR ENDING JUNE 30, 2020

WHEREAS, the Governing Board in and for the County of Quay, State of New Mexico has developed a budget for fiscal year 2020 – 2021; and

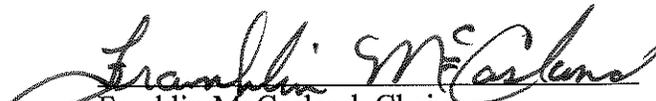
WHEREAS, the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2021 budget; and

WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2020.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners, County of Quay, State of New Mexico hereby approves the final quarterly report for FY 2020 hereinafter described as Attachment "A" and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

Resolved: In the Regular Board Session this 27<sup>th</sup> day of July, 2020.

QUAY COUNTY  
BOARD OF COMMISSIONERS

  
Franklin McCasland, Chairman

  
Mike Cherry, Member

  
Sue Dowell, Member

ATTEST:

  
Ellen White, County Clerk



**QUAY COUNTY**  
**FISCAL YEAR: 2019-20**  
**REPORT PERIOD: 06/20**

FUND NUMBER AND TITLE	BEGINNING CASH BALANCE	REVENUES	TRANSFERS	EXPENDITURES	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
401 GENERAL FUND	871,381.24	3,975,848.66	( 1,263,057.00)	2,550,023.08	( 26.55)	1,034,123.27
402 ROAD FUND	774,415.38	1,127,106.70	( 19,261.52)	1,397,575.00	.00	484,685.56
403 FARM & RANGE FUND	307.87	85.57	.00	.00	.00	393.44
406 HEALTH CARE ASSISTANCE FUND	332,205.34	326,452.98	.00	226,562.49	.00	432,095.83
407 FIRE DISTRICT NO 1 FUND	162,523.91	123,943.25	( 24,792.00)	219,479.20	.00	42,195.96
408 FIRE DISTRICT NO 2 FUND	159,377.55	230,175.94	( 8,180.00)	320,782.88	.00	60,590.61
409 FIRE DISTRICT NO 3 FUND	203,846.79	82,193.70	( 18,600.00)	32,678.54	.00	234,761.95
410 NARA VISA FIRE FUND	95,773.24	58,349.34	( 13,260.00)	16,136.92	.00	124,725.66
411 FORREST FIRE FUND	41,146.23	76,773.24	( 20,548.00)	44,283.28	.00	53,088.19
412 JORDAN FIRE FUND	202,972.33	164,639.10	( 17,028.00)	36,752.14	.00	313,831.29
413 BARD ENDEE FIRE FUND	381,215.34	302,766.92	( 22,128.00)	608,075.99	.00	53,778.27
414 EMERGENCY MEDICAL SERVS FUND	456.52	26,044.00	.00	26,056.91	.00	443.61
415 QUAY FIRE DIST FUND	84,411.91	77,444.25	( 22,177.00)	22,994.34	.00	116,684.82
416 FORESTRY FIRE FUNDS	137,073.10	23,627.57	.00	13,020.42	.00	147,680.25
418 PORTER FIRE DEPT.	62,840.56	57,962.58	( 12,246.00)	18,011.91	.00	90,545.23
419 QUAY COUNTY EMERGENCY MANAG	14,463.12	16,578.68	29,493.00	33,923.63	.00	26,611.17
420 QUAY COUNTY FIRE MARSHALL	10,804.22	78,893.79	( 17,686.00)	35,228.32	.00	36,783.69
421 DETENTION CENTER	35,550.91	463,546.48	1,085,000.00	1,541,915.11	.00	42,182.28
430 SAFETY NET CARE POOL FUND	.00	.00	137,089.36	137,089.36	.00	.00
431 COUNTY EMERGENCY COMMUNICATI	625,806.14	475,302.51	.00	773,368.14	.00	327,740.51
499 REAPPRAISAL FUND	105,964.51	67,762.43	.00	25,103.71	.00	148,623.23
501 HOSPITAL FUND	1,094,108.92	1,403,534.39	( 182,089.36)	1,106,575.33	.00	1,208,978.62
503 RURAL ADDRESSING FUND	50,726.47	1,129.28	11,250.00	30,189.14	.00	32,916.61
516 ASAP - OTHER CHARGES	7,686.57	117.62	2,373.93	498.55	.00	9,679.57
520 TUC. DOMESTIC VIOLENCE PROGRA	9,725.18	3,905.48	.00	5,264.16	.00	8,366.50
562 DEBT SERVICE	.00	.00	378,220.52	378,220.52	.00	.00
563 NMFA DEBT RESERVE	152,528.31	604,573.31	.00	312,710.04	.00	444,391.58
601 SEIZURE FUND	58.27	.86	( 59.13)	.00	.00	.00
602 CONFISCATED/SEIZURE FUND	102.90	.00	( 102.90)	.00	.00	.00
603 DRUG ENFORCEMENT FUND	366.57	5.25	( 371.82)	.00	.00	.00
607 LAW ENFORCEMENT PROTECTION F	.00	24,200.00	.00	24,200.00	.00	.00
610 JUVENILE DET OFFICER FUND	62,416.45	.00	.00	23,349.01	.00	39,067.44
613 PRIMARY CARE CLINIC	147,568.13	112,155.43	.00	104,887.60	.00	154,835.96
621 CLERK'S EQUIP REC FUND	27,885.26	11,302.28	.00	5,000.00	.00	34,187.52
622 DWI DISTRIBUTION	2,880.93	106,848.00	.00	79,081.48	.00	30,647.45
623 ENVIRONMENTAL GROSS REC FUND	49,141.00	39,854.50	.00	1,147.72	.00	87,847.78
624 DWI GRANT FUND	6,766.74	11,014.21	.00	12,014.63	.00	5,766.32
628 MISDEMEANOR COURT COMPLIANCE	36,068.75	14,495.72	.00	10,490.61	.00	40,073.86
631 DWI PROBATION FEES	18,172.31	10,440.68	.00	6,489.91	.00	22,123.08
632 DWI SCREENING FEES	7,954.00	1,496.74	.00	510.00	.00	8,940.74
633 DWI TREATMENT FEES	1,524.30	315.78	( 1,840.08)	.00	.00	.00
634 DWI UA FEES	11,414.16	920.78	.00	325.00	.00	12,009.94
639 WILDLIFE SERVICES	221.03	5,540.00	.00	4,600.00	.00	1,161.03
649 COUNTY IMPROVEMENTS	1,864,276.95	3,453,065.96	( 33,819.00)	557,944.87	.00	4,725,579.04
650 ROAD EQUIPMENT FUND	389,433.74	1,709.40	.00	.00	.00	391,143.14
655 CDBG - QUAY COUNTY	153.58	736,110.15	33,819.00	723,104.56	.00	46,978.17
656 CDBG PLANNING GRANT	30,463.63	.00	.00	.00	.00	30,463.63
<b>GRAND TOTAL</b>	<b>8,274,180.36</b>	<b>14,298,233.49</b>	<b>.00</b>	<b>11,465,664.50</b>	<b>( 26.55)</b>	<b>11,106,722.80</b>

**State of New Mexico  
Local Government Budget Management System (LGBMS)**

**Report Recap - Fiscal Year 2019-2020 - Quay County - FY2020 Q4**

Printed from LGBMS on 2020-07-23 09:35:31

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	871,381.00	0.00	3,975,848.66	-1,263,057.00	2,550,023.08	-26.55	1,034,123.03	637,505.77	396,617.26
20200 Environmental	49,141.00	0.00	39,854.50	0.00	1,147.72	0.00	87,847.78	0.00	87,847.78
20300 County Property Valuation	105,965.00	0.00	67,762.43	0.00	25,103.71	0.00	148,623.72	0.00	148,623.72
20400 County Road	774,415.00	0.00	1,127,106.70	-19,261.52	1,397,575.00	0.00	484,685.18	116,464.58	368,220.60
20600 Emergency Medical Services	457.00	0.00	26,044.00	0.00	26,056.91	0.00	444.09	0.00	444.09
20800 Farm & Range	308.00	0.00	85.57	0.00	0.00	0.00	393.57	0.00	393.57
20900 Fire Protection	1,404,913.00	0.00	1,253,142.11	-176,645.00	1,354,423.52	0.00	1,126,986.59	0.00	1,126,986.59
21100 Law Enforcement Protection	0.00	0.00	24,200.00	0.00	24,200.00	0.00	0.00	0.00	0.00
21800 Intergovernmental Grants	14,463.00	0.00	16,578.68	29,493.00	33,923.63	0.00	26,611.05	0.00	26,611.05
22000 Indigent Fund	332,205.00	0.00	326,452.98	0.00	226,562.49	0.00	432,095.49	0.00	432,095.49
22100 Hospital Gross Receipts Tax	1,094,109.00	0.00	1,403,534.39	-182,089.36	1,106,575.33	0.00	1,208,978.70	0.00	1,208,978.70
22300 DWI Fund	9,648.00	0.00	117,862.21	0.00	91,096.11	0.00	36,414.10	0.00	36,414.10
22500 Clerks Recording & Filing Fund	27,885.00	0.00	11,302.26	0.00	5,000.00	0.00	34,187.26	0.00	34,187.26
22600 Jail - Detention	97,968.00	0.00	463,546.48	1,085,000.00	1,565,264.12	0.00	81,250.36	0.00	81,250.36
22700 County Emergency Communications and Medical & Behavioral Health GRT	625,806.00	0.00	475,302.51	0.00	773,368.14	0.00	327,740.37	0.00	327,740.37
29900 Other Special Revenue	428,662.00	0.00	174,151.19	148,339.36	313,364.75	0.00	437,787.80	0.00	437,787.80
30200 CDBG (HUD) Project	30,617.00	0.00	736,110.15	33,819.00	723,104.56	0.00	77,441.59	0.00	77,441.59
30300 State Legislative Appropriation Project	0.00	0.00	182,179.26	0.00	255,400.35	73,221.09	0.00	0.00	0.00

30400 Road/Street Projects	389,434.00	0.00	3,245,366.77	0.00	115,371.44	0.00	3,519,419.33	0.00	3,519,419.33
30600 NMFA Project	0.00	0.00	11,770.33	0.00	48,540.66	36,770.33	0.00	0.00	0.00
39900 Other Capital Projects	1,864,277.00	0.00	15,469.00	-33,819.00	138,632.42	-109,991.42	1,597,303.16	0.00	1,597,303.16
40400 NMFA Loan Debt Service	152,528.00	0.00	604,573.31	378,220.52	690,930.56	0.00	444,391.27	0.00	444,391.27
Totals	8,274,182.00	0.00	14,298,233.49	0.00	11,465,664.50	-26.55	11,106,724.44	753,970.35	10,352,754.09

**STATE OF NEW MEXICO  
QUAY COUNTY  
RESOLUTION NO. 2  
2020-2021 BUDGET ADOPTION  
(2021 FISCAL YEAR)**

**WHEREAS**, the Governing body in and for the County of Quay, State of New Mexico has developed a budget for fiscal year 2021, and

**WHEREAS**, said budget was developed on the basis of need and through cooperation with all user departments, elected officials and other department supervisors, and

**WHEREAS**, said budget was developed to raise the salaries of the elected officials in Quay County to 90% allowable approved rates as established by the State Legislature.

**WHEREAS**, the official meetings for the review of said documents were duly advertised in Quay County Sun, Majestic Communications and City of Tucumcari Library, in compliance with the State Open Meetings act, and

**WHEREAS**, it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for fiscal year 2021,

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Governing Body of the County of Quay, State of New Mexico hereby adopts the budget hereinabove described and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**RESOLVED: In session this 27<sup>th</sup> day of July, 2020.**

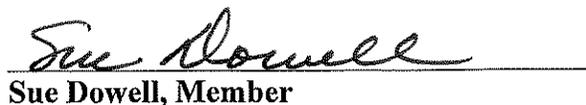
**Quay County Board of Commissioners  
Tucumcari, New Mexico**

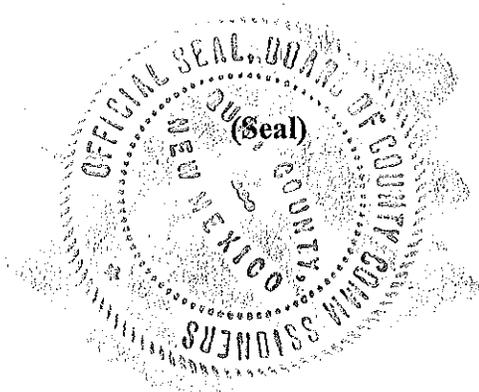
Attest:

  
Ellen White, Clerk

  
Franklin McCasland, Chair

  
Mike Cherry, Member

  
Sue Dowell, Member









**State of New Mexico  
Local Government Budget Management System (LGBMS)**

**Budget Recap - Fiscal Year 2020-2021  
Quay County - Final - Entity**

Printed from LGBMS on 2020-07-24 09:26:18

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	1,034,123.00	0.00	3,901,095.00	-1,346,736.00	2,732,462.00	856,020.00	683,115.50	172,904.50
20200 Environmental	87,848.00	0.00	30,940.00	0.00	71,200.00	47,588.00	0.00	47,588.00
20300 County Property Valuation	148,623.00	0.00	70,356.00	0.00	60,150.00	158,829.00	0.00	158,829.00
20400 County Road	484,686.00	0.00	968,234.00	725,214.00	1,991,703.00	186,431.00	165,975.25	20,455.75
20600 Emergency Medical Services	443.00	0.00	26,044.00	0.00	26,443.00	44.00	0.00	44.00
20800 Farm & Range	393.00	0.00	45.00	0.00	250.00	188.00	0.00	188.00
20900 Fire Protection	1,126,986.00	0.00	1,414,645.00	-149,741.00	1,568,395.00	823,495.00	0.00	823,495.00
21100 Law Enforcement Protection	0.00	0.00	23,600.00	-22,050.00	1,550.00	0.00	0.00	0.00
21800 Intergovernmental Grants	26,611.00	0.00	57,100.00	29,493.00	83,091.00	30,113.00	0.00	30,113.00
22000 Indigent Fund	432,096.00	0.00	267,000.00	-250,000.00	265,294.00	183,802.00	0.00	183,802.00
22100 Hospital Gross Receipts Tax	1,208,979.00	0.00	1,271,992.00	-182,090.00	1,111,500.00	1,187,381.00	0.00	1,187,381.00
22300 DWI Fund	36,414.00	0.00	99,340.00	0.00	99,340.00	36,414.00	0.00	36,414.00
22500 Clerks Recording & Filing Fund	34,187.00	0.00	12,000.00	0.00	29,000.00	17,187.00	0.00	17,187.00
22600 Jail - Detention	81,249.00	0.00	555,200.00	1,075,000.00	1,640,861.00	70,588.00	0.00	70,588.00
22700 County Emergency Communications and Medical & Behavioral Health GRT	327,740.00	0.00	470,556.00	0.00	520,556.00	277,740.00	0.00	277,740.00
29900 Other Special Revenue	437,788.00	0.00	175,740.00	148,340.00	534,263.00	227,605.00	0.00	227,605.00
30200 CDBG (HUD) Project	77,442.00	0.00	83,890.00	0.00	114,008.00	47,324.00	0.00	47,324.00
30300 State Legislative Appropriation Project	0.00	0.00	790,571.00	0.00	717,350.00	73,221.00	0.00	73,221.00

30400 Road/Street Projects	3,519,419.00	0.00	4,500.00	-200,000.00	3,128,277.00	195,642.00	0.00	195,642.00
30600 NMFA Project	0.00	0.00	25,000.00	0.00	1,459.00	23,541.00	0.00	23,541.00
39900 Other Capital Projects	1,597,303.00	0.00	15,000.00	-182,950.00	255,000.00	1,174,353.00	0.00	1,174,353.00
40400 NMFA Loan Debt Service	444,392.00	0.00	6,000.00	355,520.00	795,520.00	10,392.00	0.00	10,392.00
Totals	11,106,722.00	0.00	10,268,848.00	0.00	15,747,672.00	5,627,898.00	849,090.75	4,778,807.25



**CONTRACT FOR LIBRARY SERVICES – Rural Services**

This agreement, made and entered into this July 1 of the fiscal year 2021 by the New Mexico State Library, hereinafter called the "Library" and the County of Quay, hereinafter called the "Community".

**WITNESSETH:**

**WHEREAS**, the Community is a county or municipality authorized, respectively, by NMSA 1978, § 3-18-14 (1999), or NMSA 1978, § 4-36-2 (1999), to contract with the Library for library services.

**NOW THEREFORE**, in consideration of these promises and of the mutual and reciprocal promises contained herein,

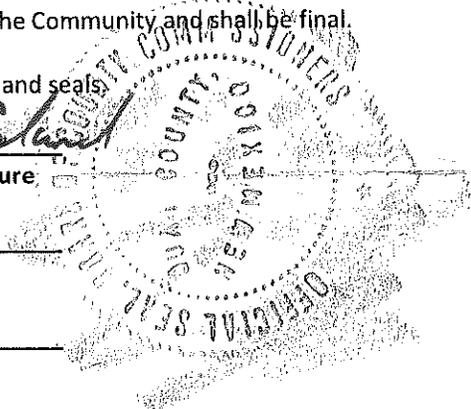
**IT IS HEREBY COVENANTED AND AGREED THAT:**

1. The Library shall permit citizens of the Community to access the library services and materials during the bookmobile's regularly scheduled stops.
2. At the beginning of the fiscal year, or no later than January of the fiscal year noted above, Community shall pay the Library \$1,050.00. The Library shall invoice the Community in August, and the Library shall invoice the Community again in December if Community has not made full payment. Please note the NM State Library is exempt from 13.1-98A of the Procurement Code.<sup>7</sup>
3. The Community will deliver the payment to the Library's fiscal office and the Library will use the funds for the library materials and the operation of the bookmobile.
4. The Library shall keep the Community informed of its schedules and activities and, upon request, may report to the Community at the end of the fiscal year about the materials it acquired and the operational library services performed with the payment.
5. The Library shall be excused from its responsibilities arising under the terms of this Agreements in the event that (1) forces beyond its reasonable control (force majeure), including external events such as inclement weather, road closures, and accidents, prevent performance or (2) insufficient appropriations by the New Mexico Legislature are made for performance of this agreement. Any decision by the Library that insufficient appropriations are available shall be accepted by the Community and shall be final.

The foregoing being clearly understood and agreed to, the parties hereto have set their hands and seals.

Joy Poole  
 Joy Poole, Deputy State Librarian  
5/6/2020  
 Date

Franklin McClelland  
 Quay County Authorized Signature  
7-27-2020  
 Date



Marla Maestas-Valdez  
 Witness

\_\_\_\_\_  
 Witness

Please return the signed contract to:

ATTN: Marla Maestas-Valdez, Grant Programs Manager  
New Mexico State Library - 1209 Camino Carlos Rey - Santa Fe, NM - 87507-5166

<sup>7</sup> 13-1-98. Exemptions from the procurement code. The provisions of the Procurement Code shall not apply to: "A. procurement of items of tangible personal property or services by a state agency or a local public body from a state agency, a local public body or external procurement unit except as otherwise provided in Sections 13-1-135 through 13-1-137 NMSA 1978." See also § 13-1-158.