



QUAY COUNTY GOVERNMENT  
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AGENDA  
REGULAR SESSION  
QUAY COUNTY BOARD OF COMMISSIONERS  
OCTOBER 23, 2017

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**9:00 A.M. Call Meeting to Order**

Pledge of Allegiance

Approval of Minutes-Regular Session October 9, 2017

Approval/Amendment of Agenda

**Public Comment**

**Ongoing Business**

**New Business**

- I. **Brenda Bishop, Quay County Extension Service Program Director**
  - Presentation of 1<sup>st</sup> Quarterly Report – July – September 2017
  
- II. **Andrea Shafer, DWI Coordinator**
  - Request Approval of **DWI Program Statistics – 1<sup>st</sup> Quarterly Report**
  - Request Approval of **DWI Financial Report**
  
- III. **Larry Moore, Quay County Road Superintendent**
  - Request Approval for **Resolution No. 13 - Extension on CAP Project Agreement CAP-4-17(406)**
  - Request Approval for **Resolution No. 14 - Extension on School Bus Project Agreement SB-7737(950)17**
  - Request Approval for **CAP-4-18(456) First Amendment**
  - Request Approval for **SP-4-18(906) First Amendment**
  - Road Update



DOC #CM-00427  
11/15/2017 09:33 AM Doc Type: COCOM Pages 49  
Fee: (No FieldTag Finance Total Fees found)  
Quay County, NM Ellen White - County Clerk, County Cle



**IV. Richard Primrose, Quay County Manager**

- Request Approval of **FY 2017-2018 Resolution No. 15 - Amending Ordinance No. 51 to Correct the Name of the Lessee...**
- Request Approval of **DFA 1<sup>st</sup> Quarter Financial Report**
- Correspondence

**V. Indigent Claims Board**

- Call Meeting to Order
- Request Approval of Indigent Minutes for the September 25, 2017 Meeting
- Request Approval October Claims Prepared by Sheryl Chambers
- Adjourn

**VI. Request Approval of Accounts Payable**

**VII. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners**

**VIII. Request for Closed Executive Session**

- Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act Pertaining to Threatened or Pending Litigation

**IX. Franklin McCasland, Quay County Commission Chairman**

- Proposed action, if any, from Executive Session

**Adjourn**

*Lunch-Time and Location to be Announced*

## REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

October 23, 2017

9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 23<sup>rd</sup> day of October, 2017 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

### PRESENT & PRESIDING:

Franklin McCasland, Chairman  
Mike Cherry, Member  
Sue Dowell, Member  
Ellen L. White, County Clerk  
Richard Primrose, County Manager

### OTHERS PRESENT:

Larry Moore, Quay County Road Superintendent  
Vic Baum, County Assessor  
Gail Houser, Tucumcari Mainstreet Director  
Daniel Zamora, Quay County Rural Addressing  
Andrea Shafer, Quay County DWI Coordinator  
Russell Shaffer, Quay County Sheriff  
Brenda Bishop, Quay County Extension Services Home Economist  
Jason Lamb, Quay County Extension Agent  
Patsy Gresham, Quay County Treasurer  
Cheryl Simpson, Quay County Manager's Office  
Thomas Garcia, Quay County Sun

Chairman Franklin McCasland called the meeting to order. Jason Lamb led the Pledge of Allegiance.

Commissioner Dowell requested Page 4 of the minutes regarding the concerns of Melissa Saulsberry reflect that the issue was not resolved but rather they were being addressed. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the minutes from the October 9, 2017 regular session as amended. MOTION carried with Cherry voting "aye", McCasland voting "aye", and Dowell "aye".

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the agenda. MOTION carried with Cherry voting "aye", Dowell voting "aye", McCasland voting "aye".

PUBLIC COMMENTS: None

ONGOING BUSINESS: NONE

NEW BUSINESS:

Brenda Bishop and Jason Lamb from the Quay County Extension Services presented the Quarterly Report for July-September, 2017. Items reviewed included the following: Quay County Fair; Home Economic

Programs; Agriculture Programs; 4-H Programs; Upcoming events. A complete copy of this report is attached to these minutes.

Commissioner Dowell asked if Bishop or Lamb were aware of any future budget cuts in any areas of their programs. Bishop stated they have not been notified of any decreases.

Andrea Shafer, Quay County DWI Coordinator presented the 1<sup>st</sup> Quarter Report of the DWI Programs for Quay County for the time period July-September, 2017. A MOTION was made by Commissioner Cherry, SECONDED by Commissioner Dowell to approve and accept this Report. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye". A copy of the full Report is attached and made a part of these minutes.

County Manager, Richard Primrose, presented the DWI Financial Statements for approval. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the Financial Statements as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye", and McCasland voting "aye". A copy is attached to these minutes.

Commissioner Cherry congratulated Shafer on her job promotion following the retirement of Bryan Rinstine. Cherry asked if they were not short a staff member. Primrose responded saying a part time compliance position will be advertised next week.

Larry Moore, Quay County Road Superintendent, presented the following items for approval:

1. Resolution No. 13; Extension on CAP Project Agreement CAP-4-17(406)
2. Resolution No. 14; Extension on School Bus Project Agreement SB-7737(950)15

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve Resolutions No. 13 and 14 as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". Copies are attached to these minutes.

3. First Amendment for CAP-4-18(456) Match Waiver Agreement
4. First Amendment for SP-4-18(906) Match Waiver Agreement

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve both Amendments to the Match Waiver Agreements as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". Copies are attached to these minutes.

Moore gave the following update on projects:

1. Environmental report for millings and Route 66 project has been received and clearance issued to proceed with the project.
2. Two Rollers have been rented to assist with roads in need of repairs following the recent severe rains. Currently, they are in the Forrest area and will be moving to San Jon and Nara Visa next.
3. The road that leads to the top of Tucumcari Mountain is open and passable after removal of a boulder that fell.
4. Crews have 4/10 remaining on the hauling for Quay Road BH. The next projects are in Nara Visa and on Quay Road R.

Commissioner Dowell reported a call from Kelly Boney. Richard Primrose stated he has called her regarding her concerns.

Dowell also expressed continued concern regarding Quay Road AI and the liability that might face the County.

Richard Primrose, Quay County Manager presented the following items for approval:

1. FY2017-2018 Resolution No 15; Authorizing Amendment of Ordinance No. 51 to correct the name of the Lessee. Amendment will change the name from New Mexico Wind Energy Center, LLC to FPL Energy New Mexico Wind, LLC.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve Resolution No. 15. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye". A copy is attached to these minutes.

2. Presented the 1<sup>st</sup> Quarter DFA Financial Report for the time period ending September 30, 2017, for approval.

A MOTION was made by Cherry, SECONDED by Sue Dowell to approve the 1<sup>st</sup> Quarter DFA Financial Report. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". A copy is attached to these minutes.

Primrose presented the following correspondence:

1. Quay County Family Health Center monthly RPHCA Report for September.
2. September monthly Gross Receipts Tax Report.
3. Quay County Health Office will be administering flu shots on October 24.
4. Auditors were at the Courthouse last week gathering documentation for the annual audit.
5. Renovations on the restrooms at the Quay County Exhibit Center should begin today.
6. Patsy Gresham, Quay County Treasurer announced the 2017 tax notices have been sent to property owners. Collections have begun.

Chairman McCasland called the Indigent Claims Board meeting to order. Time noted 9:40 a.m.

-----INDIGENT CLAIMS BOARD-----

Return to regular session. 9:45 a.m.

ACCOUNTS PAYABLE: A MOTION was made by Sue Dowell. SECONDED by Mike Cherry to approve the expenditures included in the Accounts Payable Report ending October 19, 2017. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye".

Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners:

Commissioner Dowell requested the Board of Commissioners begin reviewing all the policies of Quay County to ensure they are up to date and being followed by all employees. Dowell suggested review begin next month either in work sessions or once a month at regular meetings. McCasland suggested looking at one per month. A MOTION was made by Dowell, SECONDED by Chairman McCasland to begin the review of all policies. MOTION carried with Dowell voting "aye", McCasland voting "aye" and Cherry voting "nay".

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to go into Executive Session pursuant to the Open Meetings Act pursuant to Section 10-15-1(H)7 to discuss Threatened or Pending Litigation MOTION carried with Cherry voting "aye", McCasland voting "aye" and Dowell voting "aye".

Time noted 10:00 a.m.

-----EXECUTIVE SESSION-----

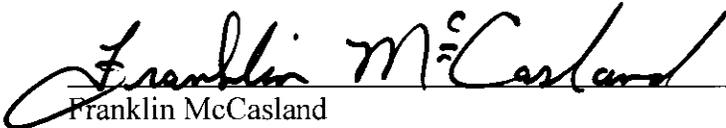
Return to regular session. Time noted 10:15 a.m.

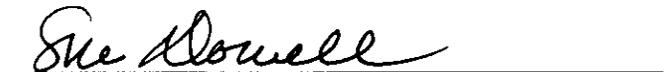
A MOTION was made by Mike Cherry, SECONDED by Sue Dowell that only the items listed above were discussed during Executive Session and no action was taken. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

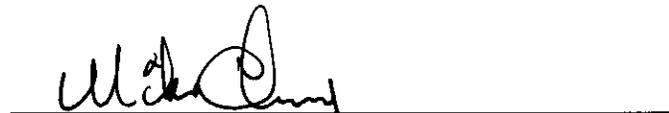
There being no further business, a MOTION was made by Sue Dowell, SECONDED by Mike Cherry to adjourn. MOTION carried with Cherry voting "aye", McCasland voting "aye" and Dowell voting "aye". Time noted 10:20 a.m.

Respectfully submitted by Ellen White, County Clerk.

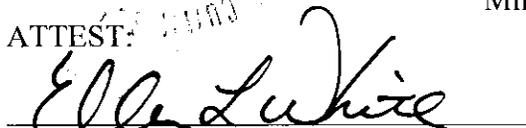
BOARD OF QUAY COUNTY COMMISSIONERS

  
Franklin McCasland

  
Sue Dowell

  
Mike Cherry

ATTEST:

  
Ellen L. White, County Clerk





# Quay County Extension Service

College of Agricultural, Consumer and Environmental Sciences

Quarterly Report – July – September 2017

Brenda Bishop, Home Economist, County Program Director

Jason Lamb, Agriculture Agent

, Secretary

Joyce Runyan, Program Assistant

## Community and Economic Development

The Quay County Fair is the major activity of this quarter. In addition to the five days of working at the fairgrounds, much time is spent prior to the event getting ready and after the event tying up loose ends. All staff work hard to make sure all of the pieces come together for a successful event. The fair is coordinated by a volunteer board that works all year long on ways to improve and implement the fair. Many take vacation time to work during the fair. Board members give over 300 volunteer hours to make sure the fair is successful. In addition, over 600 hours are contributed during the fair by volunteers including department help and judges. An estimate of 2000 community members attended the fair this year. The Extension office provides support for every area of the fair including:

- ✓ Working with board members and Ag teachers to tag all animals prior to ownership deadlines
- ✓ Coordination of carnival including ticket sales and business licenses
- ✓ Coordinating the entries and judging of all non-animal exhibits
- ✓ Recruiting and training volunteers to serve as department superintendents and judges
- ✓ Advertising the fair before, during and after including typing all results
- ✓ Creating Flyers for daily Facebook posts of events before and during fair
- ✓ Helping with setting up of the exhibit area, pens and hauling equipment to run fair
- ✓ Assisting with all of the shows
- ✓ Assisting with the release of all exhibits including verifying animals
- ✓ Assisting with the sale and follow up thank you advertisement
- ✓ Cleaning up, hauling and storing equipment and wrapping up of fair activities
- ✓ Assisted the 4-H Council Officers with hosting the Itty Bitty Rodeo, Pet Parade and a Scavenger Hunt Activity.
- ✓ Coordinated the Council Officers for their show assignments.
- ✓ Coordinate the 4-H run concession stand.
- ✓ Working with Rabbit and Poultry Superintendent to band poultry and tattoo meat rabbits prior to the fair.
- ✓ Ensuring the buildings were opened in the morning and secured at night.
- ✓ Assisting with program preparation, copy programs, type and submit fair results.
- ✓ Assist the treasurer with follow up thank you advertising and money collections.

- ✓ Send thank you letters to groups and people who assisted with the fair.
- ✓ Turn in results for special awards and make sure winners receive prizes.

During the fair, the Agriculture agent helped 4-H members prepare their livestock for show and conducted showmanship clinics during the fair where 54 youth gained knowledge in showing goats, lambs, steers and heifers. He assisted with a livestock judging contest was held with 22 youth participating. The agricultural agent advised 4-H Members about the proper feeding and management of show animals, showmanship, shearing of animals, as well as treating sick animals

Seventy-six Junior Exhibitors registered to show at the County Fair with a total of 200 animals/pens. Twenty-two exhibitors had 78 swine, 31 had 75 goats, 14 had 34 lambs, 16 had 21 heifers, and 9 had 13 steers. We also had 10 kids with 25 boiler pens, 9 with 13 meat pens, 11 with 22 egg layers, and 9 with 20 baker rabbits. They competed for a total 49 sale slots.

## **Home Economics**

### **GROW Healthy Kids**

Started a campaign to encourage walking groups with incentives for group leaders to keep the groups motivated. Five ladies signed up to start walking groups. They were expected to get their group together at least 6 times and post a picture on Facebook to receive their prize. Only two ladies posted pictures and will receive their prize.

To get the campaign started, FCS agent advertised a walking group for Monday mornings that started in July and continued to September. Only 1 other person has joined this group.

Worked with the City Commissioner in District II to hold a family fitness activity. Each of the other commissioners held their walking events last Fall. District II does not have many areas with sidewalks to safely hold a walking event. Since the Recreation center allows walking during the day around the basketball court, it was decided to hold an event there. A Back to School Dance was held at the City Recreation Center. FCS Agent coordinated the event and prepared all advertising. Other committee members volunteered to speak on the morning radio program. Program Assistant handled logistics and set up. One hundred and three people signed into the free dance, most were Elementary age. There were 11 committee volunteers and city staff that assisted with the event. A local volunteer taught the kids several line dances. In addition to dancing the boys played football on the front grass. There were also table games like fuse ball and air hockey in the game room.

### **Food Safety**

FCS Agent with assistance from Program Assistant held a pressure canning workshop which had 4 people attend. Participants canned carrots and potatoes. They learned how to tell which method of canning to use. They learned food and kitchen safety around using a pressure canner and preparing food for jars. Each participant was able to take home a jar of each vegetable that they had helped prepare.

ServSafe Trainings were held in July and September with 12 participants taking the food handlers exam and passing.

## **Food and Nutrition**

Spiralizing is a new craze in the foodie world, but uncommon here. Spiralizing is a fun way to add vegetables to the diet, so it was a perfect topic to demonstrate at the Farmer's Market Kick-off celebration. During the two hours the market was open, FCS Agent demonstrated three dishes, making two of them twice and modeled safe outdoor food handling practices too. Demonstrating two different types of spiralizers discussed the pros and cons of each. Two hot zucchini dishes, one with an Italian butter sauce and the other with a creamy lemon sauce were prepared twice using an induction burner. Also prepared a raw beet and Mandarin orange salad. Samples and a booklet with recipes and tips were provided. Approximately 70 people stopped and sampled. Photos were put up on social media resulting in questions and requests from people not in at the farmer's market demonstration so a Spiralizing workshop was offered. During this workshop, FCS Agent demonstrated two different types of spiralizers and discussed the pros and cons of each. Prepared a zucchini dish with herb butter sauce and roasted carrots with thyme. Samples and a booklet with recipes and tips were provided. Eleven people attended. Participants learned how to safely prepare vegetables and options for making similar recipes without purchasing a spiralizer. Portions of this presentation was also broadcast on FaceBook Live.

"The Sunshine Vitamin" is a program prepared by Purdue University. This program was provided to the local Extension Clubs and presented to the Senior Companions and Foster Grandparents. Eleven people attend the program presented by FCS Agent and learned the importance Vitamin D plays in bone health, energy levels, and cancer prevention. They learned the amount of vitamin D needed daily and sources of vitamin D.

## **Baby Connections New Parent Parties**

FCS Agent coordinated the monthly events and committee members helped with the activities. FCS agent creates the advertising and makes sure food and supplies are at each the event.

The third Baby Connections party had with 2 moms, 1 dad, and 5 siblings. Five committee members attended. WIC was the highlighted resource. The WIC nutritionist presented a program on healthy eating for mom and baby. The group prepared healthy snacks as the activity.

The fourth Baby Connections party had with 1 mom and 1 dad. Four committee members attended. The program was on games to play with your child to help them develop. MECA and ENMRSH were the highlighted resources.

The fifth Baby Connections party had with 2 moms and 4 children attend. Five committee members attended. A local physician presented a program on breast feeding and dealing with the challenges. The event was moved to a new location as the minister left the church we were using.

## **Financial Management**

Utilizing the You-tube video of a program offered by Finance Specialist, offered "Why Everyone Needs a Will." Participants learn the importance of having a will and about probate. The current probate judge attended and helped answer questions. They learned how to prepare a will themselves, about an on-line program that makes it easy, and things to prepare before making a will to save lawyer time and money. The program was offered twice and 23 people attended.

## **Health and Wellness**

A program on Improving your Balance was presented to seven members of the BPO Sorority. Participants participated in a balance screening to determine their balance level. They learned about senses that effect balance and how these diminish over time. They learned a variety of balance exercises and how to make them more difficult as balance becomes better. They learned that they need to practice balance every day for just a few minutes each day. They received a copy of the screening so they can check on their improvement over time. Evaluations showed that everyone gained knowledge on senses involved in balance and exercises to do to improve balance. They all indicated a desire to practice balance exercises daily. Program and handouts for the program were revised to be used by the State Extension Association members.

Submitted five funding proposals asking for funding to hold a health fair in the Spring.

## **Strong Seniors Stay Young**

Completed the Summer session of Strong Seniors Stay Young with 18 active participants. The Fall session currently has 27 enrolled and an active attendance of 22.

## **Extension Association (Extension Homemakers)**

During the summer the Extension Association Council members gather and purchased school supplies. During council meeting, the members filled bags with school supplies for each of the Tucumcari Middle School teachers to use for kids in need.

# **Agriculture**

## **Sustainable Agriculture**

The Boll Weevil Eradication Program monitors for Cotton Boll Weevil infestations that could devastate the US cotton industry. Quay County has around 1100 acres of irrigated cotton in the county worth approximately 6 million in annual revenue and an on-going monitoring program must be in place for producers to sell their cotton across state lines. The Agricultural Agent assists in this effort by setting up Boll Weevil traps throughout the county and checking them on a weekly basis. Reports are sent to the Texas Boll Weevil Eradication program and Texas Department of Agriculture. Currently Quay County is Boll Weevil free.

## **Livestock Production**

Several clientele expressed interest in learning more about raising goats as an income source. A Goat Producers Symposium was held in Quay County on goat production. A regional committee coordinated the symposium, meeting five times prior to the event. Sixty-four participants attended the program from New Mexico, Texas, Oklahoma, and Arizona. Several Veterinarians

presented information along with two producers. Participants gained knowledge on goat nutrition, reproduction, herd health, internal and external parasites, hoof care and how to select meat goats. The topic of most interest was artificial insemination and embryo transfer. Producers learned about the process, how it was priced, and the levels of quality embryos. Following the workshop, four producers indicated that they planned to start herds. Six producers indicated that they learned breeding techniques to help them improve the profitability of their existing herds.

### **Horticulture**

Six calls were received about caterpillars eating mulberry trees around the county. The Caterpillar was identified as the Davis Tussock Moth that can defoliate mulberry tree as well as other plants. Home owners learned to spray the base of the tree with Carbaryl or to leave them alone because this late in the fall the trees will lose their leaves anyway.

## **Quay County 4-H Program**

### **Livestock Program**

The agent assisted many 4-H youth with preparing show animals during the Quay County Fair. Prior to the fair the agent visited eight homes, helping 15 4-H members fit their animals for show. During the fair the agent also assisted 16 other 4-H members in clipping and shearing animals.

Quay County 4-H had 15 livestock members compete at the 2017 New Mexico State Fair this year. 4-H members exhibited pigs, lambs, goats, steers and heifers. The agent assisted in shearing, grooming and fitting animals for the show along with advising youth on feeding, classification and weight decorations. As a result, six youth qualified and sold their animals through the junior livestock sale. Many parents and 4-H members have thanked the agent for his hard work and appreciate the advice. 4-Hers learned responsibility and gained knowledge in caring, feeding and preparing for their livestock show.

The 4-H Rabbit and Poultry leader along with the agent conducted a poultry banding and rabbit tattooing day at the fairgrounds to certify all entries for the fair. Thirty-five youth along with their family members participated. Five rabbits were tattooed and 65 chickens were banded.

### **4-H Contest Training**

Quay County 4-H members competed at the State 4-H Conference held in Las Cruces, NM on the New Mexico State University Campus. Sixteen members attended. They competed in Livestock Judging, Horse Judging, Land, Livestock Skill-a-thon, Agronomy, Wildlife, Meats, Entomology, Horticulture, Home Ec. Skill-a-thon, and Home Ec. Bowl. Students gained skills in competition, team work, communication, planning and preparation. Youth also gained knowledge in the judging contest material. Each of the 16 kids placed in at least one contest.

Prior to State Conference, the Agriculture Agent held 15 4-H contest practices for senior 4-H members competing in Land, Livestock Skill-a-thon, Wildlife, Meats Evaluation, and Livestock Judging. Practices were hands-on and 4-Hers learned soil texturing skills, breed identification,

livestock nutrition, ecological sites, meat cuts and evaluation, and calculating vaccination doses along and many other aspects that expanded their knowledge in the area of agriculture.

In July, FCS agent held two Horticulture, two FCS Skill-a-thon, and two FCS Bowl practices for Senior 4-Hers. The FCS Bowl and Skill-a-thon teams both placed 1<sup>st</sup> at State. The Skill-a-thon team will be heading to Nationals in January. The bowl team had members that were too young to go to Nationals, so they will have to win again next year.

### **Fundraisers**

Quay County 4-H received an ice chest donated by Coca Cola. In the evenings during the fair Agents and a few volunteers sold popcorn and raffle tickets. The council made \$441.50.

4-Hers also held an additional round of coke sales, to have fresh product for the fair. They sold an additional 58 cases. Total profit for both sales was \$1782.00

Concessions are held during the week of the fair and during the evening performances of the rodeo. In February the Council made the decision to not run the concession stand on the first day of the fair as families are busy entering and getting animals ready for the shows. The Program Assistant assumed the responsibility of ordering food and grocery shopping during the events and made sure everything ran smoothly in the concession stands. This is a huge job. FCS agent assisted when needed. Even with one less day, the estimated profit for the concessions is \$4000.00.

The Quay County 4-H Rodeo was held for two evenings. Due to large numbers the rodeo ran about 7 hours each evening. Eighty-nine 4-H members competed in the Rodeo and were competing for three saddles and thirty-three buckles. The Rodeo requires many volunteers and 4-Hers to run smoothly. Over 100 volunteers and 4-H parents assisted in the event. Approximately 500 people attended the two-day rodeo this year. The Rodeo provides an opportunity for youth to develop their skills in horsemanship and roping events that can assist them in future agricultural endeavors. Working at the rodeo or in the concession also provides many skills, teaches patience, and provides good memories.

All extension office staff work many hours to prepare for and assist with the running of the two events. 4-Hers collect donations for the events starting in March. Staff assists volunteers during workdays to get the arena, stalls, and grounds ready for the events. Staff work with club members and parents to train them in a variety of job duties and make sure the concession stand runs smoothly. Staff members make sure volunteers and judges are fed appropriately. Profit for the rodeo is \$6858.35. \$12,040 was collected in donations to cover the cost of awards.

Due to low entry numbers the State 4-H Horse Show was cancelled the week before the show.

### **4-H Project Workshops**

The Program Assistant was contacted by the Tucumcari Farmers' Market Manager to have 4-H members take pictures of activities on opening day. A Photo Safari field trip was scheduled for 4-Hers enrolled in the photography projects. Members met at Wailes Park and took pictures of vendors, produce demonstrators, and the band. The following week, the members met to

discuss composition and ways to improve the shots. The members selected several pictures which were published on the Tucumcari Farmers' Market Facebook page. Farmer's Market will use these photos for publicity. The 4-H photographer was credited for their picture and they provided a community service through their project. There were four members that participated

STEM Day Camp was July 18 at the Fair Grounds. The NMSU 4-H Stem Specialist came to facilitate a half-day science camp. This event was open to novice, junior, senior 4-H members and their guest. Participants designed a solar powered car from a supply kit. Then they took their cars outside and raced them. The designs were fine tuned for problems and tested again. Everyone raced their car several times. Discussion afterwards included trouble shooting problems, design issues and ideas to improve speed. After a small break the participants designed an autonomous writing device using a cup, cell phone vibrator, rubber bands, marker and scissors. Each person had to design their own model and test it. Most of the kids made modifications to the design to improve task performance. Everyone enjoyed the workshop and hands-on element of designing and refining their projects. There were 23 people that attended the workshop.

4-H Educational Project Exhibit numbers were up from past County Fairs. Forty 4-Hers entered 127 4-H indoor educational exhibits qualifying 72 items for state fair. Quay County 4-Hers sent 56 4-H Educational Exhibits from their project work to the New Mexico State Fair.

Three novice 4-Hers expressed interest in competing in the New Mexico 4-H Food Challenge contest. This is a new contest. Agent and Program Assistant researched the contest and prepared some study materials for the 4-Hers. Held a practice with them and they learned about each part of the contest and made plans for uniforms and their presentation. Each 4-Her had two parts in the presentation. They practiced key words and went over possible food scenarios. The team competed and placed 1<sup>st</sup> in the Novice age group. The girls loved the contest and are recruiting additional teams next year.

#### **4-H Promotion**

During the month of September staff members and 4-Hers made parts for rockets to be put together and launched at the Fired Up Festival. Parts for 200 rockets were made. During Fired Up other 4-Hers helped children tape together the rockets and launch them by jumping on a pop bottle which pushed air through PVC pipe into the rocket. This was a free activity used to promote 4-H. One hundred and eighteen people stopped by the booth, but only 75 rockets were built. The new location at the event and weather made a difference in the number of children who found our booth. Because of the nature of the activity, the booth was set up away from other booths. This was Quay County's kick off activity for National 4-H Week (just a day early) and the new enrollment period. Brochures on how to join 4-H were passed out to 10 families.

Around thirty 4-Hers met on a Sunday and filmed parts to a movie that shows some of the things 4-Hers have done in 4-H the past two years and what they gained from being in 4-H. One of our parents put together the movie from the outtakes and photos the council officers selected off of the shutterfly account. While there the 4-Hers painted green and white rocks to be hidden

during National 4-H Week. The movie will be posted on social media. Over 60 rocks are ready to hide.

**Cloverbud Workshops** (are planned and conducted by the Program Assistant)

Cloverbuds visited Wells Fargo as a part of the Family, Friends and Community project. The Cloverbuds worked on a thank you poster while we waited for everyone to arrive. The Program Assistant, Cloverbuds and parents walked over to the bank. We all toured the bank and got to see where the tellers work and the drive through teller area. Wells Fargo provided each member with a goodie sling backpack and water. The Cloverbuds presented their thank you poster before we left. Once we returned to the Extension Office, the Program Assistant had a money game, Don't Break the Bank, prepared to play. The game worked on recognizing different coins and their value. When the bank was broken they had to figure out how much money was in the piggy bank. There were 10 members that attended.

In September, Cloverbuds went to McDonald's and toured the building. This was the last visit in the series Family, Friends and Community project. Before we left, the Cloverbuds prepared a poster thanking the manager for allowing us to go. After each small group toured the building, everyone could have an ice cream cone or a cookie. We all enjoyed seeing what goes on behind the counter at McDonald's. There were 9 members that attended.

**Summer Fun Activity**

Summer Fun Party: The Elks' Lodge hosted the Summer Fun Party for 4-H on 18 from 6:00 – 8:00 pm. They provided hamburgers, hot dogs, buns, condiments and drinks. 4-H members took desserts. The Program Assistant coordinated with the Elks for the event. There were 70 people that attended.

**School Enrichment**

The Program Assistant provided a station for Farm Day Tukumcari Agricultural Science Center. A display board about the 4-H program in Quay County was prepared. A talk on the exciting projects in 4-H was given including information about the most popular projects which are in shooting sports and new projects like Cooking 101. At the conclusion of the presentation each group played a food game where they picked 3 items from a bag and shared how they could be prepared in a dish. There were 172 people that attended.

Farm Safety Day: Held in Santa Rosa on September 27<sup>th</sup>. The Program Assistant was requested to do a hand washing station. As a visual aid for the importance of washing hands, an apple demonstration was prepared. Two apples are peeled but only one with washed hands and each one is placed in a sterile jar. After several days there is a good visual difference between the two apples. This stresses the importance of washing hands, especially when eating, even an apple!

The Agricultural Agent presented a station on large animal safety. The program taught youth to know the dangers around large animals, how to approach them and equipment to keep them and the animal safe. Youth also learned how horses see, their danger zone, and to respect large animals. There were 180 people that stopped at each station from 5 schools in three counties.

### **Of Special Note:**

Jason Lamb received the Agricultural Achievement Award for Agricultural programming at the National Association of Agricultural Extension Agents summer meeting in Salt Lake City, Utah. This is a national award presented to agents with less than ten years of experience. The agent also participated in professional development programs in agriculture at the event.

Secretary Bev Lake retired after 6 years of service with NMSU.

**Total personal contacts by staff at the Quay County Extension Service for July – September 2017 was 14,558. Social Media contacts was 42,743 for a total 57,301.**

### **Follow Us On:**

**Webpage:** <http://quayextension.nmsu.edu/>

**FaceBook:** <https://www.facebook.com/pages/Quay-County-Cooperative-Extension-Service/136226003111147?ref=bookmarks>

**Home Ec Blog:** <http://nmsuquayhomeec.blogspot.com/>

**Ag Blog:** <http://nmsuquayag.blogspot.com/>

**QUAY COUNTY DWI PROGRAM****STATISTICS****1<sup>st</sup> Quarter Report****July 2017 thru September 2017****Total Number of Arrests: 17**DWI 1<sup>st</sup>: 9DWI 2<sup>nd</sup>: 1DWI 3<sup>rd</sup>: 0DWI 4<sup>th</sup>: 0DWI 5<sup>th</sup> or Subsequent: 0

Aggravated DWIs: 7

**Average BAC: 0.17**

Minimum: 0.05

Maximum: 0.32

Blood Draws: 6

Refusals: 3

**Average Age: 33.8**

Youngest: 21

Oldest: 57

**Sex of Offenders**

Male: 13

Female: 4

**Accidents: 3****Fatalities: 0****Arrests by Agency:**

New Mexico State Police: 14

Tucumcari Police Department: 1

Quay County Sheriff's Department: 2

Logan Police Department: 0

Ute Lake State Park: 0

**Monthly Arrests**

July: 9

August: 7

September: 1

**FROM FINAL COURT DATES:****Number of Cases Completed: 6****Number of Convictions/Pleas:5****Number of Dismissals: 1****Number of Offenders Placed on DWI Compliance: 5****DWI 1<sup>st</sup>: 4****DWI 2<sup>nd</sup>:****DWI 3<sup>rd</sup>: 1****DWI 4<sup>th</sup>:****DWI 5<sup>th</sup> of Subsequent:****Number of Offenders who Successfully Completed DWI Compliance: 10****Number of Offenders who Unsuccessfully Completed DWI Compliance: 1****Number of Community Service Hours Ordered: 168****Number of DWI Offenders Being Supervised: 40****Number of Misdemeanor Offenders Being Supervised: 45**

## Distribution Fund Financial Status Report

Local DWI Grant Fund

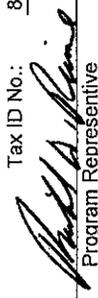
Financial Status Report No.: 1

Budget Categories	Approved Budget		Expenditures Year to Date		Expenditures This Period		
	Distribution Funds	In/Kind Match	Total Budget	In/Kind Match	Distribution Funds	In/Kind Match	Total Expenditures
<b>ADMINISTRATIVE*</b>							
Personnel Services		4,259.00	4,259.00	1,065.00	1,065.00	1,065.00	1,065.00
Employee Benefits		0.00	0.00	0.00	0.00	0.00	0.00
Travel (In-State)		0.00	0.00	0.00	0.00	0.00	0.00
Contractual Services		0.00	0.00	0.00	0.00	0.00	0.00
Operating Expenses		0.00	0.00	0.00	0.00	0.00	0.00
<b>PROGRAM</b>							
Personnel Services	49,130.00	2,467.00	51,597.00	2,997.03	10,364.87	2,997.03	13,361.90
Employee Benefits	11,334.00	1,642.00	12,976.00	1,290.79	2,577.59	1,290.79	3,868.38
Travel (In-State)	4,000.00	0.00	4,000.00	0.00	1,480.00	0.00	1,480.00
Travel (Out-of-State)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies	3,602.00	2,000.00	5,602.00	0.00	0.00	0.00	0.00
Operating Costs	7,112.00	12,757.00	19,869.00	3,203.15	937.41	3,203.15	4,140.56
Contractual Services	6,000.00	6,000.00	12,000.00	396.00	2,089.13	396.00	2,485.13
Minor Equipment	2,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00
Capital Outlay*	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>83,678.00</b>	<b>29,125.00</b>	<b>112,803.00</b>	<b>8,951.97</b>	<b>17,449.00</b>	<b>8,951.97</b>	<b>26,400.97</b>

135.60

IV. CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required/matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.


 Cheryl Simpson 10/20/17 Date  
 Program Fiscal Officer


 Program Representative 10/20/17 Date  
 Tax ID No.: 85-6000238

**LOCAL DWI GRANT FUND**  
**Distribution Fund Financial Status Report**  
**Breakdown By Program Component Expenditures F(1)**

Program: Quay County  
 Project No 18-D-D-21  
 Report No. 1

Total Distribution Funds Reported This Period 17,449.00  
 Total Matching Expenditures Reported This Period 8,951.97  
 Total Expenditures Reported This Period 26,400.97

Distribution Expenditures:

Prevention	Budget	
Enforcement	17,780.00	
Screening	0.00	
Domestic Violence	0.00	
Treatment:Outpatient/Jailbased	0.00	
Compliance Monitoring/Tracking	45,593.00	
Coor, Plan & Eval	20,305.00	
Alternative Sentencing	0.00	
<b>Totals:</b>	<b>83,678.00</b>	

	<u>This Request</u>	<u>YTD</u>
	3,951.71	3,951.71
	0.00	0.00
	0.00	0.00
	0.00	0.00
	9,221.01	9,221.01
	4,276.28	4,276.28
	0.00	0.00
<b>Totals:</b>	<b>17,449.00</b>	<b>17,449.00</b>

In-Kind/Match Expenditures:

Prevention	Budget	
Enforcement	3,778.00	
Screening	0.00	
Domestic Violence	0.00	
Treatment:Outpatient/Jailbased	0.00	
Compliance Monitoring/Tracking	25,347.00	
Coor, Plan & Eval	0.00	
Alternative Sentencing	0.00	
<b>Totals:</b>	<b>29,125.00</b>	

	<u>This Request</u>	<u>YTD</u>
	4,087.82	4,087.82
	0.00	0.00
	0.00	0.00
	0.00	0.00
	4,864.15	4,864.15
	0.00	0.00
	0.00	0.00
<b>Totals:</b>	<b>8,951.97</b>	<b>8,951.97</b>

Checks: Total Expenditures This Period 26,400.97  
 Total Expenditures Year to Date: 26,400.97

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required/matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Paul A. Sims  
 Name

County Manager  
 Title

10/20/17  
 Date

## Exhibit G

### Detailed Breakdown By Budget Category

#### LOCAL DWI GRANT PROGRAM

Grantee: Quay County  
Project No.: 18-D-J-D-21  
Request No.: 1

Total Grant Funds Requested This Request: 17,449.00  
Total Matching Funds Reported This Request: 8,951.97  
Total Expenditures Reported This Request: 26,400.97

### Grant or Distribution Expenditures:

#### ADMINISTRATIVE

Administrative expenses are not allowed.

#### PROGRAM

##### Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Explanation</u>
7/1/17-7/8/17	Andrea Shafer	Compliance Officer	Direct Deposit	7/13/2017	330.90	
7/9/17-7/22/17	Andrea Shafer	Compliance Officer	Direct Deposit	7/27/2017	661.79	
7/23/17-8/5/17	Andrea Shafer	Compliance Officer	Direct Deposit	8/10/2017	661.79	
8/6/17-8/19/17	Andrea Shafer	Compliance Officer	Direct Deposit	8/24/2017	661.79	
8/20/17-9/2/17	Andrea Shafer	Compliance Officer	Direct Deposit	9/7/2017	661.79	
9/3/17-9/16/17	Andrea Shafer	Compliance Officer	Direct Deposit	9/21/2017	661.79	
7/1/17-7/8/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	7/13/2017	365.56	
7/9/17-7/22/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	7/27/2017	731.11	
7/23/17-8/5/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	8/10/2017	731.11	
8/6/17-8/19/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	8/24/2017	731.11	
8/20/17-9/2/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	9/7/2017	731.11	
9/3/17-9/16/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	9/21/2017	731.11	
7/1/17-7/8/17	Susan Lease	Preventionist	Direct Deposit	7/13/2017	245.81	
7/9/17-7/22/17	Susan Lease	Preventionist	Direct Deposit	7/27/2017	491.62	
7/23/17-8/5/17	Susan Lease	Preventionist	Direct Deposit	8/10/2017	491.62	
8/6/17-8/19/17	Susan Lease	Preventionist	Direct Deposit	8/24/2017	491.62	
8/20/17-9/2/17	Susan Lease	Preventionist	Direct Deposit	9/7/2017	491.62	
9/3/17-9/16/17	Susan Lease	Preventionist	Direct Deposit	9/21/2017	491.62	
<b>Total Personnel Services:</b>					<b>10,364.87</b>	

##### Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Explanation</u>
7/1/17-7/8/17	Andrea Shafer	Compliance Officer	Direct Deposit	7/13/2017	57.70	
7/9/17-7/22/17	Andrea Shafer	Compliance Officer	Direct Deposit	7/27/2017	115.40	
7/23/17-8/5/17	Andrea Shafer	Compliance Officer	Direct Deposit	8/10/2017	115.40	
8/6/17-8/19/17	Andrea Shafer	Compliance Officer	Direct Deposit	8/24/2017	115.40	
8/20/17-9/2/17	Andrea Shafer	Compliance Officer	Direct Deposit	9/7/2017	115.40	
9/3/17-9/16/17	Andrea Shafer	Compliance Officer	Direct Deposit	9/21/2017	117.13	
7/1/17-7/8/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	7/13/2017	62.88	
7/9/17-7/22/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	7/27/2017	125.75	
7/23/17-8/5/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	8/10/2017	125.75	
8/6/17-8/19/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	8/24/2017	125.75	
8/20/17-9/2/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	9/7/2017	125.75	
9/3/17-9/16/17	Bryan Rinestine	DWI Coordinator	Direct Deposit	9/21/2017	127.48	
7/1/17-7/8/17	Susan Lease	Preventionist	Direct Deposit	7/13/2017	113.38	
7/9/17-7/22/17	Susan Lease	Preventionist	Direct Deposit	7/27/2017	226.76	
7/23/17-8/5/17	Susan Lease	Preventionist	Direct Deposit	8/10/2017	226.76	
8/6/17-8/19/17	Susan Lease	Preventionist	Direct Deposit	8/24/2017	226.76	
8/20/17-9/2/17	Susan Lease	Preventionist	Direct Deposit	9/7/2017	226.76	
9/3/17-9/16/17	Susan Lease	Preventionist	Direct Deposit	9/21/2017	227.38	
<b>Total Employee Benefits:</b>					<b>2,577.59</b>	

**Travel (In-State)**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
10/2-6/17 Santa Fe	COBT Training	8/15/2017	Dept of Corrections	163	200.00	
10/2-6/17 Santa Fe	COBT Training	8/15/2017	Dept of Corrections	164	200.00	
10/2-6/17 Santa Fe	COBT Training	8/18/2017	Susan Lease	387	540.00	
10/2-6/17 Santa Fe	COBT Training	8/18/2017	Andrea Shafer	437	540.00	
<b>Total Travel (In-State):</b>					<u>1,480.00</u>	

**Travel (Out-of-State)**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Travel (Out-of-State):</b>					<u>0.00</u>	

**Supplies (\*Please list Prevention Giveaways/Promotional Items separately below)**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Supplies:</b>						<u>0.00</u>

\*Prevention Giveaways/Promotional Items

**Operating Costs**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
9/20/2017	9/20/2017	Steel Heating&Cooling	Electrical		96.42	
July	7/1/2017	Xerox	Copier Lease	164	65.08	
August	8/1/2017	Xerox	Copier Lease	144	43.84	
September	9/1/2017	Xerox	Copier Lease	102	15.39	
	7/15/2017	MailFinance	Postage	218	62.27	
	7/11/2017	Quay County Fair	Advertising	139	35.00	
July	7/1/2017	Xcel Energy	Electricity	162	95.94	
August	8/2/2017	Xcel Energy	Electricity	141	119.48	
September	9/1/2017	Xcel Energy	Electricity	247	94.71	
July	7/13/2017	NM Gas	Gas	394	27.00	
August	8/10/2017	NM Gas	Gas	407	27.00	
September	9/11/2017	NM Gas	Gas	419	61.00	
July	7/25/2017	City of Tucumcari	Water	28	97.14	
August	8/25/2017	City of Tucumcari	Water	30	97.14	
<b>Total Operating Costs:</b>					<u>937.41</u>	

**Contractual Services**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
	7/1/2017	NMAC DWI Affiliate	Dues	33	125.00	
2017-2018	7/14/2017	NMCIA	Insurance	130	1,964.13	
<b>Total Contractual Services:</b>					<u>2,089.13</u>	

**Minor Equipment**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Minor Equipment:</b>					<u>0.00</u>	

**Capital Outlay**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Capital Outlay:</b>					<u>0.00</u>	

Total Capital Outlay:

Exhibit G - Page 3  
Grant or Distribution

Total Grant Fund Reimbursement Request:

17,449.00

Check: 17449.00

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required / matching funds have been spent / obligated in the reported amount, and that copies of all required documentation are attached or on file for review. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

David D. Smith  
Name

County Manager  
Title

10/20/17  
Date

## Exhibit G

### Detailed Breakdown By Budget Category LOCAL DWI GRANT PROGRAM

Grantee: Quay County  
Project No.: 18-D-J-D-21  
Request No.: 1

Total Grant Funds Requested This Request: 17,449.00  
Total Matching Funds Reported This Request: 8,951.97  
Total Expenditures Reported This Request: 26,400.97

### In-Kind/Match Expenditures:

#### ADMINISTRATIVE expenses are allowed for in-Kind Match only.

##### Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
July, Aug, Sept	Richard Primrose	Reporting		429.36	
July, Aug, Sept	Cheryl Simpson	Finance Director		467.8	
July, Aug, Sept	Sheryl Chambers	Bookkeeping		167.84	

Total Personnel Services: 1,065.00

##### Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
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Total Employee Benefits: 0.00

##### Travel

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
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Total Travel: 0.00

##### Contractual Services

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
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Total Contractual Services: 0.00

##### Operating Costs

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
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Total Operating Costs: 0.00

### PROGRAM

#### Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>	
July	DWI Council	0		0.00	Council Meeting	
August	DWI Council	3		75.00	Council Meeting	
September	DWI Council	5		125.00	Council Meeting	
7/1/17-7/8/17	Susan Lease	Preventionist	Direct Deposit	7/13/2017	254.28	NMDOT Grant
7/9/17-7/22/17	Susan Lease	Preventionist	Direct Deposit	7/27/2017	508.55	NMDOT Grant
7/23/17-8/5/17	Susan Lease	Preventionist	Direct Deposit	8/10/2017	508.55	NMDOT Grant



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Total Capital Outlay: 0.00

Total In-Kind/ Matching Reimbursement Request: 8,951.97

Check: 8951.97

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required / matching funds have been spent / obligated in the reported amount, and that copies of all required documentation I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

Philip A. Rame  
Name

County Manager  
Title

10/20/17  
Date

**EXHIBIT E**  
**Fees Collected Summary**

<b>Grantee:</b>	Quay County
<b>Address:</b>	P. O. Box 1246
	300 South Third St
	Tucumcari, NM 88401

Component	FY17 Beginning Balance (From FY16 Ending Balance)			
		Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Quarter Ending Balance
Prevention				\$ -
Enforcement				\$ -
Screening	\$ 5,553.57	\$ 370.05	\$ 375.00	\$ 5,548.62
Domestic Violence				\$ -
Treatment	\$ 1,421.85	\$ 3.03		\$ 1,424.88
Compliance Monitoring/Tracking	\$ 14,233.02	\$ 4,218.19	\$ 3,203.15	\$ 15,248.06
Coordination, Planning & Evaluation	\$ 8,888.47	\$ 741.15	\$ 21.00	\$ 9,608.62
Alternative Sentencing				\$ -
<b>Totals</b>	<b>\$ 30,096.91</b>	<b>\$ 5,332.42</b>	<b>\$ 3,599.15</b>	<b>\$ 31,830.18</b>

Component	Q1 Ending Balance	<b>Q2</b>		
		Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Quarter Ending Balance
Prevention	\$ -			\$ -
Enforcement	\$ -			\$ -
Screening	\$ 5,548.62			\$ 5,548.62
Domestic Violence	\$ -			\$ -
Treatment	\$ 1,424.88			\$ 1,424.88
Compliance Monitoring/Tracking	\$ 15,248.06			\$ 15,248.06
Coordination, Planning & Evaluation	\$ 9,608.62			\$ 9,608.62
Alternative Sentencing	\$ -			\$ -
<b>Totals</b>	<b>\$ 31,830.18</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,830.18</b>

Component	Q2 Ending Balance	<b>Q3</b>		
		Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Quarter Ending Balance
Prevention	\$ -			\$ -
Enforcement	\$ -			\$ -
Screening	\$ 5,548.62			\$ 5,548.62
Domestic Violence	\$ -			\$ -
Treatment	\$ 1,424.88			\$ 1,424.88
Compliance Monitoring/Tracking	\$ 15,248.06			\$ 15,248.06
Coordination, Planning & Evaluation	\$ 9,608.62			\$ 9,608.62
Alternative Sentencing	\$ -			\$ -
<b>Totals</b>	<b>\$ 31,830.18</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,830.18</b>

		<b>Q4</b>		

Component	Q3 Ending Balance	Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Quarter Ending Balance
Prevention	\$ -			\$ -
Enforcement	\$ -			\$ -
Screening	\$ 5,548.62			\$ 5,548.62
Domestic Violence	\$ -			\$ -
Treatment	\$ 1,424.88			\$ 1,424.88
Compliance Monitoring/Tracking	\$ 15,248.06			\$ 15,248.06
Coordination, Planning & Evaluation	\$ 9,608.62			\$ 9,608.62
Alternative Sentencing	\$ -			\$ -
<b>Totals</b>	<b>\$ 31,830.18</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,830.18</b>

Component	FY17 Beginning Balance (From FY16 Ending Balance)	Total Fee Summary and In-Kind		
		Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Fiscal Year Fee Ending Balance
Prevention	\$ -	\$ -	\$ -	\$ -
Enforcement	\$ -	\$ -	\$ -	\$ -
Screening	\$ 5,553.57	\$ 370.05	\$ 375.00	\$ 5,548.62
Domestic Violence	\$ -	\$ -	\$ -	\$ -
Treatment	\$ 1,421.85	\$ 3.03	\$ -	\$ 1,424.88
Compliance Monitoring/Tracking	\$ 14,233.02	\$ 4,218.19	\$ 3,203.15	\$ 15,248.06
Coordination, Planning & Evaluation	\$ 8,888.47	\$ 741.15	\$ 21.00	\$ 9,608.62
Alternative Sentencing	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ 30,096.91</b>	<b>\$ 5,332.42</b>	<b>\$ 3,599.15</b>	<b>\$ 31,830.18</b>

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, all fees collected are reported here and fees are properly deposited within 24 hours of receipt into the Local DWI Grant and Distribution Program fund. All backup documentation for this report is attached here or on file for review. I certify adequate internal fiscal controls are in place to provide proper fiscal reporting, oversight of records and management of funds.

Cheyl Simpson  
Grantee Fiscal Officer

10/20/17  
Date

Paul A. Reme  
Grantee Representative

**LOCAL DWI GRANT PROGRAM**  
Request For Payment/Financial Status Report

Payment Request No.: **1**

ii. Payment Computation:  
 A. Grant Award: \$21,000.00  
 B. Funds Received To Date: \$0.00  
 C. Amount Requested This Payment: \$3,512.53  
 D. Grant Balance: \$17,487.47  
 III. Report Period Ending: 30-Sep-17

Budget Categories	Approved Budget			Expenditures Year to Date			Expenditures This Request		
	Grant Funds	In/Kind Match	Total Budget	Grant Funds	In/Kind Match	Total Budget	Grant Funds	In/Kind Match	Total Expenditures
ADMINISTRATIVE*									
Personnel Services	11,450.00	2,100.00	13,550.00	2,403.45	2,110.08	4,513.53	2,403.45	2,110.08	4,513.53
Employee Benefits	5,815.00	0.00	5,815.00	1,109.08	1,991.17	3,100.25	1,109.08	1,991.17	3,100.25
Travel (In-State)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel (Out-of-State)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contractual Services	3,735.00	0.00	3,735.00	0.00	0.00	0.00	0.00	0.00	0.00
Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Outlay*	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>21,000.00</b>	<b>2,100.00</b>	<b>23,100.00</b>	<b>3,512.53</b>	<b>4,101.25</b>	<b>7,613.78</b>	<b>3,512.53</b>	<b>4,101.25</b>	<b>7,613.78</b>

iv. CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required/matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Grantee Fiscal Officer: Cheyl Simpson Date: 10/20/17  
 Tax ID No.: 85-6000238  
 Grantee Representative: Shirley A. Davis Date: 10/20/17

Division Fiscal Officer \_\_\_\_\_ Date \_\_\_\_\_  
 Division Project Representative \_\_\_\_\_ Date \_\_\_\_\_

**LOCAL DWI GRANT PROGRAM**  
 Request for Payment/Financial Status Report  
 Breakdown By Program Component Expenditures D(1)

Exhibit D (1)

Grantee: Quay County  
 Project No.: 18-G-21  
 Request No. 1

Total Grant Funds Requested This Request: 3,512.53  
 Total Matching Funds Reported This Request: 4,101.25  
 Total Expenditures Reported This Request: 7,613.78

Grant Expenditures:

Budget	21,000.00
Prevention	0.00
Enforcement	0.00
Screening	0.00
Domestic Violence	0.00
Treatment: Outpatient/Jailbased	0.00
Compliance Monitoring/Tracking	0.00
Coordination, Planning & Evaluation	0.00
Alternative Sentencing	0.00
<b>Totals:</b>	<b>21,000.00</b>

<u>This Request</u>	<u>3,512.53</u>
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
<b>Totals:</b>	<b>3,512.53</b>

In-Kind/Match Expenditures:

Budget	2,100.00
Prevention	0.00
Enforcement	0.00
Screening	0.00
Domestic Violence	0.00
Treatment: Outpatient/Jailbased	0.00
Compliance Monitoring/Tracking	0.00
Coordination, Planning & Evaluation	0.00
Alternative Sentencing	0.00
<b>Totals:</b>	<b>2,100.00</b>

<u>This Request</u>	<u>4,101.25</u>
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
<b>Totals:</b>	<b>4,101.25</b>

Total Expenditures This Reimbursement: 7,613.78 Check 7,613.78  
 Total Expenditures Year to Date: 7,613.78 7,613.78

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required/matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Shirley D. Lewis  
 Name

County Manager  
 Title

10/24/17  
 Date

# Exhibit G

## Detailed Breakdown By Budget Category LOCAL DWI GRANT PROGRAM

Grantee: Quay County  
Project No.: 18-D-J-G-21  
Request No.: 1

Total Grant Funds Requested This Request: 3,512.53  
Total Matching Funds Reported This Request: 4,101.25  
Total Expenditures Reported This Request: 7,613.78

### Grant or Distribution Expenditures:

#### ADMINISTRATIVE

Administrative expenses are not allowed.

#### PROGRAM

##### Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Explanation</u>
7/11/17-7/8/17	Susan Lease	Preventionist	Direct Deposit	7/13/2017	218.50	
7/9/17-7/22/17	Susan Lease	Preventionist	Direct Deposit	7/27/2017	436.99	
7/23/17-8/5/17	Susan Lease	Preventionist	Direct Deposit	8/10/2017	436.99	
8/6/17-8/19/17	Susan Lease	Preventionist	Direct Deposit	8/24/2017	436.99	
8/20/17-9/2/17	Susan Lease	Preventionist	Direct Deposit	9/7/2017	436.99	
9/3/17-9/16/17	Susan Lease	Preventionist	Direct Deposit	9/21/2017	436.99	
<b>Total Personnel Services:</b>					<u>2,403.45</u>	

##### Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Explanation</u>
7/11/17-7/8/17	Susan Lease	Preventionist	Direct Deposit	7/13/2017	100.78	
7/9/17-7/22/17	Susan Lease	Preventionist	Direct Deposit	7/27/2017	201.55	
7/23/17-8/5/17	Susan Lease	Preventionist	Direct Deposit	8/10/2017	201.55	
8/6/17-8/19/17	Susan Lease	Preventionist	Direct Deposit	8/24/2017	201.55	
8/20/17-9/2/17	Susan Lease	Preventionist	Direct Deposit	9/7/2017	201.55	
9/3/17-9/16/17	Susan Lease	Preventionist	Direct Deposit	9/21/2017	202.10	
<b>Total Employee Benefits:</b>					<u>1,109.08</u>	

##### Travel (In-State)

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Travel (In-State):</b>					<u>0.00</u>	

##### Travel (Out-of-State)

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Travel (Out-of-State):</b>					<u>0.00</u>	

##### Supplies (\*Please list Prevention Giveaways/Promotional Items separately below)

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Supplies:</b>					<u>0.00</u>	

\*Prevention Giveaways/Promotional Items



## Exhibit G

### Detailed Breakdown By Budget Category LOCAL DWI GRANT PROGRAM

Grantee: Quay County  
Project No.: 18-D-J-G-21  
Request No.: 1

Total Grant Funds Requested This Request: 3,512.53  
Total Matching Funds Reported This Request: 4,101.25  
Total Expenditures Reported This Request: 7,613.78

### In-Kind/Match Expenditures:

**ADMINISTRATIVE expenses are allowed for in-Kind Match only.**

**Personnel Services**

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
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Total Personnel Services: 0.00

**Employee Benefits**

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
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Total Employee Benefits: 0.00

**Travel**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
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Total Travel: 0.00

**Contractual Services**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
-----------------------	-------------------	---------------	--------------------	---------------------	---------------	--------------------

Total Contractual Services: 0.00

**Operating Costs**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
-----------------------	-------------------	--------------------	--------------------	---------------------	---------------	--------------------

Total Operating Costs: 0.00

**PROGRAM**

**Personnel Services**

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>	
7/1/17-7/8/17	Susan Lease	Preventionist	Direct Deposit	7/13/2017	191.83	NMDOT 43%
7/9/17-7/22/17	Susan Lease	Preventionist	Direct Deposit	7/27/2017	383.65	NMDOT 43%
7/23/17-8/5/17	Susan Lease	Preventionist	Direct Deposit	8/10/2017	383.65	NMDOT 43%
8/6/17-8/19/17	Susan Lease	Preventionist	Direct Deposit	8/24/2017	383.65	NMDOT 43%
8/20/17-9/2/17	Susan Lease	Preventionist	Direct Deposit	9/7/2017	383.65	NMDOT 43%
9/3/17-9/16/17	Susan Lease	Preventionist	Direct Deposit	9/21/2017	383.65	NMDOT 43%

Total Personnel Services: 2,110.08

**Employee Benefits**

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
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7/11/17-7/8/17	Susan Lease	Preventionist	Direct Deposit	7/13/2017	180.57	Exhibit C, Page 2
7/19/17-7/22/17	Susan Lease	Preventionist	Direct Deposit	7/27/2017	362.12	In-Kind Match
7/23/17-8/5/17	Susan Lease	Preventionist	Direct Deposit	8/10/2017	362.12	NMDOT 43%
8/6/17-8/19/17	Susan Lease	Preventionist	Direct Deposit	8/24/2017	362.12	NMDOT 43%
8/20/17-9/2/17	Susan Lease	Preventionist	Direct Deposit	9/7/2017	362.12	NMDOT 43%
9/3/17-9/16/17	Susan Lease	Preventionist	Direct Deposit	9/21/2017	362.12	NMDOT 43%
<b>Total Employee Benefits:</b>					<u>1,991.17</u>	

**Travel (In-State)**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Travel (In-State):</b>					<u>0.00</u>	

**Travel (Out-of-State)**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Travel (Out-of-State):</b>					<u>0.00</u>	

**Supplies**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Supplies:</b>					<u>0.00</u>	

**Operating Costs**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Operating Costs:</b>					<u>0.00</u>	

**Contractual Services**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Contractual Services:</b>					<u>0.00</u>	

**Minor Equipment**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Minor Equipment:</b>					<u>0.00</u>	

**Capital Outlay**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Capital Outlay:</b>					<u>0.00</u>	

**Total In-Kind/ Matching Reimbursement Request: 4,101.25**

Check: 4101.25

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required / matching funds have been spent / obligated in the reported amount, and that copies of all required documentation I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

Phillip D. Dennis  
Name

County manager  
Title



## QUAY COUNTY GOVERNMENT

300 South Third Street  
P.O. Box 1246  
Tucumcari, NM 88401  
Phone: (575) 461-2112  
Fax: (575) 461-6208

October 23, 2017

Mr. John Herrera  
New Mexico Department of Transportation  
PO Box 10  
Las Vegas, NM, 87701

Dear Mr. Herrera,

Please accept this letter on behalf of Quay County requesting an extension on CAP Project agreement CAP-4-17(406). Quay County needs to extend this project until December 31, 2018 due to road and weather issues.

Attached is the formal resolution. I have included the dollar amount that each entity is responsible for. If you have any questions please feel free to contact me at 575-461-2112.

Total Project State Amount \$ 253,004.00

Sincerely,

Richard Primrose  
County Manager



# QUAY COUNTY GOVERNMENT

FISCAL YEAR 2017-2018

RESOLUTION NO. 13

PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM  
ADMINISTERED  
BY NEW MEXICO DEPARTMENT OF TRANSPORTATION

**WHEREAS**, the Governing Body of Quay County has met in a Regular Meeting and proposes to approve and support a request for 1 year extension to jointly coordinated grant administered by the New Mexico Department of Transportation.

**WHEREAS**, Quay County and the New Mexico Department of Transportation have entered into a joint coordinated effort, and

**WHEREAS**, the Governing does provide authorization and approval for an extension request of 1 year to 2018, Project No. CAP -4-17(406), Control No. L400304, Contract No. D15209/1, due to road and weather delays.

**NOW, THEREFORE**, it is respectfully requested that authorization be given of said request to the New Mexico Department of Transportation District 4 office for approval of said request.

Done this 23<sup>rd</sup> of October 2017, at Quay County.

APPROVED AND ATTESTED:

  
Franklin McCasland, Chairman

  
Sue Dowell, Member

  
Mike Cherry, Member

Attest:

  
Ellen White, ~~Deputy~~ Quay County Clerk



## QUAY COUNTY GOVERNMENT

300 South Third Street  
P.O. Box 1246  
Tucumcari, NM 88401  
Phone: (575) 461-2112  
Fax: (575) 461-6208

October 23, 2017

Mr. John Herrera  
New Mexico Department of Transportation  
PO Box 10  
Las Vegas, NM, 87701

Dear Mr. Herrera,

Please accept this letter on behalf of Quay County requesting an extension on School Bus Project agreement SB-7737(950)17. Quay County needs to extend this project until December 31, 2018 due to road and weather issues.

Attached is the formal resolution. I have included the dollar amount that each entity is responsible for. If you have any questions please feel free to contact me at 575-461-2112.

State share	\$106,169.00
County share	\$ 35,390.00
Total Project Amount	\$141,559.00

Sincerely,

Richard Primrose  
County Manager



# QUAY COUNTY GOVERNMENT

FISCAL YEAR 2017-2018

RESOLUTION NO. 14

PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM  
ADMINISTERED  
BY NEW MEXICO DEPARTMENT OF TRANSPORTATION

**WHEREAS**, the Governing Body of Quay County has met in a Regular Meeting and proposes to approve and support a request for 1 year extension to jointly coordinated grant administered by the New Mexico Department of Transportation.

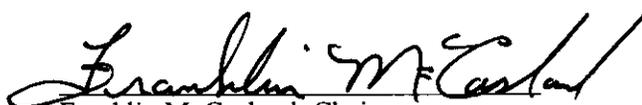
**WHEREAS**, Quay County and the New Mexico Department of Transportation have entered into a joint coordinated effort, and

**WHEREAS**, the Governing does provide authorization and approval for an extension request of 1 year to 2018, Project No. SB-7731(950)17, Control No. L400311, Contract No. D15206, due to road and weather delays.

**NOW, THEREFORE**, it is respectfully requested that authorization be given of said request to the New Mexico Department of Transportation District 4 office for approval of said request.

Done this 23<sup>rd</sup> of October 2017, at Quay County.

APPROVED AND ATTESTED:

  
Franklin McCasland, Chairman

  
Sue Dowell, Member

  
Mike Cherry, Member

Attest:

  
Ellen White, ~~Deputy~~ Quay County Clerk

**Contract No.** D15621  
**Vendor No.** 54395  
**Project No.** CAP-4-18(456)  
**Control No.** L400335

**FIRST AMENDMENT TO  
LOCAL GOVERNMENT ROAD FUND  
COOPERATIVE AGREEMENT**

This **First Amendment** is to the Agreement entered into between the **New Mexico Department of Transportation** (Department) and **Quay County** (Public Entity). This Amendment is effective as of the date of the last party to sign on the signature page.

**RECITALS**

**Whereas**, the Department and the Public Entity entered into an Agreement, Contract No. **D15621**, on **August 23, 2017**; and,

**Whereas**, Section 19 allows for modification of the Agreement by an instrument in writing executed by the parties; and,

**Whereas**, the Department and the Public Entity want waive the Public Entity's 25% matching share, as provided for under NMSA 1978, Section 67-3-28.2 E; and,

**Whereas**, the State Transportation Commission approved the Project changes on **September 21, 2017**; and,

**Whereas**, the parties agree to modify this Agreement.

**Now, therefore**, the Department and the Public Entity agree as follows:

1. Section 2a and 2b, Project Funding, is deleted and replaced by the following:

**2. Project Funding.**

a. The estimated total cost for the Project is **Two Hundred Thirty Six Thousand, One Hundred Nine Dollars (\$236,109.00)** to be funded in proportional share by the parties as follows:

1. Department shall fund the Project from the following Programs:

State Road Fund	75%	<b>\$177,082.00</b>
Match Waiver Program	25%	<b>\$59,027.00</b>

**Plan design, construction management, construction, reconstruction, pavement rehab, drainage improvements and miscellaneous construction to various county roads.**

2. The Public Entity's required proportional matching of 25% is **Waived**

3. Total Project Cost **\$236,109.00**

b. The Public Entity shall pay all Project costs, which exceed the total amount of **Two Hundred Thirty Six Thousand, One Hundred Nine Dollars (\$236,109.00)**.

All other obligations set forth in the Original Agreement shall remain in full force and effect unless expressly amended or modified by this **First Amendment**.

**In Witness Whereof**, each party is signing this Agreement on the date stated opposite that party's signature.

**New Mexico Department of Transportation**

By: \_\_\_\_\_  
Cabinet Secretary or Designee

Date: \_\_\_\_\_

**Quay County**

By: Franklin M. Casland

Date: 10/23/2017

Name: Franklin M. Casland

Title: Chairman

ATTEST:

By: Ellen L. White  
County Clerk

Date: 10/23/2017

<b>Contract No.</b>	<b>D15625</b>
<b>Vendor No.</b>	<b>54395</b>
<b>Project No.</b>	<b>SP-4-18(906)</b>
<b>Control No.</b>	<b>L400342</b>

**FIRST AMENDMENT TO  
LOCAL GOVERNMENT ROAD FUND  
COOPERATIVE AGREEMENT**

This **First Amendment** is to the Agreement entered into between the **New Mexico Department of Transportation** (Department) and **Quay County** (Public Entity). This Amendment is effective as of the date of the last party to sign on the signature page.

**RECITALS**

**Whereas**, the Department and the Public Entity entered into an Agreement, Contract No. **D15625**, on **August 23, 2017**; and,

**Whereas**, Section 19 allows for modification of the Agreement by an instrument in writing executed by the parties; and,

**Whereas**, the Department and the Public Entity want waive the Public Entity's 25% matching share, as provided for under NMSA 1978, Section 67-3-28.2 E; and,

**Whereas**, the State Transportation Commission approved the Project changes on **September 21, 2017**; and,

**Whereas**, the parties agree to modify this Agreement.

**Now, therefore**, the Department and the Public Entity agree as follows:

1. Section 2a and 2b, Project Funding, is deleted and replaced by the following:

**2. Project Funding.**

a. The estimated total cost for the Project is **One Hundred Sixteen Thousand, Two Hundred Thirteen Dollars (\$116,213.00)** to be funded in proportional share by the parties as follows:

1. Department shall fund the Project from the following Programs:

State Road Fund	75%	<b>\$87,160.00</b>
Match Waiver Program	25%	<b>\$29,053.00</b>

**Plan design, construction management, construction, reconstruction, pavement rehab, drainage improvements and miscellaneous construction to various county roads.**

2. The Public Entity's required proportional matching of 25% is **Waived**

3. Total Project Cost **\$116,213.00**

b. The Public Entity shall pay all Project costs, which exceed the total amount of **One Hundred Sixteen Thousand, Two Hundred Thirteen Dollars (\$116,213.00)**.

All other obligations set forth in the Original Agreement shall remain in full force and effect unless expressly amended or modified by this **First Amendment**.

**In Witness Whereof**, each party is signing this Agreement on the date stated opposite that party's signature.

**New Mexico Department of Transportation**

By: \_\_\_\_\_  
Cabinet Secretary or Designee

Date: \_\_\_\_\_

**Quay County**

By: Franklin McCasland

Date: 10/23/2017

Name: FRANKLIN McCasland

Title: Chairman

ATTEST:

By: Ellen L. White  
County Clerk

Date: 10/23/2017

Contract No.	<u>D15206</u>
Vendor No.	<u>55395</u>
Project No.	<u>SB-7737(950)17</u>
Control No.	<u>L400311</u>

**FIRST AMENDMENT TO  
COOPERATIVE AGREEMENT**

This **FIRST AMENDMENT** to Cooperative Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017 between the **NEW MEXICO DEPARTMENT OF TRANSPORTATION** (“Department”) and **QUAY COUNTY** (“Public Entity”).

**RECITALS**

**Whereas**, the Department and the Public Entity entered into a Cooperative Agreement, Contract No. **D15206**, on **JULY 28, 2016**, and,

**Whereas**, Section Twenty-Two, “Amendment” allows the parties to alter the Cooperative Agreement by written consent of the parties; and

**Whereas**, the Department and the Public Entity want to extend the expiration date of the Agreement to **DECEMBER 31, 2018**, to allow completion of the project; and,

**Whereas**, no additional funding is required to be paid to the Public Entity for this extension of time.

**Now, therefore**, the Department and the Public Entity agree as follows:

1. **Section Seventeen, “Term,”** is deleted and replaced with the following:

This Agreement is effective on **JULY 28, 2016** and shall terminate on **DECEMBER 31, 2018**, unless terminated pursuant to Section Eighteen of the Agreement. In the event a contract term extension is needed, the Public Entity shall provide written

notice to the Department sixty (60) days prior to the expiration date to ensure timely processing of an Amendment.

All other obligations set forth in the Original Agreement shall remain in full force and effect unless expressly amended or modified by this **FIRST AMENDMENT**.

In witness whereof, the parties have set their hands and seals this day and year set forth below.

**NEW MEXICO DEPARTMENT OF TRANSPORTATION**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Cabinet Secretary or Designee

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY BY THE DEPARTMENT'S  
OFFICE OF GENERAL COUNSEL**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Assistant General Counsel

**QUAY COUNTY**

By: Franklin McCasland Date: 10/30/17  
Name: Franklin McCasland  
Title: Chairman

**ATTEST:**

By: Ellen Lubitz Date: 10/30/17  
COUNTY CLERK

Contract No.	<u>D15209</u>
Vendor No.	<u>55395</u>
Project No.	<u>CAP-4-17(406)</u>
Control No.	<u>L400304</u>

**SECOND AMENDMENT TO  
COOPERATIVE AGREEMENT**

This **SECOND AMENDMENT** to Cooperative Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017 between the **NEW MEXICO DEPARTMENT OF TRANSPORTATION** (“Department”) and **QUAY COUNTY** (“Public Entity”).

**RECITALS**

**Whereas**, the Department and the Public Entity entered into a Cooperative Agreement, Contract No. **D15209**, on **JULY 28, 2016**, and,

**Whereas**, Section Twenty-Two, “Amendment” allows the parties to alter the Cooperative Agreement by written consent of the parties; and

**Whereas**, the Department and the Public Entity want to extend the expiration date of the Agreement to **DECEMBER 31, 2018**, to allow completion of the project; and,

**Whereas**, no additional funding is required to be paid to the Public Entity for this extension of time.

**Now, therefore**, the Department and the Public Entity agree as follows:

1. **Section Seventeen, “Term,”** is deleted and replaced with the following:

This Agreement is effective on **JULY 28, 2016** and shall terminate on **DECEMBER 31, 2018**, unless terminated pursuant to Section Eighteen of the Agreement. In the event a contract term extension is needed, the Public Entity shall provide written

notice to the Department sixty (60) days prior to the expiration date to ensure timely processing of an Amendment.

All other obligations set forth in the Original Agreement shall remain in full force and effect unless expressly amended or modified by this **SECOND AMENDMENT**.

**In witness whereof**, the parties have set their hands and seals this day and year set forth below.

**NEW MEXICO DEPARTMENT OF TRANSPORTATION**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Cabinet Secretary or Designee**

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY BY THE DEPARTMENT'S  
OFFICE OF GENERAL COUNSEL**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Assistant General Counsel**

**QUAY COUNTY**

By: Franklin McCasland

Date: 10/30/17

Name: FRANKLIN McCasland

Title: Chairman

**ATTEST:**

By: Ellen Pulvise

Date: 10/30/17

**COUNTY CLERK**

**QUAY COUNTY  
FY 2017-2018  
RESOLUTION NO. 15**

**A RESOLUTION AUTHORIZING AND DIRECTING IN ACCORDANCE WITH SECTION 4-37-7 NMSA 1978 PUBLICATION OF NOTICE OF INTENT TO CONSIDER AN ORDINANCE AMENDING ORDINANCE NO. 51 TO CORRECT THE NAME OF THE LESSEE UNDER AN INDUSTRIAL REVENUE BOND LEASE.**

**WHEREAS**, the County Board of Commissioners (the "Board") of Quay County (the "County") adopted Ordinance No. 51 (the "Bond Ordinance") on October 9, 2017;

**WHEREAS**, the Bond Ordinance authorizes the issuance of the County's Taxable Industrial Revenue Bonds (New Mexico Wind Energy Center Repower Project) Series 2017 for the benefit of New Mexico Wind Energy Center, LLC, an affiliate of NextEra Energy Resources, LLC ("NextEra");

**WHEREAS**, following the adoption of the Bond Ordinance, NextEra informed the County that NextEra had inadvertently provided an incorrect name for the subsidiary, because "New Mexico Wind Energy Center, LLC", although based on the name of a NextEra wind farm project, does not correspond to any legal entity;

**WHEREAS**, NextEra has requested the Board to amend the Bond Ordinance to correct the name of the subsidiary to "FPL Energy New Mexico Wind, LLC";

**WHEREAS**, the Board is willing to consider an ordinance (the "Amendatory Ordinance") to make the correction requested by NextEra; and

**WHEREAS**, Section 4-37-7 NMSA 1978 requires that the Board direct that the title and a general summary of the subject matter of the proposed Amendatory Ordinance be published in the manner and at the time provided in said Section 4-37-7.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF QUAY COUNTY, THE GOVERNING BODY OF THE COUNTY:

Section 1. Ratification. All actions (not inconsistent with the provisions hereof) heretofore taken by the Board and the officers and officials of the County, related to the purpose of this Resolution are ratified, approved and confirmed.

Section 2. Publication of Notice of Intent to Consider Bond Ordinance. Notice of consideration of the Amendatory Ordinance for adoption substantially in the form attached hereto as Exhibit A, containing the title and a general summary of the subject matter of the proposed Amendatory Ordinance, shall be published one time in the Quay County Sun no later than October 26, 2017.

PASSED, APPROVED, SIGNED AND ADOPTED THIS 23RD DAY OF OCTOBER,  
2017.

BOARD OF COUNTY COMMISSIONERS,  
QUAY COUNTY, NEW MEXICO

By: *Franklin McCasland*  
Franklin McCasland, Chairman

By: *Sue Dowell*  
Sue Dowell, Member

By: *Mike Cherry*  
Mike Cherry, Member



By: *Ellen White*  
Ellen White, County Clerk

**Exhibit A**

QUAY COUNTY, NEW MEXICO

NOTICE OF PUBLIC HEARING AND  
CONSIDERATION OF ADOPTION OF AN ORDINANCE

The Board of Commissioners (the "Board") of Quay County, New Mexico (the "County") hereby gives notice of its regular meeting to be held at the Quay County Courthouse, 300 South Third Street, Tucumcari, New Mexico 88401, on November 13, 2017, at the hour of 9:00 a.m. (local time). At such meeting, the Board will consider for adoption a proposed ordinance (the "Ordinance") to correct the name of the lessee in an industrial revenue bond lease authorized by County Ordinance No. 51. All interested citizens are invited to attend the meeting and to comment on the proposed Ordinance.

The title of the proposed Ordinance is:

AN ORDINANCE AMENDING ORDINANCE NO. 51 TO CORRECT THE NAME OF THE LESSEE UNDER AN INDUSTRIAL REVENUE BOND LEASE; RATIFYING CERTAIN ACTIONS TAKEN PREVIOUSLY; AND REPEALING ALL ACTIONS INCONSISTENT WITH THIS ORDINANCE.

The preamble to the Ordinance explains that Ordinance No. 51 (the "Bond Ordinance") was adopted on October 9, 2017 to authorize the issuance of the County's Taxable Industrial Revenue Bonds (New Mexico Wind Energy Center Repower Project) Series 2017 for the benefit of a subsidiary of NextEra Energy Resources, LLC ("NextEra"); that following the adoption of the Bond Ordinance, NextEra informed the County that NextEra had inadvertently supplied the incorrect name of the subsidiary; and that instead of "New Mexico Wind Energy Center, LLC", the subsidiary's correct name was "FPL Energy New Mexico Wind, LLC". The purpose of the Ordinance is to amend the Bond Ordinance to correct the subsidiary's name.

Complete copies of the proposed Ordinance are available for public inspection during normal and regular business hours of the County Clerk at the Quay County Courthouse, and copies are available upon request and payment of a reasonable charge.

This notice is published pursuant to Sections 4-37-7 NMSA 1978, as amended.