



QUAY COUNTY GOVERNMENT
300 South Third Street
P.O. Box 1246
Tucumcari, NM 88401
Phone: (575) 461-2112
Fax: (575) 461-6208

AGENDA
REGULAR SESSION
QUAY COUNTY BOARD OF COMMISSIONERS
APRIL 8, 2019

9:00 A.M. Call Meeting to Order
Pledge of Allegiance
Approval of Minutes-Regular Session March 25, 2019
Approval/Amendment of Agenda

Public Comment

Ongoing Business

New Business

- I. **George Arguello, CYFD**
 - Request Approval of FY 2019-2020 Quay County Child Abuse Prevention Month Proclamation
- II. **C. Renee Hayoz, Presbyterian Medical Services, Administrator**
 - Request Approval of FY 2018-2019 Resolution No. 27 – Authorizing the Submission of the RPHCA Funding Application
- III. **Eric Spurlin, Carr, Riggs & Ingram Auditor**
 - Request Approval of FY 2018-2019 Resolution No. 26 – Approving the FY18 Audit
- IV. **Andrea Shafer, Quay County DWI Coordinator Administrator**
 - Request Approval of Quay County DWI Quarterly Report
- V. **Russell Shafer, Quay County Sheriff**
 - Presentation of Sheriff's Report – February/March



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Quay County, NM Ellen White - County Clerk, County_Cle



- VI. Larry Moore, Quay County Road Superintendent**
 - **Road Update**

- VII. Richard Primrose, Quay County Manager**
 - **Correspondence**

- VIII. Request Approval of Accounts Payable**

- IX. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners**

- X. Request for Closed Executive Session**
 - **Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act Pertaining to Threatened or Pending Litigation**

- XI. Franklin McCasland, Quay County Commission Chairman**
 - **Proposed action, if any, from Executive Session**

Adjourn

Lunch-Time and Location to be Announced

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

April 8, 2019

9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 8th day of April, 2019 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Franklin McCasland, Chairman
Mike Cherry, Member
Sue Dowell, Member
Ellen L. White, County Clerk
Richard Primrose, County Manager

OTHERS PRESENT:

Larry Moore, Quay County Road Superintendent
Renee Hayoz, Presbyterian Medical Services Administrator
Daniel Zamora, Quay County Emergency Management
James Kleinsasser, Quay County Chief Deputy Assessor
Rusty Shafer, Quay County Sheriff
Andrea Shafer, Quay County DWI Coordinator
George Arguello, Children, Youth and Families Facilitator
Carmen Runyan, Tucumcari Chamber of Commerce
Cheryl Simpson, Quay County Manager's Office
Ron Warnick, Quay County Sun

Chairman McCasland called the meeting to order. George Arguello led the Pledge of Allegiance.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the minutes from the March 25, 2019 regular session as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the Agenda as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

Public Comments: NONE

NEW BUSINESS:

George Arguello, Children, Youth and Families Facilitator read the Proclamation calling for the month of April as Child Abuse Prevention Month. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the Proclamation. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". A copy is attached to these minutes.

Arguello informed those in attendance of an event they are having on April 12th from 2:00 p.m. to 3:30 p.m., at the CYFD office. This event is to inform the public of services available through CYFD.

Renee Hayoz, Presbyterian Medical Services Administrator, requested approval of Resolution No. 23; Authorizing submission of the FY 20 RPHCA Grant. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the Resolution. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". Hayoz reported the total amount of the request is \$92,200.00. A copy of Resolution No. 23 is attached to these minutes.

Andrea Shafer, Quay County DWI Coordinator, requested approval of the DWI Quarterly Report for the time period of January through March, 2019. (3rd Quarter). A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the report. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye". A copy of this report is attached to these minutes.

Rusty Shafer, Quay County Sheriff, presented the Activity Report for the months of February and March. A copy of this Report is attached to the minutes.

Larry Moore, Quay County Road Superintendent, presented the following updates:

1. Blade Report was distributed.
2. Work is complete on Quay Road AJ.
3. Stantec will be conducting a variety of environmental studies for upcoming road projects.
4. Dave Trujillo, former DOT District 4 Engineer, has accepted a position under the Secretary of Transportation.
5. Crews are working on the drainage problem on Quay Road 63 near the cemetery. They will be patching potholes and trimming problem trees throughout the County.

Commissioner Dowell said Bob Bruce was appreciative of the recent road repairs.

Chairman McCasland stated he took time to drive the recently repaired roads and they look very good.

Commissioner Cherry stated the Governor had signed the Capital Outlay Legislation, which allocated money to Quay County for a road project.

Primrose presented the following correspondence:

1. Received a letter from NM Finance Authority approving the loan of \$150,000.00 for Bard-Endee Fire Department Equipment.

ACCOUNTS PAYABLE:

A MOTION was made by Sue Dowell SECONDED by Mike Cherry to approve the expenditures included in the Accounts Payable Report ending April 4, 2019. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting aye". Commissioner Dowell thanked all the employees who continue to travel and receive additional training to benefit Quay County.

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners:

Commissioner Cherry asked Ellen White what impact the new "Same Day Registration" would have on her office. White explained that she and Veronica Marez have several meetings to attend this month and would have a better answer following those meetings. White said there will definitely be a cost increase for staffing polling locations and having adequate internet accessibility and equipment at each polling location.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to go into Executive Session pursuant to the Open Meetings Act pursuant to Section 10-15-1(H)7 to discuss Threatened or Pending Litigation. MOTION carried with Cherry voting "aye", McCasland voting "aye" and Dowell voting "aye".

Time noted 9:30 a.m.

-----EXECUTIVE SESSION-----

Return to regular session. Time noted 10:15 a.m.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell stating only Threatened or Pending Litigation was discussed during Executive Session. MOTION carried with Cherry voting "aye", McCasland voting "aye" and Dowell voting "aye".

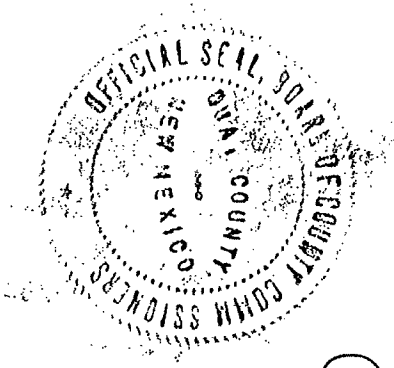
Patsy Gresham, Quay County Treasurer and Eric Spurlin of the Carr, Riggs & Ingram Auditing Firm joined the meeting. Time noted 10:15 a.m.

Eric Spurlin, Auditor, requested approval of Resolution No. 26, following a Power Point presentation of the FY18 Audit of Quay County. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve Resolution No. 26; Approving the FY18 Quay County Audit. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". A copy of the completed Audit may be viewed in the Office of the County Clerk.

There being no further business, a MOTION was made by Sue Dowell SECONDED by Mike Cherry to adjourn. MOTION carried with McCasland voting "aye", Cherry voting "aye" and Dowell voting "aye". Time noted 10:35 a.m.

Respectfully submitted by Ellen White, County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS



Franklin McCasland
Franklin McCasland

Sue Dowell
Sue Dowell

Mike Cherry
Mike Cherry

ATTEST:

Ellen L. White
Ellen L. White, County Clerk

FY 2019 - 2020
QUAY COUNTY

PROCLAMATION

WHEREAS, New Mexico and Quay County value the health and safety of all our children our most valuable resources, and

WHEREAS, from July 2017 through June 2018, New Mexico Children, Youth and Families Department received 40,606 reports involving alleged child abuse and neglect; and

WHEREAS, child abuse prevention is a community responsibility and finding solutions depends on involvement among all people and everyone in the community; and be more aware of child abuse prevention and consider helping parents raise their children in a safe, stable and nurturing environment ; and

WHEREAS, local leaders in the government and in the community know that support of the people in the neighborhoods is the most effective tool they can have in their efforts to reduce child abuse and neglect by New Mexicans'; and

WHEREAS, it's up to all of us in our community to make the lives of children better. Every mother, father, young person and community members has the ability to be there for the children and success will not occur overnight, our patience and continued commitment to child abuse education and prevention are imperative; and

WHEREAS, the Blue Ribbon was chosen as the symbol commemorating the child Abuse month to represent the belief that one person can make a difference; and

WHEREAS, the Blue Ribbon Campaign was established to promote this belief and encourage a child abuse free lifestyle and involvement in child abuse prevention efforts, and

WHEREAS, it is the goal of the Quay Blue Ribbon Campaign and Quay County to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and to establish an atmosphere that supports awareness, education and on-going initiatives to prevent child abuse; and

WHEREAS, the Quay County Blue Ribbon Campaign theme promotes family and individual responsibility for living healthy and child abuse-free lifestyles; and

WHEREAS, there are activities planned during the Blue Ribbon Campaign in Quay County;

NOW THEREFORE BE IT RESOLVED that the Board of City Commissioners of Quay County do hereby proclaim April 2019 as:

CHILD ABUSE PREVENTION MONTH

And, encourage all citizens, businesses, public and private agencies, media, religious and educational institutions to wear and display Blue Ribbons and **PULL TOGETHER** in Child Abuse-free activities on April 12, 2019 from 2:00PM – 3:30 PM at local Children Youth and Families Department located at 107 West Aber Street, Tucumcari, New Mexico and to work all year to protect our community from child abuse and neglect.

PASSED AND ADOPTED this 8th day of April, 2019.

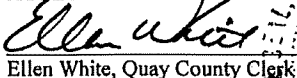
BOARD OF QUAY COUNTY COMMISSIONERS


Franklin McCasland, Chairman


Sue Dowell, Member


Mike Cherry, Member

ATTEST:


Ellen White, Quay County Clerk





QUAY COUNTY GOVERNMENT

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2018-2019

Resolution No. 27

**Resolution Authorizing Quay County to Submit an Application
To the New Mexico Department of Health
To Participate in the RPHCA Funding Program
For Primary Care Clinic of Quay County**

Whereas, a program was established to make grant and distribution funding available to counties and municipalities for offsetting the medical costs of the sliding fee scale patients; and

Whereas, the Primary Care Clinic of Quay County and other agencies approval must be received in order to apply for grant and distribution funding; and


Whereas, the County of Quay along with participating agencies is making application to the Department of Health, State of New Mexico for program funding.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY OF QUAY and all participating agencies are authorized to submit an application for RPHCA funding under the regulations established by the Department of Health, State of New Mexico.

PASSES, APPROVED, AND ADOPTED this 8th day of April, 2019.

**QUAY COUNTY
BOARD OF COMMISSIONERS**


Franklin McCasland, Chairman


Sue Dowell, Member


Mike Cherry, Member

ATTEST:


Ellen White, County Clerk



QUAY COUNTY GOVERNMENT

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2018-2019 Resolution No. 26

ACCEPTANCE AND APPROVAL OF THE FY18 AUDIT

WHEREAS, the County of Quay is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2018; and,

WHEREAS, the Quay County Board of Commissioners has directed the accomplishment of the audit for FY18 be completed; and,

WHEREAS, this audit has been completed and presented to the Quay County Board of Commissioners per the February 28, 2019 Letter from the Statue Auditor authorizing release of the FY18 audit.

WHEREAS, NMAC 2.2.2.10 (M) (4) provides in pertinent part that "Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable;" and,

NOW THEREFORE, BE IT RESOLVED, that the Quay County Board of Commissioners does hereby accept and approve the completed audit report and findings as indicated within this document.

ACCEPTED AND APPROVED this 8th day of April 2019 in regular session by the Quay County Board of Commissioners, at Tucumcari, Quay County, New Mexico.



ATTEST BY:

Ellen White
ELLEN WHITE, QUAY COUNTY CLERK

Franklin McCasland
FRANKLIN MCCASLAND, CHAIR

Sue Dowell
SUE DOWELL, MEMBER

Mike Cherry
MIKE CHERRY, MEMBER

QUAY COUNTY DWI PROGRAM

STATISTICS

3rd Quarter Report

January 2019 thru March 2019

Total Number of Arrests: 14

DWI 1st: 14

DWI 2nd: 0

DWI 3rd: 0

DWI 4th: 0

DWI 5th or Subsequent: 0

Aggravated DWIs: 8

Average BAC: .17

Minimum: .09

Maximum: .24

Blood Draws: 2

Refusals: 5

Average Age: 40

Youngest: 28

Oldest: 62

Sex of Offenders

Male: 9

Female: 5

Accidents: 0

Fatalities: 0

Arrests by Agency:

New Mexico State Police: 11

Tucumcari Police Department: 1

Quay County Sheriff's Department: 0

Logan Police Department: 2

Ute Lake State Park: 0

Monthly Arrests

January: 4

February: 6

March: 3

FROM FINAL COURT DATES:

Number of Cases Completed: 8

Number of Convictions/Pleas: 4

Number of Dismissals: 3

Number of Offenders Placed on DWI Compliance: 4

DWI 1st: 4

DWI 2nd: 0

DWI 3rd: 0

DWI 4th: 0

DWI 5th of Subsequent: 0

Number of Offenders who successfully completed DWI Compliance: 6

Number of Offenders who unsuccessfully completed DWI Compliance: 1

Number of community service hours ordered: 96

Number of DWI Offenders being supervised: 24

Number of Misdemeanor Offenders being supervised: 35

March 31, 2018

Quay County Sheriff's Office monthly report.

Calls for Service

Month Reported	Count
January	90
February	92
March	93
April	
May	
June	
July	
August	
September	
October	
November	
December	

Civil Process

Month Received	Count
January	64
February	70
March	59
April	
May	
June	
July	
August	
September	
October	
November	
December	

Prisoner Transports

Month Reported	Count
January	10
February	11
March	13
April	
May	
June	
July	
August	
September	
October	
November	
December	

Arrest

Month Arrested	Count
January	17
February	21
March	16
April	
May	
June	
July	
August	
September	
October	
November	
December	

Citations

Month Issued	Count
January	8
February	3
March	13
April	
May	
June	
July	
August	
September	
October	
November	
December	

Traffic Stops

Month Occurred	Count
January	38
February	17
March	53
April	
May	
June	
July	
August	
September	
October	
November	
December	

	Deputy	Year	UNIT#	Total Mileage
Seven full time Law Enforcement Deputies.	Q-1	19	9651	6647
1 Sheriff	Q-2	18	7016	35226
1 Under Sheriff	Q-3	16	7213	48938
5Deputies	Q-4	15	2323	32068
	Q-5	15	2317	31650
	Q-6	16	0262	71845
	Q-7	14	6749	103601

Russell Shafer, Sheriff

DATE/19 NAME ROAD BLADED BLOCKS MILES ADDITIONAL WORK TO ROAD/COMMENTS

3/1/19 LOUIS QUAY ROAD 66.5 2100-2200 1.00
 LOUIS QUAY ROAD U 6575-6650 0.75

3/4/19 DONALD QUAY ROAD 60 3000-3100 1.00
 DONALD QUAY ROAD AD 6025-6150 1.02
 DONALD QUAY ROAD 61 2800-3100 3.00
 DONALD QUAY ROAD AC 6100-6183 0.83
 DONALD QUAY ROAD 62 3000-3100 1.00
 QUADE QUAY ROAD BE 3300-3400 1.00
 LOUIS QUAY ROAD S 6400-6600 2.00
 LOUIS QUAY ROAD 64 2000-2100 1.00
 LOUIS QUAY ROAD T 6300-6400 1.00

3/5/19 DONALD QUAY ROAD 62 3000-3100 1.00
 DONALD QUAY ROAD 62 3100-3400 3.00
 DONALD QUAY ROAD AG 6140-6400 2.40
 DONALD QUAY ROAD 64 3200-3275 0.75
 QUADE QUAY ROAD BE 3400-3700 3.00
 LOUIS QUAY ROAD 61 2100-2200 1.00
 LOUIS QUAY ROAD U 6100-6300 2.00
 LOUIS QUAY ROAD 63 2100-2200 1.00
 LOUIS QUAY ROAD T 6400-6500 1.00
 LOUIS QUAY ROAD 64 1900-2000 1.00

3/6/19 QUADE QUAY ROAD 27 4800-5000 2.00

3/7/19 QUADE QUAY ROAD 27 4800-4900 1.00
 QUADE QUAY ROAD 27 4700-4800 1.00
 QUADE QUAY ROAD 27 4500-4700 2.00

3/8/19 LOUIS QUAY ROAD 65 1400-1500 1.00
 LOUIS QUAY ROAD N 6500-6600 1.00

3/11/19 DONALD QUAY ROAD AG 6400-6500 1.00
 DONALD QUAY ROAD 65 3200-3300 1.00
 DONALD QUAY ROAD AH 6450-6750 2.86
 DONALD QUAY ROAD 64 2900-3200 3.00
 DONALD QUAY ROAD AF.5 6400-6475 0.63
 DONALD QUAY ROAD AE 6300-6400 0.92
 LOUIS QUAY ROAD T 6400-6700 3.00
 LOUIS QUAY ROAD U 6500-6575 0.75

3/12/19 DONALD QUAY ROAD AC 6300-6392 0.92
 DONALD QUAY ROAD AC 6215-6298 0.89
 DONALD QUAY ROAD 64 2700-2800 1.00
 DONALD QUAY ROAD 62 3400-3500 1.00
 DONALD QUAY ROAD AJ 6150-6300 1.50
 LOUIS QUAY ROAD 64 1350-1700 3.50
 LOUIS QUAY ROAD 65 1350-1400 0.50
 LOUIS QUAY ROAD O 6400-6500 1.00

3/13/19 LOUIS QUAY ROAD J 6300-6750 4.50
 LOUIS QUAY ROAD 63 1000-1050 0.50

3/14/19	LOUIS	QUAY ROAD O	5900-6300	4.00
	LOUIS	QUAY ROAD M	5950-6000	0.50
3/18/18	DONALD	QUAY ROAD 62	3600-3700	1.00
	DONALD	QUAY ROAD 61	3550-3600	0.50
	DONALD	QUAY ROAD 60	3350-3600	2.00
	DONALD	QUAY ROAD 58	3300-3650	2.50
	QUADE	QUAY ROAD AT	2700-2900	3.00
	LOUIS	QUAY ROAD M	5600-5900	3.00
3/19/19	DONALD	QUAY ROAD 59	3300-3400	1.00
	DONALD	QUAY ROAD 63	2650-2700	0.50
	DONALD	QUAY ROAD Z.5	6246-6275	0.30
	DONALD	QUAY ROAD 66	2600-3000	1.00
	DONALD	QUAY ROAD AE	6600-6700	1.00
	DONALD	QUAY ROAD 58	3400-3500	1.00
	DONALD	QUAY ROAD AJ	5900-6000	0.81
	DONALD	QUAY ROAD 65	2800-2900	1.00
	QUADE	QUAY ROAD 25.5	450-4600	1.00
	QUADE	QUAY ROAD AS	3100-3200	1.00
	QUADE	QUAY ROAD AQ	2900-3000	1.00
	QUADE	QUAY ROAD 25.5	4400-4500	1.00
	LOUIS	QUAY ROAD 62	1300-1500	2.00
	LOUIS	QUAY ROAD O	6500-6600	1.00
3/20/19	QUADE	QUAY ROAD AQ	2600-2900	3.00
	LOUIS	QUAY ROAD U	6000-6400	4.00
3/21/19	QUADE	QUAY ROAD 25	4300-4400	1.00
	QUADE	QUAY ROAD 25	4100-4200	1.00
	QUADE	QUAY ROAD AQ	2500-2600	1.00
	QUADE	QUAY ROAD 25	4000-4100	1.00
	LOUIS	QUAY ROAD Q	5900-6050	1.26
	LOUIS	QUAY ROAD 60	1800-1820	0.20
	LOUIS	QUAY ROAD 58	1750-1800	0.50
	LOUIS	RT. 66	0500-0700	2.00
3/28/19	QUADE	QUAY ROAD 25	3900-4100	2.00
	QUADE	QUAY ROAD AN	2500-2700	2.00
3/27/19	QUADE	QUAY ROAD AN	2700-3000	3.00
	QUADE	QUAY ROAD AO	2900-3000	1.00
3/28/19	QUADE	QUAY ROAD AO	2875-3000	1.25
	QUADE	QUAY ROAD AP	2800-3000	2.00
	LOUIS	QUAY ROAD 67	1400-1600	2.00
	LOUIS	QUAY ROAD O	6600-6775	1.75
	LOUIS	QUAY ROAD P	6600-6850	2.50

TOTAL 128.79