



QUAY COUNTY GOVERNMENT
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**AGENDA
REGULAR SESSION
QUAY COUNTY BOARD OF COMMISSIONERS
APRIL 25, 2022**

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session April 11, 2022

Approval/Amendment of Agenda

Public Comment

Ongoing Business

New Business

- I. Vickie Gutierrez, Dr. Dan C. Trigg Memorial Hospital, Administrator**
 - Dr. Dan C. Trigg Memorial Quarterly Hospital Report
 - Request Approval of Quarterly Mill Levy and GRT Payment
- II. C. Renee Hayoz, Presbyterian Medical Services Administrator**
 - Presentation of RPHCA Monthly Reports
- III. Scott Crotzer, Tucumcari/Quay County Chamber of Commerce Executive Director**
 - Tucumcari/Quay County Chamber of Commerce Update
- IV. Patrick Vanderpool, Greater Tucumcari Economic Development Corporation, Executive Director**
 - Greater Tucumcari Economic Development Corporation Update
- V. Connie Loveland, Tucumcari MainStreet Executive Director**
 - Discussion of 2022-2023 Funding Request
- VI. Lucas Bugg, Quay County Fire Marshal**
 - Request Approval of Burn Ban Proclamation
- VII. Janie Hoffman, Quay County Assessor**
 - Presentation of Assessor's Annual Report



DOC #CM-00532

05/11/2022 02:16 PM Doc Type: COCOM

Fee: (No FieldTag Finance.TotalFees found)

Quay County, NM

Ellen White - County Clerk, County Cle

Pages: 54



- VIII. Cheryl Simpson, Quay County Finance Director**
- Request Approval of **DWI Office Rental Agreement 2022-2023**
 - Request Approval of **FY22 Audit Contract with Carr, Riggs, & Ingram LLC**
 - Request Approval of **DFA Quarterly Report**
- IX. Larry Moore, Quay County Road Superintendent**
- **Road Update**
- X. Daniel Zamora, Quay County Manager**
- Request Approval of **Teacher Appreciation Proclamation**
 - **Correspondence**
- XI. Indigent Claims Board**
- **Call Meeting to Order**
 - Request Approval of **Indigent Minutes for the March 31, 2022 Meeting**
 - Request Approval of **Claims Prepared by Sheryl Chambers**
 - **Adjourn**
- XII. Request Approval of Accounts Payable**
- XIII. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners**

Adjourn

Work Session

FY 2022-2023 Budget

Lunch-Time and Location to be Announced

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

April 25 2022

9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 25th day April, 2022 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Franklin McCasland, Chairman
Jerri Rush, Member
Robert Lopez, Member
Ellen L. White, County Clerk
Daniel Zamora, County Manager

OTHERS PRESENT:

Cheryl Simpson, Quay County Finance Director
Lucas Bugg, Quay County Fire Marshall
Larry Moore, Quay County Road Superintendent
Paul Lucero, Quay County Emergency Manager
Janie Hoffman, Quay County Assessor
Dana Paul Leonard, GIS Coordinator
Vickie Gutierrez, Trigg Hospital Administrator
Scott Crotzer, Tucumcari Chamber of Commerce Executive Director
C. Renee Hayoz, Presbyterian Medical Services Administrator
Patrick Vanderpool, Greater Tucumcari EDC Director
Connie Loveland, Tucumcari MainStreet Executive Director
Franklin Gibson, County Commission District 3 Primary Election Candidate
Kent Terry, County Commission District 3 Primary Election Candidate
Brian Fortner, County Commission District 3 Primary Election Candidate
Mike Cherry, Tucumcari City Commissioner
Joe Pat Szaloy, Resident
Robin Smith, Resident

Chairman McCasland called the meeting to order. Lucas Bugg led the Pledge of Allegiance.

A MOTION was made by Jerri Rush SECONDED by Robert Lopez to approve the April 11, 2022 regular session minutes. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye".

A MOTION was made by Robert Lopez, SECONDED by Jerri Rush to approve the Agenda as presented. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye".

Public Comments: Joe Pat Szalay expressed his concern over the speed and lack of patrolling and regulated speeds on East Maple Avenue.

NEW BUSINESS:

Vickie Gutierrez, Dr. Dan C. Trigg Memorial Hospital Administrator presented the Quarterly Report and requested approval of disbursement of the Quarterly Mill Levy and Gross Receipts Tax Payment. A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve payments. MOTION carried with Rush voting “aye”, Lopez voting “aye” and McCasland voting “aye”. A copy of the Report is attached to these minutes.

Renee Hayoz, Presbyterian Medical Services Administrator provided a copy of the monthly RPHCA Reports for March. Copies are attached to these minutes.

Hayoz reported the following items of the PMS Clinic:

- Women’s Health Day will be May 10.
- NP LaDonna Chacon will be moving to a part time status in July. The Clinic will be posting for that position soon.
- The 4th shot of Pfizer is now available for those 50 & over and those with compromised immune systems.

Scott Crotzer, Greater Tucumcari Chamber of Commerce Executive Director presented an activity report of the Chamber and requested funding from the County in the amount of \$20,000.00. Chairman McCasland asked what the City of Tucumcari would be asked to contribute to the Chamber. Crotzer did not believe any contributions would be made outside of the Lodgers Tax funding. McCasland said his request would be taken into consideration during the upcoming budget workshops. A copy of the Report is attached to these minutes.

Patrick Vanderpool, Greater Tucumcari Economic Development Executive Director provided an update of the Corporation through April, 2022. In addition, a copy of the contract for continued funding was provided. Chairman McCasland said the contract and funding would be considered during the budget workshops.

Connie Loveland, Tucumcari MainStreet Executive Director provided a copy of the annual operating budget of the MainStreet program for 2021-2022 and requested the County provide funding in the amount of \$15,000.00. A copy of the Report is attached. Chairman McCasland said the Commission was impressed with her success and would take her request for funding into consideration during the budget process.

Lucas Bugg, Quay County Fire Marshall, requested approval FY2021-2022 Proclamation issuing an immediate Burn Ban in the unincorporated areas of Quay County. Bugg reported NM State Forestry issued a Burn Ban on all Non-Federal, Non-Municipal, Non-Tribal lands. Bugg says all Fire Departments in Quay County are in favor of this Ban. A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the Proclamation as presented. MOTION carried with Rush voting “aye”, Lopez voting “aye” and McCasland voting “aye”. A copy of said Proclamation is attached.

Janie Hoffman, Quay County Assessor provided a copy of the 2022/2023 Assessor Property Re-Inspection Plan. A copy of said Plan is attached to these minutes.

Cheryl Simpson, Quay County Finance Director, presented the following items for approval:

- Annual Rental Agreement between Quay County and the Quay County DWI Program for the building located and occupied by DWI at 113 E Main in the amount of \$600.00 monthly. A MOTION was made by Robert Lopez, SECONDED by Jerri Rush to approve the Rental Agreement. MOTION carried with Lopez voting “aye”, Rush voting “aye” and McCasland voting “aye”. A copy is attached.
- Audit Contract between Quay County and Carr, Riggs & Ingram, LLC. The amount of the Contract is, \$44,461.00. A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve said Contract. MOTION carried with Rush voting “aye”, Lopez voting “aye” and McCasland voting “aye”. A copy is attached.
- Presented the Department of Finance Quarterly Report for approval. A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the Report. MOTION carried with Lopez voting “aye”, Rush voting “aye” and McCasland voting “aye”. A copy is attached.

Quay County Road Superintendent, Larry Moore provided the following road updates:

- Moore is coordinating the vendors for the repairs on Quay Road AF and Quay Road 64. Equipment has been secured to get the job completed.
- Chips will be hauled for Quay Road 64 tomorrow, April 26th.
- Repairs to damages and potholes on Quay Road AI have been completed and Moore thanked the Sheriff's Department and Paul Lucero, Quay County Emergency Manager for coordinating the traffic during the repairs.
- A meeting of the NM Northeast Transportation Department will be held via zoom on Wednesday. Moore and Zamora will attend. The project feasibility study forms will be presented.
- The County is waiting to hear on additional Federal funding for projects. Moore hopes to receive funding for the upcoming Bridge Projects.
- Work on Quay Roads 63 and AP are ongoing.

Quay County Manager, Daniel Zamora presented the following items for approval and additional correspondence:

- Requested approval of FY 2021-2022 Proclamation for Teacher Appreciation Week to be recognized May 2, 2022 through May 6, 2022. A MOTION was made by Robert Lopez, SECONDED by Jerri Rush to approve the Proclamation. MOTION carried with Rush voting “aye”, Lopez voting “aye” and McCasland voting “aye”. A copy is attached.

Items of correspondence from County Manager:

- Distributed a copy of the monthly Gross Receipts Tax Report.

- The new server parts have arrived and have been installed. A data migration is upcoming.

Chairman McCasland called the Indigent Claims Board to order. Time noted 10:35 a.m.

--- INDIGENT CLAIMS ---

Indigent Claims Board meeting was adjourned and meeting was returned to Regular Session. Time noted 10:40 a.m.

A MOTION was made by Robert Lopez, SECONDED by Jerri Rush to approve the expenditures included in the Accounts Payable Report ending April 20, 2022. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye".


Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners:

Commissioner Rush reported she attended Dispatch Week and enjoyed the experience.

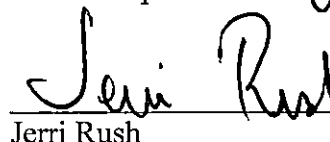
There being no further business, a MOTION was made by Jerri Rush SECONDED by Robert Lopez to adjourn. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye". Time noted 10:50 a.m.

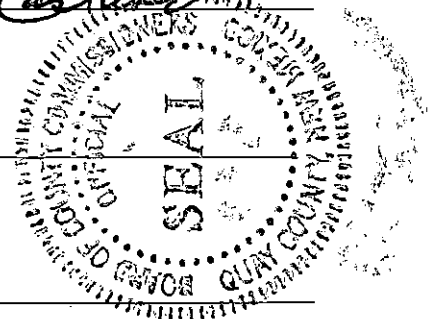
Respectfully submitted by Ellen White, County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS


Franklin McCasland


Robert Lopez


Jerri Rush



ATTEST:


Ellen L. White, County Clerk

*Following the regularly scheduled meeting. A Budget Workshop was held.



PRESBYTERIAN

Dr. Dan C. Trigg Memorial Hospital

Report to Quay County Commission

April 2022

2022 First Quarter

- Infusion clinic numbers for COVID down drastically – 21 in January to 7 in March. Total 33 in quarter.
- Emergency Department visits were 1,132.
- ED transfers to higher level of care facility: 121 or 10.69% of ED visits
- Admissions to inpatient, swing bed or respite care: 19

Charity Care

- DCT provided \$305,000 in Charity care year-to-date

General Updates

- Tucumcari Hospice held annual Daffodil Days fundraiser in March- funds are used for items that insurance does not cover and patients and families cannot afford.
- Hospital continues to utilize travelers in nursing department, radiology and lab due to low number of applicants. These are hard-to-fill positions.
- Loriella Haden, PMG Supervisor, recognized by New Mexico Nursing Excellence Organization for outstanding rural practice RN.

Clinic/Program Name: Quay County Family Health Center
Month Reported: March 2022

Monthly RPHCA Narrative Report

*Please provide brief but detailed information for the following questions. Answer all questions or mark N/A. **Remember: This document is used by the State to monitor your performance under the terms of our contract.***

1. Please describe any changes in the types of services provided during the month reported. Describe any discussions about adding new services. Please comment on any changes to the following areas of service: No changes we are providing both Medical and SBIRT services
2. Please describe any difficulties encountered in providing services during the month reported. What were the causes of the difficulties? Several PTO days by Providers
3. Were there any changes in the encounters ~~(+ or - 10%)~~ from the previous month reported? Please explain any causes for the changes. Encounters for the month of March were 376 which is below the budgeted goal of 418.
4. Please describe any changes in the staffing pattern (regardless of the position or the change in FTE). Note: Please keep this information CURRENT. List only current vacancies or changes in FTE. For example, if you made a change in FTE that was previously reported, there is no need to keep reiterating it.
None, fully staffed.
5. Please describe recruitment efforts for any positions. Which positions? What actions have been taken? Note: This information should be for current vacancies, or for upcoming vacancies that you are aware of. If a position remains open, you should continue to report what is being done in recruitment until the position is filled.
We currently have no vacancies.
6. Were there any changes to the hours? Explain. No changes were made to schedule. Hours continue to be Monday -Friday from 7:00 AM to 5:30 PM.
7. What efforts did you make to collaborate with local and statewide entities? (Examples: discussions with other agencies, formal & informal agreements, contact with DOH, Local partners. Community Stakeholders, etc.) Please describe any issues or problems you may have encountered with collaboration efforts.

We continue to provide medical services to the inmates at the Quay Co Detention Center. Administrator is also on the Executive Board with the Quay Co Health Council.

8. **Please describe any methods for increasing clinic utilization that your program and staff are engaging in.** We are providing COVID testing Monday – Friday and COVID Vaccinations on Thursdays from 2-4 PM. Request for both vaccine and testing have dramatically dropped in the past several month. We do offer free at home COVID test kits to our patients.
9. **Please describe the outreach activities your program and staff provided to the community during the month reported.** None.
10. **Have you received any new funding? Are you aware of any new funding opportunities? Please describe any new initiatives or projects that have been implemented.** No new funding has been received other then RPHCA funds.
11. **Please note the date of the last advisory board meeting AND THE AGENDA ITEMS DISCUSSED.** *Note: You do not need to send a copy of your meeting minutes, but you do need to give a brief recap of what was discussed at the last meeting. This information should stay the same until your next meeting occurs. Were there any changes of board members? What is the date of the next meeting?*

February 9, 2022

Regional Goals

- Advisory Board Engagement
- PMS Board Meeting Update
- Community Assessment Survey

Clinic Update

- Staffing
- COVID Vaccination Events
- Increase in Monthly Encounters
- Mock Audit
- QCDC Contract Renewal
- Quarantine Time being reduced
- Home Test Kits

Home Visiting

- Enrollment Numbers
- Staffing Levels
- Program Update
- Ongoing Recruitment of Families
- Reengagement of services via telephone or FaceTime

Future Meetings

- Meetings continue on Wednesdays in May, August and November.

RPHCA Program
Monthly Level of Operations Form

revised 7/7/15

Organization Name: Presbyterian Medical Services		Contract #	23169
Reporting Site: Quay County Family Health Center		Report Month/Year:	03/01/22
Action Plan Item		Actual Monthly Level	
Level of Operations	Total Number of Primary Care Encounters		376
	By Provider Type:		
	Physician Encounters		0
	Midlevel Practitioner Encounters		376
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	By Payment Source:		
	Sliding Fee Encounters - Medical/Behavioral Health		31
	Sliding Fee Encounters - Dental		
	Medicaid Encounters - Medical/Behavioral Health		131
	Medicaid Encounters - Dental		
	County Indigent Encounters		
	Other 3 rd Party Encounters		91
Medicare Encounters		119	
100% Self Pay (non-discounted/non-3 rd party) Encounters		4	
Unduplicated Number of Users	Total # of unduplicated users		43
	At or Below Poverty		19
	Between Poverty and 200% of Poverty		23
	Above 200% of Poverty		2
Staffing Level	Administrative Staff	3.25	
		Clinical FTEs	Admin FTEs
	Physicians		
	Certified Nurse Practitioners	2	
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals	1	
	Community Health Workers		
	Clinical Support Staff	3	
All Other Staff	0.5		
Prior Month's Primary Care Financial Information	Please enter the month being reported: June		
	Total Primary Care Revenues - all sources		59,047
	Sliding Fee Revenues - Medical		2,783
	Sliding Fee Revenues - Dental		0
	Medicaid Revenues - Medical		17,003
	Medicaid Revenues - Dental		0
	County Indigent Fund Revenues		0
	Other 3 rd Party Revenues		9,706
	Medicare Revenues		10,406
	100% Self Pay (non-discounted/non-3 rd party) Patient Revenues		146
	Contracts/Grants Revenues (including RPHCA)		19,003
	Total Primary Care Expenditures		82,782
	Total Primary Care Charges		67,136
	Sliding Fee Discounts - Medical		7,971
Sliding Fee Discounts - Dental		0	
Prepared by: C Renee Hayoz		4/4/2022	

RPHCA Monthly Staffing Pattern

Month: March

Site: QUAY COUNTY FAMILY HEALTH CENT

If you are using a Locum provider, please include them in your monthly staffing with their actual FTE for the month

[illegible]

April 20th, 2022

Introduction To Funding Request for Quay County 2022-2023

Since 1910, The purpose of the chamber of commerce is the advancement of the economic vitality and civic welfare of the citizens of Tucumcari, New Mexico, and its surrounding areas. The association works in the best interests of the communities of Quay at large as an advocate and catalyst in the promotion, growth, and enhancement of the quality of life throughout the county. The Association works with all segments of the community including Business & Industry, Education, Health Care, Agriculture, Tourism, Special Events, and Community Organizations. The economic welfare of this area is in large part dependent upon tourism. Accordingly in 2021, the Chamber of Commerce remodeled itself into the Visitor Center providing information and public bathrooms for guests to Tucumcari. The Chamber of Commerce also provides a information center for current and future residents.

Visitation Numbers for 2021 have dramatically increased due to remodel and rebranding to visitor center.

2018-	61	Families
2019-	62	Families
2020-	11	Families
2021-	159	Families
2022-	165	Families thru April 20, 2022 (Surpassed last year's total in four months)

Chamber of Commerce Calls range in topic from new visitors to area to residents needing help navigating the city and county offices. Since May 24th, 2021 over 217 calls have been answered and responded too. 43 Families requested visitor guides with the rest of the calls being center around the community's needs.

Members- Number of member businesses have increased from 73 in May 2021 to 128 in April 2022. A 43% increase in membership with 7 ribbon cuttings for new businesses in less than a year.

Events, Conferences, and Committees 2021-2022

Tucumscary/Halloween	Free Pumpkins to area Children	Pumpkin Crawl/Trick or Treat
Very Merry Tucumcari	10,000 Light Donation from Xcel	Light Parade
Branding Committee	City of Tucumcari	
Rawhide	Event Committee	
Wheels on Fire	Event Committee	
Rotary	Member	
EDC	Member	
Cannabis Committee	Historic Overlay Route 66	

Tucumcari Historic Museum	Former Board Member
American Bus Tour Association	Bus Tour Conference Grapevine Texas
Travel Alliance Partnership	Bus Tour Conference Branson, MO
Workforce Solutions Job Fair	Bi-weekly job fair for area businesses
Coffee Talk	Hosted Wednesday morning coffee
Quay Days	Tucumcari Gift Bags for Legislatures
Ribbon cuttings	DEL's, Bare & Wild Creations, Appliance Connection, Buds N More, Puff on 66, Downtown Dispensary Tucumcari
Maintain Community Event Calendar	KTNW Portales/Website

Volunteer Hours accumulated range in duties from helping stuff promotional bags to greeting guests in the visitor center. 107 Volunteer hours were documented for 2021.

PAST Funding and Expenses Enclosed is a vendor report created from QuickBooks identifying monies expended from our start of our fiscal year, July 2021, to current. Historically, funds were received from the County and the City lodger's tax for advertising and for specific administrative costs incurred by the Chamber, the "tourism/information center" for Quay County.

Research shows the funds allocated to the chamber from the entities totaled as high as \$4,500 month in 2012. Progressively a reduction in allocated funds per year has resulted in the chamber being defunded by 2021.

Lodgers Tax approved a budget to remodel the chamber of commerce into the visitor center in 2021 but no funds for admin, promotion, events, or advertising were allocated.

The county contributed \$10,000 in 2021 for the chamber activities in 2021 including the remodel.

Tucumcari Quay County Chamber of Commerce July 2021-March 2022 Operating Expenses

1. Accounting	\$ 1,512.94
2. Advertising	\$ 7,713.53
3. Events	
a. Halloween "Tucumscary"	\$ 369.00
b. Catering Meetings	\$ 1,270.33
c. Very Merry Tucumcari & Parade	\$ 640.05
d. Quay	\$ 1,110.02
e. ABA	\$ 895.98
f. Fair	\$ 19.84
g. Trucker Event	\$ 0.00
4. Utilities (Phone/Internet/Gas)	\$ 1,569.60
5. Office Expenses (Paper, Ink, etc.)	\$ 1,100.03
6. Research materials for business	\$ 294.18

7. Maintenance and Repair	\$ 489.02
8. Membership Dues	\$ 597.00
9. Postage	\$ 425.99
10. Payroll	\$16,999.72
11. Gas	\$ 244.21
12. Insurance	\$ 1,800.76
13. <u>Tax</u>	<u>\$ 6,684.55</u>
Subtotal	\$43,736.75
Visitor Center Remodel	
14. Visitor Center Remodel	\$30,391.35
15. <u>Visitor Center Remodel Outstanding</u>	<u>\$11,108.65</u>
Total Expenses	\$85,236.75
Funding Received 2021	
1. Remodel to Visitor Center (Lodgers Tax)	\$41,500.00
2. Quay County	\$10,000.00
3. Ad for Route 66 Mag	\$ 2,500.00
4. Membership dues	\$12,726.38
5. Events	\$ 0.00
6. Retail	\$ 110.00
7. <u>Conferences (ABA)</u>	<u>\$ 2,470.37</u>
Total	\$69,306.75
Difference	-\$15,930.00

As you can see from this vendor report, the total expenditure for advertising and miscellaneous office expense for the period covered in this report is \$18,539.54. In addition, we have disbursed \$25,197.21 to date in Director's salary and payroll tax expense leaving the chamber in a deficit of \$15,930.00. Currently the Director is paid hourly at \$30,000 a year.

Activities of the Chamber, I attend meetings for: MainStreet, City Commission meetings, City branding committee, the EDC, County Commission meetings, and Lodger's tax board. I also attend meetings, schedule dependent, for tourism, Rawhide Days, the Railroad Museum, and the Historical Museum. I communicate via email weekly with Chamber membership and the local community. I tape a KENW broadcast each Monday regarding the weekly activities and events in Tucumcari & Quay County. I prepare and mail or email "relocation" and "visitor" packages weekly. I greet travelers (and residents!) with answers to the many questions about Tucumcari and Quay County operating the new visitor center from 10am-6PM Tuesdays-Saturdays.

The Chamber produces events, such as ribbon cuttings, Christmas Light Parade including decorating Main Street with over 10,000 lights donated by Xcel Energy, and a Halloween Event

for TucumScary including a pumpkin carving event. We produce Legislative session gift bags for Quay Days and currently we are creating a restoration program for the murals with a new digital map and mural event to coordinate with Amarillo's Hoodoo Mural fest and Albuquerque's Balloon Fiesta. We travel to conferences for bus tours, create Route 66 Motor Tour itineraries, sell and marketing Tucumcari to tour groups, manage Wheels on Fire as a fundraising event, completely upgraded the chamber building into a visitor center, and help promote the city. We have plans to refresh the paint on the Route 66 Shield on the boulevard from the first exit to the last. We are decorating and housing a new Film Tucumcari Office to promote filming in the area. The director is on the committee to save the Princess Theatre and is currently applying for grants to help with the mural restoration. Our director also plans to help with several national register nominations for motor inns on the Route. The Chamber plans to revive the Pinata Fiesta for 2022 and Wheels on Fire for 2023 as well as a brand-new mural event to coordinate with Amarillo's Hoodoo Mural Event and the Albuquerque Balloon Fiesta.

Recently surveys, instituted by the Create Bridges Program (Celebrating retail, accommodations, Tourism, and entertainment by building rural innovations and developing growth economies), revealed priorities in the three counties represented by the study include: "Support, equip, and amplify the Chamber of Commerce Offices in all three counties (Training, workshops, classes, events, social media promotions, graphics videos, brochures, billboards etc.)"

Tucumcari Quay County Chamber of Commerce Proposed Expenses 2023

1. Advertising (Billboard for Visitor Center)	\$ 10,000.00
2. Events	
a. Halloween "Tucumscary"	\$ 1,500.00
b. Very Merry Tucumcari & Parade	\$ 2,500.00
c. Quay Days	\$ 3,000.00
d. Conferences (ABA & Tap)	\$ 7,000.00
e. State/County Fair	\$ 500.00
3. Office Expenses (Paper, Ink, printing.)	\$ 2,500.00
4. Utilities for Visitor Center	\$ 800.00
5. Visitor Center Bathroom Maintenance	\$ 1,500.00
6. Membership Dues (NM Cattle Growers, US Chamber)	\$ 3,000.00
7. Postage	\$ 1,000.00
8. Gas	\$ 500.00
9. Insurance Visitors Center	\$ 900.38
10. <u>Mural Map Digital Design(Leighton Moon)</u>	<u>\$ 3,500.00</u>

Subtotal requested of Lodger's Tax **\$38,200.38**

Additionally, funding requests are submitted to the city and county for support with Directors Pay. The chamber of commerce board is looking for additional support to pay the director a competitive wage. \$60,000 annually is the target with future raises to include benefits. In 2023, the chamber board will be requesting the Director be paid with a request of the County of \$20,000, the city of

Tucumcari or Lodgers Tax \$20,000 and the chamber will be responsible for last \$20,000 raised from events, retail, and memberships.

Tucumcari /Quay County Chamber of commerce would like to ask for the allocation of financial funding from Quay County 2023 in the amount of \$20,000.00 for operations of the Chamber of Commerce, the new Visitor Center, and Directors Salary.

We appreciate your valuable time and support.

Scott Crotzer
Executive Director
Tucumcari/Quay County Chamber of Commerce

APRIL 2022 REPORT



GREATER
TUCUMCARI
ECONOMIC
DEVELOPMENT
CORPORATION

LESSONS LEARNED

- 1. THINK REGIONAL – E.G. BORDERPLEX
POWERED BY MVEDA**
- 2. OPPORTUNITY PRESENTED BY
CLOSURES – GLOBAL SITE LOCATION
INDUSTRIES**
- 3. OPPORTUNITY PRESENTED THROUGH
NEW MEXICO IDEA – LEGISLATIVE
AGENDA**

MARKET TUCUMCARI TO NEW BUSINESSES

GENERATE LEADS AND QUALIFY THEM

RESPOND TO LEADS THAT FIT

SUPPORT
EXISTING
BUSINESSES

NEEDO-NM

ROADMAP TO
CREATE BRIDGES

BUILD CAPACITY
TO COMPETE FOR
JOBS

INDUSTRIAL SPACE

FINANCING

WORKFORCE

MARKET TUCUMCARI TO NEW BUSINESS

GLOBAL SITE LOCATION INDUSTRIES

SITE VISIT AND MARKET ASSESSMENT BY CEO JULY 2021

ACCESS TO PROJECTS VIA PORTAL

MONTHLY ZOOM CALLS WITH PROSPECTS

72 CURRENT ACTIVE PROJECTS

7 PROJECTS POSTED TO PIPELINE

Browse Active Projects

[SHOW FILTERS](#) 

Search By Code Name... 

Add to Pipeline

Regions of Interest

[Map](#) 

Building Size

Time Frame

Qualified Date

 **EV Mobility** ACTIVE
100 to 200 Technology Jobs

NATIONAL SEARCH

200,000 to 300,000 SF

1 to 6 Months

25 Aug 2021

 **Sunshine** ACTIVE
100 to 200 Renewables Jobs

Far West, Midwest, Southwest

200,000 to 300,000 SF

6 to 12 Months

23 Aug 2021

 **Providing Power** ACTIVE
200 to 500 Renewable Energy - Solar Jobs

Southeast

Not Specified

1 to 6 Months

17 Aug 2021


 **Future Farming** ACTIVE
100 to 200 Agriculture Jobs

NATIONAL SEARCH

50,000 to 100,000 SF

6 to 12 Months

17 Aug 2021

 **Custom Built** ACTIVE
100 to 200 Construction Jobs

Southeast, Southwest

100,000 to 200,000 SF

1 to 6 Months

13 Aug 2021

 **Solar System** Prospective
200 to 500 Renewable Energy - Solar Jobs

NATIONAL SEARCH

200,000 to 300,000 SF

1 to 6 Months

28 Jul 2021

 **Developing Data**
20 to 50 Technology Jobs

NATIONAL SEARCH

Over 500,000 SF

6 to 12 Months

27 Jul 2021

GSLI PROJECT PIPELINE

PROJECT EV MOBILITY – NEEDS EXISTING 200,000-300,000 SQ FT BLDG

PROJECT GLOVE STORY – BUILD-TO-SUIT / STILL ACTIVE BUT NON-RESPONSIVE

PROJECT SUNSHINE – NEEDS 2-300,000 sq.ft. – active but working w/ national realtor – wants to be near window mfg.

PROJECT FUTURE FARMING – LOCATED IN BOONE COUNTY, KY

PROJECT STEEL HOUSING – ACTIVE BUT NON-RESPONSIVE

PROJECT CLEAN AND REUSE – NEEDS 15,000 sq.ft. – 10-20 jobs

PROJECT CORPORATE DOLLY – NEEDS 10-15,000 sq.ft. – 6-7 jobs yr 1; 20-50 jobs yr 5

MARKET TUCUMCARI TO NEW BUSINESS

NEW MEXICO PARTNERSHIP

FY 22 – 47 PROS

FY 22 – 10 SITE VISITS

FY 22 – 3 LOCATES (1 SANTA TERESA, 2 ABQ)

MONTHLY SITE CONSULTANT CONVERSATIONS VIA ZOOM

UPCOMING EVENTS: SITE CONSULTANT FAM TOUR (MAY)

OUTDOOR RETAILER (Denver, June)

OUTDOOR ECONOMICS CONFERENCE (TAOS, OCTOBER)

SUPPORT LOCAL PROJECTS

PROJECT SPICE – FOOD PROCESSING

PROJECT STRIKE – RECREATION (NON-CANNABIS) AND MICROBREW

PROJECT GO FISH – OUTDOOR RECREATION

PROJECT ROTATE – AUTOMOTIVE

PROJECT MOLD – MEDICAL DEVICE (LEDA PROSPECT)

PROJECT ERD – ENERGY

PROJECT SWEEP – MANUFACTURING/ASSEMBLY

SUPPORT EXISTING BUSINESS

BUSINESS EXPANSION RETENTION

LOCAL AND REGIONAL (NEEDO-NM)

ROADMAP TO CREATE BRIDGES

BUSINESS PLANNING AND PRO FORMAS

FINANCIAL GUIDANCE

LEDA, TRADITIONAL BANKING, ALTERNATIVE LENDING

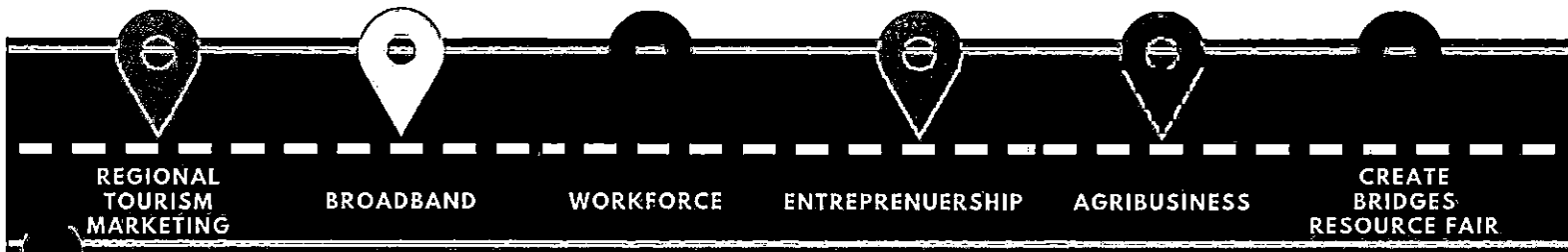
USDA RD, EDA, OPPORTUNITY FUNDS, NEW MARKETS TAX
CREDITS

ROADMAP TO CREATE BRIDGES

The following themes are based on county forums as well as business and employee surveys and address the mission of CREATE BRIDGES



Celebrating Retail, Accommodations, Tourism and Entertainment
by Building Rural Innovations and Developing Growth Economies



Expand
REGIONAL
promotion of
LOCAL attractions
and events, sites,
recreation
opportunities,
parks, trails,
birding, lakes, ETC.
NEEDO-NM.ORG

Expand training of
BUSINESS and
EMPLOYEES in
the use of internet
and e-commerce
for promotion of
retail,
accommodations,
tourism and
entertainment
businesses
TECH TUESDAYS

- Resume skills mapping through work keys (WORK READY COMMUNITIES & EAWDB).
- Provide CUSTOMER SERVICE training (NMSU CES) through workshops and a web based app.
- Provide EMPLOYABILITY SKILLS Training (VIA APP).
- Provide EMPLOYER Training (VIA APP).
- Establish youth leadership training, job shadowing and apprenticeship programs.
- Identify successful workforce projects.
- Address barriers to employment.

Expand training opportunities through
MainStreet's
FORGE program
and Mesalands
SBDC for aspiring
CREATE sector
entrepreneurs.
Look to develop
concessionaires
for state parks,
etc.

Support the
Tabletop Co-Op
Beginning
Farmers
Program;
expand to include
farmers market and
retail opportunities.
Support other
emerging ag-
related and value-
added production
and processing
enterprises.

Conduct an
annual
resource fair
and expo for
CREATE sector
businesses.

BUILD CAPACITY TO COMPETE FOR JOBS

LEGISLATION PASSED

1. FUNDING FOR LEDA / JTIP / PARTNERSHIP (HB2)
2. INDUSTRIAL SPACE DEVELOPMENT (HB7)
3. INCREASE ACCESS TO RISK CAPITAL FOR ENTREPRENEURS (HB104)

WORK STILL NEEDED (PROPOSED WORK SESSIONS ON EACH)

1. BUILD TO SUIT WITH PRE-PERMITTING
2. RETAIL RECRUITMENT
3. FINANCING – LEDA, TRADITIONAL, ALTERNATIVE, USDA, EDA, OPPORTUNITY FUND
4. INCENTIVES
5. WORKFORCE
6. CANNABIS EDUCATION
7. REMOTE WORK



Annual Operating Budget Comparison

Fiscal Year 2021-2022

Revenue:	2021-2022 Proposed		2021-2022 Actuals	
Activities & Events:				
Fired Up! Fridays	\$ 250.00		\$ 1,672.00	669%
Denim & Diamonds Event	\$ -		\$ -	
Lodgers' Tax Board Reimbursement	\$ 5,050.00		\$ -	0%
Tucumcari Railroad Museum	\$ 8,000.00		\$ 9,764.57	122%
Tucumcari Talking Tour	\$ 12,500.00		\$ 10,250.00	82%
Other Events/Projects	\$ 4,000.00		\$ 1,516.00	38%
Total Activities & Events	\$ 29,800.00		\$ 23,202.57	78%
Donations & Sponsorships:				
City of Tucumcari	\$ 50,000.00		\$ 41,666.72	83%
Quay County	\$ 5,000.00		\$ 5,000.00	100%
Total Donations & Sponsorships:	\$ 55,000.00		\$ 46,666.72	85%
Grants & Contracts:				
Federal Home Loan Bank			\$ -	
New Mexico Resiliency Alliance	\$ 2,500.00		\$ 3,000.00	120%
Additional Grants	\$ 1,000.00		\$ 25,000.00	2500%
Total Grants & Contracts:	\$ 3,500.00		\$ 28,000.00	800%
Partnership Revenue:				
Leadership Level Revenue	\$ 4,000.00		\$ 4,000.00	100%
Partner Donations	\$ 2,000.00		\$ 250.00	13%
Total Partnership Revenue:	\$ 6,000.00		\$ 4,250.00	71%
Other Income:				
Citizens Checking Account Interest	\$ 150.00		\$ 111.06	74%
Microloan Interest	\$ 1,300.00		\$ 602.37	46%
Miscellaneous Other Income	\$ 100.00		\$ 19.13	19%
Total Other Income:	\$ 1,550.00		\$ 732.56	47%
TOTAL REVENUE:	\$ 95,850.00		\$ 102,851.85	107%

		2020-2021 Proposed		2019-2020 Actual	
Expense:					
Activities & Events:					
Fired Up! Event	\$	1,500.00		\$	903.62 60%
Denim & Diamonds Event	\$	-		\$	- -
Other Events & Projects	\$	6,500.00		\$	3,995.24 61%
Tucumcari Talking Tour	\$	14,500.00		\$	10,250.00 71%
Tucumcari Railroad Museum	\$	2,500.00		\$	2,682.25 107%
Tucumcari Forge	\$	500.00		\$	119.05 24%
Total Activities & Events:	\$	25,500.00		\$	17,950.16 70%
Business Expense:					
Bank Service Charges/Check Printing	\$	50.00		\$	10.00 20%
Insurance- Liability, Directors, Workers Comp	\$	2,500.00		\$	2,224.50 89%
Professional Services	\$	3,000.00		\$	3,826.58 128%
Taxes	\$	1,000.00		\$	1,605.32 161%
Total Business Expense:	\$	6,550.00		\$	7,666.40 117%
Operations:					
Advertising Expense	\$	1,000.00		\$	1,500.00 150%
Dues, Subscriptions & Licenses	\$	1,200.00		\$	1,117.30 93%
Internet & Telephone	\$	1,850.00		\$	1,484.34 80%
Office Expense	\$	2,000.00		\$	2,602.44 130%
Union Pacific Grant - Hold	\$	-		\$	25,000.00 0%
Utilities	\$	4,000.00		\$	4,130.06 103%
Total Operations:	\$	10,050.00		\$	35,834.14 357%
Payroll Expense:					
Payroll Taxes-Employer	\$	3,962.78		\$	4,859.00 123%
Executive Director Salary	\$	41,500.00		\$	34,583.40 83%
Total Payroll Expense:	\$	45,462.78		\$	39,442.40 87%
Travel & Meetings:					
Conferences, Conventions & Meetings	\$	1,000.00		\$	38.77 4%
Meals	\$	1,500.00		\$	558.79 37%
Travel Expense	\$	3,000.00		\$	1,422.70 47%
Total Travel & Meetings:	\$	5,500.00		\$	2,020.26 37%
TOTAL EXPENSE:	\$	93,062.78		\$	102,913.36 111%
NET INCOME:	\$	2,787.22		\$	(61.51) -2%

FY 2021-2022
QUAY COUNTY

PROCLAMATION

WHEREAS, Quay County passed Ordinance No. 27 authorizing the issuance of Burn Ban Proclamation and

WHEREAS, Quay County as with other counties in Eastern New Mexico and West Texas, has experienced a prolonged dry spell with very little moisture; and

WHEREAS, Quay County had determined, based upon current drought indices published by the National Weather Service for one week prior to this date as well as moisture predictions for the drought conditions in Quay County; and

WHEREAS, Quay County has suffered and experienced grass fires and is aware that adjacent and/or adjoining counties have suffered grass fires; and

WHEREAS, Quay County believes that it is in the best interest of the residents of the unincorporated areas of Quay County to impose a County-wide ban on any outdoor open flame, with the exception of propane and charcoal barbecue grills with covers; and

WHEREAS, Quay County has prohibited smoking except in enclosed buildings, within vehicles equipped with ashtrays, and on paved or surfaced roads, developed recreation sites, or while stopped in an area at least three feet in diameter that is barren or cleared of all flammable material.

WHEREAS, Quay County has prohibited fireworks per Ordinance 27, Section 2E, Sections 3-8 and Section 11.

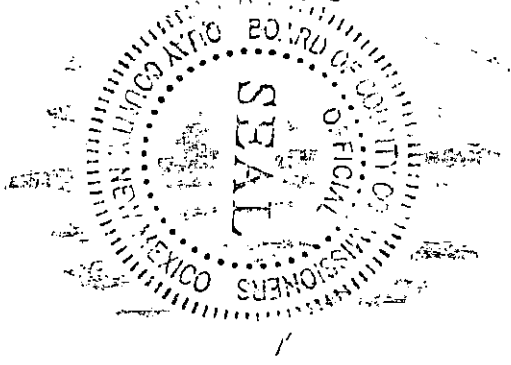
NOW THEREFORE the County Commissioners of Quay County, which is the governing body of Quay County, pursuant to its powers under Ordinance No. 27, to provide for the safety, reserve the health, promote the prosperity and improve the moral, order, comfort and convenience of Quay County and its inhabitants hereby proclaim that from this day forward, until otherwise modified or rescinded, that an open fire ban, with the exception of Quay County Fire Departments training, propane and charcoal barbecue grills with covers, shall be imposed throughout the unincorporated areas of Quay County. These restrictions will go into effect Monday, April 25, 2022 until it is determined by the Board of County Commissioners that the fire danger has passed on non-municipal, non-federal and non-tribal lands in Quay County.

Any person charged with a violation of Ordinance No. 27 shall be cited into the Magistrate Court of Quay County and penalties attest per Section 13 of Ordinance 27.

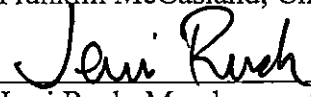
This Proclamation shall be enforced by any Quay County Sheriff's Deputy, or any State certified law enforcement officer.

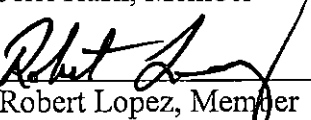
IT IS HEREBY RESOLVED, PASSED AND ADOPTED this 25th day of April 2022.

BOARD OF QUAY COUNTY COMMISSIONERS



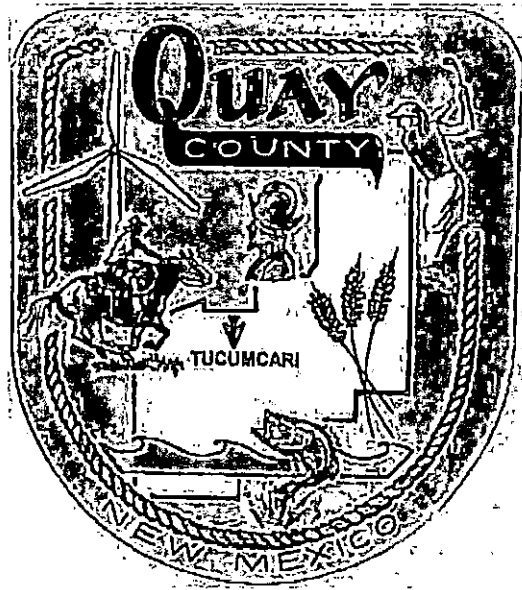

Franklin McCasland, Chairman


Jerri Rush, Member


Robert Lopez, Member

ATTEST:


Ellen White, Quay County Clerk



QUAY COUNTY
ASSESSOR
PROPERTY RE-
INSPECTION PLAN
FY 2022/2023

MISSION STATEMENT

The County Assessor is committed to serving the property owners of the county by complying with all state statutes and all New Mexico State Taxation and Revenue Department/Property Tax Division Rules and Regulations. The Assessor is responsible for the proper and timely assessment of most property subject to valuation for taxation purposes within the county (7-36-16A NMSA) In addition, the Assessor is responsible for mailing notice of tax valuation within their jurisdiction. Other duties are primarily set forth in Articles 35 through 38 of Chapter 7 of the NMSA, referred to as "Property Tax Code"

The Assessor will utilize the department budget "general fund" which is funded from county coffers. Property Valuation Program fund aka "1% Re-Valuation Fund" (to be used for reappraisal purposes only) to pursue the Valuations and Maintenance program in order to successfully arrive at current and correct valuation throughout Quay County.

Our goal is to be fair and equitable by using the Cost Valuation Method and Sales Comparison Method to value property, set by the current statutes and regulations that are set by the State of New Mexico legislature (7-36-15).

Taxpayers come into the office for various reasons such as ownership changes, address changes, and to apply for exemptions or protest their value. Customer service is essential to the office of a public servant, treating property owners with courtesy when explaining the answers to their questions is key to making their experience with the office enjoyable.

The following is a listing of the current employees and their duties:

Janie Hoffman	Quay County Assessor/deeds/splits
James Kleinsasser	Chief Deputy Assessor/ Personal Property
Ava Oldham	Chief Data Specialist/Livestock/Mobile Homes
Rudy Blea	Appraiser/Mapper

PROPERTY VALUATIONS MAINTENANCE PROGRAM

The Property Valuation Maintenance Program outlines the logistical plan that the Assessor's Office utilizes to achieve its goal of current and correct property values for Quay County.

- 7-36-16 Responsibility of County Assessors to determine and maintain current and correct value of property

A. County Assessors shall determine values of property for property taxation purposes in accordance the Property Tax Code [Articles 35 to 38 of Chapter 7 NMSA 1978] and the regulations, orders rulings and instructions the department.

The County Property Valuation fund is the source of revenue for the Property Valuation Program.

- 7-38-38. C the "County Property Valuation Fund" is created. All administrative charges deducted by the County Treasurer shall be distributed to the County Property Valuation Fund.
- 7-38-38. D Expenditures from the County property Valuation Fund shall be made pursuant to a property Valuation Program presented by the County Assessor and approved the majority of the County Commissioners.

The Assessor's good faith effort to comply with the regulatory guidelines requires maximum utilization of all program funding. Despite the present ongoing best effort, it is not possible to physically canvas all parcels each year with current staffing levels as well as processing building permits and residential property transfer declaration affidavits with all required field inspections. The county is broken into five different areas so that the county by International Association of Assessing Officers (IAAO) every parcel of land is visually seen once every five years.

The field element of this property will be performed by the Assessor's appraisal staff. This scope of activity occurs not only during this fiscal period, but over an extended period of time.

The 2022 Notice of value will go in the mail April 1, 2022. The Notices do reflect new value (permits), reappraised value through processing of residential affidavits and 3% being added to all property values (7-36-21.2) except pasture and agriculture land values. (7-38-20 NMSA) Property Owners will have until May 2, 2022 at 5:00 to protest the value, classification, allocation to a particular governmental unit, denial of a claim for exemption or a limitation on increase in value.

The Assessor's vehicle is an essential tool in the assessment process. A reliable vehicle is needed to safely transport employees to parcels throughout Quay County. Currently the Assessor's Office has sufficient dependable vehicle for the appraiser.

The Quay County Assessor's Office implements a program aimed at retaining certified professionals and experienced employees. James and RJ will be attending IAAO classes when they are offered in person.

Technology is an essential aspect of the successful program of maintaining "current and correct" valuations throughout the county. We utilize the CAMA System we have provided by Tyler Technologies to assess new construction. In the future this system will be used to great extent by our office.

APPRAISAL

The appraisal staff is responsible for valuation and determining classification (7-36-2 NMSA) for all properties in the county. Currently this office has one(l) appraiser who is responsible for processing all building permits and property transfer affidavits (7-38-12.1 NMSA) which all require field inspections as well as conducting market studies to determine current and correct values for vacant, residential and all commercially zoned land in the City of Tucumcari and the Villages of House, Logan, McAlister, Nara Visa, and San Jon. The appraisers have looked at all of the property in the county in the past year and two months. 2022 they will focus on all commercial property in Tucumcari School District to see if adjustments need to be made to the value.

Nevertheless, the appraisal staff has been successful in processing all 2021 property transfer affidavits and building permits. Property transfer affidavits were field checked and adjustments were made to properties to reflect current market of those properties (7-36-16 NMSA).

Meeting the current and correct statute has been a challenge for the Assessor's Office so we move values 1.03% a year to try and get values to current and correct.

The following is a listing of parcel counts for the county by School District (SD): These current values reflect all changes to value for 2022 tax year with additions of new construction, removing properties that no longer have value and the addition of the 3% to properties that are not classified as Agriculture.

SD	Residential	Non-Residential	Total	Cou nt
1	20,815,289	38,633,275	59,448,564	1786/4692
1 . 1	39,229,249	45,714,493	84,943,742	5049/2405
19	1,904,211	5,604,414	7,508,625	183/1766
19 . 1	490,953	647,395	1,170,725	86/141
23 / 47	298,034	814,091	1,112,125	26/210
32	3,692,882	21,584,276	25,277,158	133/1463
32 . 1	28,233,225	13,870,032	42,103,257	2536/1222
33	1,111,914	11,401,238	12,513,152	179/1158
34	2,645,446	11,987,770	14,633,216	264/2207
34.1	1,224,346	1,963,454	3,187,800	223/308
53	705,653	4,190,669	4,896,322	90/749
			250,168,640	26876 total parcels

The staff will also begin processing 2022 building permits, affidavits and manufactured homes. They will do field checks concerning these items on a weekly basis. The Assessor's Office uses every tool we are aware of to place more value on the tax rolls. We add new carports, garages, sheds, porches, barns, gazebos and manufactures homes when we discover them.

In addition, the Assessor 's Office will follow the attached Property Tax Calendar:

January 1st: Property is assessed to the owner of record according to its current condition as of this date. This is the date by which all property subject to valuation for property taxation purposes shall be valued each tax yar (7-38-7 NMSA). Taxes on real and personal property are liens against the property from January 1st of the tax year for which the taxes are imposed. (7-38-38 NMS)

January 10th: Deadline for filing claims for refund in District Court (7-8-40 NMSA)

Last Day of February: Deadline to turn in rendition on Business Personal Property. This is also the deadline to apply for religious, charitable or educational exemptions, this date also applies to loss of status for eligibility for exemptions.

During February or March: Assessor mails a Notice of Value (Property Notice of Valuation) to all property owners in the county. The Assessor is required to mail the Notice of Value by April 1st of each year.

By The Last Day of The 30-Day Protest Period: (Thirty days after Notice of Valuation is mailed) Last date of a property owner to file a valuation protest with the Assessor, to claim a Family or Veteran Exemption or to apply for agricultural valuation, reporting improvements costing more than \$10,000 and/or statement of decrease in value.

April 10th: Due date for second half taxes (7-38-28 NMSA).

April 19th County Treasurer publish the notice of the second half delinquency date of May 10 (7-38-46 NMSA) in the paper for three consecutive weeks.

May 10th: Second Half taxes due without penalty.

May 11th Treasurer applies delinquency charges to second half taxes)7-38-49/50 NMSA)

June 10th Treasurer mails notice of delinquency and transfer to state (7-31-51/60 NMSA)

June 15th: County Assessor certifies the County's full valuation to the State Property Tax Division.(7-38-31 NMSA)

June 30th: Notification to Department of Motor Vehicles of unpaid taxes on mobile homes (7-38-52A)

July 1st: County Treasurer transfers delinquent tax roll to the state (7-38-61 NMSA)

August 1st: State Department of Taxation & Revenue certifies the final New Taxable Values to the Department of Finance and Administration for setting tax rates. (7-38-32 NMSA)

September 1st: State Department of Finance and Administration issues mil rates for current tax year (7-38-33 NMSA). This is the last date for County Commission to suspend the minimum penalty requirement on delinquent taxes (7-38-50 NMSA)

October 1st: County Treasurer receives the tax roll from the County Assessor (7-38-36 NMSA). After October 1st, the Assessor has only limited authority to request changes to the tax schedule. (7-38-77 NMSA) Property Abstracts are due to Property Tax Division

November 1st: Tax bills are mailed (7-38-36 NMSA).

November 10th: due date for first half taxes (7-38-38 NMSA)

MAPPING/ GIS

The Assessor is responsible for locating all Residential and Non-Residential Properties within the boundaries of the county in accordance with (7-36-2 NMSA). The mapping staff is responsible for processing all deeds; land splits mapping of new subdivisions and continuing to work toward a functional Geographic Information System (GIS). The program, directed by Mr. Rob McClelland, is essential for maintaining and adding to maps which includes overlay of surveys for accuracy.

Janie Hoffman currently works all the deeds and completes the splits in AutoCad 2000, which Mr. McClelland downloads in ArcView.

The office received 783 deeds in 2021 which is approximately 65 deeds on average each month with approximately .5% or 3 deeds requiring drafting splits. These splits involve accurate and thorough research of hard copy records with include property record cards and survey plats.

MANUFACTURED (MOBILE) HOMES

Ms Ava Oldham is responsible for maintaining the records for 1330 manufactured homes in Quay County for the tax year 2022. This maintenance involves processing tax releases, requests for deactivation of titles and subsequent field review of homes placed on permanent foundation. The date of the status of manufactured homes is current with ongoing search for homes that are not assessed. (7-36-26) All of the manufactured homes are built in the CAMA system with Marshall and Swift to get the value to current and correct. We do not get the manufacture home report from Motor Vehicle Department so we have to discover the new ones coming into the county by doing field checks on other properties and being aware of what already exists in each area. Manufactured homes are moved in from Texas without permits so discovery is the only method we have to find those homes so they can be assessed. The Assessor's staff works with the Treasure Office to verify manufactured homes that become delinquent (7-38-52A NMSA) to confirm they are still located where the last assessment showed them to be located. If we discover a manufactured home, we do not currently have on the tax rolls we send a courtesy letter asking for the manufactured home details. If we do not get a response, we put the manufacture home on at a high value, usually, when they get their tax bill it gets their attention to respond to requests for information. We take the information and change it for the following tax year, they have to pay whatever taxes were generated for current assessment.

PERSONAL PROPERTY

Mr. James Kleinsasser is responsible for the maintenance of 414 records for business Personal Property. The majority of these accounts are in the City of Tucumcari; consequently Mr. Kleinsasser works closely with the City and County Clerks by obtaining their database for business licenses and developing a mailing list. Mr. Kleinsasser also researches other areas of the county ensure that these businesses rendered their Personal Property. When a new business come to town a note is made of that business to be added to the next year list of taxpayers for letters to be sent to report their business personal property. At the end of February, we look at the list to see who didn't report and if the business is still open their value rolls to the next year, if they are closed, we remove them.

LIVESTOCK

Ms. Ava Oldham, First Deputy, is responsible for assessing, valuing and maintaining the records for 972 livestock accounts for 2022. Livestock reports are received in a timely manner from the livestock inspectors and are also processed in a timely manner. The number of livestock in the county varies depending on the condition of grazing land and we have seen a decrease in our numbers the last four years due to the drought. (7-36-21) Quay County uses the livestock values provided by Property Tax Division to value the livestock. At the current time we do not have any one that has one horse, cow, goat or bees in the back yard wanting to claim Ag exemption.

SD	MBHM	Res	NonRes	
1.1	62937	1293554	1836378	
1.1	-14861	-763892	-45947	
1	521416	4556866	1277062	
1	-21452	-1011606	-191384	
19.1	0	139784	48761	
19.1	0	-56340	-21228	
19	102494	617182	191549	
19	-3760	-79052	-28833	
32.1	1182718	7501415	2032810	
32.1	-216499	-724094	1186397	
32	36430	70785	117735	
32	-2069	-96683	-55567	
33	0	40401	0	
33	0	-36510	0	
23/47	0	69725	66591	
23/47	0	-78682	-49490	
53	0	24107	216031	
53		-62640	-5805	
34.1	50199	213130	269229	
34.1	0	-1744	-26737	
34	204380	842953	307365	
34	-202374	-162199	-42954	
	1699559	Mobile	Homes	Added
	12296460	Residential	Additions	
	4709169	Non-Res	Additions	
	18705188	Total	Full	Value
	X.3333			
	6,234,439	Taxable		

These totals came from 110 pages that we track every change we made to Properties on. They are broken down by school districts.

Included in these numbers are 35 New Manufactured Homes and 4 Deleted, we also added 8 new homes and deleted 8.

In the last Department Head Meeting (4/13/2022) I stated that the goal for the Assessor's Office in the next five years is to get us over the \$300 Million Assessed value so we can have our classification changed to a B+ county.



**State of New Mexico
Taxation Revenue Department
Property Tax Division**



QUAY COUNTY 2022 SALES RATIO STUDY

SUMMARY STATISTICS							
<i>Sample Size</i>	<i>Median</i>	<i>Mean Ratio</i>	<i>Wtd Mean</i>	<i>PRD</i>	<i>Std Dev</i>	<i>COV</i>	<i>COD</i>
37	97.93%	99.12%	96.55%	102.65%	9.59%	9.68%	4.69%
PRE-ASSESSMENT STATISTICS							
<i>Sample Size</i>	<i>Median</i>	<i>Mean Ratio</i>	<i>Wtd Mean</i>	<i>PRD</i>	<i>Std Dev</i>	<i>COV</i>	<i>COD</i>
37	92.23%	91.87%	80.15%	114.63%	32.60%	35.49%	30.08%
SALE PRICE QUARTILES							
<i>Sale Price</i>	<i>Sales</i>	<i>Mean</i>	<i>Wtd Mean</i>	<i>PRD</i>	<i>Std Dev</i>	<i>COV</i>	<i>COD (Mean)</i>
<=52000	10	106.08%	102.14%	103.85%	15.61%	14.72%	
>52000 <=95000	9	97.99%	98.00%	99.99%	2.66%	2.72%	
>95000 <=169000	9	97.93%	97.79%	100.14%	1.67%	1.70%	
>169000 <=335000	9	93.69%	94.35%	99.30%	5.76%	6.14%	
SALE DATE: QUARTERS							
<i>Quarter</i>	<i>Sales</i>	<i>Mean</i>	<i>Wtd Mean</i>	<i>PRD</i>	<i>Std Dev</i>	<i>COV</i>	<i>COD (Mean)</i>
1st Quarter 2021	9	99.74%	99.32%	100.42%	1.13%	1.14%	
2nd Quarter 2021	15	99.10%	96.47%	102.72%	8.03%	8.11%	
3rd Quarter 2021	7	94.61%	92.98%	101.76%	7.77%	8.21%	
4th Quarter 2021	4	95.55%	94.66%	100.94%	2.50%	2.62%	

Median This is a measure of Central Tendency, or an average. In this case, it is the ratio that falls in the middle of a group with an equal number of ratios falling above and below the Median Ratio. IAAO Standards suggest that this figure should be within 10% of the statutory mandated assessment level. Since New Mexico Statutes require values to be at "Current and Correct" or Market Value, the Median Ratio should be between 90 and 110%.

PRD Price Related Differential: A statistic for measuring tax burdens "between high and low value properties. IAAO Standards suggest that this number should be between 98 and 103%

COD The Coefficient of Dispersion measures the dispersion of ratios around the Median Ratio. For mixed property types, IAAO Standards suggest that this figure be below 15%, but in small rural jurisdictions COD's between 15 and 20% may be acceptable.

Sale Price Quartiles Sale Price Quartiles divide the sample into four equal parts based upon sale price. The mean ratios should be within +/- 5 points from the overall ratio and hopefully there should be little differentiation in the price related differential (PRD). Special consideration should be given to the first & fourth quartiles as if there is a bias, it will typically show up in the high end or low end properties.

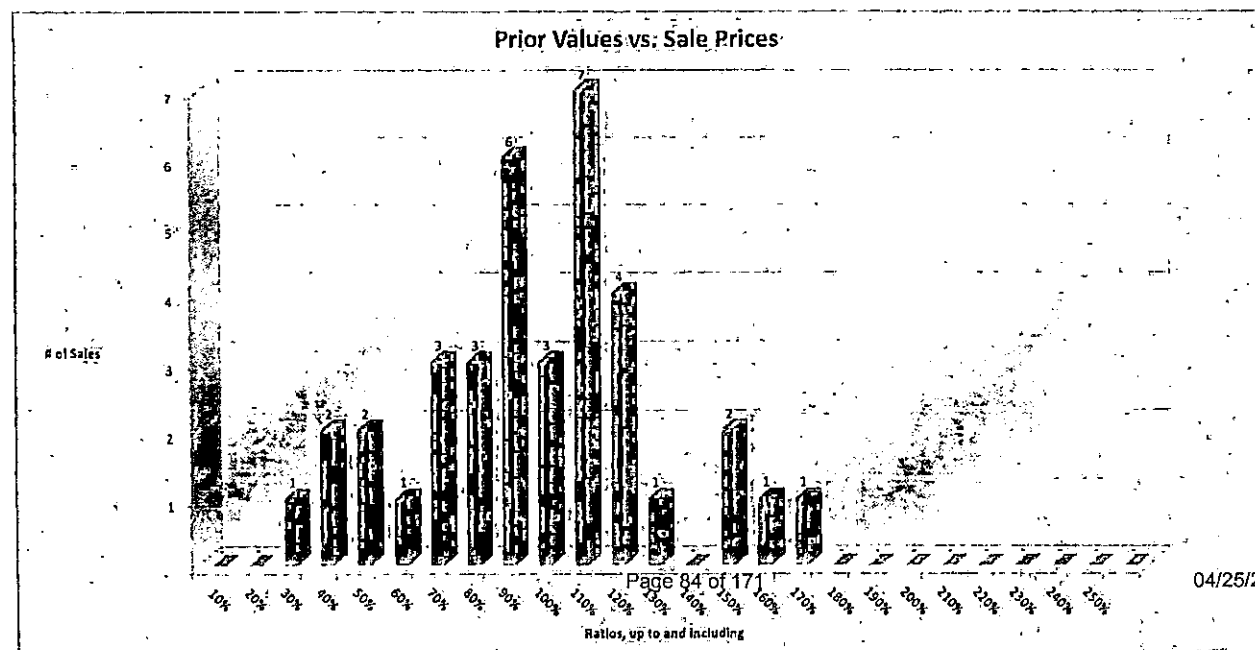
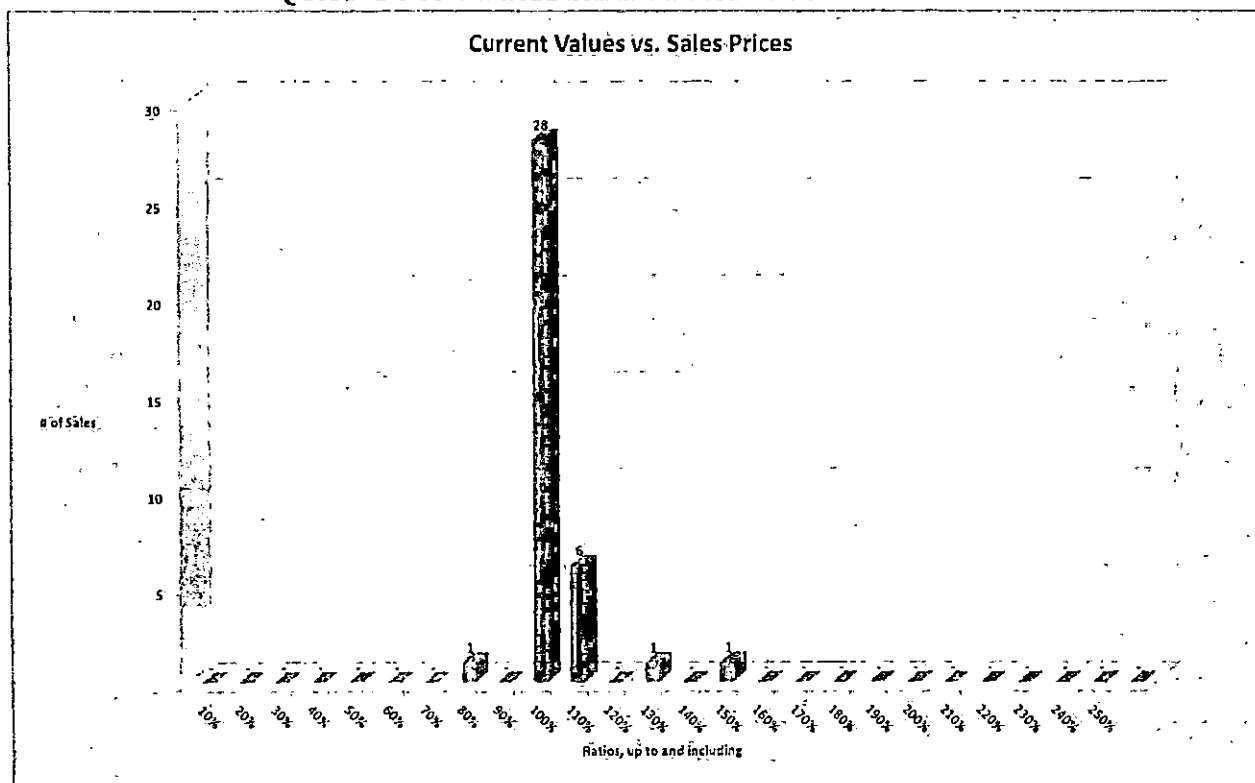
Sale Date Quarters Grouping by sale date quarters can give an indication as to the affect of time. In a rising market, the mean ratio should show a general decline from quarter to quarter while in a declining market, the ratios should show a general increase.



State of New Mexico
Taxation Revenue Department
Property Tax Division



QUAY COUNTY 2022 SALES RATIO DISTRIBUTION



RENTAL AGREEMENT

1. Parties

The parties to this agreement are Quay County, hereinafter called "landlord", and Quay County DWI Program, hereinafter called "tenant."

2. Property

Landlord hereby lets the following property to tenant for the term of this agreement:

(a) the real property known as:

113 E. Main Street described as: Lot 17, Block 34 of Tucumcari OT Subdivision

And (b) the following furniture and appliances on said property:

3. Term

This agreement shall run from month-to-month, beginning on: July 1, 2022 until June 30, 2023.

This agreement will automatically renew contingent upon Quay County receiving DWI Distribution Funds or unless one of the parties hereto notifies the other of its termination. Either party to this agreement may cancel the agreement by written notice to the appropriate party representatives no later than 30 days prior to the actual cancellation.

4. Rent

The monthly rental for said property shall be \$ 600.00, due and payable by check by the 1st day of each month.

5. Utilities

Tenant agrees to furnish the following services and/or utilities: (X) electricity, (X) gas, (X) garbage collection, (X) trash removal, and (X) water.

6. Deposits

Tenant will pay the following deposits and/or fees:

No deposit required

To _____

This amount will be refunded within three weeks following the termination of the tenancy; unpaid rent, charges for damages beyond normal wear and tear, and costs for reasonable cleaning may be deducted.

In addition, it is agreed:

7. Tenant shall not lease, sublease or assign the premises without the prior written consent of the landlord (but this consent shall not be withheld unreasonably).
8. Landlord may enter the premises at reasonable times for the purpose of inspection, maintenance or repair, and show the premises to buyers or prospective tenants.

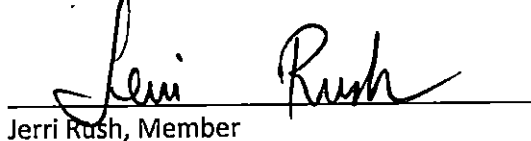
9. Tenant agrees to occupy the premises and shall keep the same in good condition, reasonable wear and tear excepted, and shall not make any alterations thereon without the written consent of the landlord.
10. Landlord agrees to maintain regularly the building and grounds in a clean, orderly and neat manner. Landlord further agrees upon notice by Tenant to complete within a reasonable time all necessary repairs, including those of appliances and utilities, which are furnished with the premises.
11. Tenant agrees not to use the premises in such a manner as to disturb the peace and quiet of other tenants in the building. Tenant further agrees not to maintain a public nuisance and not conduct business or commercial activities on the premises.
12. Tenant shall, upon termination of this agreement, vacated and return dwelling in the same condition that it was received, less reasonable wear and tear, and other damages beyond the Tenant's control.
13. In a dispute between Landlord and Tenant which gives rise to any action in court, the losing party will pay the court costs and reasonable attorney fees of the successful party.

We, the undersigned, agree to this Rental Agreement on this 25th day of April, 2022:

Landlord: Quay County Commission


Franklin McCasland, Chairman

4/25/22
Date


Jerri Rush, Member

4/25/22
Date


Robert Lopez, Member

4/25/22
Date

Attested by

Ellen White, County Clerk

4/25/22
Date

Tenant: Quay County DWI Program

Andrea Shafer, Coordinator

Date

Contract No.

STATE OF NEW MEXICO AUDIT CONTRACT

Quay County

hereinafter referred to as the "Agency," and

Carr, Riggs & Ingram, LLC

hereinafter referred to as the "Contractor," agree:

As required by the Audit Rule, Section 2.2.2.1 NMAC *et seq.*, Contractor agrees to, and shall, inform the Agency of any restriction placed on Contractor by the Office of the State Auditor pursuant to Section 2.2.2.8 NMAC, and whether the Contractor is eligible to enter into this Contract despite the restriction.

1. SCOPE OF WORK (Include in Paragraph 25 any expansion of scope)

- A. The Contractor shall conduct a financial and compliance audit of the Agency for Fiscal Year 2022 in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, the Audit Act, Sections 12-6-1 through 12-6-15, NMSA 1978, and the Audit Rule (Section 2.2.2.1 NMAC *et seq.*).

2. DELIVERY AND REPRODUCTION

- A. In order to meet the delivery terms of this Contract, the Contractor shall deliver the documents required by Section 2.2.2.9 NMAC to the State Auditor on or before the deadline set forth for the Agency in Section 2.2.2.9 NMAC.
- B. Reports delivered electronically by 5:00 p.m. of the Agency's due date will be considered received by the due date for purposes of Section 2.2.2.9 NMAC. Unfinished or excessively deficient reports will not satisfy this requirement; such reports will be rejected and returned to the Contractor and the State Auditor may take action in accordance with Section 2.2.2.13 NMAC. If the State Auditor does not receive copies of the management representation letter and the completed Report Review Guide with the audit report or prior to delivery of the audit report, the State Auditor will not consider the report submitted to the State Auditor.
- C. As soon as the Contractor becomes aware that circumstances exist that will make the Agency's audit report late, the Contractor shall immediately provide written notification of the situation to the State Auditor in accordance with Section 2.2.2.9 NMAC.
- D. Pursuant to Section 2.2.2.10 NMAC, the Contractor shall prepare a written and dated engagement letter that identifies the specific responsibilities of the Contractor and the Agency.
- E. After its review of the audit report pursuant to Section 2.2.2.13 NMAC, the State Auditor shall authorize the Contractor to print and submit the final audit report. Within five business days after the date of the authorization to print and submit the final audit report, the Contractor shall provide the State Auditor an electronic version of the audit report, in PDF format, and the electronic copy of the Excel version of the Summary of Findings Form, and any other required schedule (if applicable). After the State Auditor officially releases the audit report by issuance of a release letter, the Contractor shall deliver 3 copies of the audit report to the Agency. The Agency or Contractor shall ensure that every member of the Agency's governing authority shall receive a copy of the report.

3. COMPENSATION

- A. The total amount payable by the Agency to the Contractor under this Contract shall not exceed **\$44,461.00** including applicable gross receipts tax.
- B. Contractor agrees not to, and shall not, perform any services in furtherance of this Contract prior to approval by the State Auditor. Contractor acknowledges and agrees that it will not be entitled to payment or compensation for any services performed by Contractor pursuant to this Contract prior to approval by the State Auditor.
- C. Total Compensation will consist of the following:

SERVICES	AMOUNTS
----------	---------

(1) Financial statement audit	\$36,760.00
(2) Federal single audit	\$0.00
(3) Financial statement preparation	\$4,455.00
(4) Other nonaudit services, such as depreciation schedule updates	\$0.00
(5) Other (i.e., component units, specifically identified)	\$0.00

Gross Receipts Tax = \$3,246.00Total Compensation = \$44,461.00 including applicable gross receipts tax

D. The Agency shall pay the Contractor the New Mexico gross receipts tax levied on the amounts payable under this Contract and invoiced by the Contractor. Payment is subject to availability of funds pursuant to the Appropriations Paragraph set forth below.

E. The State Auditor may authorize progress payments to the Contractor by the Agency; pursuant to Section 2.2.2.8(M)(3) NMAC; provided that the authorization is based upon evidence of the percentage of audit work completed as of the date of the request for partial payment. If requested by the State Auditor, the Agency shall provide a copy of the progress billings. Final payment for services rendered by the Contractor shall not be made until a determination and written finding is made by the State Auditor in the release letter that the audit has been made in a competent manner in accordance with the provisions of this Contract and applicable rules of the State Auditor.

4. TERM. Unless terminated pursuant to Paragraphs 5 or 19, this Contract shall terminate one calendar year after the latest date on which it is signed.

5. TERMINATION, BREACH AND REMEDIES

A. This Contract may be terminated:

1. By either party without cause, upon written notice delivered to the other party and the State Auditor at least ten (10) days prior to the intended date of termination.
2. By either party, immediately upon written notice delivered to the other party and the State Auditor, if a material breach of any of the terms of this Contract occurs. Unjustified failure to deliver the report in accordance with Paragraph 2 shall constitute a material breach of this Contract.
3. By the Agency pursuant to Paragraph 19, immediately upon written notice to the Contractor and the State Auditor.
4. By the State Auditor, immediately upon written notice to the Contractor and the Agency after determining that the audit has been unduly delayed, or for any other reason.

B. By termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. If the Agency or the State Auditor terminates this Contract, the Contractor shall be entitled to compensation for work performed prior to termination in the amount of earned, but not yet paid, progress payments, if any, that the State Auditor has authorized to the extent required by Paragraph 3(E). If the Contractor terminates this Contract for any reason other than Agency's breach of this Contract, the Contractor shall repay to the Agency the full amount of any progress payments for work performed under the terms of this Contract.

C. Pursuant to Section 2.2.2.8 NMAC, the State Auditor may disqualify the Contractor from eligibility to contract for audit services with the State of New Mexico if the Contractor knowingly makes false statements, false assurances or false disclosures under this Contract. The State Auditor on behalf of the Agency or the Agency may bring a civil action for damages or any other relief against a Contractor for a material breach of this Contract.

D. THE REMEDIES HEREIN ARE NOT EXCLUSIVE, AND NOTHING IN THIS SECTION 5 WAIVES OTHER LEGAL RIGHTS AND REMEDIES OF THE PARTIES.

6. STATUS OF CONTRACTOR

The Contractor and its agents and employees are independent contractors performing professional services for the Agency and are not employees of the Agency. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles or any other benefits afforded to employees of the Agency as a result of this Contract. The Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed under this Contract unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. ASSIGNMENT

The Contractor shall not assign or transfer any interest in this Contract or assign any claims for money due or to become due under this Contract.

8. SUBCONTRACTING

The Contractor shall not subcontract any portion of the services to be performed under this Contract without the prior written approval of the Agency and the State Auditor. An agreement between the Contractor and a subcontractor to subcontract any portion of the services under this Contract shall be completed on a form prescribed by the State Auditor. The agreement shall be an amendment to this Contract and shall specify the portion of the audit services to be performed by the subcontractor, how the responsibility for the audit will be shared between the Contractor and the subcontractor, the party responsible for signing the audit report and the method by which the subcontractor will be paid. Pursuant to Section 2.2.2.8 NMAC, the Contractor may subcontract only with independent public accounting firms that are on the State Auditor's List of Approved Firms, and that are not otherwise restricted by the State Auditor from entering into such a contract.

9. RECORDS

The Contractor shall maintain detailed time records that indicate the date, time, and nature of services rendered during the term of this Contract. The Contractor shall retain the records for a period of at least five (5) years after the date of final payment under this contract. The records shall be subject to inspection by the Agency and the State Auditor. The Agency and the State Auditor shall have the right to audit billings both before and after payment. Payment under this Contract shall not foreclose the right of the Agency or the State Auditor on behalf of the Agency to recover excessive or illegal payments.

10. RELEASE

The Contractor, upon receiving final payment of the amounts due under the Contract, releases the State Auditor, the Agency, their respective officers and employees and the State of New Mexico from all liabilities, claims and obligations whatsoever arising from or under this Contract. This paragraph does not release the Contractor from any liabilities, claims or obligations whatsoever arising from or under this Contract.

11. CONFIDENTIALITY

All information provided to or developed by the Contractor from any source whatsoever in the performance of this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor, except in accordance with this Contract or applicable standards, without the prior written approval of the Agency and the State Auditor.

12. PRODUCT OF SERVICES; COPYRIGHT AND REPORT USE

Nothing developed or produced, in whole or in part, by the Contractor under this Contract shall be the subject of an application for copyright by or on behalf of the Contractor. The Agency and the State Auditor may post an audited financial statement on their respective websites once it is publicly released by the State Auditor. For District Courts and District Attorneys only, the contractor agrees that the Financial Control Division of the Department of Finance and Administration (DFA) is free to use the audited financial statements in the statewide Comprehensive Annual Financial Report and that the Contractor's audit report may be relied upon during the audit of the statewide Comprehensive Annual Financial Report, if applicable. However, DFA should not provide to any third party, other than the Comprehensive Annual Financial Report auditor, the District Courts' or District Attorneys' draft audit reports or their opinion letters or findings.

13. CONFLICT OF INTEREST

The Contractor represents and warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Contract. Each of the Contractor and the Agency certifies that it has followed the requirements of the Governmental Conduct Act, Section 10-16-1, *et seq.*, NMSA 1978, regarding contracting with a public officer, state employee or former state employee, as required by the applicable professional standards.

14. INDEPENDENCE

The Contractor represents and warrants its personal, external and organizational independence from the Agency in accordance with the *Government Auditing Standards*, issued by the Comptroller General of the United States, and Section 2.2.2.8 NMAC. The Contractor shall immediately notify the State Auditor and the Agency in writing if any impairment to the Contractor's independence occurs or may occur during the period of this Contract.

15. AMENDMENT

This Contract shall not be altered, changed or amended except by prior written agreement of the parties and with the prior written approval of the State Auditor. Any amendments to this Contract shall comply with the Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978.

16. MERGER

This Contract supersedes all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Contract. Contractor and Agency shall enter into and execute an engagement letter pursuant to Section 2.2.2.10 NMAC, consistent with Generally Accepted Auditing Standards (GAAS) and Government Auditing Standards (GAGAS). The engagement letter and any associated documentation included with or referenced in the engagement letter shall not be interpreted to amend this Contract. Conflicts between the engagement letter and this Contract are governed by this Contract, and shall be resolved accordingly.

17. APPLICABLE LAW

The laws of the State of New Mexico shall govern this Contract. By execution of this Contract, Contractor irrevocably consents to the exclusive personal jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising from or related to this Contract.

18. AGENCY BOOKS AND RECORDS

The Agency is responsible for maintaining control of all books and records at all times and the Contractor shall not remove any books and records from the Agency's possession for any reason.

19. APPROPRIATIONS

The terms of this Contract are contingent upon sufficient appropriations and authorization being made by the legislature or the Agency's governing body for the performance of this Contract. If sufficient appropriations and authorization are not made by the legislature or the Agency's governing body, this Contract shall terminate upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. This section of the Contract does not supersede the Agency's requirement to have an annual audit pursuant to Section 12-6-3(A) NMSA 1978.

20. PENALTIES FOR VIOLATION OF LAW

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for certain violations. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

21. EQUAL OPPORTUNITY COMPLIANCE

The Contractor shall abide by all federal and state laws, rules and regulations, and executive orders of the Governor of the State of New Mexico pertaining to equal employment opportunity. In accordance with all such laws, rules, regulations and orders, the Contractor assures that no person in the United States shall, on the grounds of race, age, religion, color, national origin, ancestry, sex, physical or mental handicap or serious medical condition, spousal affiliation, sexual orientation or gender identity be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Contract. If the Contractor is found not to be in compliance with these requirements during the life of this Contract, the Contractor shall take appropriate steps to correct these deficiencies.

22. WORKING PAPERS

A. The Contractor shall retain its working papers of the Agency's audit conducted pursuant to this Contract for a period of at least five (5) years after the date shown on the opinion letter of the audit report, or longer if requested by the federal cognizant agency for audit, oversight agency for audit, pass through-entity or the State Auditor. The State Auditor shall have access to the working papers at the State Auditor's discretion. When requested by the State Auditor, the Contractor shall deliver the original or clear, legible copies of all working papers to the requesting entity.

B. The Contractor should follow the guidance of AU-C 210 A.27 to A.31 and AU-C 510 .A3 to .A11 in communications with the predecessor auditor and to obtain information from the predecessor auditor's audit documentation.

23. DESIGNATED ON-SITE STAFF

The Contractor's on-site individual auditor responsible for supervision of work and completion of the audit is Alan D. "AJ" Bowers, Jr. The Contractor shall notify the Agency and the State Auditor in writing of any changes in staff assigned to perform the audit.

24. INVALID TERM OR CONDITION

If any term or condition of this Contract shall be held invalid or unenforceable, the remainder of this Contract shall not be affected.

25. OTHER PROVISIONS

SIGNATURE PAGE

This Contract is made effective as of the date of the latest signature.

AGENCYQuay CountyCONTRACTORCarr, Riggs & Ingram, LLCPRINTED
NAME:Franklin McLaslandPRINTED
NAME:

SIGNATURE:

Franklin McLasland

SIGNATURE:

TITLE:

Commission Chair

TITLE:

DATE:

April 25, 2022

DATE:

State Auditor Contract No. 22 - 5020

State of New Mexico
Local Government Budget Management System (LGBMS)
Report Recap - Fiscal Year 2021-2022 - Quay County - FY2022 Q3

Printed from LGBMS on 2022-04-20 10:32:15

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	1,352,591.00	0.00	3,785,499.58	-800,000.00	1,954,035.61	-22,413.08	2,361,641.67	488,508.90	1,873,132.97
20200 Environmental	104,428.00	0.00	34,475.66	0.00	1,026.57	0.00	137,877.09	0.00	137,877.09
20300 County Property Valuation	180,835.00	0.00	59,590.04	0.00	42,277.66	0.00	198,147.38	0.00	198,147.38
20400 County Road	575,570.00	0.00	980,834.25	-172,189.85	746,520.46	206.48	637,890.42	62,210.04	575,680.38
20600 Emergency Medical Services	3,840.00	0.00	12,060.00	0.00	12,042.19	0.00	3,857.81	0.00	3,857.81
20800 Farm & Range	435.00	0.00	0.00	0.00	0.00	0.00	435.00	0.00	435.00
20900 Fire Protection	1,257,330.00	0.00	1,834,029.55	-166,157.00	302,393.30	1,107.02	2,623,916.27	0.00	2,623,916.27
21100 Law Enforcement Protection	0.00	0.00	23,600.00	0.00	5,682.12	0.00	17,917.88	0.00	17,917.88
21800 Intergovernmental Grants	43,335.00	0.00	51,185.24	0.00	118,540.98	24,020.74	0.00	0.00	0.00
22000 Indigent Fund	305,674.00	0.00	298,916.44	0.00	202,770.29	0.00	399,820.15	0.00	399,820.15
22100 Hospital Gross Receipts Tax	1,370,998.00	0.00	1,242,012.67	-100,127.46	889,558.79	106.52	1,623,430.94	0.00	1,623,430.94
22300 DWI Fund	28,545.00	0.00	80,438.00	0.00	91,448.27	0.00	17,536.73	0.00	17,536.73
22500 Clerks Recording & Filing Fund	32,778.00	0.00	9,321.07	0.00	0.00	0.00	42,099.07	0.00	42,099.07
22600 Jail - Detention	139,596.00	0.00	390,548.72	800,000.00	1,097,983.05	1,650.92	233,812.59	0.00	233,812.59
22700 County Emergency Communications and Medical & Behavioral Health GRT	387,320.00	0.00	532,559.23	0.00	413,271.66	254.04	506,662.21	0.00	506,662.21
26000 American Rescue Plan Act	801,524.00	0.00	0.00	0.00	210,106.10	0.00	591,417.90	0.00	591,417.90
29900 Other Special Revenue	418,432.00	0.00	103,043.77	100,127.46	229,052.61	0.00	392,550.62	0.00	392,550.62
30200 CDBG (HUD) Project	68,745.00	0.00	0.00	0.00	0.00	0.00	68,745.00	0.00	68,745.00

30300 State Legislative Appropriation Project	0.00	0.00	52,608.80	0.00	258,060.29	205,451.49	0.00	0.00	0.00
30400 Road/Street Projects	3,088,677.00	0.00	470.69	0.00	186,321.61	0.00	2,902,826.08	0.00	2,902,826.08
39900 Other Capital Projects	2,063,185.00	0.00	9,728.51	0.00	83,113.58	-205,451.49	1,784,348.44	0.00	1,784,348.44
40400 NMFA Loan Debt Service	3,951.00	0.00	416,460.60	338,356.85	339,265.16	0.00	419,483.29	0.00	419,483.29
Totals	12,227,769.00	0.00	8,815,382.80	0.00	7,183,487.70	4,932.64	14,884,616.74	550,718.94	14,413,897.80

QUAY COUNTY
FISCAL YEAR: 2021-22
REPORT PERIOD: 03/22

FUND NUMBER AND TITLE	BEGINNING CASH BALANCE	REVENUES	TRANSFERS	EXPENDITURES	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
401 GENERAL FUND	1,362,591.59	3,785,499.56	(800,000.00)	1,954,035.81	1,528.23	2,385,593.77
402 ROAD FUND	575,570.07	980,834.25	(172,189.85)	748,520.48	208.48	637,690.49
403 FARM & RANGE FUND	435.45	.00	.00	.00	.00	435.45
406 HEALTH CARE ASSISTANCE FUND	305,673.55	298,918.44	.00	202,770.29	.00	399,619.70
407 FIRE DISTRICT NO 1 FUND	80,834.28	127,699.89	(25,164.00)	52,841.19	142.19	130,571.17
408 FIRE DISTRICT NO 2 FUND	63,099.20	223,911.58	(30,480.00)	31,458.00	218.75	225,293.53
409 FIRE DISTRICT NO 3 FUND	47,475.60	79,528.20	(24,088.00)	25,384.74	45.91	77,578.97
410 NARA VISA FIRE FUND	149,868.37	357,189.89	.00	25,721.32	107.88	481,453.72
411 FORREST FIRE FUND	82,658.06	112,552.09	(12,589.00)	28,548.31	88.52	154,163.38
412 JORDAN FIRE FUND	171,283.62	130,657.19	(22,151.00)	29,481.23	112.08	250,420.67
413 BARD ENDEE FIRE FUND	151,632.34	480,142.39	(17,118.00)	69,527.48	157.60	555,288.77
414 EMERGENCY MEDICAL SERVS FUND	3,839.28	12,060.00	.00	12,042.19	.00	3,857.09
415 QUAY FIRE DIST FUND	153,740.52	168,863.94	(22,138.00)	19,258.44	45.81	281,343.93
418 FORESTRY FIRE FUNDS	148,794.14	9,012.02	.00	27,928.26	.00	129,879.60
418 PORTER FIRE DEPT.	314,867.37	76,848.38	(12,431.00)	21,514.84	41.55	357,809.48
19 QUAY COUNTY EMERGENCY MANAG	43,335.32	51,185.24	.00	118,540.98	79.43	(23,640.99)
20 QUAY COUNTY FIRE MARSHALL	41,689.68	76,539.20	.00	8,581.77	148.82	109,993.73
21 DETENTION CENTER	115,528.70	390,548.72	800,000.00	1,083,122.77	1,650.92	224,605.57
430 SAFETY NET CARE POOL FUND	.00	.00	100,127.48	100,127.48	.00	.00
431 COUNTY EMERGENCY COMMUNICATI	387,320.93	532,559.23	.00	413,271.08	254.04	508,663.14
499 REAPPRAISAL FUND	180,834.97	59,590.04	.00	42,277.68	.00	198,147.35
501 HOSPITAL FUND	1,370,897.97	1,242,012.67	(100,127.48)	889,558.79	106.52	1,623,430.91
503 RURAL ADDRESSING FUND	16,746.25	2,494.83	.00	3,880.51	.00	15,360.57
516 ASAP - OTHER CHARGES	9,583.46	11.52	.00	1,083.10	.00	8,511.88
520 TUC. DOMESTIC VIOLENCE PROGRA	4,555.32	2,180.08	.00	3,545.28	.00	3,200.12
582 DEBT SERVICE	.00	.00	338,356.85	338,356.85	.00	.00
583 NMFA DEBT RESERVE	3,950.32	418,480.80	.00	928.31	.00	419,482.81
607 LAW ENFORCEMENT PROTECTION F	.00	23,600.00	.00	5,882.12	.00	17,717.88
610 JUVENILE DET OFFICER FUND	24,067.44	.00	.00	14,880.28	.00	9,207.16
613 PRIMARY CARE CLINIC	145,289.55	79,359.42	.00	83,200.89	.00	141,447.98
621 CLERKS EQUIP REC FUND	32,777.84	9,321.07	.00	.00	.00	42,098.91
622 DWI DISTRIBUTION	21,777.68	80,438.00	.00	91,446.27	.00	10,769.39
623 ENVIRONMENTAL GROSS REC FUND	104,427.49	34,475.68	.00	1,026.57	.00	137,876.58
624 DWI GRANT FUND	6,768.74	.00	.00	.00	.00	6,768.74
628 MISDEMEANOR COURT COMPLIANCE	44,950.85	5,511.40	.00	270.02	.00	50,192.03
631 DWI PROBATION FEES	21,124.08	3,808.50	.00	3,198.52	.00	21,532.08
632 DWI SCREENING FEES	8,860.74	750.00	.00	700.00	.00	8,910.74
634 DWI UA FEES	12,290.08	108.00	.00	140.47	.00	12,257.59

FOR STATE DEPT OF FINANCE USE

75 % OF THE FISCAL YEAR HAS ELAPSED

04/20/2022 04:05PM PAGE: 1

QUAY COUNTY
FISCAL YEAR: 2021-22
REPORT PERIOD: 03/22

FUND NUMBER AND TITLE	BEGINNING CASH BALANCE	REVENUES	TRANSFERS	EXPENDITURES	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
639 WILDLIFE SERVICES	6,238.03	.00	.00	5,000.00	.00	1,238.03
649 COUNTY IMPROVEMENTS	4,787,587.68	82,337.31	.00	527,485.48	.00	4,302,429.49
650 ROAD EQUIPMENT FUND	384,273.83	470.88	.00	.00	.00	384,744.52
654 AMERICAN RESCUE PLAN ACT	801,524.00	.00	.00	210,108.10	.00	591,415.90
655 COBG - QUAY COUNTY	38,281.58	.00	.00	.00	.00	38,281.58
658 COBG PLANNING GRANT	30,463.63	.00	.00	.00	.00	30,463.63
GRAND TOTAL	12,227,785.34	8,915,382.60	.00	7,183,487.70	4,932.64	14,964,813.08

FY 2021-2022
QUAY COUNTY

PROCLAMATION

2022 TEACHER APPRECIATION PROCLAMATION

WHEREAS: Teachers mold future citizens through guidance and education; and

WHEREAS: Teachers encounter students with widely differing backgrounds; and

WHEREAS: Our county's future depends upon providing quality education to all students; and

WHEREAS: Teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS: Our community recognizes and supports its teachers in educating the children of this community.

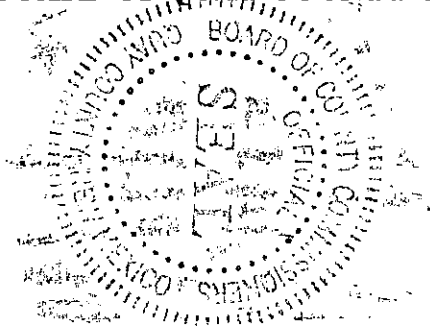
NOW THEREFORE, the County Commissioners of Quay County, which is the governing body of Quay County, New Mexico do hereby proclaim May 2, 2022 through May 6, 2022 as:

TEACHER APPRECIATION WEEK

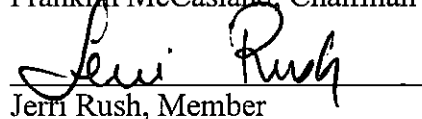
In Quay County, New Mexico and encourage all members of our community to join with us in personally expressing appreciation to our teachers for their dedication and devotion to their work.

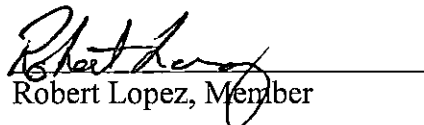
IT IS HEREBY RESOLVED, PASSED AND ADOPTED this 25th day of April 2022.

BOARD OF QUAY COUNTY COMMISSIONERS




Franklin McCasland, Chairman


Jerri Rush, Member


Robert Lopez, Member

ATTEST:


Ellen White, Quay County Clerk