

QUAY COUNTY GOVERNMENT  
300 South Third Street  
P.O. Box 1246  
Tucumcari, NM 88401  
Phone: (575) 461-2112  
Fax: (575) 461-6208

**AMENDED**

**AGENDA  
REGULAR SESSION  
QUAY COUNTY BOARD OF COMMISSIONERS  
MAY 23, 2022**

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**9:00 A.M. Call Meeting to Order**  
Pledge of Allegiance  
Approval of Minutes-Regular Session May 9, 2022  
Approval/Amendment of Agenda

**Public Comment**

**Ongoing Business**

**New Business**

- I. Patsy Gresham, Quay County Treasurer**
  - Request Approval of FY2021-2022 Resolution No. 31 - Quay County Credit/Debit Card Processing Policy and Procedures
- II. Darla Munsell, CDBG Coordinator**
  - Request Approval of CDBG Application Request
- III. Paul Lucero, Quay County Emergency Manager**
  - Request Approval of the 2022 Emergency Management Performance Grant (EMPG) Application
  - Request Approval of Quay County Emergency Actions and Evacuation Plan
- IV. Cheryl Simpson, Quay County Finance Director**
  - Request Approval of FY2022-2023 Preliminary Budget
- V. Larry Moore, Quay County Road Superintendent**
  - Request Approval of FY2021-2022 Resolution No. 32 – Declaring the Eligibility and Intent of Quay County to Submit a New Mexico Department of Transportation (NMDOT) Application for Fiscal Year (FY) 2022/2023 Local Government Transportation Project Fund (Installation of Low Water Crossing)



DOC #CM-00534  
06/13/2022 03:35 PM Doc Type: COCOM  
Fee: (No FieldTag Finance.TotalFees found) Pages: 102  
Quay County, NM Ellen White - County Clerk, County Clerk



- Request Approval of FY2021-2022 Resolution No. 33 - Declaring the Eligibility and Intent of Quay County to Submit a New Mexico Department of Transportation (NMDOT) Application for Fiscal Year (FY) 2023/2023 Local Government Transportation Project Fund (Quay Road 63)
- Request Approval of FY2021-2022 Resolution No. 34 - Declaring the Eligibility and Intent of Quay County to Submit a New Mexico Department of Transportation (NMDOT) Application for Fiscal Year (FY) 2023/2023 Local Government Transportation Project Fund (Quay Road AR)
- Road Update

**VI. Daniel Zamora, , Quay County Manager**

- Correspondence

**VII. Indigent Claims Board**

- Call Meeting to Order
- Request Approval of Indigent Minutes for the April 25, 2022 Meeting
- Review Indigent Claims Prepared by Sheryl Chambers
- Adjourn

**VIII. Request Approval of Accounts Payable**

**IX. Other Quay County Business That may Arise During the Commission Meeting and/or Comments from the Commissioners**

**X. Request for Closed Executive Session**

- Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act Pertaining to Threatened or Pending Litigation
- Pursuant to Section 10-15-1(H) 2. The New Mexico Open Meetings Act to Discuss Limited Personnel Matters
- Pursuant to Section 10-15-1(H) 8. Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights

**XI. Franklin McCasland, Quay County Commission Chairman**

- Proposed action, if any, from Executive Session

**Adjourn**

*Lunch-Time and Location to be Announced*

## **REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS**

**May 23, 2022**

**9:00 A.M.**

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 23<sup>rd</sup> day May, 2022 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

### **PRESENT & PRESIDING:**

Franklin McCasland, Chairman  
Jerri Rush, Member  
Robert Lopez, Member  
Ellen L. White, County Clerk  
Daniel Zamora, County Manager

### **OTHERS PRESENT:**

Cheryl Simpson, Quay County Finance Director  
Lucas Bugg, Quay County Fire Marshall  
Larry Moore, Quay County Road Superintendent  
Paul Lucero, Quay County Emergency Manager  
Darla Munsell, Quay County CDBG Coordinator  
Richard Primrose, Quay County Consultant  
Dana Paul Leonard, Quay County GIS Coordinator  
Ron Warnick, Quay County Sun  
Brian Fortner, County Commission District 3 Primary Election Candidate  
Joe Pat Szaloy, Resident

Chairman McCasland called the meeting to order. Brian Fortner led the Pledge of Allegiance.

A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the May 9, 2022 regular session minutes. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye".

A MOTION was made by Robert Lopez, SECONDED by Jerri Rush to approve the Agenda as presented. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye".

### **Public Comments:**

Joe Pat Szaloy once again, expressed his concern over the speed and lack of patrolling and regulated speeds on East Maple Avenue. Szaloy offered to purchased rubberized speed bumps if the County would install them.

## NEW BUSINESS:

Darla Munsell, CDBG Coordinator requested approval to begin the process to submit the CDBG Application for improvements on Quay Road 62.9 totaling \$750,000.00 with a County match of \$37,500.00. Munsell reported the public hearings have been conducted for any roads to be submitted. Additional requirements will need to be met before submission of the Application in August, which will be presented at a future meeting. A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to authorize Munsell to proceed with the Application process. MOTION carried with Lopez voting "aye", Rush voting "aye" and McCasland voting "aye".

Patsy Gresham, Quay County Treasurer joined the meeting. Time noted 9:10 a.m.

Quay County Treasurer, Patsy Gresham, requested approval of FY2021-2022 Resolution No. 31; Establishing Credit/Debit Card Processing Policy and Procedures. Gresham explained the County has been accepting these types of payments since 2019 and have office procedures in place, which have not changed. Gresham stated the new requirement to have a Resolution with written Policy and Procedures is a new requirement by the Department of Finance and is now required to be submitted with the annual budget. A MOTION was made by Robert Lopez, SECONDED by Jerri Rush to approve the Resolution, establishing Policy and Procedures. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye". A copy is attached to these minutes.

Gresham informed the Commissioners of the upcoming Property Tax Sale slated for June 14, 2022 with 42 locations listed for auction.

Paul Lucero, Quay County Emergency Manager, requested approval of the following items:

- 2022 Emergency Management Performance Grant Application (EMPG). Lucero explained this Grant funds one half the salary for an Emergency Manager. A MOTION was made by Robert Lopez, SECONDED by Jerri Rush to approve the Grant Application. MOTION carried with Lopez voting "aye", Rush voting "aye" and McCasland voting "aye". A copy is attached.
- Quay County Emergency Actions and Evacuation Plan. Lucero stated this Plan is for the County Courthouse. A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the Plan. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye". A copy is attached.

Lucero reported he was afforded the opportunity to serve the State of New Mexico Emergency Management team during the recent fires. Lucero was assigned to be the Operations Chief at the Mobile Operation Unit in Santa Fe. Lucero said he was responsible for establishing an emergency animal shelter for displaced animals, a donations warehouse and for getting the necessary supplies to fire fighters and shelters for residents. Lucero said he was able to meet many other Emergency Managers as well as the new Cabinet Secretary and FEMA Administrator.

Janie Hoffman, Quay County Assessor joined the meeting. Time noted 9:30 a.m.

Cheryl Simpson, Quay County Finance Director, requested approval of the FY 2022-2023 Preliminary Budget for Quay County. Simpson reported the deadline for submission is June 1, 2022. A MOTION was made by Robert Lopez, SECONDED by Jerri Rush to approve the Preliminary Budget. MOTION carried with Lopez voting “aye”, Rush voting “aye” and McCasland voting “aye”. A copy is attached to these minutes.

Quay County Road Superintendent, Larry Moore requested approval of the following items and provided the road updates:

- FY2021-2022 Resolution No. 32; Declaring Eligibility and Intent of Quay County to submit an application to NMDOT for FY2022-2023 Local Government Transportation Project Fund. Total amount requested is \$767,695.63 with a 5% local match. The project would sustain the shortfall of funds for the low water crossing installation at the Historic Bridge #1625 on Old Route 66.
- FY2021-2022 Resolution No. 33; Declaring Eligibility and Intent of Quay County to submit an application to NMDOT for FY2022-2023 Local Government Transportation Project Fund. Total amount requested is \$2,716,442.23 with a 5% local match. The project would be used for repairs on Quay Road 63 from Quay Road AR to the canal. This project is currently a top priority of the local ICIP.
- FY2021-2022 Resolution No. 34; Declaring Eligibility and Intent of Quay County to submit an application to NMDOT for FY2022-2023 Local Government Transportation Project Fund. Total amount requested is \$2,662,065.11 with a 5% local match. The project would be used for repairs to Quay Road AR.

A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the above-described Resolutions as presented. MOTION carried with Lopez voting “aye”, Rush voting “aye” and McCasland voting “aye”. Copies are attached to these minutes.

Updates by Road Superintendent:

- Moore, along with County Manager Daniel Zamora, will attend the RPO meeting on Wednesday in Clayton to present the projects for funding. (As described in the above Resolutions)
- The storage tank for the LithoTech product has arrived and placed on property owned by the Cox family. The product should be arriving within a week.
- Repairs to Quay Road AF should begin on June 2<sup>nd</sup> or 3<sup>rd</sup>. Followed by Quay Road AF and Quay Road 64.

Commissioner Rush reported the residents were thankful for the work on Quay Road BH but looking for a more permanent solution to the problem in the future.

Quay County Manager, Daniel Zamora presented the following items of correspondence:

- Copy of the monthly Gross Receipts Tax Report.
- Reported the Detention Center is waiting on one more camera to complete their upgrades. Zamora said the new system adds significant security for staff and guards.

- The server installation is still behind schedule.

Chairman McCasland called the Indigent Claims Board to order. Time noted 9:45 a.m.

--- INDIGENT CLAIMS ---

Indigent Claims Board meeting was adjourned and meeting was returned to Regular Session.  
Time noted 9:50 a.m.

A MOTION was made by Robert Lopez, SECONDED by Jerri Rush to approve the expenditures included in the Accounts Payable Report ending May 18, 2022. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye".

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners:

Commissioner Rush said she attended the Rural Summit. A main area of concern was EMS services and restrictions.

A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to go into Executive Session pursuant to the following item(s):

- Section 10-15-1(H)7; Pertaining to Pending or Threatened Litigation.
- Section 10-15-1(H)2; To Discuss Limited Personnel Matters.
- Section 10-15-1(H)8; Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights.

THE MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye".

Time noted 9:55 a.m.

---Executive Session---

Return to regular session. Time noted 10:55 a.m.

Chairman McCasland reported No Action from Executive Session.

There being no further business, a MOTION was made by Jerri Rush SECONDED by Robert Lopez to adjourn. MOTION carried with Rush voting "aye", Lopez voting "aye" and McCasland voting "aye". Time noted 11:00 a.m.

Respectfully submitted by Ellen L. White, Quay County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS

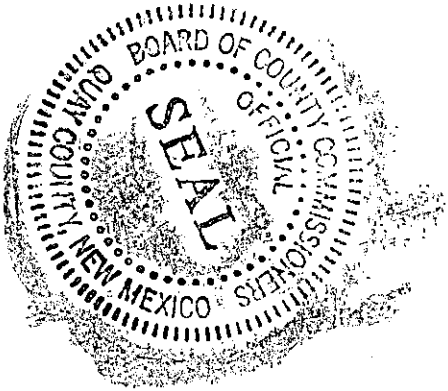
Franklin McCasland  
Franklin McCasland

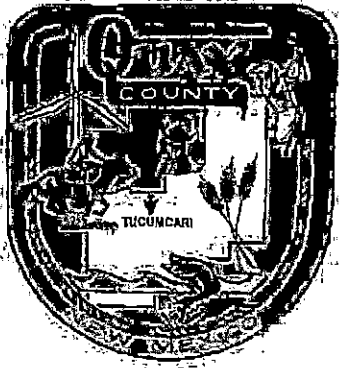
Robert Lopez - VIA ZOOM -  
Robert Lopez

Jerri Rush  
Jerri Rush

ATTEST:

Ellen L. White  
Ellen L. White, County Clerk





# Quay County Government

FISCAL YEAR 2021-2022

RESOLUTION NO. 31

POLICY FOR THE ACCEPTANCE OF DEBIT/CREDIT CARDS OR  
ELECTRONIC TRANSFER FOR PAYMENTS OF PROPERTY TAX AND  
COUNTY CLERK FEES AND RELATED SERVICES

**WHEREAS**, Section 6-10-1.2 NMSA provides that a local governing body may accept payment by credit or debit card, or electronic means and may charge a uniform convenience fee to cover the approximate costs imposed by a financial institution that are directly related to processing a debit/credit card or electronic transfer transaction; and

**WHEREAS**, the New Mexico Department of Finance & Administration requires a local governing body to establish written Policies/Procedures to assure compliance with the requirements of this Statute and the fees collected in regard to acceptance of payments by Credit/Debit Cards and Electronic Transfers; and

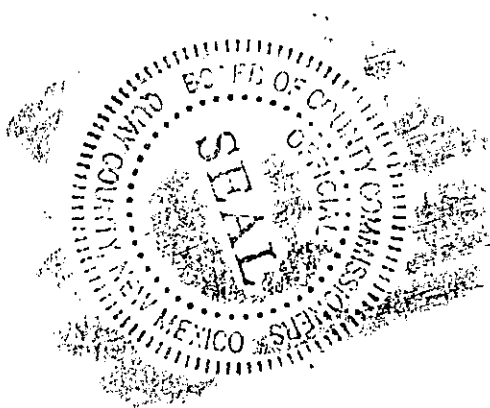
**WHEREAS**, the Quay County Board of Commissioners, in order to offer this convenience to its residents at no cost to the County, previously approved the acceptance of Credit/Debit Cards and Electronic Transfers as well as the Convenience Fees related to these transactions in the Minutes of September 23, 2019; and

**WHEREAS**, a formal written Policy/Procedures has been developed to comply with the requirements of the Statute and the New Mexico Department of Finance & Administration;

**NOW THEREFORE, BE IT RESOLVED** the Quay County Board of Commissioners does hereby adopt this Policy, attached and incorporated herein as exhibit A.



Done this 23<sup>rd</sup> day of May, 2022, at Quay County.



Franklin McCasland  
Franklin McCasland, Chairman

Jerri Rush  
Jerri Rush, Member

Robert Lopez  
Robert Lopez, Member

Attest:

Ellen White  
Ellen White, Quay County Clerk

**POLICY FOR THE ACCEPTANCE OF DEBIT/CREDIT CARDS OR  
ELECTRONIC TRANSFER FOR PAYMENTS OF PROPERTY TAX AND  
COUNTY CLERK FEES AND RELATED SERVICES  
QUAY COUNTY NEW MEXICO**

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This policy applies to all departments that accept or may accept debit or credit cards for payment of Property Tax, Clerk's fees including, but not limited to recording or filing fees, photocopy fees, various fees for licenses charged by Clerk, map fees, Probate fees and related services.

Section 6-10-1.2 NMSA provides that a local governing body may accept payment by credit card, debit card or electronic means and may charge a uniform convenience fee to cover the approximate costs imposed by a financial institution that are directly related to processing a debit/credit card or electronic transfer transaction.

The standard operating office procedure for acceptance of payment card and Collecting convenience fees is required by the New Mexico Department of Finance & Administration to ensure that the convenience fees are in compliance with Subsection B of 6-10-1.2 as referenced above.

A. The Quay County Commissioners approved a Contract between Value Payment Systems, LLC, Processor, (Third Party Vendor) and Quay County to accept debit and credit cards in payment of Property tax and the above-described County Clerk fees on September 23, 2019. This contract included the identification of and the enumeration of Convenience Fees to be implemented with this process. Quay County does not accept debit/credit card payments without charging a convenience fee to the customer to do so. The fees were approved by the Commission on September 23, 2019, as follows:

Visa, MasterCard, Discover, American Express Credit Cards . . . . .	2.7%	per transaction
Visa, MasterCard, Discover Debit Cards. . . . .	1.5%	per transaction
Business and International Credit and Debit Cards. . . . .	3.0%	per transaction
Minimum Convenience Fee for Tax Payments. . . . .	\$1.95	per transaction
Minimum Convenience Fee for Non-Tax Payments . . . . .	\$1.95	per transaction
E Checks (We do not currently accept E Checks). . . . .	\$1.95	per transaction

DEFINITIONS:

**“Automated Clearing House” or “ACH”** means an association of depository institutions that Process financial transactions electronically through the Federal Reserve Bank.

**“Convenience Fee”** means a fee that is charged to a customer for the convenience of making An electronic payment. A convenience fee charged to a customer typically covers all or a portion of a payment vendor’s transaction costs, as well as any other additional fees that are charged by an agency to recover direct costs associated with an electronic payment.

**“Credit Card”** means a card indicating that the holder named on the card has obtained a revolving line of credit from the financial institution issuing the card up to a certain dollar amount valid to a specified date shown on the card. A credit card may be used to pay for goods and services from merchants or organizations participating in the corresponding credit card program.

**“Debit Card”** means a card indicating that the holder named on the card has an open account in a financial institution shown on the card and that the holder named on the card is authorized to pay for purchases of goods and services from participating merchants so long as the account is valid and has adequate funds to cover the cost of either goods or services, or both, at the time of the transaction.

**“Customer”** means, for this purpose, a person who is paying Property Tax or one of the fees in the County Clerk’s office mentioned earlier in this document using a debit/credit card or other electronic means.

**“Electronic Payments”** means any financial transaction by which funds are transferred to Quay County through any type of electronic payment option or method. The electronic payment options include, but are not limited to; Internet payment processing, point-of-sale payment processing, and interactive voice response (telephone payments). The methods of payment include, but are not limited to automated clearing house (ACH), credit cards, debit cards, ACH debit processing and wire transfers.

**“Electronic Payment Services”** means any service provided by a vendor who acts as an intermediary in processing an electronic payment, including, but not limited to: merchant banking services; credit/debit card payment processing, ACH debit processing, and internet payment gateway services. Depending on how contracts with third party vendors are established, electronic payment services may be coordinated by a single vendor or multiple vendors.

Policy for the Acceptance of Debit/Credit Cards – Quay County- Page 3

**“Electronic Payment Processing Protocol”** means the standard processes used by Quay County when accepting electronic payments from customers, including, but not limited to, contracts with financial service providers and business procedures.

**“Interactive Voice Response System” (IVR)** means a system that allows users to pay for services over the telephone or other audio-signal carrier using a credit/debit card.

**“Internet Payment Gateway Service”** means a service provided by a vendor that directs an internet payment transaction to the appropriate third party payment processor who facilitates the transfer of funds from and to a specific financial institution.

**“Merchant Banking Service”** refers to the designated bank or banking service that processes an electronic payment.

**“Payment Vendor”** means a service provider who is involved with the electronic payment transaction including, but not limited to, merchant bank, credit/debit card issuer, credit card association, internet payment gateway, ACH or credit/debit card payment processor.

**“Personal Financial Information”** means the information provided by the customer in the course of completing a payment transaction with Quay County through an electronic transfer of funds, including, but not limited to credit/debit card number, and bank account number.

**“Point of Sale”** or POS is a payment option that performs a real-time payment authorization of a customer’s account when the customer presents their credit/debit card (or other payment method) in-person at the time of sale. (over the counter or over the telephone)

**“Transaction Fee”** means the same as “transaction cost” and refers to the cost incurred by a payment vendor for executing an electronic payment. If an agency passes all or a portion of this transaction cost on to the customer, then the resulting fee to the customer is typically called a “convenience fee”.

POLICY

The purpose of this policy is to provide guidance for accepting credit/debit card payments for services described earlier in this document – collecting Quay County Property Tax and various fees in the Quay County Clerk’s office; identifying accounting controls to mitigate risks of credit/debit card fraud, and acquiring an understanding of the Payment Card Industry (PCI) regulations.

#### Policy for the Acceptance of Debit/Credit Cards – Quay County – Page 4

All County employees involved in processing credit/debit card transactions and in the support of the cardholder data environment (process, review, reconcile, approve, system support, etc.) are subject to terms of this policy and these County procedures. These procedures are intended to be in compliance with Payment Card Industry Executive Charter and Compliance Policy.

Credit/Debit card payments shall be used for the sole purpose of processing payment transactions for services provided by Quay County to the cardholder. Cash advances or any cash withdrawals are not authorized at Quay County.

New Services desired by any department of Quay County will be requested through the Finance Department in accordance with these standards and approved by management and Quay County Commission. The cost of equipment will be paid from departmental funds, processing fees will be passed on to the card user in the form of "Convenience Fees" as defined in this document. Technology implementation must be in accordance with the PCI Data Security Standards. (DSS) Our current Debit/Credit Card Processor is Value Payment Systems, LLC; the depository Financial Institution is NM Bank & Trust; and the IT for Quay County is managed by Plateau. Quay County and these providers will remain in compliance with procedures and rule compliance established by National Automated Clearing House Association (NACHA) or electronic payments and Payment Card Industry (PCI) for credit card payments.

Procedures will be maintained to inspect compliance with these procedures on a quarterly basis within the County and to acquire evidence from Value Payment Services, LLC; NM Bank & Trust and Plateau on an annual basis of their continued compliance with procedures and rules of NACHA and PCI to mitigate risks of credit/debit card fraud.

#### **PROCEDURES:**

All employees involved in processing credit/debit card transactions and the support of the cardholder data environment (process, review, reconcile, approve) will be trained upon hire and before handling debit/credit card transactions.

Each Quay County office will have a uniform fee schedule as approved by the County Commission to be applied based upon services provided. These fees are absorbed by the consumer at the time of the transaction. The fees are retained by the processor and never transmitted to Quay County. Quay County does not provide any additional payment to processor.

Protecting Cardholder data is essential; thus, every effort shall be made NOT to store cardholder information in any form. Any physical access will be appropriately restricted to data or systems that house, process, or transmit cardholder data to not provide the opportunity for persons to access and/or remove devices, data, systems, or hardcopies. POS equipment (terminals) will be stored in a secure location when not in use. The processor and our IT systems insure that card numbers are transmitted as needed for processing but are not visible to personnel within the County offices.

Debit/Credit Card customer information is not subject to Public Records Disclosure. Hard Copies revealing customer information are not required for our processing and are therefore never acquired. Transactions are acquired electronically by processor and transmitted directly to financial institution. County receives daily and monthly reports of transactions without information relating to individual card numbers – only information related to property tax account of cardholder and type of fee collected by clerk for directing income to County general ledger accounts.

Acceptance of debit/credit cards or electronic transfer from the internet shall be done in a secure fashion and on a secure system, Tyler Eagle Web. Debit/Credit Card transactions will not be processed through the mail, nor will they be processed using FAX or E Mail.

Debit/credit card payments will be accepted in person by POS or through the internet payment portal via the Quay County Website. Debit/credit card payments will be accepted by telephone using IVR. Some customers prefer to make their payments using the telephone directly to the office. These transactions are handled under dual control and a transaction document is completed showing amount and account to which the payment was applied. The software, even in these cases, does not retain the card account number on hard copy. We require customer signatures on POS transactions on hard copy. These copies include the account number to which the transaction was applied and only the last 4 digits of card number.

Processor creates electronic files which are transmitted to the Financial Institution to credit payments received for property tax or County Clerk fees to a designated checking account owned by the County. From the daily reports E mailed to County by Processor and from payment information on Processor website, Treasurer's staff credits payments to the Customer's property tax or Clerk's staff credit the general ledger for the fee income collected by Clerk's Office. Treasurer's office receives E mails from processor identifying transactions as to amount and account to be credited. These reports are also received by Treasurer, separately, and are used for random inspection of daily balancing processes.

County receives ACH credits for the most part from State Agencies. Treasurer disburses these

**Policy for Acceptance of Debit/Credit Cards – Quay County – Page 6**

ACH credits as per advices received from State or Federal Agencies into the appropriate General Ledger Account. The only ACH debit transactions result from our in-house payroll processing through County's main checking account. County rarely receives Wire Transfers. We do not, in the normal course of business, initiate Wire Transfers.

**Policy for Acceptance of Debit/Credit Cards – Quay County – Page 6**

Credit/Debit Card payments applied to Property Tax and ACH entries applied to General Ledger are a part of the reconciliation of daily reports generated by software for Property Tax receipts or general ledger receipt of income. Treasurer's Staff processes and reconciles daily reports. Monthly report reconciliation of all payments received for Property Tax and for general ledger income, including electronic transactions, is part of the Checking Account Reconciliation Process. Reconciliation is performed by Treasurer who does not participate in daily reconciliation done under dual control by teller staff.

**Approved and Distributed May 23, 2022**

NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT  
2022 EMPG SUB-GRANT APPLICATION COVER SHEET

APPLICANT NAME: Quay County

AGENCY/DEPARTMENT: Quay County Office of Emergency Management

ADDRESS: 300 S 3rd St Tucumcari, NM 88401

EMPG FEDERAL GRANT FUNDS REQUESTED: \$ 28,016.00

EMPG LOCAL MATCH FUNDS: \$ 28,016.00

HARD MATCH

TOTAL EMPG COST (GRANT + MATCH) FUNDS: \$ 56,032.00

APPLICANT POINT OF CONTACTS:

PROGRAM POC: Paul Lucero TITLE: Emergency Manager

ADDRESS: 300 S 3rd St Tucumcari, NM 88401

PHONE: (575) 461-8535 EMAIL: paul.lucero@quaycounty-nm.gov

FISCAL POC: Cheryl Simpson TITLE: Finance Director

ADDRESS: 300 S 3rd St Tucumcari, NM 88401

PHONE: (575) 461-2112 EMAIL: cheryl.simpson@quaycounty-nm.gov

Agency Federal Tax Identification Number: 856000238

Agency SAM Number: 5RFT1

New Mexico SHARE Vendor #

To register in SAM, please go to the SAM website: [www.sam.gov/portal/public/SAM/](http://www.sam.gov/portal/public/SAM/)

Completed required registration/annual update in Systems Award Management (SAM):

DATE: 5/23/22 PL (Must Initial)

My jurisdiction has a property/equipment tracking and monitoring system in place that complies with the requirements set forth in 2 CFR 200.313:

Must Initial One: Yes: PL No:

An Environmental Historic Preservation (EHP) screening form is included for any activities that may require EHP review.

Must Initial One: Yes:  N/A: PL

Federal funds cannot be matched with other Federal funds. The subrecipient's contribution must be specifically identified. These non-Federal contributions have the same eligibility requirements as the Federal share.

DATE: 5/23/22 FM (Must Initial)

Authorized Official for the Agency: Franklin McCasland

Signature of Authorized Official: Franklin McCasland

Date Signed: 5/23/2022

Note: Electronic certified signature is acceptable. Scan of hard copy wet ink signatures are also acceptable.





**NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT  
2022 EMPG SUB-GRANT APPLICATION CERTIFICATION**

APPLICANT NAME: Quay County

COUNTY SEAT: Tucumcari

EMPG STATUS: Recurring Program (No Changes to Current Funded Personnel)

**EMPG PROGRAM PARTICIPANTS:**

List all program participants in your emergency management program. Identify any participants that will benefit from your EMPG program. Include all soft-match participants. Soft match is considered donated time, volunteer time, or the value of salary/benefits. If the applicant is utilizing another position to match the EMPG funded position, the applicant must submit a job description for the cost-match position.

Paul Lucero

Emergency Manager

**CERTIFICATION:**

The information contained in TAB 5 and TAB 7 constitute the annual work plan for the emergency management program whose participants are listed above. The undersigned agree to exert their best efforts to accomplish all activities identified within these tabs as approved by the New Mexico Department of Homeland Security and Emergency Management.

  
Franklin McCasland  
Authorized Official  
(Original Signature)

Franklin McCasland  
Printed Name

5/23/22  
Date

Paul Lucero  
Emergency Management Official  
(Original Signature)

Paul Lucero  
Printed Name

5/23/22  
Date

*Note: Electronic certified signature is acceptable. Scan of hard copy wet ink signatures are also acceptable.*

Completed forms and application materials can be sent by email or mail to:

E-Mail Address:

DHSEM.LocalPrepared@state.nm.us

Physical Address: (Fed Ex or UPS)

NMDHSEM  
Local Preparedness Program  
13 Bataan Blvd  
Santa Fe, NM 87508

12 Month Budget (July 1, 2022 - June 30, 2023)

JURISDICTION: Quay County

Personnel (include both position and name for each individual to be reimbursed with EMPG funds) A job description for each position must be submitted along with the detailed budget worksheet. If the applicant is utilizing another position to match the EMPG funded position, the applicant must submit a job description for the cost-match position.

Priority 1 Salary and Benefits									
Position Title	Employee Name	Total Annual Salary	Total Annual Benefits	Total Annual Cost	EMPG Federal Grant	EMPG Local Match	Percentage EMPG Fund	Total FTE	Total EMPG Cost (Grant + Match)
Emergency Manager	Paul Lucero	\$ 33,405.00	\$ 22,618.00	\$ 56,023.00	28,011.50	28,011.50	100%	56,023.00	56,023.00
					0.00	0.00	100%	0.00	0
					0.00	0.00	100%	0.00	0
					0.00	0.00	100%	0.00	0
					0.00	0.00	100%	0.00	0
					0.00	0.00	100%	0.00	0
<b>Total Personnel</b>		<b>\$ 33,405.00</b>	<b>\$ 22,618.00</b>	<b>\$ 56,023.00</b>	<b>28,011.50</b>	<b>28,011.50</b>	<b>100%</b>	<b>56,023.00</b>	<b>56,023.00</b>

Each person listed above MUST be actively working toward completing the NIMS, PDS and/or Basic Academy courses.

Additional Priorities If a community funds salary and benefits through another source, and sufficient funding allows, these additional priorities will be considered. Please fill in the fields as appropriate. List each item separately. Use additional sheets if necessary.	EMP Screening Form Attached	AEL #	Quantity	Unit Cost	Total Cost	Federal EMPG Grant Funds	Local EMPG Match Funds	Total EMPG Cost (Grant + Match)
Choose One					\$ -			\$ -
Choose One					\$ -			\$ -
Choose One					\$ -			\$ -
Choose One					\$ -			\$ -
Choose One					\$ -			\$ -
Choose One					\$ -			\$ -
Choose One					\$ -			\$ -
Choose One					\$ -			\$ -
Choose One					\$ -			\$ -
<b>TOTAL COST</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**TOTAL EMPG BUDGET**

Name of emergency management personnel who are not EMPG funded

## Quay County

## Job Description

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<b>TITLE:</b>	<b>Emergency Manager</b>	
<b>DEPARTMENT:</b>	<b>Emergency Management</b>	<b>FLSA: Exempt</b>
<b>PREPARED:</b>	<b>December 2018</b>	

---

**Summary:** Under limited supervision, oversees and manages day-to-day operational aspects of the department and prepares grant proposals and manages grants.

**Essential Job Functions:** *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Researches the availability, applies for and manages a variety of grants from the New Mexico Department of Homeland Security; manages grants such as the Emergency Management Performance Grant (EMPG), Office for Domestic Preparedness (ODP) and any other available grants.
- Prepares grant proposals; sets up and maintains financial records and requirements; prepares periodic reports for the grants.
- Assists in the development of the annual budget.
- Assists in the development of tabletop, functional and full-scale exercises; prepares and maintains all documentation related to the exercises as required by the State.
- Participates in the Quay County Local Emergency Management Planning Committee and other committees as assigned; represents the County on the Public Health Committee and the New Mexico Emergency Managers Association.
- Provides assistance with the maintenance and upkeep of the Quay County Emergency Operations Center (EOC); ensures all materials and supplies are available; maintains the list of trained personnel that can be called upon should the EOC be activated.
- Provides technical assistance in the development and maintenance of the Quay County All Hazards Emergency Operations Plan, Pre-Disaster Mitigation Plan and the Quay County Hazard Analysis.
- Disseminates information to the general public relating all-hazard preparedness.
- May respond to disasters and emergency situations requiring additional resources.
- Provide assistance to the Tucumcari/Quay Regional Emergency Communications Center.
- Performs other related duties as assigned.

### **Required Knowledge and Skills:**

- Knowledge of the principles and practices of emergency management.
- Knowledge of grant writing, management and reporting processes.
- Knowledge of supervisory principles, practices and methods.
- Knowledge of the organization and operations of local government agencies.
- Knowledge of County policies and procedures.
- Knowledge in NIMS compliance requirements.
- Skill in developing and maintaining hazard assessment plans.
- Skill in providing training on specified emergency management topics.
- Skill in effectively supervising, leading and delegating tasks and authority.
- Skill in operating a personal computer and software applications.

**Job Description**  
**Emergency Manager**

- Skill in following and effectively communicating verbal and written instructions.
- Skill in working independently or as a team member.
- Skill in communicating effectively, both orally and in writing.
- Skill in planning and implementing policies and procedures.
- Skill in establishing and maintaining effective working relationships with elected officials, County staff and the general public.

**Education and Experience**

- High School diploma or GED equivalent.
- Three (3) years' experience in emergency management preferred.
- All EMPG-funded personnel shall complete the following training requirements and provide proof of completion and/or progress on a quarterly basis, National Incident Management System (NIMS) Training: IS 100; IS 200, IS 700, IS 800, IS 701, IS 702, IS 703, IS 706; FEMA Professional Development Series (PDS): IS 120.a; IS 230.c; IS 235.b; IS 240.a; IS 241.a; IS 242.a; and IS 244.b; or the most current version from the FEMA Emergency Management Institute (EMI).
- Must have or successfully complete the FEMA Professional Development Series within one (1) year of hire.
- Must have or successfully complete ICS-400 within one (1) year of hire.
- Knowledge in developing Incident Action Plans/Emergency Action Plans.
- State of New Mexico Driver's License Class E.

**Suggested Education and Experience**

- New Mexico Certified Emergency Manager (NMCCEM) is Preferred
- Minimum of New Mexico EMT-B Medical License.

**Environmental Factors and Conditions/Physical Requirements:**

- Work is performed in an office environment; may be subject to repetitive motion such as typing, data entry and vision to monitor; may be subject to extended periods of intense concentration in the review of documents and reports.
- May be subject to bending, reaching, kneeling and lifting such as retrieving files, records, and reports.

**Equipment and Tools Utilized:**

- Equipment utilized includes computerized and conventional office equipment.

**Approvals:**

Employee:	_____	Date:	_____
Supervisor	_____	Date:	_____
Department Head:	_____	Date:	_____

**NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT  
2022 EMPG SUB-GRANT APPLICATION NARRATIVE**

**JURISDICTION NAME:** Quay County

Provide a brief description of the jurisdiction's emergency management priorities and initiatives that will be addressed with EMPG funds.

**1. *Overview of the jurisdiction's risk profile resulting from the current THIRA.***

Quay County hosts a number of events throughout the year and is home to 65 miles of Interstate 40 and several highways. A Mass Casualty Incident during one of these events, in our schools, public buildings or on one of our highways could quickly overwhelm local resources. Trauma care may be delayed while an active threat continues to be present. The Quay County Office of Emergency Management must develop the capability to respond to mass casualty incident in hostile environments or on one of our highways. There are known gaps that must be overcome to achieve this capability.

**2. *Areas of need identified through assessment processes such as the emergency management strategic plans, tactical interoperable communications plans or other emergency management assessment processes.***

The need for planning in Quay County is paramount in order to provide a foundation for developing the core capabilities necessary to achieve The National Preparedness Goal. Maintenance and modification of the Quay County Emergency Operations Plan is needed to provide that foundation. The Quay County Emergency Interoperability Communications Plan requires additional updates in order to fill known communications gaps in training, exercise and equipment. The need for development of a Mass Casualty Incident Plan and Evacuation Plan for high risk areas has been identified in Quay County Threat and Hazard Identification & Risk Assessment. Increased National Incident Management System training for first responders and government administrations is needed in order to increase operational coordination.

**3. *Baseline inventory of where your jurisdiction is now, relative to goals and objectives identified in relevant strategic plans per CPG 101 v2.***

Quay County has hired a new Emergency Manager as of 11/29/2021, Continuation of Emergency Operation Plan maintenance is necessary for upcoming promulgation. Emergency Manager has developed an evacuation plan for the courthouse and would like to develop a plan for the County. Planning for updating the TICP is also in progress. The updating of the TICP and development of a cyber security plan are necessary due to equipment improvements that have recently been made.

4	<p><b><i>Emergency management priorities and planning focus for current budget year including linkage to the core capabilities identified in the National Preparedness Goal.</i></b></p> <p>Planning remains the priority of Quay County Office of Emergency Management. Continued upgrade of communications equipment will also necessitate continued update of the Quay County tactical interoperable communications plan. New hardware and software that have been install have created a need for a cyber security policy which Quay County emergency management will help develop.</p>
5	<p><b><i>Detailed Budget Narrative justifying the requested funding for the identified work plan activities:</i></b></p> <p>The Emergency Management Performance Grant funding being requested will be used to accomplish the activities outlined in the EMPG Work Plan by funding 50% of the salary and benefits needed to staff the position of the Quay County Emergency Manager who develops emergency management planning activities. The Quay County OEM is requesting additional funding this year due to a cost of living increase being provided to all Quay County Employees in an attempt to remain competitive in the current economic climate.</p>
6	<p><b><i>Detailed description of how projects and programmatic activities support the building or sustainment of the core capabilities as outlined in the National Preparedness Goal.</i></b></p> <p>The programmatic activities outlined in my workplan are intended to enhance the equipment investments that have been made by the Department of Homeland Security and Emergency Management to communication and cybersecurity in Quay County. These equipment upgrade and policies/plan updates are in alignment with our focus on the core capabilities of planning, operational communications and cyber security.</p>

**NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT  
2022 EMPG SUB-GRANT APPLICATION ELIGIBILITY TRACKING SHEET**

**Quay County**

**REPORTING QUARTER:**

XX	ANNUAL WORK PLAN SUBMISSION
	First Quarter (Due 10/15/22)
	Second Quarter (Due 1/15/23)
	Third Quarter (Due 4/15/23)
	Fourth Quarter (Due 7/15/23)

**Digital File Submitted**

**Jurisdiction IPP (similar to MYTEP):** 5/28/2021

5/28/2021

**Date of Fully Promulgated EOP:** 5/20/2019

5/20/2019

**Date of Last EOP Update/Review:** 5/20/2019

5/20/2019

**Date of FEMA APPROVED NHMP:** 7/10/2019

7/10/2019

**Date of THIRA:** 5/27/2020

5/27/2020

**Date Approved NIMS Program Review:** 10/1/2020

9/30/2020

**Job Description for Each Funded Position:** 5/28/2021

**Identified and Fully Functional Emergency Operations Center: Building Name:** Quay County Court House

**Physical Address:** 300 S 3rd St

Tucumcari, NM 88401

**Date of Last EOC Activation/Exercise:** 3/30/2020

*When completion of an activity involves production of a tangible product, i.e. Emergency Operations Plan, any kind of Plan or Annex, etc. the jurisdiction will provide an electronic copy of that product to DHSEM's Local Preparedness Program upon completion.*

*Copies of training certificates are required to document the completion of the federally mandated National Incident Management System (NIMS) and Professional Development Series (PDS) courses for new EMPG funded staff.*

*A failure to meet all requirements in the Work Plan, or for submitting fiscal and/or programmatic reports late, may result in:*

- » Ineligibility for EMPG funding for FY2022;
- » Program reimbursement of all, or part of the awarded FY 2022 awards funds;
- » Suspension from the EMPG Program; or
- » Any combination thereof.

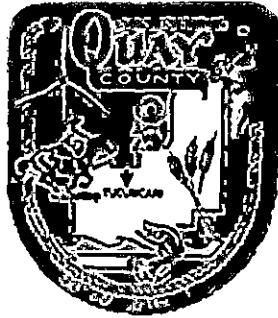
# 2022 EMPG SUB-GRANT APPLICATION WORK PLAN

JURISDICTION:

Quay County

Quarter 1	PROJECTED ACTIVITIES	MISSION AREA	CORE CAPABILITY	TYPE OF ACTIVITY	ACTIVITY REPORTING	EMPG FUNDED POSITION(S) RESPONSIBLE	POETE CATEGORY
7/1/2022 to 09/30/2022	EOP Maintenance	Mitigation	Response	Resource Management	EOP Maintenance	Emergency Manager	Planning
	LEPC/Mitigation Plan initial meeting	Mitigation	Mitigation	Hazard Mitigation	Planning Development	Emergency Manager	Planning
	MCI Planning	Response	Mitigation	Hazard Mitigation	Planning Development	Emergency Manager	Planning
	THIRA Review/Update	Mitigation	Planning	THIRA	Assessment	Emergency Manager	Planning
	TICP Update	Response	Planning	TICP	Equipment Inventory	Emergency Manager	Organization
Quarter 2	EM IS Training	Prevention	Prevention	NIMS Assessment	Training	Emergency Manager	Training
	PROJECTED ACTIVITIES	MISSION AREA	CORE CAPABILITY	TYPE OF ACTIVITY	ACTIVITY REPORTING	EMPG FUNDED POSITION(S) RESPONSIBLE	POETE CATEGORY
	EOP Maintenance	Mitigation	Response	Resource Management	EOP Maintenance	Emergency Manager	Planning
	LEPC/Mitigation Plan Second meeting	Mitigation	Mitigation	Hazard Mitigation	Planning Development	Emergency Manager	Planning
	MCI Planning	Response	Response	Hazard Mitigation	Planning Development	Emergency Manager	Planning
10/1/2022 to 12/31/2022	Submit THIRA	Mitigation	Planning	THIRA	Assessment	Emergency Manager	Planning
	EM IS Training	Prevention	Prevention	Hazard Mitigation	Training	Emergency Manager	Training
	PROJECTED ACTIVITIES	MISSION AREA	CORE CAPABILITY	TYPE OF ACTIVITY	ACTIVITY REPORTING	EMPG FUNDED POSITION(S) RESPONSIBLE	POETE CATEGORY
	EOP Maintenance	Mitigation	Response	Resource Management	EOP Maintenance	Emergency Manager	Planning
	LEPC/Mitigation Plan Third meeting	Mitigation	Mitigation	Hazard Mitigation	Planning Development	Emergency Manager	Planning
1/1/2023 to 03/31/2023	MCI Planning	Response	Response	Hazard Mitigation	Planning Development	Emergency Manager	Planning
	TICP Update	Response	Planning	Hazard Mitigation	Equipment Inventory	Emergency Manager	Organization
	PROJECTED ACTIVITIES	MISSION AREA	CORE CAPABILITY	TYPE OF ACTIVITY	ACTIVITY REPORTING	EMPG FUNDED POSITION(S) RESPONSIBLE	POETE CATEGORY
	EOP Maintenance	Mitigation	Response	Resource Management	EOP Maintenance	Emergency Manager	Planning
	LEPC/Mitigation Plan Forth meeting	Mitigation	Mitigation	Hazard Mitigation	Planning Development	Emergency Manager	Planning
Quarter 4	EMPG Application Development	Mitigation	Mitigation	Credentiaing	EMPG Program	Emergency Manager	Planning
	PROJECTED ACTIVITIES	MISSION AREA	CORE CAPABILITY	TYPE OF ACTIVITY	ACTIVITY REPORTING	EMPG FUNDED POSITION(S) RESPONSIBLE	POETE CATEGORY
	EOP Maintenance	Mitigation	Response	Resource Management	EOP Maintenance	Emergency Manager	Planning
	LEPC/Mitigation Plan Forth meeting	Mitigation	Mitigation	Hazard Mitigation	Planning Development	Emergency Manager	Planning
	EMPG Application Development	Mitigation	Mitigation	Credentiaing	EMPG Program	Emergency Manager	Planning
4/1/2023 to 06/30/2023	PROJECTED ACTIVITIES	MISSION AREA	CORE CAPABILITY	TYPE OF ACTIVITY	ACTIVITY REPORTING	EMPG FUNDED POSITION(S) RESPONSIBLE	POETE CATEGORY
	EOP Maintenance	Mitigation	Response	Resource Management	EOP Maintenance	Emergency Manager	Planning
	LEPC/Mitigation Plan Forth meeting	Mitigation	Mitigation	Hazard Mitigation	Planning Development	Emergency Manager	Planning
	EMPG Application Development	Mitigation	Mitigation	Credentiaing	EMPG Program	Emergency Manager	Planning
	PROJECTED ACTIVITIES	MISSION AREA	CORE CAPABILITY	TYPE OF ACTIVITY	ACTIVITY REPORTING	EMPG FUNDED POSITION(S) RESPONSIBLE	POETE CATEGORY





QUAY COUNTY  
EMERGENCY  
ACTIONS AND  
EVACUATION PLAN

May 23, 2022

## **Table Of Contents**

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2.0	Facility Emergency Plan	4

## **POLICY STATEMENT**

The purpose of Quay County's Emergency Actions and Evacuation Plan is to provide fire control and suppression equipment where needed and maximize the preservation of property and prevent loss of human life: To maintain the equipment in the readiness state and to educate and train employees in loss prevention and proper action in emergencies, despite efforts to prevent fires and related emergencies from occurring. It has been proven the actions Taken in the first few minutes can make the difference between a minor incident and a disaster. Both safety of life and to property is vital to the well-being of Quay County.

### **1.0 FIRE SAFETY & PREVENTION:**

Effective fire prevention depends on all county personnel. Each employee is responsible for prevention and the accumulation of unnecessary combustible and flammable materials in their work areas. All flammables must be stored in approved storage containers.

Stopping unwanted fires from occurring is the most efficient way to handle them. In order to reduce the risk of fire emergency all employees will be bound by the following rules:

- A. All combustible or flammable liquids stored on County property must be done so in accordance with the products Safety Data Sheets (SDS). All flammable and combustible materials are to be handled and disposed of by designated individuals.
- B. All hazardous materials must be appropriately labeled, used and disposed if in accordance with the products SDS.
- C. Fire exits shall be well marked and free from all obstructions. Fire doors and exits must remain unlocked/unblocked during normal business hours or anytime safety dictates. **There are no exceptions to this rule.**
- D. Smoking of cigarettes, cigars, pipes E-cigs or similar items is strictly prohibited inside any County facility. **There are no exceptions to this rule.** Smoking is permitted in designated areas only.
- E. All employees are to be trained annually by the Safety Officer or designee and are require to know portable fire extinguisher locations and their specific classification. Each office or work area must have a full complement of the proper type of extinguishers for all fire hazards present.
- F. Portable fire extinguishers must be located in each building and shall be mounted in easily accessible and visible locations. If an extinguisher is not located conspicuously, a sign or label must be used to identify is location.
- G. The Fire Marshal Supervisor or designee will inspect portable fire extinguishers Annually, ensuring proper working order. The inspector shall check the annual inspection tag, gauge, fittings, and hose if applicable. The inspector must date and initial the back of the tag to

document the activity. Extinguishers failing to pass inspection are to be removed from service.

- H. The Fire Marshal is responsible for conducting annual fire extinguisher. Upon completion of this inspection, the inspection tag must indicate the maintenance inspection date. Elected Officials/Department Heads shall ensure that all fire extinguishers are inspected annually at their respective facilities.

## **2.0 FACILITY EMERGENCY PLAN:**

Elected Officials/Department Heads, in conjunction with the Safety Officer, are responsible for the development, implementation, and maintenance of this plan. This section applies to emergencies including fires, suspicious letters or packages and bomb threats.

**NOTE:** When necessary, the Sheriff's Department shall follow their own specific protocols, which will supersede the following emergency plan, when faced with emergency situations.

- A. If immediate action becomes necessary, safety and security procedures shall be implemented expeditiously, while maintaining an environment of order and common sense.
- B. A minimum of two proficiency drills shall be conducted at each facility annually. Drills shall be coordinated and documented by the Safety Officer and retained for regulatory review. The Maintenance Department will notify employees when the drill has expired.
- C. All fires regardless of size must be reported to the Fire Department.
- D. If fire breaks out in a facility, the following procedures must be followed:
  - 1. Activate the building's fire alarm. This should be followed by loud verbal commands to notify other occupants. In some cases, it may be necessary to send runners to other parts of a facility to warn others.
  - 2. Attempt to extinguish small fires only if safe to do so.
  - 3. Begin evacuation procedures covered below in **paragraph B**
- E. All employees should be aware of and handle suspicious letters or packages with caution. Suspicious letters or packages may consist of items delivered by the U.S Postal Service, private carriers such as UPS or FED EX or items found abandoned anywhere in a facility. They may have one or more of the following characteristics:
  - 1. Restricted endorsements such as "personal" or "private".
  - 2. An inaccurate addressee name/or title.

3. Distorted handwriting or a name and address prepared via homemade labels or cut-and-paste lettering.
4. Visible protruding wires, aluminum foil or odorous stains.
5. A large number of postage stamps.
6. A rigid feeling or an uneven or lopsided appearance.
7. Unprofessionally wrapped with several combinations of tape.
8. Endorsed "fragile- handle with care" or "rush- do not delay".
9. A buzzing or ticking noise or sloshing around.

F. If any item in the above **paragraph E** exists employees should do the following:

1. Do not open or attempt to move package or letter.
2. If possible open windows in immediate area to vent possible explosive gasses.
3. Begin evacuation procedures covered below in **paragraph B**, with the exception of activating the fire alarm.
4. From a different building call 911. Do not use cell phone near any suspicious package and do not set off the buildings fire alarm.
5. Immediately find your Elected Official/Department Head or the County Manager and make yourself available to provide information to the emergency responders.
6. **Do not be concerned over any embarrassment caused by a false alarm. Today's real-world threats must force you to error on the side of safety.**
7. All employees should handle bomb threats with caution. Bomb threats may be communicated by several means. They include but are not limited to: Phones calls, hand written notes mailed to or found by an individual, or electronic means such as an email or fax. If a bomb threat is received do the following:
8. If received by phone, county personnel are to try to get as much information as possible. Listen for any background noises that may help identify the callers' location. Attempt to retain as much detail as possible and write down the details.
9. If the threat is received by any other means, carefully preserve any letters or other materials containing the threat.

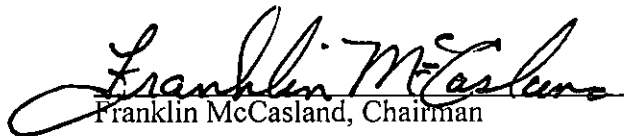
10. Begin evacuation procedures covered below in **paragraph B**, with the exception of activating the fire alarm.
  11. From a different building call 911. Do not use a cell phone near any suspicious package and do not set off the buildings fire alarm.
  12. Immediately find your Elected Official/Department Head or the County Manager and make yourself available to provide information to the emergency responders.
- G. Any employee that observes any situation that they feel requires evacuation of a County facility must act quickly. The first concern should be for human life, including not only fellow employees but patrons, guests and visitors to any County facility. In case of fire, the employee should first pull a fire alarm if the facility is so equipped. The next response should be loud verbal commands and possibly requiring other employees to notify occupants in other parts of a facility if it can be done safely. Other resources to consider depending on the location and equipment are intercom systems, two-way radios and vehicle horns.

All employees not directly involved in the notification process should follow one of these guides:

1. Employees located at 300 S. Third Street must quickly exit the building by utilizing the nearest exit. All employees should make their way safely out of the building. All must use stairs, avoiding the Elevator.
2. Employees must quickly exit the Court House building by utilizing the nearest exit. All employees should make their way safely across the street to the north or east of the building

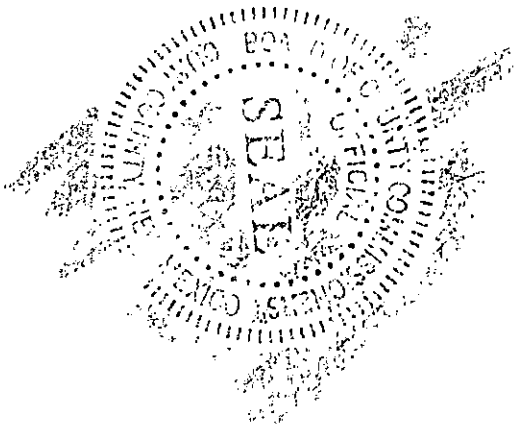
3. Quay County Road Maintenance personnel working in Tucumcari who are notified of a fire or evacuation emergency must quickly exit the building and meet across the street West of the building.
  4. Quay County Detention Center personnel will follow the evacuation plans found in the Detention Center Policies and Procedures Handbook.
- H. If any physically impaired person is present in the building when an emergency evacuation is performed, an employee that is capable or designated should help remove this person by carrying them out as quickly as possible. **At no time should any employee jeopardize their own safety to remove an individual.**
- I. Upon arrival at the designated area each employee must locate their immediate Elected Official/Department Head or immediate supervisor. If they cannot locate any of their employees, the Elected Official/Department Head must immediately notify the County Manager or Safety Officer. The employee should then follow instructions they receive from those individuals in supervisory positions. Once employees have exited the building they should not return for any reason.
- J. Upon arrival at the designated area all Elected Officials/Department Heads must attempt to locate each of their employees. All unaccounted personnel must be immediately reported to the County Manager, Safety Officer or contact the nearest police or fire personnel.

Passed, Adopted and Approved by the Board of Quay County Commission on the 23rd day of May, 2022.

  
Franklin McCasland, Chairman

Attest:

  
Ellen White, County Clerk



County/ Municipality:  
Quay County Government

ROUNDED TO NEAREST DOLLAR

Fiscal Year 2023

(A) PROPERTY TAX CATEGORY	(B) 2021 FINAL VALUATIONS	(C) OPERATING TAX RATE	(D) TOTAL PRODUCTION (B X C)	FOR LOCAL GOVERNMENT USE:					
RESIDENTIAL	87,001,380	0.010350	900,484	859,853	401-00-31500	Hospital	240,417,357	0.0015	360,628
NON-RESIDENTIAL	153,415,867	0.010350	1,587,858	1,516,243	2,378,098	501-00-31500	344,382		
OIL & GAS PRODUCTION	511,154	0.010350	5,280	5,052	401-00-32100		634,501	0.0015	952
OIL & GAS EQUIPMENT	123,347	0.010350	1,277	1,218	401-00-32150	501-00-32100	909		
COPPER									
Sub Total			2,494,887						361,578
Collection Rate%			85.49%						
TOTAL PRODUCTION			2,302,367	2,302,367			345,271		345,271

(E) FUND TITLE	(F) FUND NUMBER	(G) UNAUDITED BEGINNING CASH BALANCE @ JULY 1 (NO INVESTMENTS)	(H) BUDGETED REVENUES	(I) BUDGETED TRANSFERS	(J) BUDGETED EXPENDITURES	(K) ESTIMATED ENDING CASH BALANCE	(L) LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	(M) ADJUSTED ENDING CASH BALANCE
GENERAL	401	1,827,429	4,322,803	(1,227,877)	2,857,513	1,864,682	739,376	1,225,278
ROAD	402	1,379,321	1,000,053	765,788	2,641,488	509,872	211,781	381,881
Farm & Ranch	403	435	45	0	250	230	0	0
	404	0	0	0	0	0	0	0
	405	321,781	287,000	(100,000)	272,500	216,281	0	0
	407	126,109	127,775	(17,785)	85,250	140,570	0	0
Fire II	408	189,448	82,743	(22,108)	60,632	169,451	0	0
Fire III	409	75,724	83,143	(24,937)	46,850	87,930	0	0
Nara Visa Fire	410	480,758	210,031	(15,887)	870,226	4,676	0	0
Forest Fire	411	153,489	79,822	(12,594)	60,200	170,617	0	0
Jordan Fire	412	249,614	136,548	(22,161)	51,050	312,961	0	0
Bard-Endee Fire	413	648,773	289,807	(24,817)	693,126	118,038	0	0
EMS	414	3,657	12,033	0	12,033	3,657	0	0
Quay Fire	415	204,414	79,222	(22,144)	55,872	205,820	0	0
Forestry Fire Funds	416	129,880	0	0	129,569	330	0	0
Porter Fire	418	357,806	68,031	(12,434)	321,780	82,613	0	0
Quay County Emergency Manager	419	50,838	66,083	29,493	108,967	39,257	0	0
Quay County Fire Marshall	420	77,112	79,222	(26,916)	57,900	71,618	0	0
Detention & Corrections	421	321,328	517,500	1,000,000	1,581,640	257,188	0	0
Safety Net Care Pool Fund	430	0	0	(137,090)	137,090	0	0	0
County Emergency Communications	431	472,153	516,835	0	628,787	459,041	0	0
Reappraisal 1% (County Prop Val Fund)	489	190,728	88,353	0	80,727	186,384	0	3.5% Only Prop Tax
Hospital	501	1,475,271	1,281,543	(182,090)	1,101,700	1,489,024	0	0
Rural Addressing	503	14,023	16,100	0	5,150	22,773	0	0
ASAP Enterprises	516	8,512	120	0	7,000	1,632	0	0
Page Total		8,641,212	9,819,773	212,099	11,561,289	6,611,795	951,185	1,607,158
Grand Total		8,641,212	9,819,773	212,099	11,561,289	6,611,795	951,185	1,607,158

Check [ ] if this form is a revision

Revision No: \_\_\_\_\_

4/21/2022

Page 1 of 2



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Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>General Fund</b>									
<b>General Fund</b>									
Total General Fund:		3,545,917	3,337,554	3,720,584	3,975,849	4,147,809	4,289,195	4,130,956	4,322,603
<b>Administration</b>									
Total Administration:		659,731	711,521	790,044	818,613	810,032	895,679	756,121	918,628
<b>Maint - Courthouse</b>									
Total Maint - Courthouse:		106,577	122,327	119,731	143,802	118,897	155,400	120,704	157,457
<b>Maint - Exhibit Center</b>									
Total Maint - Exhibit Center:		126,625	120,236	121,324	150,942	130,952	165,333	119,594	170,941
<b>Recording &amp; Filing</b>									
Total Recording & Filing:		164,787	175,475	179,531	180,954	176,639	218,075	182,146	215,242
<b>Probate</b>									
Total Probate:		17,911	18,533	20,237	21,197	20,998	21,914	18,301	22,424
<b>Bureau of Elections</b>									
Total Bureau of Elections:		29,119	15,979	25,142	49,341	14,655	54,025	19,099	54,025
<b>Property Assessment</b>									
Total Property Assessment:		173,211	176,761	187,973	197,065	197,361	207,845	177,808	214,190
<b>Collections</b>									
Total Collections:		133,544	149,265	156,731	160,848	173,602	192,175	164,943	200,275
<b>Law Enforcement</b>									
Total Law Enforcement:		620,265	618,727	687,839	728,583	713,415	793,621	593,286	856,321
<b>Computer Department</b>									
Total Computer Department:		133,034	118,986	100,773	98,678	126,054	173,000	101,782	148,000
<b>General Fund Transfers</b>									
Total General Fund Transfers:		1,412,659	1,152,129	1,379,606	1,263,057	1,346,736	1,409,187	800,000	1,227,877
General Fund Revenue Total:		3,545,917	3,337,554	3,720,584	3,975,849	4,147,809	4,289,195	4,130,956	4,322,603
General Fund Expenditure Total:		3,577,463	3,379,940	3,768,930	3,813,080	3,829,341	4,286,254	3,053,785	4,185,380
Net Total General Fund:		31,546-	42,386-	48,347-	162,769	318,468	2,941	1,077,171	137,223

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Road Fund</b>									
<b>Road Fund</b>									
Total Road Fund:		1,610,531	1,039,267	1,554,753	1,127,107	1,126,592	1,084,766	1,033,447	1,000,053
<b>Road Department</b>									
Total Road Department:		1,541,996	1,131,395	1,183,125	1,397,575	1,004,882	2,277,830	926,729	2,541,488
<b>Road Fund Transfers</b>									
Total Road Fund Transfers:		14,259-	141,746	117,742-	19,262	30,825	960,708-	190,549	755,786-
Road Fund Revenue Total:		1,610,531	1,039,267	1,554,753	1,127,107	1,126,592	1,084,766	1,033,447	1,000,053
Road Fund Expenditure Total:		1,527,736	1,273,141	1,065,383	1,416,837	1,035,707	1,317,122	1,117,278	1,785,702
Net Total Road Fund:		82,795	233,874-	489,371	289,730-	90,885	232,356-	83,831-	785,649-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Farm &amp; Range Fund</b>									
<b>Farm &amp; Range Fund</b>									
	Total Farm & Range Fund:	65	58	.00	86	42	45	.00	45
<b>Farm &amp; Range Fund</b>									
	Total Farm & Range Fund:	.00	.00	.00	.00	.00	250	.00	250
	Farm & Range Fund Revenue Total:	65	58	.00	86	42	45	.00	45
	Farm & Range Fund Expenditure Total:	.00	.00	.00	.00	.00	250	.00	250
	Net Total Farm & Range Fund:	65	58	.00	86	42	205-	.00	205-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Health Care Assistance Fund</b>									
<b>Health Care Assistance Fund</b>									
	Total Health Care Assistance Fund:	301,580	285,777	352,249	326,453	353,130	267,000	325,614	267,000
<b>Health Care Assistance Fund</b>									
	Total Health Care Assistance Fund:	238,656	227,512	207,705	226,562	229,553	272,500	215,298	272,500
<b>Health Care Transfers</b>									
	Total Health Care Transfers:	.00	.00	.00	.00	250,000	100,000	.00	100,000
	Health Care Assistance Fund Revenue Total:	301,580	285,777	352,249	326,453	353,130	267,000	325,614	267,000
	Health Care Assistance Fund Expenditure Total:	238,656	227,512	207,705	226,562	479,553	372,500	215,298	372,500
	Net Total Health Care Assistance Fund:	62,924	58,264	144,544	99,890	126,422-	105,500-	110,316	105,500-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Fire District No 1 Fund</b>									
<b>Fire District No 1 Fund</b>									
Total Fire District No 1 Fund:		378,662	116,572	219,249	123,943	140,940	132,443	127,733	127,776
<b>Fire District No 1</b>									
Total Fire District No 1:		364,966	68,180	61,610	219,479	77,448	93,091	57,851	88,250
<b>Rural 1 Transfers</b>									
Total Rural 1 Transfers:		7,408	25,270	25,131	24,792	24,853	25,177	25,164	17,765
Fire District No 1 Fund Revenue Total:		378,662	116,572	219,249	123,943	140,940	132,443	127,733	127,776
Fire District No 1 Fund Expenditure Total:		372,374	93,450	86,741	244,271	102,301	118,268	83,015	106,015
Net Total Fire District No 1 Fund:		6,288	23,122	132,509	120,328	38,638	14,175	44,718	21,761

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>District No 2 Fund</b>									
<b>Fire District No 2 Fund</b>									
Total Fire District No 2 Fund:		73,382	75,040	78,546	230,176	82,681	207,894	223,986	82,743
<b>Fire District No 2</b>									
Total Fire District No 2:		26,874	27,851	42,000	320,783	58,341	185,783	89,921	60,632
<b>Rural 2 Transfers</b>									
Total Rural 2 Transfers:		13,888	13,888	13,764	8,180	21,831	22,108	30,480	22,108
Fire District No 2 Fund Revenue Total:		73,382	75,040	78,546	230,176	82,681	207,894	223,986	82,743
Fire District No 2 Fund Expenditure Total:		40,762	41,739	55,764	328,963	80,172	207,891	120,401	82,740
Net Total Fire District No 2 Fund:		32,620	33,301	22,782	98,787-	2,509	3	103,585	3



Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>District No 3 Fund</b>									
<b>Fire District No 3 Fund</b>									
Total Fire District No 3 Fund:		71,720	75,463	79,624	82,194	303,300	83,143	79,548	83,143
<b>Fire District No 3</b>									
Total Fire District No 3:		39,352	26,136	22,156	32,679	466,736	46,850	27,214	46,850
<b>Rural 3 Transfers</b>									
Total Rural 3 Transfers:		18,878	18,878	18,715	18,600	23,850	24,086	24,086	24,087
Fire District No 3 Fund Revenue Total:		71,720	75,463	79,624	82,194	303,300	83,143	79,548	83,143
Fire District No 3 Fund Expenditure Total:		58,230	45,014	40,871	51,279	490,586	70,936	51,300	70,937
Net Total Fire District No 3 Fund:		13,490	30,449	38,753	30,915	187,286-	12,207	28,248	12,206

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<b>Nara Visa Fire Fund</b>									
<b>Nara Visa Fire Fund</b>									
Total Nara Visa Fire Fund:		50,963	53,532	55,735	58,349	59,454	360,031	357,316	210,031
<b>Nara Visa Fire</b>									
Total Nara Visa Fire:		17,221	21,638	17,684	16,137	34,311	489,226	26,632	670,226
<b>Nara Visa Transfers</b>									
Total Nara Visa Transfers:		13,462	13,462	13,343	13,260	.00	.00	.00	15,887
Nara Visa Fire Fund Revenue Total:		50,963	53,532	55,735	58,349	59,454	360,031	357,316	210,031
Nara Visa Fire Fund Expenditure Total:		30,683	35,100	31,027	29,397	34,311	489,226	26,632	686,113
Net Total Nara Visa Fire Fund:		20,281	18,432	24,708	28,952	25,143	129,195-	330,684	476,082-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Forrest Fire Fund</b>									
<b>Forrest Fire Fund</b>									
Total Forrest Fire Fund:		68,932	72,508	225,380	76,773	168,122	115,910	112,590	79,922
<b>Forrest Fire</b>									
Total Forrest Fire:		36,885	36,902	320,833	44,283	126,492	86,188	29,169	50,200
<b>Forrest Fire Transfers</b>									
Total Forrest Fire Transfers:		8,697	8,697	8,619	20,548	12,060	12,594	12,589	12,594
Forrest Fire Fund Revenue Total:		68,932	72,508	225,380	76,773	168,122	115,910	112,590	79,922
Forrest Fire Fund Expenditure Total:		45,582	45,599	329,452	64,831	138,552	98,782	41,758	62,794
Net Total Forrest Fire Fund:		23,350	26,909	104,072	11,942	29,570	17,128	70,832	17,128

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Jordan Fire Fund</b>									
<b>Jordan Fire Fund</b>									
	Total Jordan Fire Fund:	217,590	123,653	129,211	164,639	355,897	136,648	130,719	136,648
<b>Jordan Fire</b>									
	Total Jordan Fire:	54,445	235,324	27,428	36,752	476,579	51,050	30,316	51,050
<b>Jordan Fire Transfers</b>									
	Total Jordan Fire Transfers:	44,163	20,311	17,138	17,028	21,886	22,151	22,151	22,151
	Jordan Fire Fund Revenue Total:	217,590	123,653	129,211	164,639	355,897	136,648	130,719	136,648
	Jordan Fire Fund Expenditure Total:	98,608	255,635	44,566	53,780	498,465	73,201	52,467	73,201
	Net Total Jordan Fire Fund:	118,983	131,982	84,645	110,859	142,568	63,447	78,251	63,447

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<b>Bard Endee Fire Fund</b>									
<b>Bard Endee Fire Fund</b>									
	Total Bard Endee Fire Fund:	160,475	167,880	275,366	302,767	186,821	486,907	480,279	286,907
<b>Bard Endee Fire</b>									
	Total Bard Endee Fire:	209,469	33,726	44,399	608,076	71,849	586,125	68,956	693,125
<b>Bard Endee Transfers</b>									
	Total Bard Endee Transfers:	40,841	32,332	22,263	22,128	17,118	18,147	17,118	24,517
	Bard Endee Fire Fund Revenue Total:	160,475	167,880	275,366	302,767	186,821	486,907	480,279	286,907
	Bard Endee Fire Fund Expenditure Total:	250,310	66,058	66,662	630,204	88,967	604,272	86,074	717,642
	Net Total Bard Endee Fire Fund:	89,835-	101,822	208,704	327,437-	97,854	117,365-	394,206	430,735-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Emergency Medical Servs Fund</b>									
<b>Emergency Medical Servs Fund</b>									
	Total Emergency Medical Servs Fund:	21,044	28,530	26,014	26,044	22,038	12,033	12,060	12,033
<b>Emergency Medical Servs</b>									
	Total Emergency Medical Servs:	23,725	21,170	36,382	26,057	18,642	15,872	12,042	12,033
	Emergency Medical Servs Fund Revenue Total:	21,044	28,530	26,014	26,044	22,038	12,033	12,060	12,033
	Emergency Medical Servs Fund Expenditure Total:	23,725	21,170	36,382	26,057	18,642	15,872	12,042	12,033
	Net Total Emergency Medical Servs Fund:	2,681-	7,360	10,368-	13-	3,396	3,839-	18	.00

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Quay Fire Dist Fund</b>									
<b>Quay Fire Dist Fund</b>									
	Total Quay Fire Dist Fund:	238,357	76,028	73,510	77,444	79,641	171,518	169,023	79,222
<b>Quay Fire District</b>									
	Total Quay Fire District:	414,606	21,852	24,798	22,994	20,510	148,168	96,210	55,872
<b>Quay Fire Transfers</b>									
	Total Quay Fire Transfers:	18,262	18,809	18,453	22,177	22,075	22,144	22,138	22,144
	Quay Fire Dist Fund Revenue Total:	238,357	76,028	73,510	77,444	79,641	171,518	169,023	79,222
	Quay Fire Dist Fund Expenditure Total:	432,868	40,661	43,251	45,171	42,585	170,312	118,348	78,016
	Net Total Quay Fire Dist Fund:	194,511-	35,367	30,260	32,273	37,056	1,206	50,674	1,206

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Forestry Fire Funds</b>									
<b>Forestry Fire Funds</b>									
	Total Forestry Fire Funds:	57,611	32,082	25,516	23,628	18,492	.00	9,041	.00
<b>Forrestry Fire Funds</b>									
	Total Forrestry Fire Funds:	21,075	26,128	32,633	13,020	17,378	148,496	27,936	129,569
	Forestry Fire Funds Revenue Total:	57,611	32,082	25,516	23,628	18,492	.00	9,041	.00
	Forestry Fire Funds Expenditure Total:	21,075	26,128	32,633	13,020	17,378	148,496	27,936	129,569
	Net Total Forestry Fire Funds:	36,536	5,954	7,117-	10,607	1,114	148,496-	18,895-	129,569-



Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Porter Fire Dept.</b>									
<b>Porter Fire Dept.</b>									
Total Porter Fire Dept.:		151,265	53,305	105,740	57,963	259,617	59,031	76,933	59,031
<b>Porter Fire Dept.</b>									
Total Porter Fire Dept.:		263,138	25,546	72,522	18,012	22,923	321,780	21,702	321,780
<b>Porter Fire Transfers</b>									
Total Porter Fire Transfers:		7,629	12,433	12,346	12,246	12,372	12,434	12,431	12,434
Porter Fire Dept. Revenue Total:		151,265	53,305	105,740	57,963	259,617	59,031	76,933	59,031
Porter Fire Dept. Expenditure Total:		270,767	37,979	84,868	30,258	35,295	334,214	34,133	334,214
Net Total Porter Fire Dept.:		119,502	15,326	20,872	27,705	224,322	275,183	42,801	275,183

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Quay County Emergency Manager</b>									
<b>Quay County Emergency Manager</b>									
	Total Quay County Emergency Manager:	26,646	15,667	17,272	16,579	15,485	107,100	51,185	66,083
<b>NM Homeland Security EMW</b>									
	Total NM Homeland Security EMW:	54,958	60,411	36,478	33,924	28,254	154,348	123,336	106,957
<b>Quay EMP Transfers</b>									
	Total Quay EMP Transfers:	29,493-	29,493-	29,493-	29,493-	29,493-	29,493-	.00	29,493-
	Quay County Emergency Manager Revenue Total:	26,646	15,667	17,272	16,579	15,485	107,100	51,185	66,083
	Quay County Emergency Manager Expenditure Total:	25,465	30,918	6,985	4,431	1,239-	124,855	123,336	77,464
	Net Total Quay County Emergency Manager:	1,181	15,251-	10,286	12,148	16,724	17,755-	72,150-	11,381-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Quay County Fire Marshall</b>									
<b>Quay County Fire Marshall</b>									
	Total Quay County Fire Marshall:	68,667	71,466	74,412	78,894	80,465	79,222	77,566	79,222
<b>Quay County Fire Marshall</b>									
	Total Quay County Fire Marshall:	40,274	22,830	100,433	35,228	51,352	53,850	17,163	57,900
<b>Quay Fire Marshall Transfers</b>									
	Total Quay Fire Marshall Transfers:	16,377	16,700	17,137	17,686	24,007	25,306	.00	26,616
	Quay County Fire Marshall Revenue Total:	68,667	71,466	74,412	78,894	80,465	79,222	77,566	79,222
	Quay County Fire Marshall Expenditure Total:	56,651	39,530	117,570	52,914	75,359	79,156	17,163	84,516
	Net Total Quay County Fire Marshall:	12,016	31,937	43,157-	25,979	5,106	66	60,403	5,294-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Detention Center</b>									
<b>Detention Center</b>									
	Total Detention Center:	552,195	477,427	528,612	463,546	489,514	557,500	448,243	517,500
<b>Detention Facility</b>									
	Total Detention Facility:	1,264,334	1,347,372	1,471,694	1,541,915	1,366,167	1,554,050	1,268,548	1,581,640
<b>Detention Center Transfers</b>									
	Total Detention Center Transfers:	775,580-	829,650-	935,000-	1,085,000-	950,000-	1,000,000-	800,000-	1,000,000-
	Detention Center Revenue Total:	552,195	477,427	528,612	463,546	489,514	557,500	448,243	517,500
	Detention Center Expenditure Total:	488,754	517,722	536,694	456,915	418,167	554,050	468,548	581,640
	Net Total Detention Center:	63,442	40,295-	8,082-	6,631	73,346	3,450	20,304-	64,140-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Safety Net Care Pool Fund</b>									
<b>Safety Net Care Pool Fund</b>									
Total Safety Net Care Pool Fund:		110,907	122,079	122,263	137,089	124,821	137,090	100,127	137,090
<b>Department: 99</b>									
Total Department: 99:		105,363-	122,079-	122,263-	137,089-	124,821-	137,090-	100,127-	137,090-
Safety Net Care Pool Fund Revenue Total:		.00	.00	.00	.00	.00	.00	.00	.00
Safety Net Care Pool Fund Expenditure Total:		5,544	.00	.00	.00	.00	.00	.00	.00
Net Total Safety Net Care Pool Fund:		5,544-	.00	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>County Emergency Communication</b>									
<b>County Emergency Communication</b>									
Total County Emergency Communication:		472,718	440,329	480,268	475,303	536,018	560,956	571,474	515,685
<b>County Emergency Communication</b>									
Total County Emergency Communication:		428,929	359,915	406,031	773,368	476,437	583,935	489,830	528,797
County Emergency Communication Revenue Total:		472,718	440,329	480,268	475,303	536,018	560,956	571,474	515,685
County Emergency Communication Expenditure Total:		428,929	359,915	406,031	773,368	476,437	583,935	489,830	528,797
Net Total County Emergency Communication:		43,789	80,414	74,237	298,066-	59,580	22,979-	81,644	13,112-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Reappraisal Fund</b>									
<b>Reappraisal Fund</b>									
Total Reappraisal Fund:		58,844	55,769	63,487	67,762	68,894	77,221	62,341	86,363
<b>Reappraisal</b>									
Total Reappraisal:		64,454	67,009	39,277	25,104	36,682	69,448	52,447	80,727
Reappraisal Fund Revenue Total:		58,844	55,769	63,487	67,762	68,894	77,221	62,341	86,363
Reappraisal Fund Expenditure Total:		64,454	67,009	39,277	25,104	36,682	69,448	52,447	80,727
Net Total Reappraisal Fund:		5,610-	11,240-	24,210	42,659	32,212	7,773	9,894	5,636

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Hospital Fund</b>									
<b>Hospital Fund</b>									
Total Hospital Fund:		1,288,020	1,255,185	1,439,895	1,403,534	1,479,841	1,294,092	1,346,902	1,291,543
<b>Hospital</b>									
Total Hospital:		1,019,661	1,025,000	1,060,542	1,106,575	1,148,000	1,192,800	1,142,772	1,101,700
<b>Hospital Transfers</b>									
Total Hospital Transfers:		150,363	167,079	167,263	182,089	169,821	182,090	100,127	182,090
Hospital Fund Revenue Total:		1,288,020	1,255,185	1,439,895	1,403,534	1,479,841	1,294,092	1,346,902	1,291,543
Hospital Fund Expenditure Total:		1,170,024	1,192,079	1,227,806	1,288,665	1,317,821	1,374,890	1,242,900	1,283,790
Net Total Hospital Fund:		117,996	63,106	212,089	114,870	162,019	80,798	104,002	7,753



Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Rural Addressing Fund</b>									
<b>Rural Addressing Fund</b>									
Total Rural Addressing Fund:		864	1,029	2,430	1,129	2,071	16,100	2,499	16,100
<b>Rural Addressing</b>									
Total Rural Addressing:		1,548	33,628	36,063	30,189	29,491	9,450	5,601	8,150
<b>Rural Addressing Transfers</b>									
Total Rural Addressing Transfers:		11,250-	11,250-	11,250-	11,250-	11,250-	.00	.00	.00
Rural Addressing Fund Revenue Total:		864	1,029	2,430	1,129	2,071	16,100	2,499	16,100
Rural Addressing Fund Expenditure Total:		9,702-	22,378	24,813	18,939	18,241	9,450	5,601	8,150
Net Total Rural Addressing Fund:		10,566	21,349-	22,384-	17,810-	16,170-	6,650	3,102-	7,950

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Tuc. Domestic Violence Program</b>									
<b>Tuc. Domestic Violence Program</b>									
Total Tuc. Domestic Violence Program:		5,216	4,326	4,608	3,905	2,814	7,580	2,711	7,580
<b>Domestic Violence</b>									
Total Domestic Violence:		6,001	9,562	6,911	5,264	6,625	10,800	4,252	10,100
Tuc. Domestic Violence Program Revenue Total:		5,216	4,326	4,608	3,905	2,814	7,580	2,711	7,580
Tuc. Domestic Violence Program Expenditure Total:		6,001	9,562	6,911	5,264	6,625	10,800	4,252	10,100
Net Total Tuc. Domestic Violence Program:		785-	5,236-	2,303-	1,359-	3,811-	3,220-	1,541-	2,520-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Debt Service</b>									
<b>Debt Service Expense</b>									
	Total Debt Service Expense:	333,389	326,176	332,030	378,221	386,870	398,133	371,309	417,901
<b>Dept Service Transfer</b>									
	Total Dept Service Transfer:	333,389-	326,176-	332,030-	378,221-	386,870-	398,133-	356,706-	417,901-
	Debt Service Revenue Total:	.00	.00	.00	.00	.00	.00	.00	.00
	Debt Service Expenditure Total:	.00	.00	.00	.00	.00	.00	14,603	.00
	Net Total Debt Service:	.00	.00	.00	.00	.00	.00	14,603-	.00

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>FA Debt Reserve</b>									
<b>NMFA Debt Reserve</b>									
	Total NMFA Debt Reserve:	.00	228	304,875	604,573	128,535	260,000	416,579	260,000
<b>Department: 12</b>									
	Total Department: 12:	.00	54,606	152,346	312,710	568,976	260,000	928	260,000
	NMFA Debt Reserve Revenue Total:	.00	228	304,875	604,573	128,535	260,000	416,579	260,000
	NMFA Debt Reserve Expenditure Total:	.00	54,606	152,346	312,710	568,976	260,000	928	260,000
	Net Total NMFA Debt Reserve:	.00	54,378-	152,528	291,863	440,441-	.00	415,651	.00

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Confiscated/Seizure Fund</b>									
<b>Transfers</b>									
Total Transfers:		.00	.00	.00	103	.00	.00	.00	.00
Confiscated/Seizure Fund Revenue Total:		.00	.00	.00	.00	.00	.00	.00	.00
Confiscated/Seizure Fund Expenditure Total:		.00	.00	.00	103	.00	.00	.00	.00
Net Total Confiscated/Seizure Fund:		.00	.00	.00	103-	.00	.00	.00	.00

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Law Enforcement Protection Fnd</b>									
<b>Law Enforcement Protection Fnd</b>									
	Total Law Enforcement Protection Fnd:	24,200	24,200	23,600	24,200	23,600	23,600	23,600	50,000
<b>Law Enforcement Protection</b>									
	Total Law Enforcement Protection:	24,200	24,200	23,600	24,200	1,550	23,600	7,938	50,000
<b>Department: 99</b>									
	Total Department: 99:	.00	.00	.00	.00	22,050	.00	.00	.00
	Law Enforcement Protection Fnd Revenue Total:	24,200	24,200	23,600	24,200	23,600	23,600	23,600	50,000
	Law Enforcement Protection Fnd Expenditure Total:	24,200	24,200	23,600	24,200	23,600	23,600	7,938	50,000
	Net Total Law Enforcement Protection Fnd:	.00	.00	.00	.00	.00	.00	15,662	.00

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Juvenile Det Officer Fund</b>									
<b>Juvenile Detention Officer</b>									
	Total Juvenile Detention Officer:	78,095	38,727	37,183	23,349	15,000	20,000	14,860	20,000
<b>Juvenile Detention Transfers</b>									
	Total Juvenile Detention Transfers:	100,000-	50,000-	50,000-	.00	.00	.00	.00	20,000-
	Juvenile Det Officer Fund Revenue Total:	.00	.00	.00	.00	.00	.00	.00	.00
	Juvenile Det Officer Fund Expenditure Total:	21,905-	11,273-	12,817-	23,349	15,000	20,000	14,860	.00
	Net Total Juvenile Det Officer Fund:	21,905	11,273	12,817	23,349-	15,000-	20,000-	14,860-	.00

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Primary Care Clinic</b>									
<b>Primary Care Clinic</b>									
Total Primary Care Clinic:		124,384	96,138	95,402	112,155	112,340	114,120	95,762	114,120
<b>Primary Care Clinic</b>									
Total Primary Care Clinic:		118,763	92,371	88,101	104,888	121,887	173,920	100,176	173,920
Primary Care Clinic Revenue Total:		124,384	96,138	95,402	112,155	112,340	114,120	95,762	114,120
Primary Care Clinic Expenditure Total:		118,763	92,371	88,101	104,888	121,887	173,920	100,176	173,920
Net Total Primary Care Clinic:		5,621	3,766	7,301	7,268	9,546-	59,800-	4,414-	59,800-



Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Clerk's Equip Rec Fund</b>									
<b>Clerk's Equip Rec Fund</b>									
Total Clerk's Equip Rec Fund:		12,918	14,055	12,377	11,302	11,840	12,000	11,000	12,000
<b>Clerk's Equip Rec Fund</b>									
Total Clerk's Equip Rec Fund:		7,512	28,707	7,055	5,000	13,250	29,000	9,195	29,000
Clerk's Equip Rec Fund Revenue Total:		12,918	14,055	12,377	11,302	11,840	12,000	11,000	12,000
Clerk's Equip Rec Fund Expenditure Total:		7,512	28,707	7,055	5,000	13,250	29,000	9,195	29,000
Net Total Clerk's Equip Rec Fund:		5,405	14,652-	5,323	6,302	1,410-	17,000-	1,805	17,000-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>DWI Distribution</b>									
<b>DWI Distribution</b>									
Total DWI Distribution:		61,046	80,198	85,325	106,848	107,307	95,388	80,438	113,278
<b>DWI Distribution</b>									
Total DWI Distribution:		59,869	73,877	90,650	79,081	116,177	114,230	102,581	100,627
DWI Distribution Revenue Total:		61,046	80,198	85,325	106,848	107,307	95,388	80,438	113,278
DWI Distribution Expenditure Total:		59,869	73,877	90,650	79,081	116,177	114,230	102,581	100,627
Net Total DWI Distribution:		1,176	6,321	5,325	27,767	8,870	18,842	22,143	12,651

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Environmental Gross Rec Fund</b>									
<b>Environmental Gross Rec Fund</b>									
	Total Environmental Gross Rec Fund:	41,249	36,202	51,928	39,855	49,421	30,940	38,422	30,940
<b>Environmental Gross Receipts</b>									
	Total Environmental Gross Receipts:	.00	16,337	128,855	1,148	32,841	71,200	1,143	71,200
	Environmental Gross Rec Fund Revenue Total:	41,249	36,202	51,928	39,855	49,421	30,940	38,422	30,940
	Environmental Gross Rec Fund Expenditure Total:	.00	16,337	128,855	1,148	32,841	71,200	1,143	71,200
	Net Total Environmental Gross Rec Fund:	41,249	19,865	76,927-	38,707	16,580	40,260-	37,279	40,260-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Misdemeanor Court Compliance</b>									
<b>Misdemeanor Court Compliance</b>									
	Total Misdemeanor Court Compliance:	23,580	18,524	16,860	14,496	11,415	16,600	6,765	16,600
<b>Misdemeanor Court Compliance</b>									
	Total Misdemeanor Court Compliance:	31,179	11,852	17,889	10,491	6,538	650	270	650
	Misdemeanor Court Compliance Revenue Total:	23,580	18,524	16,860	14,496	11,415	16,600	6,765	16,600
	Misdemeanor Court Compliance Expenditure Total:	31,179	11,852	17,889	10,491	6,538	650	270	650
	Net Total Misdemeanor Court Compliance:	7,599	6,672	1,029	4,005	4,877	15,950	6,495	15,950

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>CJI Probation Fees</b>									
<b>DWI Probation Fees</b>									
	Total DWI Probation Fees:	18,827	16,323	12,408	10,441	4,957	12,120	4,432	12,120
<b>DWI Probation Fees</b>									
	Total DWI Probation Fees:	15,619	9,345	15,446	6,490	5,956	11,803	4,084	11,803
	DWI Probation Fees Revenue Total:	18,827	16,323	12,408	10,441	4,957	12,120	4,432	12,120
	DWI Probation Fees Expenditure Total:	15,619	9,345	15,446	6,490	5,956	11,803	4,084	11,803
	Net Total DWI Probation Fees:	3,208	6,977	3,038-	3,951	999-	317	348	317

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>1 Screening Fees</b>									
<b>DWI Screening Fees</b>									
	Total DWI Screening Fees:	2,734	1,596	1,689	1,497	800	1,550	800	1,550
<b>DWI Screening Fees</b>									
	Total DWI Screening Fees:	3,260	780	105	510	880	1,000	700	1,000
	DWI Screening Fees Revenue Total:	2,734	1,596	1,689	1,497	800	1,550	800	1,550
	DWI Screening Fees Expenditure Total:	3,260	780	105	510	880	1,000	700	1,000
	Net Total DWI Screening Fees:	526-	816	1,584	987	80-	550	100	550

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>DWI UA Fees</b>									
<b>DWI UA Fees</b>									
Total DWI UA Fees:		3,194	2,873	1,301	921	430	1,550	151	1,550
<b>DWI UA Fees</b>									
Total DWI UA Fees:		2,689	216	1,432	325	150	1,000	140	1,000
DWI UA Fees Revenue Total:		3,194	2,873	1,301	921	430	1,550	151	1,550
DWI UA Fees Expenditure Total:		2,689	216	1,432	325	150	1,000	140	1,000
Net Total DWI UA Fees:		505	2,657	131-	596	280	550	11	550

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Wildlife Services</b>									
<b>Wildlife Services</b>									
	Total Wildlife Services:	6,725	6,150	.00	5,540	5,075	6,000	1,650	6,000
<b>Wildlife Services</b>									
	Total Wildlife Services:	4,000	4,154	4,500	4,600	.00	6,000	5,000	6,000
	Wildlife Services Revenue Total:	6,725	6,150	.00	5,540	5,075	6,000	1,650	6,000
	Wildlife Services Expenditure Total:	4,000	4,154	4,500	4,600	.00	6,000	5,000	6,000
	Net Total Wildlife Services:	2,725	1,996	4,500-	940	5,075	.00	3,350-	.00



Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>County Improvements</b>									
<b>County Improvements</b>									
Total County Improvements:		142,785	27,206	4,346	3,453,066	493,786	1,030,226	268,836	772,165
<b>County Improvements</b>									
Total County Improvements:		279,336	455,090	86,322	557,945	948,828	3,974,629	536,932	3,522,877
<b>County Improvements Transfers</b>									
Total County Improvements Transfers:		400,000-	230,000-	150,000	33,819	497,050-	350,000	.00	350,000
County Improvements Revenue Total:		142,785	27,206	4,346	3,453,066	493,786	1,030,226	268,836	772,165
County Improvements Expenditure Total:		120,664-	225,090	236,322	591,764	451,778	4,324,629	536,932	3,872,877
Net Total County Improvements:		263,450	197,884-	231,976-	2,861,302	42,009	3,294,403-	268,095-	3,100,712-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>Road Equipment Fund</b>									
<b>Road Equipment Fund</b>									
	Total Road Equipment Fund:	.00	.00	.00	1,709	1,066	4,500	564	4,500
<b>Road Equipment Fund</b>									
	Total Road Equipment Fund:	.00	67,693	.00	.00	7,935	.00	.00	.00
<b>Road Equipment Transfers</b>									
	Total Road Equipment Transfers:	.00	.00	200,000-	.00	.00	300,000	.00	300,000
	Road Equipment Fund Revenue Total:	.00	.00	.00	1,709	1,066	4,500	564	4,500
	Road Equipment Fund Expenditure Total:	.00	67,693	200,000-	.00	7,935	300,000	.00	300,000
	Net Total Road Equipment Fund:	.00	67,693-	200,000	1,709	6,869-	295,500-	564	295,500-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>American Rescue Plan Act</b>									
<b>American Rescue Plan Act</b>									
	Total American Rescue Plan Act:	.00	.00	.00	.00	801,524	.00	.00	.00
<b>American Rescue Plan Act</b>									
	Total American Rescue Plan Act:	.00	.00	.00	.00	.00	585,800	210,870	460,400
	American Rescue Plan Act Revenue Total:	.00	.00	.00	.00	801,524	.00	.00	.00
	American Rescue Plan Act Expenditure Total:	.00	.00	.00	.00	.00	585,800	210,870	460,400
	Net Total American Rescue Plan Act:	.00	.00	.00	.00	801,524	585,800-	210,870-	460,400-

Account Number	Account Title	2016-17 Pri Year 5 Actual	2017-18 Pri Year 4 Actual	2018-19 Pri Year 3 Actual	2019-20 Pri Year 2 Actual	2020-21 Pri Year Actual	2021-22 Cur Year Budget	2021-22 Cur Year Actual	2022-23 Fut Year Budget
<b>CDBG - QUAY COUNTY</b>									
<b>CDBG - QUAY COUNTY</b>									
	Total CDBG - QUAY COUNTY:	496,543	.00	.00	736,110	83,889	.00	.00	.00
<b>CDBG-Project</b>									
	Total CDBG-Project:	496,694	748	83,746	723,105	92,585	30,118	909	30,118
<b>CDBG Transfers</b>									
	Total CDBG Transfers:	.00	.00	51,000-	33,819-	.00	.00	.00	.00
	CDBG - QUAY COUNTY Revenue Total:	496,543	.00	.00	736,110	83,889	.00	.00	.00
	CDBG - QUAY COUNTY Expenditure Total:	496,694	748	32,746	689,286	92,585	30,118	909	30,118
	Net Total CDBG - QUAY COUNTY:	151-	748-	32,746-	46,825	8,697-	30,118-	909-	30,118-
	Net Grand Totals:	533,275	244,805-	1,296,023	2,833,526	1,120,158	5,352,201-	2,326,291	5,998,829-

**State of New Mexico  
Local Government Budget Management System (LGBMS)**

**Budget Recap -  
- Interim - Entity**

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Fund	Cash	Investments	Revenues	Transfers	Expenditures	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	1,827,429.00	0.00	4,322,603.00	-1,227,877.00	2,957,503.00	1,964,652.00	739,375.75	1,225,276.25
20200 Environmental	141,706.00	0.00	30,940.00	0.00	71,200.00	101,446.00	0.00	101,446.00
20300 County Property Valuation	190,728.00	0.00	86,363.00	0.00	80,727.00	196,364.00	0.00	196,364.00
20400 County Road	1,379,321.00	0.00	1,000,053.00	755,786.00	2,541,488.00	593,672.00	211,790.67	381,881.33
20600 Emergency Medical Services	3,857.00	0.00	12,033.00	0.00	12,033.00	3,857.00	0.00	3,857.00
20800 Farm & Range	435.00	0.00	45.00	0.00	250.00	230.00	0.00	230.00
20900 Fire Protection	2,445,037.00	0.00	1,224,645.00	-200,303.00	2,095,885.00	1,373,494.00	0.00	1,373,494.00
21000 Law Enforcement Protection	0.00	0.00	50,000.00	0.00	50,000.00	0.00	0.00	0.00
21800 Intergovernmental Grants	50,638.00	0.00	66,083.00	29,493.00	106,957.00	39,257.00	0.00	39,257.00
22000 Indigent Fund	321,781.00	0.00	267,000.00	-100,000.00	272,500.00	216,281.00	0.00	216,281.00
22100 Hospital Gross Receipts Tax	1,475,271.00	0.00	1,291,543.00	-182,090.00	1,101,700.00	1,483,024.00	0.00	1,483,024.00
22300 DWI Fund	8,000.00	0.00	113,278.00	0.00	100,627.00	20,651.00	0.00	20,651.00
22500 Clerks Recording & Filing Fund	43,595.00	0.00	12,000.00	0.00	29,000.00	26,595.00	0.00	26,595.00
22600 Jail - Detention	330,535.00	0.00	517,500.00	1,020,000.00	1,601,640.00	266,395.00	0.00	266,395.00
22700 County Emergency Communications and Medical & Behavioral Health GRT	472,153.00	0.00	515,685.00	0.00	528,797.00	459,041.00	0.00	459,041.00
29900 Other Special Revenue	399,141.00	0.00	175,740.00	137,090.00	486,282.00	225,689.00	0.00	225,689.00
30200 CDBG (HUD) Project	67,836.00	0.00	0.00	0.00	30,118.00	37,718.00	0.00	37,718.00
30300 State Legislative Appropriation Project	0.00	0.00	757,166.00	0.00	757,166.00	0.00	0.00	0.00

30400 Road/Street Projects	2,895,548.00	0.00	4,500.00	-300,000.00	2,510,711.00	89,337.00	0.00	89,337.00
39900 Other Capital Projects	1,638,781.00	0.00	15,000.00	-350,000.00	255,000.00	1,048,781.00	0.00	1,048,781.00
40400 NMFA Loan Debt Service	419,601.00	0.00	260,000.00	417,901.00	677,901.00	419,601.00	0.00	419,601.00
26000 American Rescue Plan Act	590,653.00	0.00	0.00	0.00	460,400.00	130,253.00	0.00	130,253.00
Totals	14,702,046.00	0.00	10,722,177.00	0.00	16,727,885.00	8,696,338.00	951,166.42	7,745,171.58

Fixed Amount 1.00

05/23/2022

Fixed Amount 1.00

Page 80 of 135	70,940	4,398	1,029	3,302	35,086	114,754	03/23/2022
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Fixed Amount 1.00

DEPARTMENT: Administration						Quay County				Fiscal Year 2022-2023		
						Personnel Services Schedule						
Round off all figures to the Nearest \$ Except Rate of Pay						A	B		C	F	A-G	
Position Title	Current		Salary	New	# of					County	Total	
and	Rate/Hr or	Type	Increase	Rate/Hr or	Pay	Annual	0.00% P.D.	1.45% P.D.	19.65% PD	Share	Personal	
Name of	Bi-Weekly	of	%	Eff.	Bi-Weekly	Salary	6.20% Reg.	1.45% Reg.	10.3% Reg.	Health Ins	Services	
Employee	Salary	Inc.	Inc.	Date	Salary	Periods	FICA	Medicare	PERA	75%	Columns A-G	
County Manager												
Daniel Zamora	2307.69	0		00	2692.31	26	70,000	4,340	1,015	7,210	16,644	99,209
Financial Director												
Cheryl Simpson	21.45	0	1000	00	22.45	26	46,696	2,895	677	4,810	10,933	66,011
Admin Support												
Sheryl Chambers	18.37	0	1000	00	19.37	26	40,290	2,498	584	4,150	4,889	52,410
Payroll Clerk												
Brenda Griego	16.91	0	1000	00	17.91	26	37,253	2,310	540	3,837	10,933	54,873
Incentive							375	23	5	0	0	404
Manager's Office							194,613	12,066	2,822	20,007	43,399	272,907
Mapper				7/1								
Dana Leonard	15.00		1000		16.00	26	33,280	2,063	483	3,428	4,889	44,142
Incentive							125	8	2	0	0	135
Total Mapper							33,405	2,071	484	3,428	4,889	44,277
Luke Bugg	638.40	0	1000	0	678.40	26	17,638	1,094	256	1,817	5,677	26,481
Incentive							125	8	2	0	0	135
Total Fire Marshal					Other		17,763	1,101	258	1,817	5,677	26,616
Elected Officials Salaries					Admin		57,604					
Full-Time Wages					401-12		228,018	18,810	4,399	27,192	83,373	437,160
Total Adm							316,722	19,637	4,592	28,553	89,050	458,554

Fixed Amount 1.00

05/23/2022

Fixed Amount 1.00

05/23/2022

Fixed Amount 1.00

05/23/2022

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Fixed Amount 1.00

DEPARTMENT: Detention Center					Quay County					Fiscal Year 2022-2023		
					Personnel Services Schedule							
Round off all figures to the Nearest \$ Except Rate of Pay					A		B		C		F	A-G
Position Title	Current	Type	Salary	New	# of	Annual	0.00% P.D.	1.45% P.D.	19.65% PD	County	Total	
and	Rate/Hr or		Increase	Rate/Hr or	Pay	Salary	6.20% Reg.	1.45% Reg.	10.3% Reg.	Share	Personal	
Name of	Bi-Weekly	of	%	Eff.	Bi-Weekly	Salary	FICA	Medicare	PERA	Health Ins	Services	
Employee	Salary	Inc.	Inc.	Date	Salary	Periods				75%	Columns A-G	
Officials/ Admin												
Christopher Birch	2000.000	0	1.00	00	2080.00	26	54,080	3,353	784	5,570	14,318	78,105
Officials/ Admin				1-Jul								
Johnny Reid	22.000	0	1.00	00	23.00	26	47,840	2,966	694	4,928	16,644	73,071
Protect Services				1-Jul								
Audra Rivera	13.000	0	1.00	00	14.00	26	30,576	1,896	443	3,149	10,933	46,998
Protect Services				1-Jul								
John L. Brown	21.310	0	1.00	00	22.31	26	48,725	3,021	707	5,019	5,677	63,148
Services				1-Jul								
a Gallegos	18.660	0	1.00	00	19.66	26	40,893	2,535	593	4,212	10,933	59,166
Protect Services				1-Jul								
Johnny Anaya	18.270	0	1.00	00	19.27	26	40,082	2,485	581	4,128	8,757	56,033
Protect Services				1-Jul								
Christopher Eccles	16.650	0	1.00	00	17.65	26	38,548	2,390	559	3,970	10,176	55,643
Protect Services				1-Jul								
Aaron Benziger	14.330	0	1.00	00	15.33	26	33,481	2,076	485	3,449	16,644	56,135
Protect Services				1-Jul								
Justin Benavidez	15.330	0	1.00	00	16.33	26	35,665	2,211	517	3,673	53	42,120
Protect Services				1-Jul								
Diana Antunez	15.050	0	1.00	00	16.05	26	35,053	2,173	508	3,610	53	41,398
Protect Services				1-Jul								
Pete Vargas	16.670	0	1.00	00	17.67	26	38,591	2,393	560	3,975	53	45,571
Protect Services				1-Jul								
Ebony Montoya	13.000	0	1.00	00	14.00	26	30,576	1,896	443	3,149	4,889	40,953
Protect Services				1-Jul								
Dylan Eccles	14.330	0	1.00	00	15.33	26	33,481	2,076	485	3,449	53	39,544
Protect Services				1-Jul								
Samantha Brake	15.330	0	1.00	00	16.33	26	35,665	2,211	517	3,673	53	42,120
Protect Services				1-Jul								
Dominic Quintana	14.330	0	1.00	00	15.33	26	33,481	2,076	485	3,449	5,677	45,167

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Fixed Amount 1.00

DEPARTMENT: Dentention Center							Quay County				Fiscal Year 2022-2023	
							Personnel Services Schedule					
Round off all figures to the Nearest \$ Except Rate of Pay							A	B	C	D	G	A-H
Position Title	Current		Salary		New	# of					County	Total
and	Rate/Hr or	Type	Increase		Rate/Hr or	Pay	Annual	0.00% P.D.	1.45% P.D.	19.65% PD	Share	Personal
Name of	Bi-Weekly	of	%	Eff.	Bi-Weekly	Per-	Salary	6.20% Reg.	1.45% Reg.	10.3% Reg	Health Ins	Services
Employee	Salary	Inc.	Inc.	Date	Salary	iods		FICA	Medicare	PERA	75%	
Protect Services				1-Jul								
David Lowry	14.330	0	11.00	00	15.33	26	33,481	2,076	485	3,449	53	39,544
Protect Services												
Steven Gloms	15.330	0	11.00	00	16.33	26	35,665	2,211	517	3,673	8,757	50,824
Protect Services												
Nathan Andrade	14.330	0	11.00	00	15.33	26	33,481	2,076	485	3,449	53	39,544
Protect Services												
Steven Benavidez	13.650	0	11.00	00	14.65	26	31,996	1,984	464	3,296	8,757	46,496
Protect Services												
Shannon Martinez	13.650	0	11.00	00	14.65	26	31,996	1,984	464	3,296	53	37,792
Protect Services												
David Bogart	13.000	0	11.00	00	14.00	26	30,576	1,896	443	3,149	53	36,117
Protect Services												
Amanda Sanchez	16.050		11.00		17.05	26	37,237	2,309	540	3,835	8,757	52,678
Incentive							2,750	171	40	0	0	2,960
Holiday Pay							45,000	2,790	653	0	0	48,443
Totals This Page							282,181	17,495	4,092	24,146	26,484	354,397
Full-Time Wages	813,916											
Grand Total Adult Detention					421		858,916	53,253	12,454	83,550	131,397	1,139,569

Fixed Amount 1.00

05/23/2022

Fixed Amount 1.00

05/23/2022



Fixed Amount 1.00

05/23/2022

DEPARTMET: Road						Quay County				Fiscal Year 2022-2023		
						Personnel Services Schedule						
Round off all figures to the Nearest \$ Except Rate of Pay						A	B	C	D	G	A-H	
Position Title	Current	Type	Salary	New	# of	Annual	0.00% P.D.	1.45% P.D.	19.65% PD	County	Total	
Name of	Rate/Hr or	of	Increase	Rate/Hr or	Pay	Salary	6.20% Reg.	1.45% Reg.	10.3% Reg	Share	Personal	
Employee	Salary	Inc.	%	Eff. Date	Per-iods		FICA	Medicare	PERA	75%	Services	
Road Superintendant				7/1								
Larry J Moore	2756.80	0	1.00	00	26	73,757	4,573	1,069	7,597	5,677	92,673	
Truck Driver				7/1								
Reuben Rincones	13.50	0	1.00	00	26	30,160	1,870	437	3,106	53	35,627	
Blade Operator				7/1								
Louis G Brown	19.04	0	1.00	00	26	41,683	2,584	604	4,293	5,677	54,842	
Truck Driver				7/1								
	15.50	0	1.00	00	26	34,320	2,128	498	3,535	53	40,533	
Blade Operator				7/1								
Larry D Marshall	16.91	0	1.00	00	26	37,253	2,310	540	3,837	10,933	54,873	
Superintendant				7/1								
Armando Banuelos	20.10	0	1.00	00	26	43,888	2,721	636	4,520	53	51,819	
Truck Driver				7/1								
Armando Acosta	13.60	0	1.00	00	26	30,368	1,883	440	3,128	53	35,872	
Blade Operator				7/1								
Donald Walker	17.71	0	1.00	00	26	19,458	1,206	282	2,004	10,933	33,884	
Blade Operator				7/1								
Quade W Fury	16.91	0	1.00	00	26	37,253	2,310	540	3,837	5,677	49,617	
Truck Driver				7/1								
Frank Blea	14.00	0	1.00	00	26	31,200	1,934	452	3,214	8,757	45,558	
Equipment Operator				7/1								
James H Hammer	14.37	0	1.00	00	26	31,970	1,982	464	3,293	53	37,761	
Secretary				7/1								
Darla Munsell	18.73	0	1.00	00	26	41,038	2,544	595	4,227	4,889	53,293	
Forman				7/1								
Jerry Sewell	18.51	0	1.00	00	26	40,581	2,516	588	4,180	4,889	52,754	
Labor				7/1								
	14.00	0	1.00	00	26	31,200	1,934	452	3,214	10,933	47,734	
Blade Operator				7/1								
Anthony Gresham	16.00	0	1.00	00	26	17,680	1,096	256	1,821	53	20,907	

Fixed Amount 1.00

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Fixed Amount 1.00

DEPARTMENT: Sheriff's						Quay County				Fiscal Year 2022-2023	
						Personnel Services Schedule					
Round off all figures to the Nearest \$ Except Rate of Pay						A	B	C	D	G	A-H
Position Title	Current		Salary	New	# of	Annual	0.00% P.D.	1.45% P.D.	19.65% PD	County	Total
and	Rate/Hr or	Type	Increase	Rate/Hr or	Pay	Salary	6.20% Reg.	1.45% Reg.	10.3% Reg.	Share	Personal
Name of	Bi-Weekly	of	%	Eff.	Bi-Weekly	Salary	FICA	Medicare	PERA	Health Ins	Services
Employee	Salary	Inc.	Inc.	Date	Salary	Periods				75%	
Sheriff				7/1	2217.00	13	28,821	0	418	5,663	34,902
Russell Shafer		0		00	2347.42	13	30,516	0	442	5,996	47,889
Undersheriff				7/1	1995.31	13	25,939	0	376	5,097	31,412
Dennis Garcia		0		00	2112.65	13	27,464	0	398	5,397	47,577
Protect Services			****	7/1							
Larry L Cooksey	21.00	0	1.00	00	22.00	26	45,760	0	664	8,992	61,092
Protect Services				7/1							
Rudy Vallejo	20.18	0	1.00	00	21.18	26	44,054	0	639	8,657	59,027
Services			****	7/1							
Otero	16.03	0	1.00	00	17.03	26	35,422	0	514	6,961	42,950
Admin Support			****	7/1							
Rachel Dudley	17.72	0	1.00	00	18.72	26	31,150	1,931	452	3,208	41,630
Protect Services			****	7/1							
Mario Chavez	16.03	0	1.00	00	17.03	26	35,422	0	514	6,961	57,215
Protect Services			****	7/1							
Tyler Davis	18.69	0	1.00	00	19.69	26	40,955	0	594	8,048	49,650
Extra Straight Time Wages	0.00	0	0.0%	0	0.00	0	10,000	0	145	1,965	12,110
Elected Official Salaries	59,462										
Full-Time Wages	297,168										
Part-Time Wages	-										
Holiday Wages	10,000										
Overtime	10,000										
Uniform Allowance	376,630				0.00	26	0	0	0	0	0
Incentive							1,125	8	16	0	1,149
Holiday Pay							10,000	0	145	0	10,145
Overtime Pay							10,000	0	145	0	10,145
Total Sheriff					401.82		376,630	1,939	5,461	66,944	506,893

Fixed Amount 1.00

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Fixed Amount 1.00

										County	Total
						Annual	0.00% P.D.	1.45% P.D.	19.65% PD	Share	Personal
						Salary	6.20% Reg.	1.45% Reg.	10.3% Reg.	Health Ins	Services
							FICA	Medicare	PERA	75%	
Projected County Totals						2,883,494	157,365	41,810	296,553	448,846	3,828,068
Current County Totals						2,738,158	149,198	39,703	272,075	448,845	3,647,979
Increase Payroll						145,336	8,166	2,107	24,478	1	180,089

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Fixed Amount 1.00

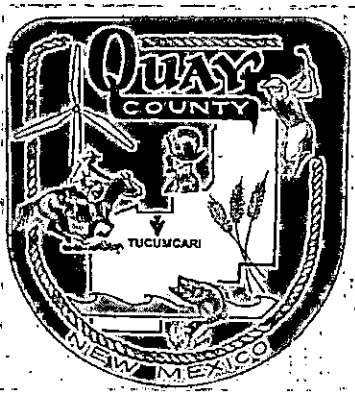
DEPARTMENT: Dispatch								0					
								Personnel Services Schedule					
Round off all figures to the Nearest \$ Except Rate of Pay							A	B	C	D	G	A-H	
Position Title	Current		Salary		New	# of					County	Total	
and	Rate/Hr or	Type	Increase		Rate/Hr or	Pay	Annual				Share	Personal	
Name of	Bi-Weekly	of	\$	Eff.	Bi-Weekly	Per-	Salary	6.20% Reg.	1.45% Reg.	10.30%	Health	Services	
Employee	Salary	Inc.	Amt	Date	Salary	iods		FICA	Medicare	PERA	Ins.		
TQRECC Director													
Jamie Luaders	1,932	C.L.	\$ 1.00	22	2,012	26	52,312	3,243	759	5,388	15,269	76,971	
Supervisor													
Kristy Reed	18.84	C.L.	\$ 1.00	22	19.84	26	41,267	2,559	598	4,251	53	48,728	
Dispatcher													
Tabitha Edgren	12.03	C.L.	\$ 1.00	22	13.03	26	27,102	1,680	393	2,792	53	32,020	
Dispatcher													
Sharleen Liles	14.82	C.L.	\$ 1.00	22	15.82	26	32,906	2,040	477	3,389	6,052	44,864	
Dispatcher													
Alice Gibson	13.03	C.L.	\$ 1.00	22	14.03	26	29,182	1,809	423	3,006	17,750	52,171	
Dispatcher													
Donna Fryman	12.03	C.L.	\$ 1.00	22	13.03	26	27,102	1,680	393	2,792	6,052	38,019	
Dispatcher													
Bethany Bishop	13.00	C.L.	\$ 1.00	22	14.00	26	29,120	1,805	422	2,999	6,052	40,399	
Dispatcher													
Lila Aragon	13.39	C.L.	\$ 1.00	22	14.39	26	29,931	1,856	434	3,083	5,211	40,515	
Overtime							20,000	1,240	290	0	0	21,530	
Incentive							1,000	62	15	0	0	1,077	
Holiday Pay							15,000	930	218	1,545	0	17,693	
					Wages								
Total TQRECC					269,923		304,923	18,905	4,421	29,244	56,492	413,986	
							288,283	17,874	4,180	26,194	56,492	393,022	
							16,640	1,032	241	3,050	0	20,963	

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Fixed Amount 1.00

County Total Payroll							3,188,417	176,270	46,232	325,797	505,338	4,242,053





# QUAY COUNTY GOVERNMENT

## FISCAL YEAR 2022-2023

Resolution of Sponsorship  
For a  
Local Government Transportation Project Fund  
Project Match Commitment

### Resolution No. 32 2021-2022

**A resolution declaring the eligibility and intent of the County of Quay to submit an application to the New Mexico Department of Transportation (NMDOT) for Fiscal Years 2022/2023 Local Government Transportation Project Fund.**

**Whereas**, the County of Quay, New Mexico, has the legal authority to apply for, receive, and administer state funds; and,

**Whereas**, the County of Quay is submitting an application for the Fiscal Years 2022/2023 (FY 22/23) New Mexico funds in the amount of \$767,695.63 as set forth by the State legislation; and,

**Whereas**, the monetary shortfall low water crossing installation at Historic Bridge #1625 project named in the Local Government Transportation Project Fund application is an eligible project under New Mexico Local Government Transportation Project Fund requirements; and,

**Whereas**, the County of Quay acknowledges availability of the required local match of 5% for the State of New Mexico; and,

**Whereas**, the County of Quay agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

**Whereas**, the County of Quay agrees to maintain the project constructed with Local Government Transportation Project Fund for the usable life of the project;

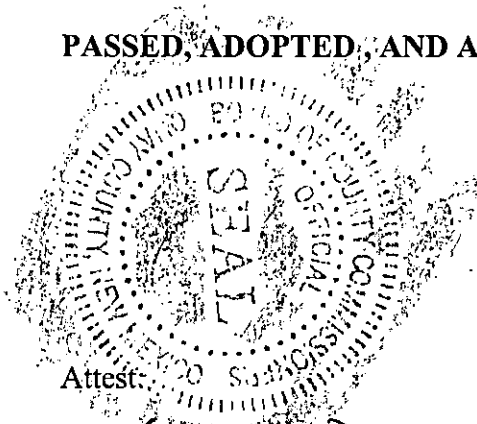
**Now, therefore be it resolved by the governing body of the County of Quay, that:**

1. The County of Quay authorizes Daniel Zamora to submit an application for the FY 22/23 New Mexico Local Government Transportation Project Fund funds in the amount of \$767,695.63 from the New Mexico Department of Transportation (NMDOT) on behalf of County Quay.
2. That the County of Quay assures the NMDOT that if Local Government Project Fund is rewarded, sufficient funding for the local match are available, and that any costs exceeding the award amount will be paid for by the County of Quay.
3. That the County of Quay assures the NMDOT that if awarded Local Government Transportation Project Fund, sufficient funding for the operation and maintenance of the Local Government Transportation Project Fund project

will be available for the life of the project.

4. That Daniel Zamora of the County of Quay is authorized to enter into a Cooperative Project Agreement with NMDOT for the Local Government Transportation Project Fund project using these funds as set forth by the state legislation on behalf of the citizens of the County of Quay. Daniel Zamora is also authorized to submit additional information as may be required and act as the official representative of the County of Quay in this and subsequent related activities.
5. That the County of Quay assures that the County of Quay is willing and able to administer all activities associated with the proposed project.

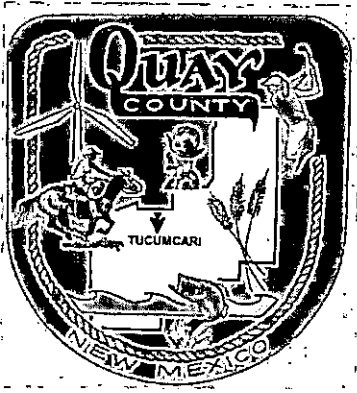
**PASSED, ADOPTED, AND APPROVED** this 23<sup>rd</sup> day of May, 2022



  
Franklin McCasland, Chairman

Attest:

  
Ellen White, Quay County Clerk



# QUAY COUNTY GOVERNMENT

## FISCAL YEAR 2022-2023

Resolution of Sponsorship  
For a  
Local Government Transportation Project Fund  
Project Match Commitment

### Resolution No. 33 2021-2022

**A resolution declaring the eligibility and intent of the County of Quay to submit an application to the New Mexico Department of Transportation (NMDOT) for Fiscal Years 2022/2023 Local Government Transportation Project Fund.**

**Whereas**, the County of Quay, New Mexico, has the legal authority to apply for, receive, and administer state funds; and,

**Whereas**, the County of Quay is submitting an application for the Fiscal Years 2022/2023 (FY 22/23) New Mexico funds in the amount of \$2,716,442.23 as set forth by the State legislation; and,

**Whereas**, Quay Road 63 project named in the Local Government Transportation Project Fund application is an eligible project under New Mexico Local Government Transportation Project Fund requirements; and,

**Whereas**, the County of Quay acknowledges availability of the required local match of 5% for the State of New Mexico; and,

**Whereas**, the County of Quay agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

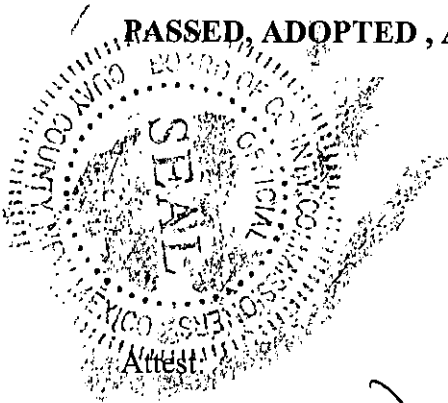
**Whereas**, the County of Quay agrees to maintain the project constructed with Local Government Transportation Project Fund for the usable life of the project;

**Now, therefore be it resolved by the governing body of the County of Quay, that:**

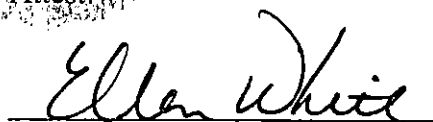
1. The County of Quay authorizes Daniel Zamora to submit an application for the FY 22/23 New Mexico Local Government Transportation Project Fund funds in the amount of \$2,716,442.23 from the New Mexico Department of Transportation (NMDOT) on behalf of County Quay.
2. That the County of Quay assures the NMDOT that if Local Government Project Fund is rewarded, sufficient funding for the local match are available, and that any costs exceeding the award amount will be paid for by the County of Quay.
3. That the County of Quay assures the NMDOT that if awarded Local Government Transportation Project Fund, sufficient funding for the operation and maintenance of the Local Government Transportation Project Fund project will be available for the life of the project.

4. That Daniel Zamora of the County of Quay is authorized to enter into a Cooperative Project Agreement with NMDOT for the Local Government Transportation Project Fund project using these funds as set forth by the state legislation on behalf of the citizens of the County of Quay. Daniel Zamora is also authorized to submit additional information as may be required and act as the official representative of the County of Quay in this and subsequent related activities.
5. That the County of Quay assures that the County of Quay is willing and able to administer all activities associated with the proposed project.

**PASSED, ADOPTED, AND APPROVED** this 23<sup>rd</sup> day of May, 2022



  
Franklin McCasland, Chairman

  
Ellen White, Quay County Clerk



# QUAY COUNTY GOVERNMENT

FISCAL YEAR 2022-2023

Resolution of Sponsorship  
For a  
Local Government Transportation Project Fund  
Project Match Commitment

## Resolution No. 34 2021-2022

**A resolution declaring the eligibility and intent of the County of Quay to submit an application to the New Mexico Department of Transportation (NMDOT) for Fiscal Years 2022/2023 Local Government Transportation Project Fund.**

**Whereas**, the County of Quay, New Mexico, has the legal authority to apply for, receive, and administer state funds; and,

**Whereas**, the County of Quay is submitting an application for the Fiscal Years 2022/2023 (FY 22/23) New Mexico funds in the amount of \$2,662,065.11 as set forth by the State legislation; and,

**Whereas**, Quay Road AR project named in the Local Government Transportation Project Fund application is an eligible project under New Mexico Local Government Transportation Project Fund requirements; and,

**Whereas**, the County of Quay acknowledges availability of the required local match of 5% for the State of New Mexico; and,

**Whereas**, the County of Quay agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

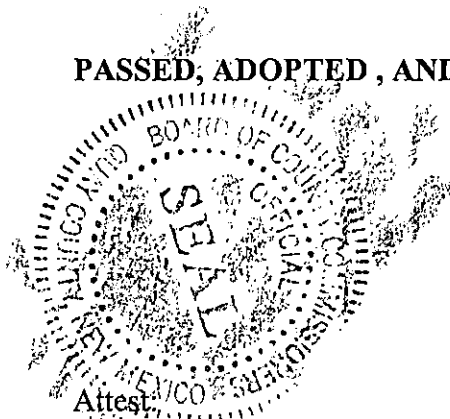
**Whereas**, the County of Quay agrees to maintain the project constructed with Local Government Transportation Project Fund for the usable life of the project;


**Now, therefore be it resolved by the governing body of the County of Quay, that:**

1. The County of Quay authorizes Daniel Zamora to submit an application for the FY 22/23 New Mexico Local Government Transportation Project Fund funds in the amount of \$2,662,065.11 from the New Mexico Department of Transportation (NMDOT) on behalf of County Quay.
2. That the County of Quay assures the NMDOT that if Local Government Project Fund is rewarded, sufficient funding for the local match are available, and that any costs exceeding the award amount will be paid for by the County of Quay.
3. That the County of Quay assures the NMDOT that if awarded Local Government Transportation Project Fund, sufficient funding for the operation and maintenance of the Local Government Transportation Project Fund project will be available for the life of the project.

4. That Daniel Zamora of the County of Quay is authorized to enter into a Cooperative Project Agreement with NMDOT for the Local Government Transportation Project Fund project using these funds as set forth by the state legislation on behalf of the citizens of the County of Quay. Daniel Zamora is also authorized to submit additional information as may be required and act as the official representative of the County of Quay in this and subsequent related activities.
5. That the County of Quay assures that the County of Quay is willing and able to administer all activities associated with the proposed project.

**PASSED, ADOPTED , AND APPROVED** this 23<sup>rd</sup> day of May, 2022



  
Franklin McCasland, Chairman

  
Ellen White, Quay County Clerk