



**QUAY COUNTY GOVERNMENT**

300 South Third Street

P.O. Box 1246

Tucumcari, NM 88401

Phone: (575) 461-2112

Fax: (575) 461-6208

**AGENDA  
REGULAR SESSION  
QUAY COUNTY BOARD OF COMMISSIONERS  
OCTOBER 24, 2022**

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**9:00 A.M. Call Meeting to Order**

Pledge of Allegiance

Approval of Minutes-Regular Session October 10, 2022

Approval/Amendment of Agenda

**Public Comment**

**Ongoing Business**

**New Business**

- I. C. Renee Hayoz, Presbyterian Medical Services Administrator**
  - Presentation of Monthly RPHCA Reports
- II. Janie Hoffman, Quay County Health Council Chairman**
  - Presentation and Approval of Quay County Health Council Annual Report
- III. Alan Daugherty, Tucumcari Rawhide Days**
  - Discussion of Tucumcari Rawhide Days
- IV. Jamie Luaders, Tucumcari Quay Regional Emergency Communications Center Director**
  - Dispatch Update
- V. Cheryl Simpson, Quay County Finance Director**
  - Request Approval of First Quarter FY23 DFA Financial Report
  - Request Approval of First Quarter FY23 DWI Distribution Financial Report
- VI. Daniel Zamora, Quay County Manager**
  - Correspondence



DOC #CM-00545  
11/14/2022 02:40 PM Doc Type: COCOM  
Fee: (No FieldTag Finance.TotalFees found) Pages: 50  
Quay County, NM Ellen White - County Clerk, County Cler



**VII. Indigent Claims Board**

- **Call Meeting to Order**
- **Request Approval of Indigent Minutes for the September 26, 2022 Meeting**
- **Review Claims Prepared by Sheryl Chambers**
- **Adjourn**

**VIII. Request Approval of Accounts Payable**

**IX. Other Quay County Business that may Arise During the Commission Meeting and/or Comments from the Commissioners**

**Adjourn**

*Lunch-Time and Location to be Announced*

**REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS**

**October 24, 2022**

**9:00 A.M.**

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 24th day October, 2022 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

**PRESENT & PRESIDING:**

Jerri Rush, Commissioner  
Robert Lopez, Commissioner  
Ellen L. White, County Clerk  
Daniel Zamora, County Manager

**OTHERS PRESENT:**

Lucas Bugg, Quay County Fire Marshall  
Janie Hoffman, Quay County Assessor/Quay County Health Council Chairman  
Richard Primrose, Quay County Consultant  
Cheryl Simpson, Quay County Finance Director  
Paul Lucero, Quay County Emergency Manager  
Dana Paul Leonard, Quay County GIS Coordinator  
Brian Fortner, County Commission District 3 Candidate  
Jamie Luaders, Tucumcari Quay County Regional Emergency Communication Center Director  
C. Renee Hayoz, Presbyterian Medical Services Administrator  
Alan Daugherty, Tucumcari Rawhide Days  
Roxanne Travis, landowner at Glenrio, along with her attorney Kevin Sanders  
Ron Warnick, Quay County Sun

Interim Chairman, Robert Lopez called the meeting to order. Ron Warnick, led the Pledge of Allegiance.

A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the October 10, 2022 regular session minutes. MOTION carried with Rush voting “aye” and Lopez voting “aye”.

A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the Agenda as presented. MOTION carried with Rush voting “aye” and Lopez voting “aye”.

Public Comments: Kevin Sanders, attorney for Roxanne Travis, thanked Daniel Zamora for hearing their concerns regarding the vacation of lots and closure of roads in the Glenrio area. As

well, Sanders appreciated the item for consideration being removed from the meeting agenda until further data is obtained regarding access.

Lucas Bugg, Quay County Fire Marshall announced the three local Fire Departments that submitted Grant Applications for funding of new equipment were all awarded. Rural I and Jordan, both received \$300,000.00 and Rural II received \$230,000.00.

#### NEW BUSINESS:

C. Renee Hayoz, Presbyterian Medical Services Administrator, provided the monthly RPHCA Report for September. Hayoz reported the Clinic had 91 clients receive the Covid Booster last week, with an additional 210 flu vaccines given. It was noted, the Clinic is fully staffed. A copy of the RPHCA Report is attached.

Janie Hoffman, Quay County Health Council Chairman, requested approval of the Annual Report of the Council. Zamora noted the importance of having the Commission approve the Report to be in compliance and continue to receive State Appropriations. A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the Annual Report. MOTION carried with both Rush and Lopez voting "aye". A copy is attached.

Alan Daugherty, Tucumcari Historical Institute Member, reported the Institute, along with the Museum would be handling the Tucumcari Rawhide Days event. Daugherty stated the vision and plans for the event will encompass more than non-motorized history and looked forward to working with Quay County to help host the event at the Fairgrounds. Daugherty submitted an Application for use of the Fairgrounds which will be considered at the next regular session of the Quay County Commission.

Jamie Luaders, Tucumcari Quay County Regional Emergency Communication Center Director, presented a Dispatch Report for the months of August and September, for information only. A copy of said Report is attached to these minutes.

Cheryl Simpson, Quay County Finance Director, requested approval of the following items:

- FY23 DFA First Quarter Financial Report, as attached to these minutes. A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the Report. MOTION carried with both Rush and Lopez voting "aye".
- FY23 DWI Distribution Financial Report, as attached to these minutes. A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the Report. MOTION carried with both Rush and Lopez voting "aye".

Quay County Manager, Daniel Zamora, provided the following Correspondence:

- Provided a copy of the Monthly Gross Receipts Tax Report.
- Zamora will be attending the NM Infrastructure and Finance Workshop this week.

- Zamora will be attending the City of Tucumcari Commission Meeting this morning regarding the rezoning classification of land that was donated to the County for the hospital project.

Commissioner Lopez called the Indigent Claims Board to order. Time noted 9:21 a.m.

----INDIGENT CLAIMS----

Indigent Claims Board meeting was adjourned and the meeting returned to regular session. Time noted 9:25 a.m.

A MOTION was made by Jerri Rush, SECONDED by Robert Lopez to approve the expenditures included in the Accounts Payable Reports ending October 20, 2022. MOTION carried with Rush voting "aye" and Lopez voting "aye".


Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners: NONE

There being no further business, a MOTION was made by Jerri Rush SECONDED by Robert Lopez to adjourn. MOTION carried with Rush voting "aye" and Lopez voting "aye". Time noted 9:35 a.m.

Respectfully submitted by Ellen L. White, Quay County Clerk.

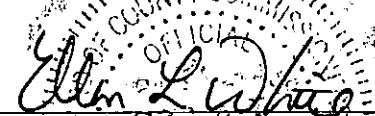
BOARD OF QUAY COUNTY COMMISSIONERS

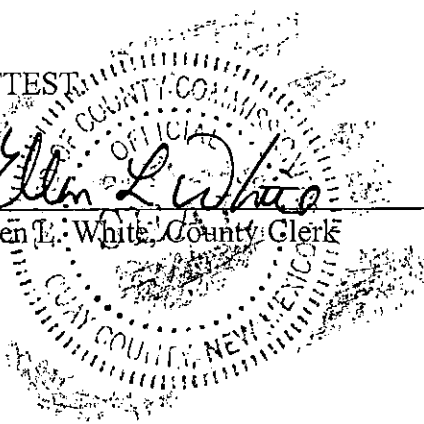
\_\_\_\_\_  
Franklin McCasland, Chairman

  
\_\_\_\_\_  
Robert Lopez, Member

  
\_\_\_\_\_  
Jerri Rush, Member

ATTEST

  
\_\_\_\_\_  
Ellen L. White, County Clerk



**RPHCA Program**  
**Monthly Level of Operations Form**

revised 7/7/15

<b>Organization Name: Presbyterian Medical Services</b>		<b>Contract #</b>	23169
<b>Reporting Site: Quay County Family Health Center</b>		<b>Report Month/Year:</b>	09/01/22
<b>Action Plan Item</b>		<b>Actual Monthly Level</b>	
<b>Level of Operations</b>	Total Number of Primary Care Encounters		351
	By Provider Type:		
	Physician Encounters		351
	Midlevel Practitioner Encounters		
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	By Payment Source:		
	Sliding Fee Encounters - Medical/Behavioral Health		30
	Sliding Fee Encounters - Dental		
	Medicaid Encounters - Medical/Behavioral Health		133
	Medicaid Encounters - Dental		
	County Indigent Encounters		
Other 3 <sup>rd</sup> Party Encounters		85	
Medicare Encounters		100	
100% Self Pay (non-discounted/non-3 <sup>rd</sup> party) Encounters		3	
<b>Unduplicated Number of Users</b>	Total # of unduplicated users		156
	At or Below Poverty		72
	Between Poverty and 200% of Poverty		64
	Above 200% of Poverty		20
<b>Staffing Level</b>	Administrative Staff		3
		Clinical FTEs	
		Admin FTEs	
	Physicians		
	Certified Nurse Practitioners		2
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals		1
	<del>Community Health Workers</del>		
Clinical Support Staff		2	
All Other Staff		0.5	
<b>Prior Month's Primary Care Financial Information</b>	<b>Please enter the month being reported: June</b>		
	Total Primary Care Revenues - all sources		88,980
	Sliding Fee Revenues - Medical		4,995
	Sliding Fee Revenues - Dental		0
	Medicaid Revenues - Medical		29,598
	Medicaid Revenues - Dental		0
	County Indigent Fund Revenues		0
	Other 3 <sup>rd</sup> Party Revenues		14,546
	Medicare Revenues		3,518
	100% Self Pay (non-discounted/non-3 <sup>rd</sup> party) Patient Revenues		263
	Contracts/Grants Revenues (including RPHCA)		36,060
	Total Primary Care Expenditures		91,932
	Total Primary Care Charges		89,498
Sliding Fee Discounts - Medical		6,775	
Sliding Fee Discounts - Dental		0	
Prepared by: C Renee Hayoz		10/10/2022	

Clinic/Program Name: Quay County Family Health Center  
Month Reported: September 2022

**Monthly RPHCA Narrative Report**

***Please provide brief but detailed information for the following questions. Answer all questions or mark N/A. Remember: This document is used by the State to monitor your performance under the terms of our contract.***

1. **Please describe any changes in the types of services provided during the month reported. Describe any discussions about adding new services. Please comment on any changes to the following areas of service:** No changes we are providing both Medical and SBIRT services. SBIRT is currently assisting Rio Rancho clinic during their provider shortage.
  
2. **Please describe any difficulties encountered in providing services during the month reported. What were the causes of the difficulties?** Several PTO days by Providers and holidays
  
3. **Were there any changes in the encounters ~~(+ or - 10%)~~ from the previous month reported? Please explain any causes for the changes.** Encounters for the month of September were 351 which is below the budgeted goal of 418.
  
4. **Please describe any changes in the staffing pattern (regardless of the position or the change in FTE). Note: Please keep this information CURRENT. List only current vacancies or changes in FTE. For example, if you made a change in FTE that was previously reported, there is no need to keep reiterating it.**  
CNP is requesting to go to parttime. We have selected a CNP who will be starting later in 2022. We have also hired a MAI, employee started in late September.
  
5. **Please describe recruitment efforts for any positions. Which positions? What actions have been taken? Note: This information should be for current vacancies, or for upcoming vacancies that you are aware of. If a position remains open, you should continue to report what is being done in recruitment until the position is filled.**  
We currently do not have any vacancies.
  
6. **Were there any changes to the hours? Explain.** No changes were made to schedule. Hours continue to be Monday -Friday from 7:00 AM to 5:30 PM.
  
7. **What efforts did you make to collaborate with local and statewide entities? (Examples: discussions with other agencies, formal & informal agreements, contact with DOH, Local partners. Community Stakeholders, etc.) Please describe any issues or problems you may have encountered with collaboration efforts.**

We continue to provide medical services to the inmates at the Quay Co Detention Center. Administrator is also on the Executive Board with the Quay Co Health Cl.

8. **Please describe any methods for increasing clinic utilization that your program and staff are engaging in.** We are providing COVID testing Monday – Friday and COVID Vaccinations every other Thursdays from 2-4 PM. COVID Home Test Kits are being given to patients upon checkout.
9. **Please describe the outreach activities your program and staff provided to the community during the month reported.** Health Council attendance by Admin and SBIRT.
10. **Have you received any new funding? Are you aware of any new funding opportunities? Please describe any new initiatives or projects that have been implemented.** No new funding has been received other then RPHCA funds.
11. **Please note the date of the last advisory board meeting AND THE AGENDA ITEMS DISCUSSED.** *Note: You do not need to send a copy of your meeting minutes, but you do need to give a brief recap of what was discussed at the last meeting. This information should stay the same until your next meeting occurs.* **Were there any changes of board members? What is the date of the next meeting?**

August 10, 2022

Introduction/Welcome

- Introduction of all members
- Discussion on 3<sup>rd</sup> quarter meeting in 2023 being moved to September.
- Community Feedback

PMS Board Meeting Update//

- Board Meeting will be held on 8/11/22

Regional Goals

- Continued development of BH services with Real Presence
- Vaccine Equity Update
- Dental Services in Tucumcari
- Board Member Engagement

Clinic Update

- Staffing
- Back 2 School Event for Children
- Monthly Encounters
- 20 Minute Template
- Influenza Vaccinations
- Training of QCDC Personnel upon Med Room readiness

Home Visiting

- Enrollment Numbers
- New Staffing
- Vacancy
- Community Gap with childcare programs and transportation to and from school to centers. Weekend and after 5:00 PM services.

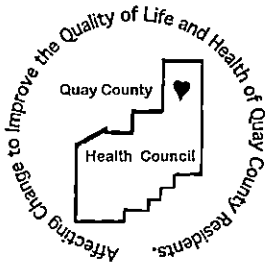


RPHCA Monthly Staffing Pattern

Month: September
Site: QUAY COUNTY FAMILY HEALTH CENT

*If you are using a Locum provider, please include them in your monthly staffing with their actual FTE for the month*

Position/Title	Budgeted FTE	Actual FTE (for the month being reported)	Locum Provider Y/N
Administrator	1	1	N
Medical Director/CNP	1	1	N
CNP	1	1	N
Certified Medical Assistant	2	2	N
Custodian	0.5	0.5	N
BH Interventionist	1	1	N
Customer Access Rep	1	1	N
Customer Access Rep	1	1	N
Medical Assistant I	1	1	



# Quay County Health Council Impacts

**THE MISSION** of the Quay County Health Council is affecting change to improve the quality of life and health of Quay County residents.

## HEALTH COUNCIL PRIORITIES

### Established with Community Input

1. Obesity Prevention and Access to Health Care Services
2. Reduce Substance and Alcohol Misuse and Related Deaths
3. Increase Local Access to Specialty Health Care
4. Increased Local Prenatal Care Access
5. Increase Local Access to Oral Healthcare
6. Increase Consumer Health Literacy

**Over \$ 25 Million** leveraged between 1992 and 2022!

That is \$36 in community benefit for every \$1 in taxes invested in the Council.

## **DIRECT SERVICES DEVELOPED**

### IN PARTNERSHIP WITH COMMUNITY AGENCIES

- Quay County Home Visiting Program
- Quay County Family Health Center: Federally Qualified Sliding Fee Health Center
- Medical Nutrition Therapy direct services for those PHS patients with diabetes
- School-based Mental Health Services
- Early Head Start
- Local Domestic Violence Hotline
- Behavioral health emergency community response protocols
- USDA Breakfast Program for Tucumcari Public School students
- Evidence-based sexuality education in Tucumcari schools
- School Alcohol-Free Zone Act in partnership with Rep. Moore passed in 2005
- Increased physical activity opportunities through Annual Fun Run, Strong Seniors program, and Quay Co on the Move Trails
- 11 Quay County Community Wellness Fairs

## **CONTACT INFORMATION**

Brenda Bishop, Coordinator  
575-815-4575 [qchealthcouncil@gmail.com](mailto:qchealthcouncil@gmail.com)

## **Who is the**

### **Quay County Health Council?**

The Quay County Health Council is a group of volunteers who represent various sectors of the Quay County community. The Health Council is responsible for assessing community needs, establishing priorities, and developing plans of action to impact those priorities.

## **What do these successes mean to you?**

**Increased access** to health care services and to food for Quay County residents.

**Increased support for young families** with a goal of improved parenting skills and better school success.

**Diabetes Self-management Education:** Sizable majority of patients who successfully completed the program lowered glucose levels enough to predict fewer complications.

**Obesity Rate Among Quay County Adults** decreased from 2011 - 2019 by 32%. Adults meeting physical activity recommendations has increased by 7%.

**Increased Knowledge of Available Resources** among members and residents of the County

**Overall more effective use of available resources** through community partnerships coordinated by the Health Council.



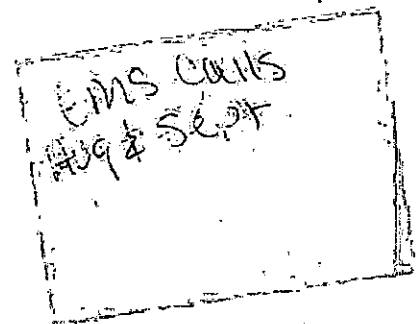
# Tucumcari-Quay Regional ECC

## EMS Total Incidents Report, by Agency

<u>Agency</u>	<u>Total Incidents</u>
Bard Endee Fire Department	1
Conchas Dam Fire Department	1
Conchas Dam Medical Services	5
Forrest Medical Service	2
Forrest Fire Department	1
Harding County Fire Department	1
House Medical Service	2
Logan Medical Services	13
Logan Fire Department	7
Logan Police Department	3
Quay County Sheriff Office	1
Roy Medical Service	2
San Jon Medical Services	4
Tucumcari Fire Department	13
Tucumcari Police Department	2
Ute Lake State Park	1

**Total Incidents for This Report:**

**59**



### Report Includes:

All dates between '00:00:00 08/01/22' and '23:59:59 08/31/22', All agencies, All conditions observed, All conditions reported, All condition codes, All nature of incidents, All location codes, All responsible officers, All disposition codes



# Tucumcari-Quay Regional ECC

## EMS Total Incidents Report, by Agency

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<u>Agency</u>	<u>Total Incidents</u>
Conchas Dam Fire Department	1
Conchas Dam Medical Services	5
House Medical Service	1
Logan Medical Services	13
Logan Fire Department	5
Logan Police Department	1
Quay County Sheriff Office	1
Quay Fire District 1	1
Quay Fire District 4	1
San Jon Medical Services	3
Tucumcari Fire Department	13
Tucumcari Police Department	1
Ute Lake State Park	1

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**Total Incidents for This Report:** 47

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### Report Includes:

All dates between '00:00:00 09/01/22' and '23:59:59 09/30/22', All agencies, All conditions observed, All conditions reported, All condition codes, All nature of incidents, All location codes, All responsible officers, All disposition codes

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# Tucumcari-Quay Regional ECC

## Fire Total Incident Report, by Agency

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<u>Agency</u>	<u>Total Incidents</u>
Bard Endee Fire Department	5
Conchas Dam Fire Department	3
House Fire Department	1
Jordan Fire District	1
Logan Medical Services	8
Logan Fire Department	8
Logan Police Department	1
Porter Fire Department	2
Quay County Sheriff Office	3
Quay Fire District 1	3
Quay Fire District 2	5
QUAY CO FIRE MARSHAL	6
San Jon Fire Department	2
San Jon Medical Services	2
Tucumcari Fire Department	160
Tucumcari Police Department	5

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**Total Incidents for This Report:**

**215**

Fire Calls  
Sept

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**Report Includes:**

All dates between '00:00:00 08/01/22' and '23:59:59 08/31/22', All agencies, All conditions observed, All conditions reported, All condition codes, All nature of incidents, All location codes, All responsible officers, All disposition codes, All circumstance codes



# Tucumcari-Quay Regional ECC

## Fire Total Incident Report, by Agency

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<u>Agency</u>	<u>Total Incidents</u>
Bard Endee Fire Department	4
Conchas Dam Fire Department	4
Forrest Fire Department	1
Harding County Fire Department	1
Logan Medical Services	7
Logan Fire Department	6
Quay County Sheriff Office	3
Quay Fire District 1	11
Quay Fire District 2	1
Quay Fire District 3	3
QUAY CO FIRE MARSHAL	8
Rose Bud Fire Department	1
San Jon Fire Department	2
Tucumcari Fire Department	141
Tucumcari Police Department	3

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**Total Incidents for This Report:** 196

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### Report Includes:

All dates between '00:00:00 09/01/22' and '23:59:59 09/30/22', All agencies, All conditions observed, All conditions reported, All condition codes, All nature of incidents, All location codes, All responsible officers, All disposition codes, All circumstance codes



# Tucumcari-Quay Regional ECC

## Law Total Incident Report, by Agency

<u>Agency</u>	<u>Total Incidents</u>
Tenth Judicial District	4
Conchas Dam Fire Department	1
Detention Center	3
Harding County Sheriff Office	11
Logan Police Department	229
Quay County Sheriff Office	206
Quay Fire District 1	1
QUAY CO FIRE MARSHAL	1
Tucumcari Fire Department	7
Tucumcari Police Department	845
Ute Lake State Park	1

Total reported: 1309

Aug & Sept  
Law Calls

### Report Includes:

All dates between '00:00:00 08/01/22' and '23:59:59 08/31/22', All agencies, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Tucumcari-Quay Regional ECC

## Law Total Incident Report, by Agency

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<u>Agency</u>	<u>Total Incidents</u>
Tenth Judicial District	2
Detention Center	2
Harding County Sheriff Office	10
Logan Police Department	151
Quay County Sheriff Office	143
Quay Fire District 1	1
QUAY CO FIRE MARSHAL	1
Tucumcari Fire Department	8
Tucumcari Police Department	802
Ute Lake State Park	2

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Total reported: 1122

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### Report Includes:

All dates between '00:00:00 09/01/22' and '23:59:59 09/30/22', All agencies, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# 9-1-1 and Phone System Summary

## 9-1-1 Basics Quay, NM

Start Date: 2022-08-01    Shift Start: 00:00    User: -  
End Date: 2022-08-31    Shift End: 24:00  
Dispatch Groups: quay

<b>Number of Answered Calls:</b>	567	
<b>Average Answer Time:</b>	00:04.2	MM:SS.s
<b>Average Call Duration:</b>	01:25.1	MM:SS.s

August 9 11

## Calls by Line Type

Quay, NM

Start Date: 2022-08-01    Shift Start: 00:00

End Date: 2022-08-31    Shift End: 24:00

Dispatch Groups:    quay

	<b>9-1-1 Voice</b>	<b>9-1-1 Text</b>	<b>7-Digit Emergency</b>	<b>Admin</b>	<b>Total</b>
<b>Calls Presented</b>	600	0	0	2,318	2,918
<b>Answer Time - Average</b>	00:04.2	00:00.0	00:00.0	00:04.9	00:04.8
<b>Answer Time - Median</b>	00:03.0	00:00.0	00:00.0	00:03.0	00:03.0
<b>Answer Time - Maximum</b>	00:56.0	00:00.0	00:00.0	02:07.0	02:07.0
<b>Calls Abandoned</b>	33	0	0	58	91
<b>% Abandoned</b>	5.50%	0.00%	0.00%	2.50%	3.12%
<b>Calls Answered</b>	567	0	0	2,260	2,827
<b>Agency Goal</b>	95% - 10SEC	95% - 10SEC	90% - 10SEC	80% - 10SEC	
<b>Within Goal</b>	540	0	0	2,130	2,670
<b>% Within Goal</b>	95.24%	0.00%	0.00%	94.25%	94.45%
<b>Longer Than Goal</b>	27	0	0	130	157
<b>Average Call Duration</b>	01:25.1	00:00.0	00:00.0	01:31.8	01:30.5

# Calls Answered Within 10 Seconds

Quay, NM

Start Date: 2022-08-01 Shift Start: 00:00 User: -

End Date: 2022-08-31 Shift End: 24:00

Dispatch Groups: quay

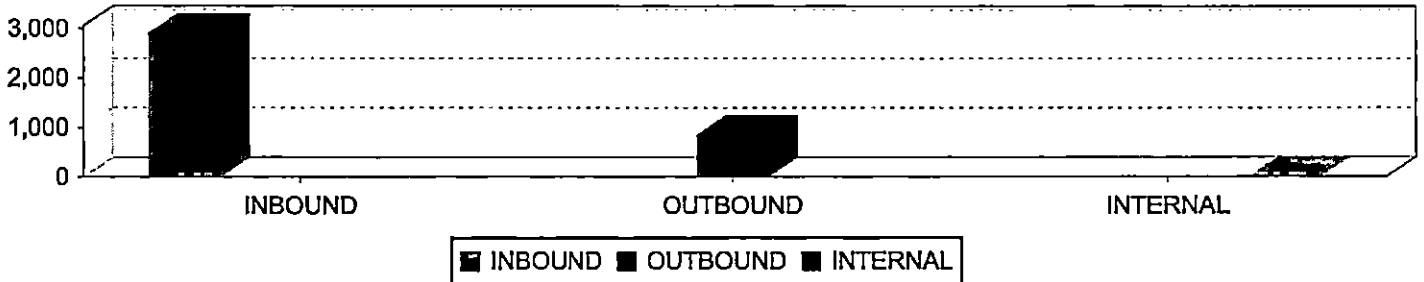
	9-1-1 Voice	9-1-1 Text	7-Digit Emergency	Admin
<b>Answered Within 10</b>	95.24%	0.00%	0.00%	94.25%
<b>Average Answer Time</b>	00:03.4	00:00:00	00:00:00	00:03.7
<b>Median Answer Time</b>	00:03.0	00:00:00	00:00:00	00:03.0
<b>Average Call Duration</b>	01:25.1	00:00:00	00:00:00	01:30.9
<b>Median Call Duration</b>	01:01.0	00:00:00	00:00:00	01:00.0

## Calls by Call Type Quay, NM

Start Date: 2022-08-01    Shift Start: 00:00    User: --  
 End Date: 2022-08-31    Shift End: 24:00  
 Dispatch Groups: quay

	Inbound		Outbound		Internal		Total	
	Calls	Avg Call Duration	Calls	Avg Call Duration	Calls	Avg Call Duration	Calls	Avg Call Duration
9-1-1 Voice	600	01:25.1	0	00:00.0	0	00:00.0	600	01:25.1
Admin	2,318	01:31.8	850	01:18.0	0	00:00.0	3,168	01:28.1
<b>Total</b>	<b>2,918</b>	<b>01:30.5</b>	<b>850</b>	<b>01:18.0</b>	<b>0</b>	<b>00:00.0</b>	<b>3,768</b>	<b>01:27.6</b>

**Total Calls by Call Type**



# Calls per Trunk and Line Type

Quay, NM

Start Date: 2022-08-01 Shift Start: 00:00

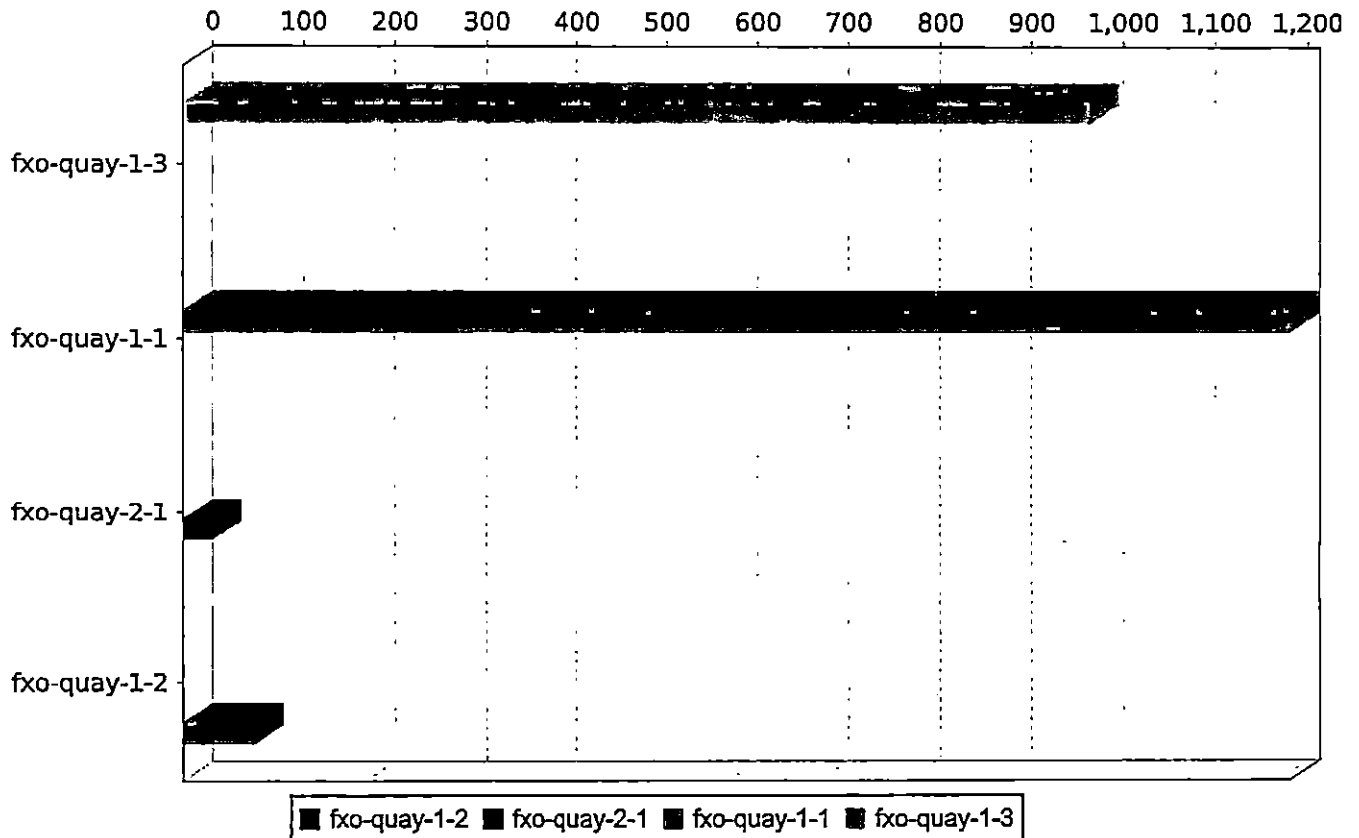
End Date: 2022-08-31 Shift End: 24:00

Dispatch Groups: quay

## Admin Calls per Trunk

Trunk ID	Description	Calls	% by Trunk
10	fxo-quay-1-3	995	42.92 %
7	fxo-quay-1-1	1,213	52.33 %
8	fxo-quay-2-1	32	1.38 %
9	fxo-quay-1-2	78	3.36 %
<b>Total</b>		<b>2,318</b>	<b>100.00 %</b>

Admin Calls per Trunk



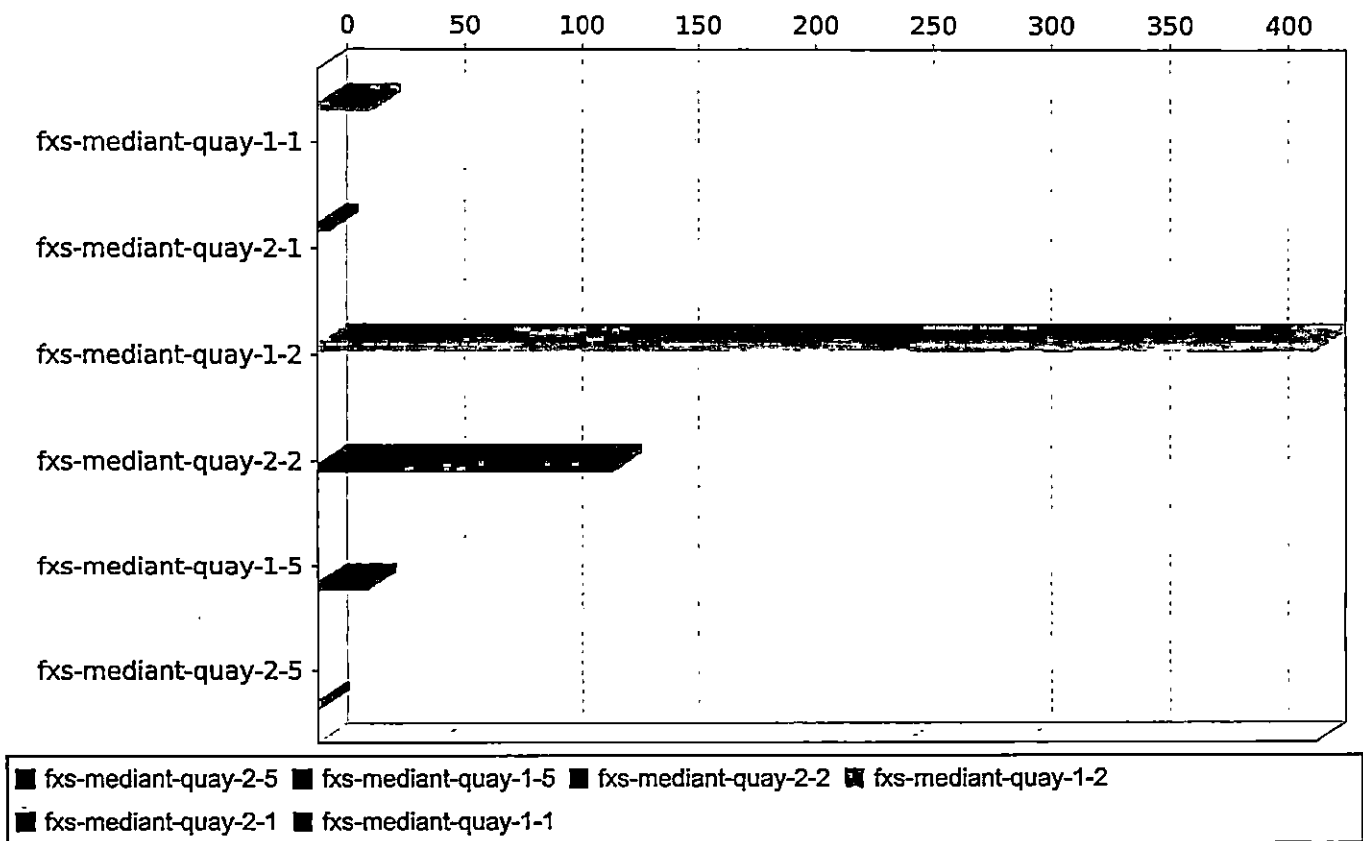
## Calls per Trunk and Line Type

Quay, NM

### 9-1-1 Calls per Trunk

Trunk ID	Description	Calls	% by Trunk
1	fxs-mediante-quay-1-1	23	3.83 %
2	fxs-mediante-quay-2-1	5	0.83 %
3	fxs-mediante-quay-1-2	424	70.67 %
4	fxs-mediante-quay-2-2	126	21.00 %
5	fxs-mediante-quay-1-5	21	3.50 %
6	fxs-mediante-quay-2-5	1	0.17 %
<b>Total</b>		<b>600</b>	<b>100.00 %</b>

### 9-1-1 Calls per Trunk



## Calls by Position

Quay, NM

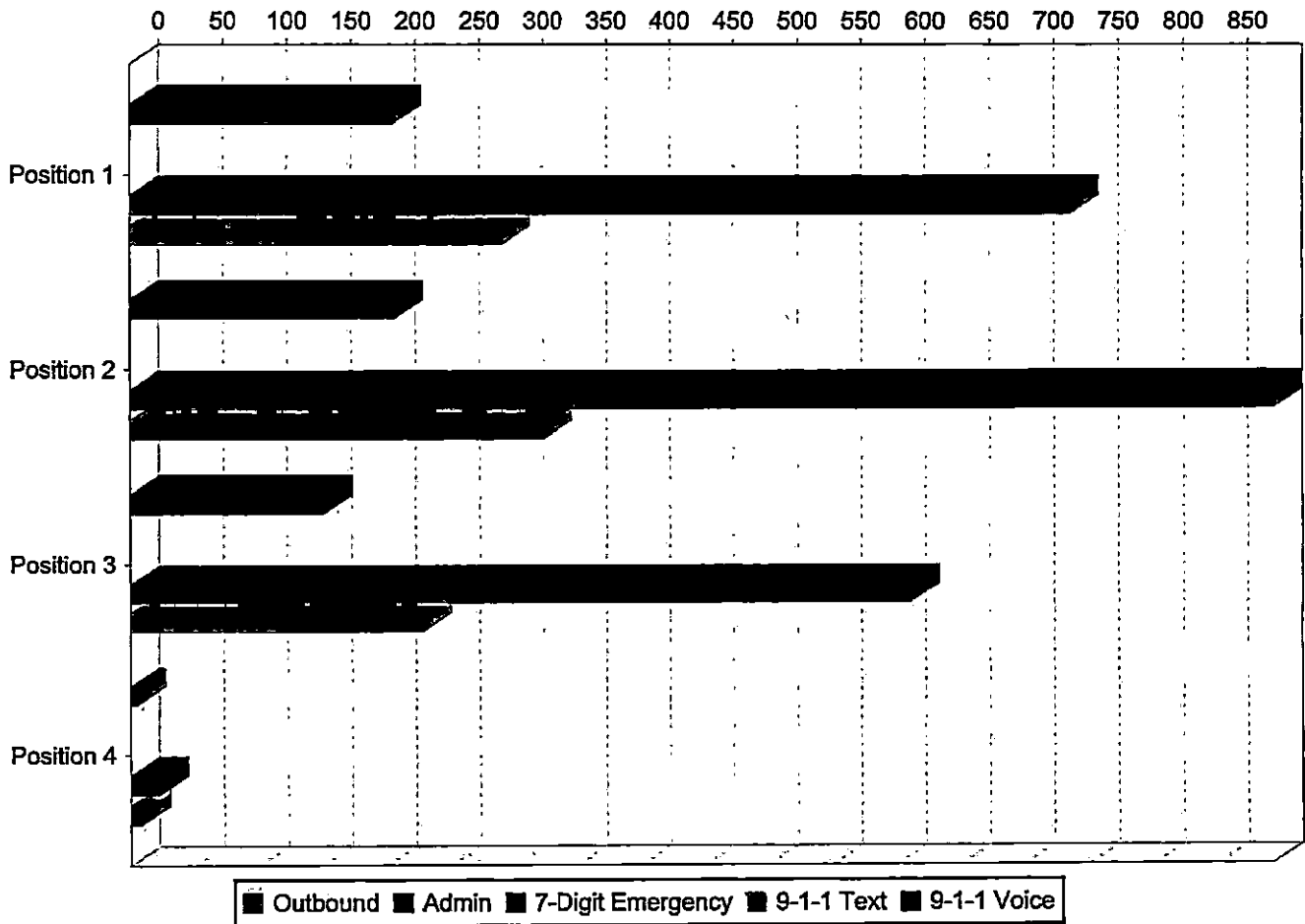
Start Date: 2022-08-01    Shift Start: 00:00

End Date: 2022-08-31    Shift End: 24:00

Dispatch Groups:    quay

Position	9-1-1 Voice	9-1-1 Text	7-Digit	Admin	Outbound
1	205	0	0	735	290
2	206	0	0	892	323
3	151	0	0	611	228
4	5	0	0	22	9
<b>Total</b>	<b>567</b>	<b>0</b>	<b>0</b>	<b>2,260</b>	<b>850</b>

Calls by Position



## 9-1-1 Call Answer Time Quay, NM

Start Date: 2022-08-01    Shift Start: 00:00    User: --

End Date: 2022-08-31    Shift End: 24:00

Dispatch Groups: quay

Answer Time (Seconds)	Calls	Sum	Percentage	Percentage
1	24	24	4.23 %	4.23 %
2	156	180	27.51 %	31.75 %
3	170	350	29.98 %	61.73 %
4	89	439	15.70 %	77.43 %
5	51	490	8.99 %	86.42 %
6	18	508	3.17 %	89.59 %
7	16	524	2.82 %	92.42 %
8	9	533	1.59 %	94.00 %
9	4	537	0.71 %	94.71 %
10	3	540	0.53 %	95.24 %
11	4	544	0.71 %	95.94 %
12	1	545	0.18 %	96.12 %
13	2	547	0.35 %	96.47 %
14	2	549	0.35 %	96.83 %
15	2	551	0.35 %	97.18 %
16	2	553	0.35 %	97.53 %
17	1	554	0.18 %	97.71 %
18	1	555	0.18 %	97.88 %
19	1	556	0.18 %	98.06 %
20	2	558	0.35 %	98.41 %
21	1	559	0.18 %	98.59 %
23	1	560	0.18 %	98.77 %
26	1	561	0.18 %	98.94 %
27	1	562	0.18 %	99.12 %
28	1	563	0.18 %	99.29 %
29	1	564	0.18 %	99.47 %
45	1	565	0.18 %	99.65 %
46	1	566	0.18 %	99.82 %



**9-1-1 Call Answer Time**  
**Quay, NM**

<b>Answer Time (Seconds)</b>	<b>Calls</b>	<b>Sum</b>	<b>Percentage</b>	<b>Percentage</b>
56	1	567	0.18 %	100.00 %
<b>Total</b>	<b>567</b>		<b>100.00 %</b>	

**9-1-1 Calls by Class of Service**  
**Quay, NM**

Start Date: 2022-08-01    Shift Start: 00:00

End Date: 2022-08-31    Shift End: 24:00

Dispatch Groups:    quay

<b>Class of Service</b>	<b>Answered Calls</b>	<b>Abandoned Calls</b>	<b>Total Calls</b>	<b>% of Total</b>	<b>% Wireless</b>
BUSN	11	0	11	1.83%	
PBXB	4	1	5	0.83%	
RESD	21	0	21	3.50%	
Unknown	1	0	1	0.17%	
VOIP	13	0	13	2.17%	
WPH1	47	8	55	9.17%	9.17%
WPH2	470	24	494	82.33%	82.33%
<b>Total</b>	<b>567</b>	<b>33</b>	<b>600</b>	<b>100.00%</b>	<b>91.50%</b>

# 9-1-1 and Phone System Summary

## 9-1-1 Basics Quay, NM

Start Date: 2022-09-01    Shift Start: 00:00    User: -  
End Date: 2022-09-30    Shift End: 24:00  
Dispatch Groups: quay

<b>Number of Answered Calls:</b>	535	
<b>Average Answer Time:</b>	00:05.4	MM:SS.s
<b>Average Call Duration:</b>	01:24.9	MM:SS.s

Sept 911

## Calls by Line Type Quay, NM

Start Date: 2022-09-01    Shift Start: 00:00

End Date: 2022-09-30    Shift End: 24:00

Dispatch Groups:    quay

	9-1-1 Voice	9-1-1 Text	7-Digit Emergency	Admin	Total
<b>Calls Presented</b>	572	0	0	2,093	2,665
<b>Answer Time - Average</b>	00:05.4	00:00.0	00:00.0	00:05.5	00:05.5
<b>Answer Time - Median</b>	00:03.0	00:00.0	00:00.0	00:04.0	00:04.0
<b>Answer Time - Maximum</b>	01:47.0	00:00.0	00:00.0	01:34.0	01:47.0
<b>Calls Abandoned</b>	37	0	0	53	90
<b>% Abandoned</b>	6.47%	0.00%	0.00%	2.53%	3.38%
<b>Calls Answered</b>	535	0	0	2,040	2,575
<b>Agency Goal</b>	95% - 10SEC	95% - 10SEC	90% - 10SEC	80% - 10SEC	
<b>Within Goal</b>	490	0	0	1,881	2,371
<b>% Within Goal</b>	91.59%	0.00%	0.00%	92.21%	92.08%
<b>Longer Than Goal</b>	45	0	0	159	204
<b>Average Call Duration</b>	01:24.9	00:00.0	00:00.0	01:29.9	01:28.8

# Calls Answered Within 10 Seconds

Quay, NM

Start Date: 2022-09-01 Shift Start: 00:00 User: -

End Date: 2022-09-30 Shift End: 24:00

Dispatch Groups: quay

	9-1-1 Voice	9-1-1 Text	7-Digit Emergency	Admin
<b>Answered Within 10</b>	91.59%	0.00%	0.00%	92.21%
<b>Average Answer Time</b>	00:03.5	00:00:00	00:00:00	00:03.9
<b>Median Answer Time</b>	00:03.0	00:00:00	00:00:00	00:03.0
<b>Average Call Duration</b>	01:26.1	00:00:00	00:00:00	01:30.0
<b>Median Call Duration</b>	00:58.0	00:00:00	00:00:00	00:56.0

## Calls by Call Type Quay, NM

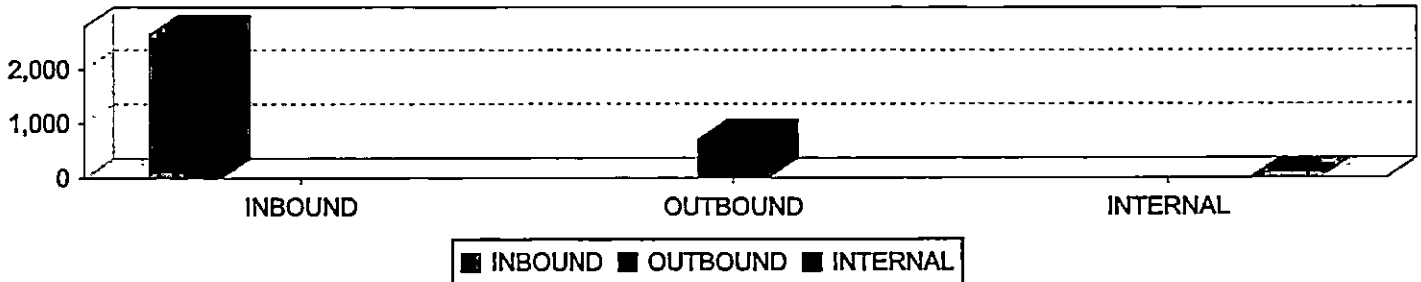
Start Date: 2022-09-01    Shift Start: 00:00    User: --

End Date: 2022-09-30    Shift End: 24:00

Dispatch Groups: quay

	Inbound		Outbound		Internal		Total	
	Calls	Avg Call Duration	Calls	Avg Call Duration	Calls	Avg Call Duration	Calls	Avg Call Duration
9-1-1 Voice	572	01:24.9	0	00:00.0	0	00:00.0	572	01:24.9
Admin	2,093	01:29.9	716	01:23.8	0	00:00.0	2,809	01:28.3
<b>Total</b>	<b>2,665</b>	<b>01:28.8</b>	<b>716</b>	<b>01:23.8</b>	<b>0</b>	<b>00:00.0</b>	<b>3,381</b>	<b>01:27.8</b>

**Total Calls by Call Type**



# Calls per Trunk and Line Type

Quay, NM

Start Date: 2022-09-01 Shift Start: 00:00

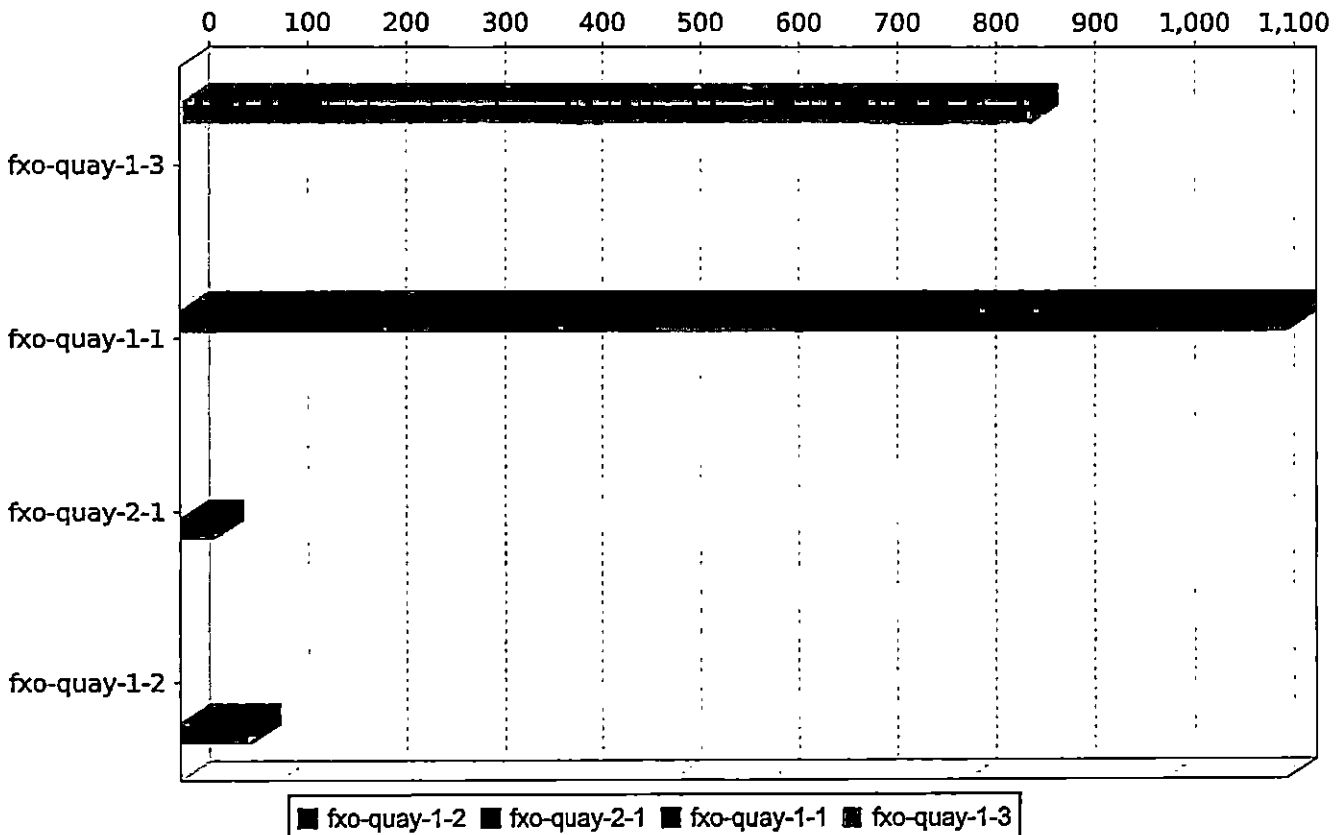
End Date: 2022-09-30 Shift End: 24:00

Dispatch Groups: quay

## Admin Calls per Trunk

Trunk ID	Description	Calls	% by Trunk
10	fxo-quay-1-3	864	41.28 %
7	fxo-quay-1-1	1,122	53.61 %
8	fxo-quay-2-1	35	1.67 %
9	fxo-quay-1-2	72	3.44 %
<b>Total</b>		<b>2,093</b>	<b>100.00 %</b>

Admin Calls per Trunk



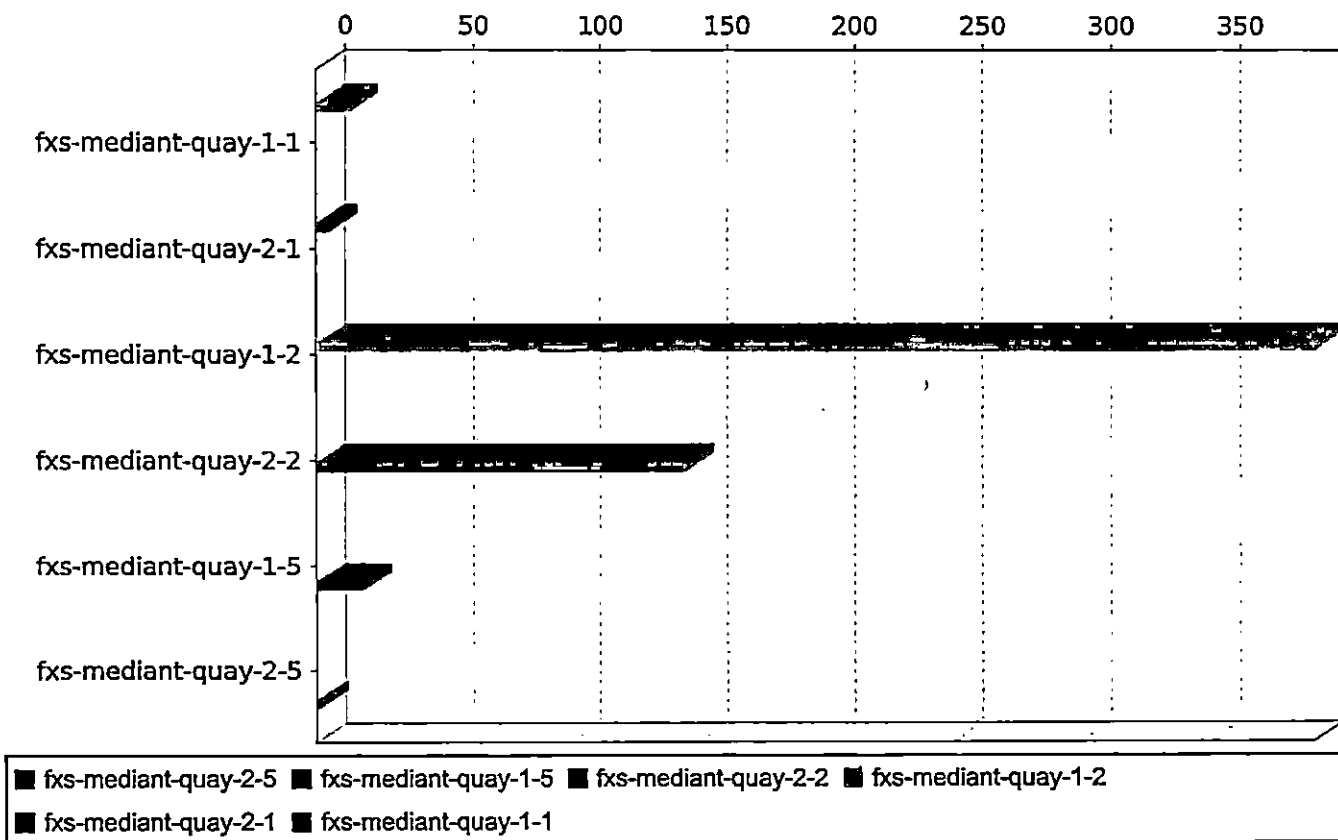
# Calls per Trunk and Line Type

Quay, NM

## 9-1-1 Calls per Trunk

Trunk ID	Description	Calls	% by Trunk
1	fxs-mediand-quay-1-1	13	2.27 %
2	fxs-mediand-quay-2-1	5	0.87 %
3	fxs-mediand-quay-1-2	390	68.18 %
4	fxs-mediand-quay-2-2	145	25.35 %
5	fxs-mediand-quay-1-5	18	3.15 %
6	fxs-mediand-quay-2-5	1	0.17 %
<b>Total</b>		<b>572</b>	<b>100.00 %</b>

## 9-1-1 Calls per Trunk





## Calls by Position

Quay, NM

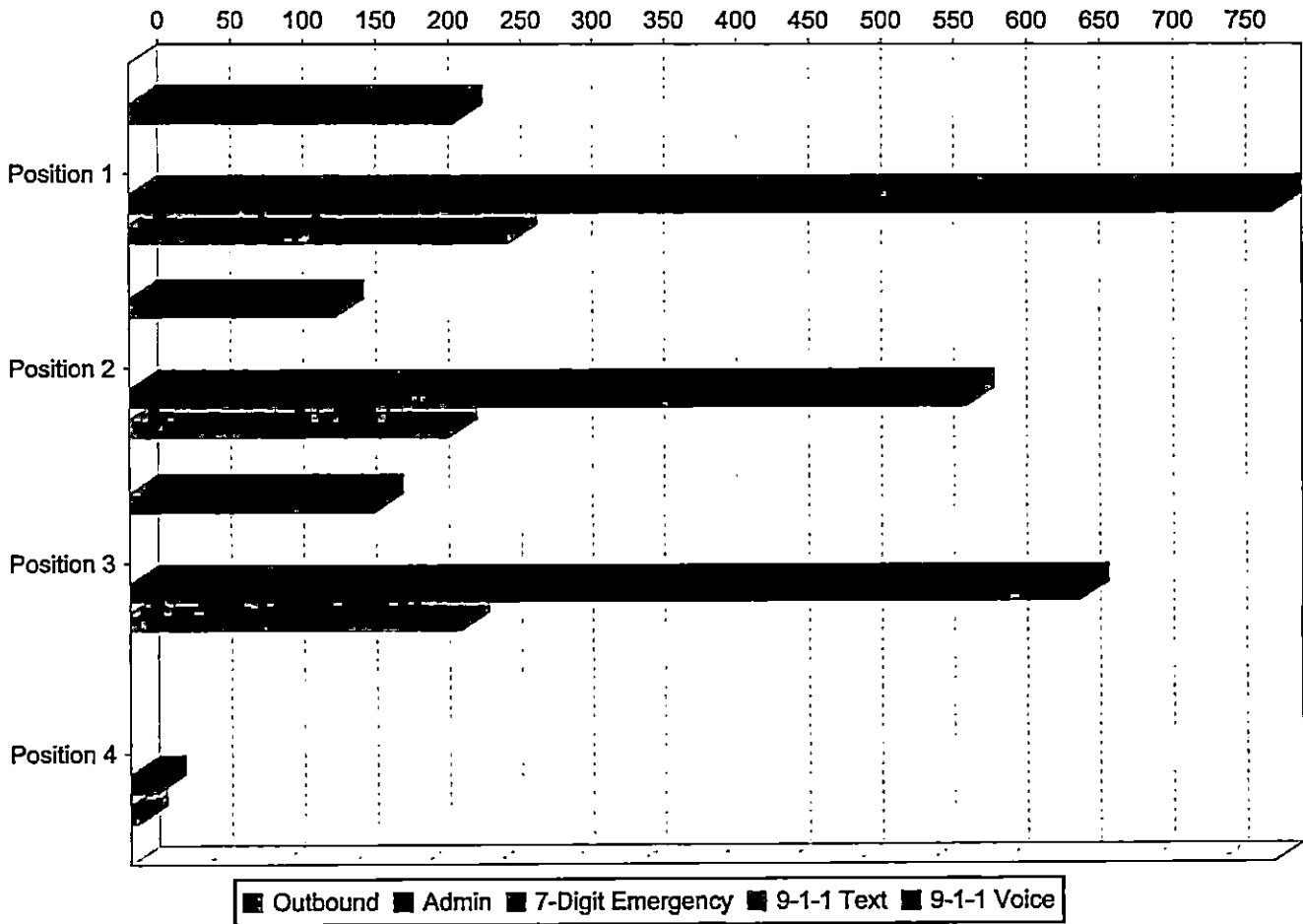
Start Date: 2022-09-01    Shift Start: 00:00

End Date: 2022-09-30    Shift End: 24:00

Dispatch Groups: quay

Position	9-1-1 Voice	9-1-1 Text	7-Digit	Admin	Outbound
1	224	0	0	788	262
2	142	0	0	578	220
3	169	0	0	656	228
4	0	0	0	18	6
<b>Total</b>	<b>535</b>	<b>0</b>	<b>0</b>	<b>2,040</b>	<b>716</b>

Calls by Position



## 9-1-1 Call Answer Time

Quay, NM

Start Date: 2022-09-01    Shift Start: 00:00    User: —

End Date: 2022-09-30    Shift End: 24:00

Dispatch Groups: quay

Answer Time (Seconds)	Calls	Sum	Percentage	Percentage
1	9	9	1.68 %	1.68 %
2	131	140	24.49 %	26.17 %
3	179	319	33.46 %	59.63 %
4	82	401	15.33 %	74.95 %
5	40	441	7.48 %	82.43 %
6	12	453	2.24 %	84.67 %
7	20	473	3.74 %	88.41 %
8	7	480	1.31 %	89.72 %
9	6	486	1.12 %	90.84 %
10	4	490	0.75 %	91.59 %
11	4	494	0.75 %	92.34 %
12	2	496	0.37 %	92.71 %
13	1	497	0.19 %	92.90 %
14	2	499	0.37 %	93.27 %
15	2	501	0.37 %	93.64 %
16	3	504	0.56 %	94.21 %
17	1	505	0.19 %	94.39 %
18	3	508	0.56 %	94.95 %
19	3	511	0.56 %	95.51 %
20	1	512	0.19 %	95.70 %
21	3	515	0.56 %	96.26 %
22	2	517	0.37 %	96.64 %
23	1	518	0.19 %	96.82 %
24	2	520	0.37 %	97.20 %
25	1	521	0.19 %	97.38 %
27	1	522	0.19 %	97.57 %
28	1	523	0.19 %	97.76 %
29	1	524	0.19 %	97.94 %

**9-1-1 Call Answer Time**  
**Quay, NM**

<b>Answer Time (Seconds)</b>	<b>Calls</b>	<b>Sum</b>	<b>Percentage</b>	<b>Percentage</b>
30	2	526	0.37 %	98.32 %
33	1	527	0.19 %	98.50 %
34	1	528	0.19 %	98.69 %
39	1	529	0.19 %	98.88 %
47	1	530	0.19 %	99.07 %
55	2	532	0.37 %	99.44 %
56	1	533	0.19 %	99.63 %
92	1	534	0.19 %	99.81 %
107	1	535	0.19 %	100.00 %
<b>Total</b>	<b>535</b>		<b>100.00 %</b>	

## 9-1-1 Calls by Class of Service

### Quay, NM

Start Date: 2022-09-01 Shift Start: 00:00

End Date: 2022-09-30 Shift End: 24:00

Dispatch Groups: quay

Class of Service	Answered Calls	Abandoned Calls	Total Calls	% of Total	% Wireless
BUSN	17	0	17	2.97%	
PBXB	1	0	1	0.17%	
RESD	6	0	6	1.05%	
Unknown	30	0	30	5.24%	
VOIP	6	0	6	1.05%	
WPH1	23	8	31	5.42%	5.42%
WPH2	452	29	481	84.09%	84.09%
<b>Total</b>	<b>535</b>	<b>37</b>	<b>572</b>	<b>100.00%</b>	<b>89.51%</b>

**Calls by Employee**

Quay, NM

Start Date: 2022-09-23 Shift Start: 00:00

End Date: 2022-09-29 Shift End: 24:00

Dispatch Groups: quay

User	9-1-1			7-Digit Emergency			Admin			Total	%
	Calls	%	Avg Ans Time	Calls	%	Avg Ans Time	Calls	%	Avg Ans Time		
Bishop	18	16.82%	00:02.2	0	0.00%	00:00.0	54	12.33%	00:05.2	72	13.21%
Jluaders	21	19.63%	00:04.6	0	0.00%	00:00.0	96	21.92%	00:05.9	117	21.47%
Laragon	28	26.17%	00:05.6	0	0.00%	00:00.0	134	30.59%	00:05.6	162	29.72%
QUAY-2	1	0.93%	00:33.0	0	0.00%	00:00.0	0	0.00%	00:00.0	1	0.18%
* QUAY-4	0	0.00%	00:00.0	0	0.00%	00:00.0	1	0.23%	00:08.0	1	0.18%
Sliles	23	21.50%	00:04.0	0	0.00%	00:00.0	79	18.04%	00:05.1	102	18.72%
Tessad	16	14.95%	00:04.3	0	0.00%	00:00.0	74	16.89%	00:04.1	90	16.51%
<b>Total</b>	<b>107</b>	<b>19.63%</b>		<b>0</b>	<b>0.00%</b>		<b>438</b>	<b>80.37%</b>		<b>545</b>	

\* These are when someone answers calls on a station that's not logged in.

**State of New Mexico**  
**Local Government Budget Management System (LGBMS)**  
**Report Recap - Fiscal Year 2022-2023 - Quay County - FY2023 Q1**

Printed from LGBMS on 2022-10-20 15:34:45

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	1,580,127.00	0.00	463,355.00	-250,000.00	683,176.60	-653.60	1,109,651.80	170,794.15	938,857.65
20200 Environmental	149,572.00	0.00	13,751.15	0.00	407.10	0.00	162,916.05	0.00	162,916.05
20300 County Property Valuation	197,065.00	0.00	2,893.05	0.00	2,525.97	0.00	197,432.08	0.00	197,432.08
20400 County Road	1,056,661.00	0.00	195,846.61	-61,029.15	736,815.49	779.05	455,442.02	61,401.29	394,040.73
20600 Emergency Medical Services	463.00	0.00	12,080.00	0.00	0.00	0.00	12,543.00	0.00	12,543.00
20800 Farm & Range	469.00	0.00	0.43	0.00	0.00	0.00	469.43	0.00	469.43
20900 Fire Protection	2,340,448.00	0.00	551,688.01	-84,845.00	127,161.39	1,143.89	2,681,271.51	0.00	2,681,271.51
21100 Law Enforcement Protection	0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00
21800 Intergovernmental Grants	50,248.00	0.00	0.00	0.00	12,278.04	131.14	38,101.10	0.00	38,101.10
22000 Indigent Fund	343,435.00	0.00	126,253.98	0.00	35,160.45	0.00	434,528.53	0.00	434,528.53
22100 Hospital Gross Receipts Tax	1,677,282.00	0.00	409,082.35	-40,611.90	310,080.39	0.00	1,735,672.06	0.00	1,735,672.06
22300 DWI Fund	11,970.00	0.00	30,656.00	0.00	37,910.50	0.00	4,715.50	0.00	4,715.50
22500 Clerks Recording & Filing Fund	30,771.00	0.00	3,302.34	0.00	0.00	0.00	34,073.34	0.00	34,073.34
22600 Jail - Detention	222,269.00	0.00	133,365.36	250,000.00	411,574.44	0.00	194,059.92	0.00	194,059.92
22700 County Emergency Communications and Medical & Behavioral Health GRT	521,509.00	0.00	164,220.37	0.00	104,925.33	203.82	581,007.86	0.00	581,007.86
26000 American Rescue Plan Act	1,359,546.00	0.00	0.00	0.00	0.00	0.00	1,359,546.00	0.00	1,359,546.00
29900 Other Special Revenue	427,143.00	0.00	15,570.46	-40,611.90	83,695.99	0.00	399,629.37	0.00	399,629.37
30200 CDBG (HUD) Project	67,836.00	0.00	0.00	0.00	0.00	0.00	67,836.00	0.00	67,836.00

30300 State Legislative Appropriation Project	0.00	0.00	83,818.48	0.00	49,018.76	0.00	34,789.72	0.00	34,789.72
30400 Road/Street Projects	2,583,197.00	0.00	323.04	0.00	243,876.75	0.00	2,339,643.29	0.00	2,339,643.29
39900 Other Capital Projects	2,032,329.00	0.00	3,626.60	0.00	25,793.33	0.00	2,010,162.27	0.00	2,010,162.27
40400 NMFA Loan Debt Service	263,042.00	0.00	169,925.92	145,874.15	145,874.15	0.00	432,867.92	0.00	432,867.92
Totals	14,915,402.00	0.00	2,429,757.15	0.00	3,010,274.68	1,604.30	14,336,488.77	232,195.44	14,104,293.33

**QUAY COUNTY  
FISCAL YEAR: 2022-23  
REPORT PERIOD: 09/22**

FUND NUMBER AND TITLE	BEGINNING CASH BALANCE	REVENUES	TRANSFERS	EXPENDITURES	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
401 GENERAL FUND	1,560,127.04	483,355.00	( 250,000.00)	683,176.60	( 653.60)	1,109,651.84
402 ROAD FUND	1,058,661.48	195,846.81	( 81,029.15)	736,815.49	779.05	455,442.50
403 FARM & RANGE FUND	489.26	.43	.00	.00	.00	489.69
406 HEALTH CARE ASSISTANCE FUND	343,435.49	126,253.98	.00	35,160.45	.00	434,529.02
407 FIRE DISTRICT NO 1 FUND	118,724.69	69,002.53	( 12,588.00)	5,011.28	( 34.00)	170,095.94
408 FIRE DISTRICT NO 2 FUND	159,944.59	190.90	( 6,811.50)	80,764.15	.00	72,559.84
409 FIRE DISTRICT NO 3 FUND	75,175.38	89,135.75	( 10,993.50)	3,039.05	1,587.81	151,866.49
410 NARA VISA FIRE FUND	477,214.85	32,334.20	( 20,713.00)	582.70	( 107.65)	488,145.50
411 FORREST FIRE FUND	109,617.08	42,977.13	( 6,295.00)	4,515.27	( 120.38)	141,663.58
412 JORDAN FIRE FUND	245,399.92	73,305.76	( 10,160.50)	2,384.13	( 111.92)	305,989.13
413 BARD ENDEE FIRE FUND	537,383.77	113,048.82	.00	5,756.46	( 111.36)	644,584.75
414 EMERGENCY MEDICAL SERVS FUND	463.15	12,080.00	.00	.00	.00	12,543.15
415 QUAY FIRE DIST FUND	204,274.28	43,084.25	( 11,070.00)	22,059.83	.00	214,228.68
416 FORESTRY FIRE FUNDS	147,120.81	1,525.14	.00	6,337.53	.00	142,308.42
418 PORTER FIRE DEPT.	358,008.94	43,147.49	( 6,216.50)	508.37	( 41.38)	382,391.18
419 QUAY COUNTY EMERGENCY MANAG	50,248.20	.00	.00	12,278.04	131.14	38,101.30
420 QUAY COUNTY FIRE MARSHALL	58,784.58	45,459.16	.00	2,540.15	82.69	99,766.48
421 DETENTION CENTER	214,171.54	133,365.36	250,000.00	407,824.44	.00	189,712.46
430 SAFETY NET CARE POOL FUND	.00	.00	40,611.90	40,611.60	.00	.00
431 COUNTY EMERGENCY COMMUNICATI	521,509.42	164,220.37	.00	104,925.33	203.82	581,008.28
499 REAPPRAISAL FUND	197,064.84	2,893.05	.00	2,525.97	.00	197,431.92
501 HOSPITAL FUND	677,282.35	88,392.92	( 40,811.80)	262,690.94	.00	462,372.43
503 RURAL ADDRESSING FUND	13,092.34	22.57	.00	113.10	.00	12,941.81
510 HOSPITAL IMPROVEMENT FUND	1,000,000.00	320,689.43	.00	47,389.45	.00	1,273,289.98
516 ASAP - OTHER CHARGES	8,517.50	7.14	.00	.00	.00	8,524.64
520 TUC. DOMESTIC VIOLENCE PROGRA	3,228.08	1,353.00	.00	903.50	.00	3,677.58
562 DEBT SERVICE	.00	.00	146,874.15	146,874.15	.00	.00
583 NMFA DEBT RESERVE	263,041.13	169,925.92	.00	.00	.00	432,967.05
607 LAW ENFORCEMENT PROTECTION F	.00	50,000.00	.00	.00	.00	50,000.00
610 JUVENILE DET OFFICER FUND	8,097.16	.00	.00	3,750.00	.00	4,347.16
613 PRIMARY CARE CLINIC	149,118.32	8,288.90	.00	33,255.00	.00	124,160.22
621 CLERK'S EQUIP REC FUND	30,771.24	3,302.34	.00	.00	.00	34,073.58
622 DWI DISTRIBUTION	11,970.29	30,658.00	.00	37,910.50	.00	4,715.79
623 ENVIRONMENTAL GROSS REC FUND	149,571.70	13,751.15	.00	407.10	.00	162,915.75
624 DWI GRANT FUND	8,788.74	.00	.00	.00	.00	8,788.74
628 MISDEMEANOR COURT COMPLIANCE	52,707.32	2,504.71	.00	229.51	.00	54,982.52
631 DWI PROBATION FEES	20,493.52	1,445.00	.00	1,415.94	.00	20,522.58
632 DWI SCREENING FEES	8,960.74	350.00	.00	700.00	.00	8,610.74



**QUAY COUNTY**  
**FISCAL YEAR: 2022-23**  
**REPORT PERIOD: 09/22**

FUND NUMBER AND TITLE	BEGINNING CASH BALANCE	REVENUES	TRANSFERS	EXPENDITURES	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
634 DWI UA FEES	12,311.59	66.00	.00	129.51	.00	12,248.08
639 WILDLIFE SERVICES	4,886.03	.00	.00	.00	.00	4,886.03
649 COUNTY IMPROVEMENTS	4,530,569.37	87,445.08	.00	318,688.84	.00	4,299,325.61
650 ROAD EQUIPMENT FUND	84,955.56	323.04	.00	.00	.00	85,278.60
654 AMERICAN RESCUE PLAN ACT	1,359,545.63	.00	.00	.00	.00	1,359,545.63
655 CDBG - QUAY COUNTY	37,372.80	.00	.00	.00	.00	37,372.80
658 CDBG PLANNING GRANT	30,463.63	.00	.00	.00	.00	30,463.63
<b>GRAND TOTAL</b>	<b>14,915,402.31</b>	<b>2,429,757.15</b>	<b>.00</b>	<b>3,010,274.66</b>	<b>1,604.30</b>	<b>14,335,489.08</b>

**Local DWI Distribution Program  
Financial Status Report**

Exhibit F

Financial Status Report No.: 1

<b>I. A. Program Name:</b> Quay County <b>B. Address:</b> P.O. Box 1246 Tucumcari, NM 88401  <b>C. Telephone No.:</b> 575-461-2112 <b>D. Distribution No.:</b> 23-D-D-21		<b>II. Distribution Received:</b> <b>A. September:</b> 30,656.00 <b>B. December:</b> 0.00 <b>C. March:</b> 0.00 <b>D. June:</b> 0.00 <b>E. Total Year To Date:</b> 30,656.00		<b>III. Distribution Balance:</b> <b>A. Distribution Year To Date:</b> \$30,656.00 <b>B. Expenditures Year To Date:</b> \$25,402.68 <b>C. Expenditures This Quarter:</b> \$25,402.68 <b>D. Distribution Balance:</b> \$5,253.32 <b>IV. Report Period Ending:</b> 30-Sep-22	
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5,253.32

Budget Line Items	Distribution				In-Kind Match			
	Approved Budget	Expenditures This Report	Remaining Budget	Expenditures YTD	Approved Budget	Expenditures This Report	Remaining Budget	Expenditures YTD
<b>ADMINISTRATIVE</b>								
Personnel Services					6,400.00	1,816.35	4,583.65	1,816.35
Employee Benefits					1,100.00	277.69	822.31	277.69
<b>PROGRAM</b>								
Personnel Services	70,660.00	16,248.00	54,412.00	16,248.00	600.00	0.00	600.00	0.00
Employee Benefits	12,800.00	3,782.28	9,017.72	3,782.28	0.00	0.00	0.00	0.00
Travel (In-State)	2,000.00	0.00	2,000.00	0.00	400.00	0.00	400.00	0.00
Travel (Out-of-State)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies	5,018.00	822.77	4,195.23	822.77	2,500.00	0.00	2,500.00	0.00
Operating Costs	16,200.00	3,552.38	12,647.62	3,552.38	7,000.00	2,245.45	4,754.55	2,245.45
Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Minor Equipment	1,600.00	997.25	602.75	997.25	0.00	0.00	0.00	0.00
Capital Purchases	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>113,278.00</b>	<b>25,402.68</b>	<b>87,875.32</b>	<b>25,402.68</b>	<b>18,000.00</b>	<b>4,339.49</b>	<b>13,660.51</b>	<b>4,339.49</b>

Per. Serv.  
Empl. Ben.  
  
Per. Serv.  
Empl. Ben.  
Travel In  
Travel Out  
Supplies  
Operating  
Contractual  
Minor Equip.  
Cap Purch

**CERTIFICATION:** Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

*Cheryl Simpson* Finance Director  
 Program Fiscal Officer (Printed Name and Title) \_\_\_\_\_  
 Program Representative (Printed Name and Title)

*Cheryl Simpson* 10/19/2022  
 Program Fiscal Officer (Signature) \_\_\_\_\_ Date \_\_\_\_\_  
 Program Representative (Signature) \_\_\_\_\_ Date \_\_\_\_\_

(FPA/Local Government Division Use Only)

Local Government Division Fiscal Officer \_\_\_\_\_ Date \_\_\_\_\_  
 Local Government Division Program Manager \_\_\_\_\_ Date \_\_\_\_\_

**LOCAL DWI DISTRIBUTION PROGRAM**  
**Distribution Program Financial Status Report**  
**Breakdown By Component**

Exhibit F (1)  
0

Program: Quay County  
 Dist. No.: 23-D-D-21  
 Report No. 1

Total Distribution Reported This Quarter	<u>25,402.68</u>
Total In-Kind Match This Quarter	<u>4,339.49</u>
Total Expenditures Reported This Quarter	<u>29,742.17</u>

**Distribution:**

	<u>Budget</u>	<u>This Report</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>
Prevention	0.00		0.00	0.00
Enforcement	0.00		0.00	0.00
Screening	0.00		0.00	0.00
Treatment: Outpatient/Jailbased	0.00		0.00	0.00
Compliance Monitoring/Tracking	65,240.00	15,031.72	50,208.28	15,031.72
Coor, Plan & Eval	48,038.00	10,370.96	37,667.04	10,370.96
Alternative Sentencing	0.00		0.00	0.00
<b>Totals:</b>	<b>113,278.00</b>	<b>25,402.68</b>	<b>87,875.32</b>	<b>25,402.68</b>

**In-Kind Match:**

	<u>Budget</u>	<u>This Report</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>
Prevention	0.00		0.00	0.00
Enforcement	0.00		0.00	0.00
Screening	1,000.00	700.00	300.00	700.00
Treatment: Outpatient/Jailbased	0.00		0.00	0.00
Compliance Monitoring/Tracking	15,500.00	3,639.49	11,860.51	3,639.49
Coor, Plan & Eval	1,500.00		1,500.00	0.00
Alternative Sentencing	0.00		0.00	0.00
<b>Totals:</b>	<b>18,000.00</b>	<b>4,339.49</b>	<b>13,660.51</b>	<b>4,339.49</b>

Total Expenditures This Period	<u>29,742.17</u>	↔	<u>29,742.17</u>
Total Expenditures Year to Date:	<u>29,742.17</u>	↔	<u>29,742.17</u>

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

*Cheryl Simpson*  
 Program Representative (Signature)

*Finance Director*  
 Title

*10/19/22*  
 Date

Exhibit G - Distribution

## Exhibit G - Distribution

Detailed Breakdown By Line Item  
LOCAL DWI PROGRAM

County/ Municipality: Quay  
Distribution No.: 23-D-D-21  
Quarter Report No.: 1

Total Distribution This Quarter: 25,402.68  
Total In-Kind Match This Quarter: 4,339.49  
Total Expenditures Reported This Quarter: 29,742.17

### Distribution Expenditures:

#### ADMINISTRATIVE

*Administrative expenses are not allowed.*

#### PROGRAM

##### Personnel Services

Pay Period	Name	Job Title	Document Identifier	Amount	Component
7/3-16/2022	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
7/17-30/2022	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
7/31-8/13/2022	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
8/14-27/2022	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
8/28-9/10/2022	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
9/11-24/2022	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
7/3-16/2022	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
7/17-30/2022	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
7/31-8/13/2022	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
8/14-27/2022	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
8/28-9/10/2022	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
9/11-24/2022	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
<b>Total Personnel Services:</b>					<b>16,248.00</b>

##### Employee Benefits

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
7/3-16/2022	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination
7/17-30/2022	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination
7/31-8/13/2022	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination
8/14-27/2022	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination
8/28-9/10/2022	Andrea Shafer	Coordinator	Direct Deposit		266.15	Coordination

**Exhibit G - Distribution**

Date	Name	Position	Payment Method	Amount	Component
9/11-24/2022	Andrea Shafer	Coordinator	Direct Deposit	261.64	Coordination
7/3-16/2022	Richard Marano	Compliance Officer	Direct Deposit	226.65	Compliance
7/17-30/2022	Richard Marano	Compliance Officer	Direct Deposit	226.65	Compliance
7/31-8/13/2022	Richard Marano	Compliance Officer	Direct Deposit	226.65	Compliance
8/14-27/2022	Richard Marano	Compliance Officer	Direct Deposit	226.65	Compliance
8/28-9/10/2022	Richard Marano	Compliance Officer	Direct Deposit	228.95	Compliance
9/11-24/2022	Richard Marano	Compliance Officer	Direct Deposit	224.44	Compliance
7/8/2022	NM County Insurance Authority		Ref 290; Check #48092	Workers Comp Premium 839.10	Compliance
<b>Total Employee Benefits:</b>					<b>3,782.28</b>

**Travel (In-State)**

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
<b>Total Travel (In-State):</b>					<b>0.00</b>	

**Travel (Out-of-State)**

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
<b>Total Travel (Out-of-State):</b>					<b>0.00</b>	

**Supplies (\*List Prevention Giveaways/Promotional Items separately below)**

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
7/14/2022	Amazon Capital Services	Latex Gloves	8/3/2022	Ref 120; Check #48146	103.20	Compliance
7/27/2022	Mike Driscoll	Office Supplies-Water	8/3/2022	Ref 126; Check #48173	83.45	Compliance
7/20/2022	Blue360 Media LLC	Office Supplies-Criminal Law	9/6/2022	Ref 576; Check #48319	75.16	Compliance
8/25/2022	Amazon Capital Services	Office Chair, Paper Shredder, & Supplies	9/6/2022	Ref 580; Check #48315	518.79	Compliance

**\*Prevention Giveaways/Promotional Items**

8/8/2022	Card Service Center 2172	Fair Booth Giveaways	9/22/2022	Ref 357; Check #48406	42.17	Coordinator
<b>Total Supplies:</b>					<b>822.77</b>	

**Operating Costs**

Date(s) Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
7/1/2022	Ricoh Supplies	Copier Copy Charges	7/20/2022	Ref 325; Check #48105	18.45	Compliance
7/1/2022	Ricoh Supplies	Copier Copy Charges	8/3/2022	Ref 105; Check #48182	21.82	Compliance
8/1/2022	Ricoh Supplies	Copier Copy Charges	9/6/2022	Ref 575; Check #48354	20.18	Compliance
9/1/2022	Ricoh Supplies	Copier Copy Charges	9/22/2022	Ref 339; Check #48460	33.68	Compliance

Exhibit G - Distribution

7/1/2022	Ricoh USA Inc	Copier Lease	9/6/2022	Ref 514; Check #48353	65.54	Compliance
8/1/2022	Ricoh USA Inc	Copier Lease	9/6/2022	Ref 515; Check #48353	65.54	Compliance
7/5/2022	NM Sheriff's Assn.	Conference Registration	7/5/2022	Ref 83; Check #47995	160.00	Compliance
7/15/2022	NM DWI Coordinator's Affiliate	FY23 Dues	8/3/2022	Ref 528; Check #48174	150.00	Compliance
7/30/2022	Quadient	Postage Meter Lease	8/17/2022	Ref 335; Check #48270	58.31	Compliance
8/2/2022	Andrea Shafer	Reimburse State Fair Booth Fee	9/6/2022	Ref 573; Check #48316	35.00	Compliance
7/5/2022	Quay County Treasurer	Office Rent	7/6/2022	Ref 80; Check #48005	600.00	Compliance
8/2/2022	Quay County Treasurer	Office Rent	8/17/2022	Ref 245; Check #48273	600.00	Compliance
9/1/2022	Quay County Treasurer	Office Rent	9/6/2022	Ref 95; Check #48350	600.00	Compliance
7/5/2022	Xcel Energy	Electric Utility	7/13/2022	Ref 288; Check #48042	116.26	Compliance
8/3/2022	Xcel Energy	Electric Utility	8/17/2022	Ref 238; Check #48226	195.84	Compliance
9/2/2022	Xcel Energy	Electric Utility	9/22/2022	Ref 260; Check #48414	75.42	Compliance
7/11/2022	New Mexico Gas Company	Gas Utility	7/20/2022	Ref 422; Check #48085	140.00	Compliance
8/11/2022	New Mexico Gas Company	Gas Utility	9/6/2022	Ref 556; Check #48341	140.00	Compliance
9/9/2022	New Mexico Gas Company	Gas Utility	9/22/2022	Ref 314; Check #48441	127.95	Compliance
6/28/2022	City of Tucumcari	Water Utility	7/6/2022	Ref 24; Check #47964	107.61	Compliance
7/10/2022	City of Tucumcari	Water Utility	8/9/2022	Ref 15; Check #48215	110.39	Compliance
8/24/2022	City of Tucumcari	Water Utility	9/6/2022	Ref 489; Check #48304	110.39	Compliance

Total Operating Costs: 3,552.38

Contractual Services

Date(s) Incurred	Vendor / Contractor	Description	Check Date	Document Identifier	Amount	Component
Total Contractual Services:						<u>0.00</u>

Minor Equipment

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
8/1/2022	Rix Security LLC	Security Camera Equipment	9/22/2022	Ref 338; Check #48461	997.25	Compliance
Total Minor Equipment:						<u>997.25</u>

Capital Purchases

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Capital Purchases:						<u>0.00</u>

**Total Distribution Expenditures for the Quarter: 25,402.68**

Check: 25402.68

Exhibit G - Distribution

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

*Cheryl Simpson*

Program Representative (Signature)

*Finance Director*

Title

*10/19/2022*

Date

### Exhibit G - Distribution In-Kind Match

Detailed Breakdown By Line Item  
LOCAL DWI PROGRAM

County/ Municipality: Quay  
 Distribution No.: 23-D-D-21  
 Quarter Report No.: 1

Total Distribution This Quarter: 25,402.68  
 Total In-Kind Match This Quarter: 4,339.49  
 Total Expenditures Reported This Quarter: 29,742.17

**In-Kind Match Expenditures:**

**ADMINISTRATIVE**

**Personnel Services**

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
July, August, September	Cheryl Simpson	Finance Director	In Kind Certification	45 hrs @\$22.45	1,010.25	Compliance
July, August, September	Sheryl Chambers	A/P Clerk	In Kind Certification	30 hrs @\$19.37	581.10	Compliance
July, August, September	DWI Council Meetings	Voting Members	In Kind Certification	9 members @ \$25	225.00	Compliance
<b>Total Personnel Services:</b>					<b>1,816.35</b>	

**Employee Benefits**

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
July, August, September	Cheryl Simpson	Finance Director	In Kind Certification	Benefits	176.29	Compliance
July, August, September	Sheryl Chambers	A/P Clerk	In Kind Certification	Benefits	101.40	Compliance
<b>Total Employee Benefits:</b>					<b>277.69</b>	

**PROGRAM**

**Personnel Services**

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
<b>Total Personnel Services:</b>					<b>0.00</b>	

**Employee Benefits**

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
<b>Total Employee Benefits:</b>					<b>0.00</b>	

**Travel (In-State)**



**Exhibit G - Distribution In-Kind Match**

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
<b>Total Travel (In-State):</b>						<b>0.00</b>

**Travel (Out-of-State)**

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
<b>Total Travel (Out-of-State):</b>						<b>0.00</b>

**Supplies**

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
<b>Total Supplies:</b>						<b>0.00</b>

**Operating Costs**

Date(s) Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
7/1/2022	Plateau	Telephone & Internet	7/6/2022	Ref 92; Check #48001	472.18	Compliance
8/1/2022	Plateau	Telephone & Internet	8/9/2022	Ref 309; Check #48216	471.81	Compliance
9/1/2022	Plateau	Telephone & Internet	9/9/2022	Ref 135; Check #48308	471.95	Compliance
9/12/2022	Premier Biotech, Inc.	UA Testing	9/22/2022	Ref 324; Check #48450	129.51	Compliance
7/11/2022	Noble Software Group LLC	Annual Hosting	7/20/2022	Ref 328; Check #48093	700.00	Screening
<b>Total Operating Costs:</b>						<b>2,245.45</b>

**Contractual Services**

Date(s) Incurred	Vendor/Contractor	Description	Check Date	Document Identifier	Amount	Component
<b>Total Contractual Services:</b>						<b>0.00</b>

**Minor Equipment**

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
<b>Total Minor Equipment:</b>						<b>0.00</b>

**Capital Purchases**

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
<b>Total Capital Purchases:</b>						<b>0.00</b>

**Total In-Kind Match: 4,339.49**

Check: 4339.49

Exhibit G - Distribution In-Kind Match

Screening Fees Collected Summary

FY23 Beginning Fee Balance for Screening	Amount of all screening fees collected this reporting period	Amount of all screening fees spent this reporting period
\$ 8,960.74	\$ 350.00	\$ 700.00

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

*Cheyl Simpson*  
 Program Representative (Signature)

*Finance Director*  
 Title

*10/19/2022*  
 Date