

QUAY COUNTY GOVERNMENT
300 South Third Street
P.O. Box 1246
Tucumcari, NM 88401
Phone: (575) 461-2112
Fax: (575) 461-6208

AGENDA
REGULAR SESSION
QUAY COUNTY BOARD OF COMMISSIONERS
JANUARY 9, 2023

9:00 A.M. Call Meeting to Order
Pledge of Allegiance
Approval of Minutes-Regular Session December 12, 2022
Approval/Amendment of Agenda

Public Comment

New Business

- I. **Ellen White, Quay County Clerk**
 - Election of Chairman
 - Distribution of Financial Interest Disclosure Forms
- II. **Daniel Zamora, County Manager**
 - Request Approval of 2023 Board Appointments and Sub-Committees
 - Request Approval of FY 2022-2023 Resolution No. 25 Adopting Procedures for Compliance in Accordance with NMSA 10-17; and Miscellaneous Provisions that Documents that Annual Audits, Summary Minutes, Monthly Budget, Financial Reports, and Monthly Warrants List are Public Information and Establishes Method of Compliance with Revenue and Expenditure Requirements
 - Request Approval of Memorandum of Agreement for a Regional Psychiatric Hospital and Mental Health Facility
 - Correspondence
- III. **C. Renee Hayoz, Presbyterian Medical Services, Administrator**
 - Presentation of Monthly RPHCA Reports
- IV. **Andrea Shafer, DWI Program Coordinator**
 - Request Approval of 2nd Quarter DWI Activity Report
- V. **Lucas Bugg, Quay County Fire Marshal**
 - Request Approval of EMS Fund Act FY 2024 Application - Forrest Fire
 - Request Approval to Purchase a Wildland Fire Apparatus for Bard Endee Fire



DOC #CM-00548

01/31/2023 10:41 AM Doc Type: COCOM

Fee: (No FieldTag Finance.TotalFees found)

Quay County, NM Ellen White - County Clerk, County Cle

Pages: 59



- VI. **Larry Moore, Quay County Road Superintendent**
 - **Road Update**
- VII. **Dennis Garcia, Quay County Sheriff**
 - **Request Approval of 2022-2023 Resolution No. 26 Acceptance of 2017 Dodge Durango from Harding County**
- VIII. **Mike Williams, Stantec Engineering**
 - **Presentation of Hospital Design Update**
- IX. **Request Approval of Accounts Payable**
- X. **Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners**

Adjourn

Lunch-Time and Location to be Announced

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

January 9, 2023

9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 9th day January, 2023 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Robert Lopez, Chairman
Jerri Rush, Member
Brian Fortner, Member
Ellen L. White, County Clerk
Daniel Zamora, County Manager

OTHERS PRESENT:

Cheryl Simpson, Quay County Finance Director
Larry Moore, Quay County Road Superintendent
Lucas Bugg, Quay County Fire Marshal
Andrea Shafer, DWI Coordinator
Janie Hoffman, Quay County Assessor
Dennis Garcia, Quay County Sheriff
Dana Leonard, Quay County GIS
Renee Hayoz, Presbyterian Medical Services Administrator
Senator Pat Woods
Bill Humphries, resident
Tom Sidwell, resident
Mike Cherry, Tucumcari City Commissioner
Donald Adams, Bard-Endee Fire Chief
Mike Williams, Stantec Engineering
Kathy Elliot & Clint Harden, Harden & Associates
Steve Farmer, resident
Vickie Gutierrez, Dr. Dan C Trigg Hospital, Administrator
Craig Cosner, Dr. Dan C Trigg Hospital Board Member
Ron Warnick, Quay County Sun

VIA ZOOM:

Richard Primrose, Quay County Consultant
Noah Knisely, Presbyterian Medical Services

Commissioner Lopez called the meeting to order. Bill Humphries led the Pledge of Allegiance.

A MOTION was made by Jerri Rush SECONDED by Brian Fortner to approve the December 12, 2022 regular session minutes. MOTION carried with Rush voting “aye”, Lopez voting “aye” and Fortner voting “aye”.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Agenda as presented. MOTION carried with Rush voting “aye”, Lopez voting “aye” and Fortner voting “aye”.

Public Comments:

Bill Humphries and Tom Sidwell stated the Lesser Prairie Chicken Endangered Act goes into effect on January 24th. Sidwell and Humphries asked the Commissioners to send letters to the NM Fish & Wildlife requesting a delay in implementation until additional facts and information can be provided.

Senator Woods stated he was in attendance to hear the new hospital presentation today in an attempt to gather enough information to request a funding source. Woods encouraged the citizens of the County to be a uniformed positive front without underlying issues coming up from residents diminishing his efforts.

NEW BUSINESS:

Quay County Clerk, Ellen White, requested nominations for electing Chairman of Board for 2023. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to elect Commissioner Lopez as Chairman and Rush as Vice-Chair. MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”.

Ellen White, Quay County Clerk reported Financial Interest Disclosure Forms have been distributed to Elected Officials and other staff with instructions and explanations of the procedures.

County Manager, Daniel Zamora presented the current list of Board Appointments and Sub-Committees. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the list of Appointments and Sub-Committees as amended. MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”. A copy is attached to these minutes.

Daniel Zamora, County Manager, requested approval of FY2022-2023 Resolution No 25; Public Information Act Requirements. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve Resolution No. 25. MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”. A copy is attached.

Zamora requested approval of an Amendment to the Memorandum of Agreement for a Regional Psychiatric Hospital and Mental Health Facility. The Agreement is between the City of Clovis, City of Portales, Village of Fort Sumner, Curry County, Roosevelt County, Quay County. DeBaca County and Union County. This Amendment sets the financial obligation for Phase II of the project with Quay County’s portion being 4.68% of \$190,000.00 for financing Development Consulting Services, and Post-Development Implementation & Sustainability of the project. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve. MOTION carried with Fortner voting “aye”, Rush voting “aye” and Lopez voting “aye”. A copy is attached.

Manager Correspondence:

- Provided a copy of the monthly Gross Receipts Tax Report.

C. Renee Hayoz, Presbyterian Medical Services Administrator presented the monthly RPHCA Reports for the months of November and December, 2022. Copies are attached to these minutes. Hayoz reported the following updates from the Clinic:

- Provider April Lee is full time seeing patients; LaDonna Chacon is part time
- The Clinic will begin providing three days of services to the Detention Center. Services will include two days of in person services and one telephonic.
- The Bivalent Covid Booster is available on Wednesdays from 7:30 a.m. to 9:00 a.m.

Andrea Shafer, DWI Coordinator presented the Quarterly Report for the months of October through December. A copy of this Report is attached to these minutes.

Shafer reported the DWI Office held a toy drive in November-December, in lieu of fees from offenders. Over \$1,000.00 in toys were donated and DWI distributed to CYFD.

Lucas Bugg, Quay County Fire Marshal, presented the following items for approval:

- Approval of EMS Fund Act FY 2024 Application and Annual Service Hours Report - Forrest Fire totaling \$7,100.00.

A MOTION was made by Brian Fortner, SECONDED by Chairman Lopez to approve the Application and Service Hours Report. MOTION carried with Lopez voting "aye", Fortner voting "aye" and Rush "abstained". A copy is attached

- Approval to purchase Wildland Fire Apparatus for Bard-Endee Fire Department with a total purchase price of \$292,870.00.

A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the purchase. MOTION carried with Lopez voting "aye", Fortner voting "aye" and Rush voting "aye". A copy of the purchase agreement is attached.

Quay County Road Superintendent, Larry Moore provided the following road updates:

- Distributed the blade reports for the department. Reported blading is at a minimal due to lack of moisture but crews continue to stay busy with pot hole repairs and removal of debris and tumble weeds.
- Portions of the cement for the low water crossing have been poured as additional sections of cement work are ongoing.
- Crews installed a larger culvert on Quay Road 64.
- All equipment has been serviced as projects continue.
- Crews will begin hauling chips from Quay Road AD to San Jon for the project on Quay Road Q. Following completion, crews will return to finish Quay Road L.

- The Department has been approved for additional millings from the Palomas area.
- The Department is 11 employees understaffed.

Quay County Sheriff, Dennis Garcia requested approval of FY2022-2023 Resolution No. 26; Acceptance of 2017 Dodge Durango from Harding County. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the donation and Resolution No. 26. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". A copy is attached.

Mike Williams of Stantec Engineering provided a slide show and presentation of the Hospital Design Update. A copy of the presentation will be available at a later date on the County Website.

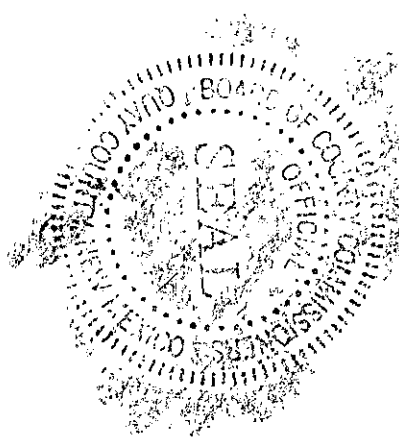
A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the expenditures included in the Accounts Payable Report ending January 6, 2023. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners: NONE

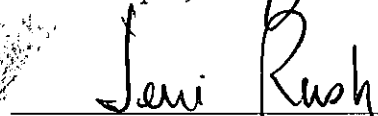
There being no further business, a MOTION was made by Jerri Rush SECONDED by Brian Fortner to adjourn. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". Time noted 11:35 a.m.

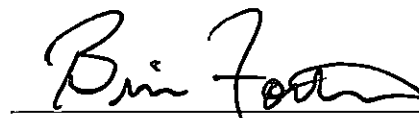
Respectfully submitted by Ellen White, County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS




Robert Lopez, Chairman


Jerri Rush


Brian Fortner

ATTEST:


Ellen L. White, County Clerk

2023 BOARD APPOINTMENTS
JANUARAY 30, 2023

NM County Insurance Authority Member..... Daniel Zamora/Robert Lopez, Alternate

NMC Board of Directors..... Janie Hoffman

Tucumcari Economic Development Board Robert Lopez/Jerri Rush, Alternate

City of Tucumcari Library Board..... Vacant

Llano Estacado RC&D..... Jerri Rush/Brian Fortner, Alternate

North Regional Transportation Larry Moore/Daniel Zamora, Alternate

E- 911 County Coordinator..... Dana Leonard/Robert McClelland, Alternate

Quay County Fair board..... Jerri Rush/Brian Fortner, Alternate

Quay County Tribal Health Council Liaison..... Janie Hoffman/Dana Leonard, Alternate

Ute Reservoir Water Commission..... Franklin McCasland/Daniel Zamora, Alternate

Natural Resources Committee..... Bill Humphries

Tucumcari Quay Rural Water Authority..... Franklin McCasland/Daniel Zamora, Alternate

Eastern Plains Council of Governments (EPCOG)..... Brian Fortner/Daniel Zamora, Alternate

Tucumcari/Quay County Regional Emergency Communication Center.....Daniel Zamora/Jerri Rush, Alternate

Land Viewers Bill Humphries, Tom Sidwell, Mike Riddle

Eastern Area Workforce Development Board..... Pat Vanderpool

Quay County Finance Committee..... Ex. Officio Members: Robert Lopez, Jerri Rush, Brian Fortner, Daniel Zamora, Ellen White, Patsy Gresham, Cheryl Simpson



FISCAL YEAR 2022-2023

RESOLUTION NO. 25

**A RESOLUTION ADOPTING PROCEDURES FOR COMPLIANCE IN
ACCORDANCE WITH NMSA 10-17; MISCELLANEOUS PROVISIONS**

WHEREAS, the County Commission is required to have summary minutes prepared and available for public inspection immediately following the end of a commission meeting approving said minutes; and

WHEREAS, the County Clerk, may use recorders to record all or a portion of a County Commission Meeting; and

WHEREAS, tapes may be used by the Clerk as a tool for transcribing the minutes, any tape recording of a commission meeting will be held as public record and subject to inspection at the office of the County Clerk for two weeks following the records and will be erased thereafter; and

WHEREAS, annual audits, the monthly budget and financial reports including the monthly list of checks shall be made available to the public, establishing the method of compliance with revenue and expenditure requirements.

NOW THEREFORE, BE IT RESOLVED AND ORDERED:

1. The County has adopted this Resolution establishing compliance with NMSA 10-17; and
2. All reports shall be made available for public inspection and review in accordance with the Inspection of Public Records Act, NMSA 14-2.

PASSED, APPROVED AND ADOPTED by the governing body at its meeting on January 9, 2023.

QUAY COUNTY COMMISSIONERS


Robert Lopez, Commissioner


Jerri Rush, Commissioner


Brian Fortner, Commissioner

Attest: 
Ellen L. White, County Clerk

AMENDMENT TO MEMORANDUM OF AGREEMENT

This Amendment to Memorandum of Agreement is entered into the ____ day of _____, 2023 by and between the City of Portales, City of Clovis, Village of Fort Sumner, County of Roosevelt, County of Curry, County of De Baca, County of Quay and County of Union for the purpose of effectuating the completion of constructing an inpatient/outpatient psychiatric hospital in Clovis, New Mexico.

WHEREAS, The parties, with the exception of Union County, have previously entered into a Memorandum of Agreement regarding the next phase of construction of an inpatient/outpatient psychiatric hospital in Clovis, New Mexico;

WHEREAS, Union County has voted to join the efforts in the completion of constructing an inpatient/outpatient psychiatric hospital in Clovis, New Mexico for the next phase of the work with Initium Health regarding a Financing and Capital Campaign, Development Consulting Services, and Post-Development Implementation & Sustainability in relation to the construction of said Facility in the amount of \$190,000.00 which requires an amendment to the proportions of the cost of this work to the various entities;

NOW THEREFORE, each of the Parties hereto agree to an amendment in the proportions of cost of Initium Health's services in providing the Financing and Capital Campaign, Development Consulting Services, and Post-Development Implementation & Sustainability in relation to the construction of said Facility in the amount of \$190,000.00 to wit:

The City of Clovis	Percent (51.51%)
The City of Portales	Percent (16.33%)
The Village of Fort Sumner	Percent (1.19%)
Curry County	Percent (13.58%)
Roosevelt County	Percent (9.46%)
Quay County	Percent (4.68%)
De Baca County	Percent (1.09%)
Union County	Percent (2.17%)

1. This Agreement does not bind the parties in any manner beyond the completion of the next phase of work described herein, namely Financing and Capital Campaign, Development Consulting Services, and Post-Development Implementation & Sustainability.

2. Any further changes, modifications or alternations to this Agreement shall only become effective upon approval by all eight (8) parties and shall be incorporated as a written amendment.

DONE this ____ day of _____, 2023.

CITY OF CLOVIS, NEW MEXICO

By: _____

CITY OF PORTALES, NEW MEXICO

By: _____

**VILLAGE OF FORT SUMNER,
NEW MEXICO**

By: _____

CURRY COUNTY

By: _____

DE BACA COUNTY

By: _____

ENTITY ALLOCATIONS/PERCENTAGES								
ENTITY	Population	72,147.00	Allocation (without Union)			73,745.00	Allocation (with Union)	
Clovis	37,988	52.65%	\$100,041.86			51.51%	\$ 97,874.03	
Portales	12,042	16.69%	\$31,712.75			16.33%	\$ 31,025.56	
Quay	3,449	4.78%	\$9,082.98			4.68%	\$ 8,886.16	
Curry	10,011	13.88%	\$26,364.09			13.58%	\$ 25,792.80	
Roosevelt	6,977	9.67%	\$18,374.01			9.46%	\$ 17,975.86	
Fort Sumner	878	1.22%	\$2,312.22			1.19%	\$ 2,262.12	
DeBaca	802	1.11%	\$2,112.08			1.09%	\$ 2,066.31	
Total	72,147							
Union (unincorporated area)	1,598					2.17%	\$ 4,117.16	
Total	73,745	100.00%	\$190,000.00			100.00%	\$ 190,000.00	

Total Union County 4,549
 Clayton 2,755
 Des Moines 111
 Folsom 43
 Grenville 23
 Capulin 19

 Union (unincorporated area) 1,598

190000

RPHCA Program
Monthly Level of Operations Form

revised 7/7/15

Organization Name: Presbyterian Medical Services		Contract #	23169
Reporting Site: Quay County Family Health Center		Report Month/Year:	11/01/22
Action Plan Item		Actual Monthly Level	
Level of Operations	Total Number of Primary Care Encounters		
	By Provider Type:		
	Physician Encounters		363
	Midlevel Practitioner Encounters		
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	By Payment Source:		
	Sliding Fee Encounters - Medical/Behavioral Health		24
	Sliding Fee Encounters - Dental		
	Medicaid Encounters - Medical/Behavioral Health		127
	Medicaid Encounters - Dental		
	County Indigent Encounters		
	Other 3 rd Party Encounters		90
	Medicare Encounters		119
	100% Self Pay (non-discounted/non-3 rd party) Encounters		3
Unduplicated Number of Users	Total # of unduplicated users		117
	At or Below Poverty		55
	Between Poverty and 200% of Poverty		50
	Above 200% of Poverty		12
Staffing Level	Administrative Staff	3.2	
		Clinical FTEs	Admin FTEs
	Physicians		
	Certified Nurse Practitioners	3	
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals	1	
	Community Health Workers		
	Clinical Support Staff	3.2	
All Other Staff	0.5		
Prior Month's Primary Care Financial Information	Please enter the month being reported: June		
	Total Primary Care Revenues - all sources		79,942
	Sliding Fee Revenues - Medical		4,951
	Sliding Fee Revenues - Dental		0
	Medicaid Revenues - Medical		25,928
	Medicaid Revenues - Dental		0
	County Indigent Fund Revenues		0
	Other 3 rd Party Revenues		10,077
	Medicare Revenues		8,450
	100% Self Pay (non-discounted/non-3 rd party) Patient Revenues		261
	Contracts/Grants Revenues (including RPHCA)		30,275
	Total Primary Care Expenditures		109,583
	Total Primary Care Charges		76,411
	Sliding Fee Discounts - Medical		7,373
Sliding Fee Discounts - Dental		0	
Prepared by: C Renee Hayoz		12/5/2022	

RPHCA Monthly Staffing Pattern

Month: November

Site: QUAY COUNTY FAMILY HEALTH CENT

If you are using a Locum provider, please include them in your monthly staffing with their actual FTE for the month

[illegible]

Clinic/Program Name: Quay County Family Health Center
Month Reported: November 2022

Monthly RPHCA Narrative Report

*Please provide brief but detailed information for the following questions. Answer all questions or mark N/A. **Remember: This document is used by the State to monitor your performance under the terms of our contract.***

1. **Please describe any changes in the types of services provided during the month reported. Describe any discussions about adding new services. Please comment on any changes to the following areas of service:** No changes we are providing both Medical and SBIRT services. SBIRT is currently assisting Rio Rancho clinic during their provider shortage.
2. **Please describe any difficulties encountered in providing services during the month reported. What were the causes of the difficulties?** CME, PTO and request from Providers. COVID Vaccine Event days
3. **Were there any changes in the encounters (1101 - 1102) from the previous month reported? Please explain any causes for the changes.** Encounters for the month of November were 363 which is below the budgeted goal of 418.
4. **Please describe any changes in the staffing pattern (regardless of the position or the change in FTE). Note: Please keep this information CURRENT. List only current vacancies or changes in FTE. For example, if you made a change in FTE that was previously reported, there is no need to keep reiterating it.**
We are fully staffed.
5. **Please describe recruitment efforts for any positions. Which positions? What actions have been taken? Note: This information should be for current vacancies, or for upcoming vacancies that you are aware of. If a position remains open, you should continue to report what is being done in recruitment until the position is filled.**
We currently do not have any vacancies.
6. **Were there any changes to the hours? Explain.** No changes were made to schedule. Hours continue to be Monday -Friday from 7:00 AM to 5:30 PM.
7. **What efforts did you make to collaborate with local and statewide entities? (Examples: discussions with other agencies, formal & informal agreements, contact with DOH, Local partners. Community Stakeholders, etc.) Please describe any issues or problems you may have encountered with collaboration efforts.**

We continue to provide medical services to the inmates at the Quay Co Detention Center. Administrator is also on the Executive Board with the Quay Co Health Cl.

8. **Please describe any methods for increasing clinic utilization that your program and staff are engaging in.** We are providing COVID testing Monday – Friday and COVID Vaccinations every other Thursdays from 2-4 PM. COVID Home Test Kits are being given to patients upon checkout.
9. **Please describe the outreach activities your program and staff provided to the community during the month reported.** Health Council attendance by Admin and SBIRT.
10. **Have you received any new funding? Are you aware of any new funding opportunities? Please describe any new initiatives or projects that have been implemented.** No new funding has been received other then RPHCA funds.
11. **Please note the date of the last advisory board meeting AND THE AGENDA ITEMS DISCUSSED.** *Note: You do not need to send a copy of your meeting minutes, but you do need to give a brief recap of what was discussed at the last meeting. This information should stay the same until your next meeting occurs. Were there any changes of board members? What is the date of the next meeting?*

August 10, 2022

Introduction/Welcome

- Introduction of all members
- Community Feedback

Regional Goals

- Continued development of BH services with Real Presence for Rio Rancho patients. SBIRT has a small case of 2 patients for therapy.
- Discussion of expanding Dental Services in Tucumcari
- Board Member Engagement

Clinic Update

- Staffing
- Bivalent Booster Vaccine Numbers
- Monthly Encounters
- Shared Provider Expansion Plan to have Provider from QCFHC to be utilized at Esperanza and Mountainair FHC
- Michelle Dean now trained in trigger injection and knee injections
- Flu Vaccination Numbers
- QCDC Update
- 2023 Budget

Home Visiting

- Staffing
- Vacancy
- Enrollment Numbers
- Request for Altrusa on Thanksgiving baskets for clients
- ECECD Onsite Inspection of QCHV

QUAY COUNTY DWI PROGRAM

STATISTICS

2nd Quarterly Report

October 2022 thru December 2022

Total Number of Arrests: 5

DWI 1st: 4

DWI 2nd: 0

DWI 3rd: 1

DWI 4th: 0

DWI 5th or Subsequent: 0

Aggravated DWIs: 3

Average BAC: .06

Minimum: .03

Maximum: .19

Blood Draws: 0

Refusals: 2

Average Age: 37

Youngest: 19

Oldest: 56

Sex of Offenders

Male: 5

Female: 0

Accidents: 2

Fatalities: 0

Arrests by Agency:

New Mexico State Police: 0

Tucumcari Police Department: 3

Quay County Sheriff's Office: 1

Logan Police Department: 1

Ute Lake State Park: 0

Monthly Arrests

October: 2

November: 2

December: 1

FROM FINAL COURT DATES:

Number of Cases Completed: 7

Number of Convictions/Pleas: 7

Number of Dismissals: 1

Number of Offenders Placed on DWI Compliance: 7

DWI 1st: 4

DWI 2nd: 0

DWI 3rd: 1

DWI 4th: 0

DWI 5th of Subsequent: 0

Number of Offenders who Successfully Completed DWI Compliance: 0

Number of Offenders who Unsuccessfully Completed DWI Compliance: 0

Number of Community Service Hours Ordered: 240

Number of DWI Offenders Being Supervised: 20

Number of Misdemeanor Offenders Being Supervised: 25

▼ Recipient Information



EMS FUND ACT
LOCAL FUNDING PROGRAM APPLICATION
FISCAL YEAR 2024
Due Date: January 13, 2023

To All Potential Fund Act Recipients:

The EMS Fund Act was created for the purpose of making funds available to municipalities and counties for use in the establishment and enhancement of local emergency medical services in order to reduce injury and loss of life. In any fiscal year, no less than seventy-five (75) percent of the money in the fund shall be used for the local emergency medical services funding program to support the cost of supplies and equipment and operational costs other than salaries and benefits for emergency medical services personnel. This money shall be distributed to municipalities and counties on behalf of eligible local recipients, using a formula established pursuant to rules adopted by the Department of Health. The formula shall determine each municipality's and county's share of the fund based on the relative geographic size and population of each county. The formula shall also base the distribution of money for each municipality and county on the relative number of runs of each local recipient eligible to participate in the distribution. To be eligible, an applicant must be an incorporated municipality or county applying on behalf of a local recipient (publicly owned or contracted ambulance or air ambulance service, medical rescue service, fire department rescue service, regionalized emergency medical service agency; or other prehospital emergency medical service care provider based in state).

Your service must also be compliant with data submission into NMEMSTARS Data V.3 Elite, in compliance with New Mexico Medical Rescue Certification and Public Regulation Commission regulations. Your Application must be electronically submitted to the EMS Bureau by 5:00pm on January 13th. Please adhere to the following instructions, as incomplete applications will not be processed:

NOTE: If you are a new service requesting Start Up funding, please complete the EMS Agency Application prior to completing the Fund Act Application

If you need assistance in completing this application, please contact Rachel Marquez at (505) 476-8233 or by email Rachel.Marquez@DOH.nm.gov Also, general information and technical assistance is available from your EMS Regional Office:

Region I: Donnie Roberts - (505) 270-9278

Region II: Doug Campion - (575) 524-2167

Region III: Donnie Roberts - (575) 769-2639

*Is your agency a New Service requesting Start Up funding?

☐ Yes

☒ No

The Local Recipient is the Fire Department or EMS Service that will benefit from the funding.

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Local Recipient

Forrest Fire Department

Service Number

321329

***Phone**

575

458

6532

Emergency Phone Number

517

554

8337

Fax

575

279

7101

***Mailing Address**

209 State Hwy 210

***Postal Code**

88427

City

McAlister

State

New Mexico

***Person Completing Form**

Runyan, Denese K (16000190)

Position

☒ Service Director

▼ Applicant Information

The Applicant MUST BE the County or Municipality serving as the Fiscal Agent.

***Fiscal Agent Type**

⌵

☐ Municipality

☒ County

***County or Municipality Name (Fiscal Agent)**

Quay County

***Fiscal Agent Address**

PO Box 1246

***Fiscal Agent City**

Tucumcari

***Fiscal Agent Postal Code**

88401

***Fiscal Agent Contact Person**

Daniel Zamora

Fiscal Agent Contact Person Title

County Manager

***Fiscal Agent Phone**

575

461

2112

Fax #

575

461

6208

***Fiscal Agent Email Address**

daniel.zamora@quaycounty-nm.gov

▼ EMS AGENCY FUNDING INFORMATION

***Please select the Level of Funding you are applying for - SELECT ONE**

- ☐ Medical Rescue Service Entry Level
- ☐ Medical Rescue Service First Responder
- ☐ Medical Rescue Service or Ambulance - Basic Level
- ☒ Medical Rescue Service or Ambulance - Advanced Level

***At least eighty percent (80%) of EMS runs were covered in the prior federal fiscal year (October 1 - September 30), by licensed EMT Intermediate or Paramedic level personnel or, if an Emergency Medical Dispatch priority reference system (EMDPRS) is utilized, at least 80% of all runs determined by dispatch to require an advance level response shall be covered by licensed EMT Intermediate or Paramedic level personnel. There shall be a least one additional licensed EMT with the service.**

- ☒ Yes
- ☐ No

***The service has at least basic, and if applicable, advanced medical supplies and equipment.**

- ☒ Yes
- ☐ No

***The service participates in the Bureau's pre-hospital data collection system as determined by the Bureau, by using the Bureau's software, web-site or by submitting compatible data.**

- ☒ Yes
- ☐ No

***The service has a designated Training Coordinator.**

- ☒ Yes
- ☐ No

Training Coordinator

Runyan, Denese K (16000190)

***Position:**

☒ Continuing Education Training\Coordinator

☒ Remove

☒ Add Another

***The service has at least one written Mutual Aid Agreement or other written cooperative plan with a transporting ambulance and will attach to the application a copy of the agreement(s).**

- ☒ Yes
- ☐ No

➕ Mutual Aid Agreements

Forrest VFD Mutual Aid Agreements: Forrest VFD Mutual Aid Agreements.pdf

(https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?

☒ Save ☐ Save and Continue

method=publicPortalService.openDocument&documentID=46fee494-a787-ed11-aae9-

0a1df7bd4a82&code=E742B1E4BD7E2873CEC3F0216BA0ED51)

Mutual Aid Agreements: 2022 Curry County Fire EMS MAA.pdf (https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?

☒ method=publicPortalService.openDocument&documentID=47fee494-a787-ed11-aae9-

0a1df7bd4a82&code=338B226A0155112E12DFFB5F6E52BB25)

Mutual Aid Agreements: Quay-Curry Mutual Aid Signed.pdf (https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?

☒ method=publicPortalService.openDocument&documentID=44fee494-a787-ed11-aae9-

0a1df7bd4a82&code=54F55E4F0F0D0E99B214030F59CCA227)

☒ Add Another

***If the Service performs procedures or administers medications that require a Medical Director, the service has a service Medical Director and appropriate BLS and/or ALS medical protocols.**

☒ Yes

☐ No

***Medical Director**

Carver MD, Chad (NM95-23)

***Position:**

☒ Medical Director

☒ Add Another

***The service complies with NM EMS Bureau Medical Rescue Certification regulations or Public Regulation Commission (PRC) Regulation 18.4.2 NMAC, if applicable; or such other regulations as may be adopted by the PRC or its successor agency regarding registered Medical Rescue and certificated ambulances. If the service is Air Medical, the service complies with certification of air ambulance services regulations.**

☒ Yes

☐ No

***If ALL of the above information is complete, please answer YES to open up the Equipment and Funding Tabs.**

☒ Yes

☐ No

▼ Front of Vehicle Cab or Optimal Location:

To add equipment to your inventory list, click in the box and a list of equipment items will appear. Select each item applicable and it will insert the item into the box. To remove items, click the X in front of the item and it will remove it.

*Front of Cab

Fire Extinguisher (2 lb) or (2 – 1lb) ✕

Flashlight ✕

Fuses (appropriate sizes) ✕

Jack and Handle ✕

Lug Wrench ✕

Maps or Navigational equipment ✕

Patient Care Reports or Reporting System ✕

Roadway warning devices ✕

Service Specific Protocols and guidelines ✕

Siren ✕

Spare Tire ✕

Star of Life Displayed ✕

Tool Box ✕

Triage Tags for MCI's ✕

U.S. DOT Emergency Response Guidebook ✕

Vehicle Registration ✕

Vehicle Spotlight or auxiliary lighting ✕

Warning Lights ✕

Select Options

▼ Communications Equipment

*Communications Equipment

Dispatch Radio UHF/VHF ✕

EMSCOM (UHF) Radio ✕

Spare Batteries/charger system ✕

Select Options

▼ Personal Protective Equipment

*Personal Protective Equipment

Exam Gloves ✕

Eye Protection ✕

Gloves (Leather or heavy duty) ✕

Hearing Protection ✕

Helmet with Face Shield ✕

N-95 mask (or > particulate mask) ✕

Safety Vest/Jacket/(ANSI 2008 Compliant) ✕

Splash Protection (disposable) ✕

Select Options

▼ Diagnostic Equipment

*Diagnostic Equipment

Aneroid Sphygmomanometer with infant/pediatric/adult and obese size cuffs ✕

End Tidal CO2 monitoring device (optional) ✕

Glucose Monitoring Instrument ✕

Penlights ✕

Pulse Oximeter ✕

Stethoscope ✕

Thermometer ✕

Select Options

▼ Patient Compartment - Basic Level

*Patient Compartment - Basic Level

Adhesive Tape 1" and 2" ✕

Auto Ventilator Devices (ATV/MTV) ✕

Bag Valve Mask Devices (Adult/Child and Infant) ✕

Band-Aids (Assorted Sizes) ✕

Biohazard Clean-up Supplies ✕

Biohazard Waste bags ✕

Blankets ✕

Cervical Collars - Rigid (Adult/Child and Infant) ✕

Cervical Immobilization Devices ✕

Chair Stretcher ✕

Cold Pack ✕

Cold Weather Warming Devices ✕

Dressings Assorted (4x4/Kerlex/2x2/etc.) ✕

Emesis Basin ✕

Field Stretcher (Scoop/Collapsible/Vacuum) ✕

Foil Blanket ✕

Hand Sanitizer ✕

Heat Pack ✕

Inhalation Therapy Equipment ✕

Installed Oxygen System ✕

Laryngeal Airway Devices ✕

Latex/Vinyl Gloves (Non-Sterile) Assorted Sizes ✕

Long Backboard ✕

Multi-level Stretcher ✕

Multi-Lumen Airways ✕

Save

Save and Continue

Multi-lumen Airway Devices ✕

Nasopharyngeal Airways ✕

Obstetrical Kit with Sterile Scissors or Equivalent for cutting umbilical cord ✕

Occlusive Dressings ✕

On-Board Suction System ✕

Oropharyngeal Airway (Sizes 0 – 5 Infant/Adult) ✕

On-Board Oxygen Supply ✕

Oxygen Delivery Devices (Adult/Child and Infant) ✕

Oxygen Supply Tubing ✕

Pediatric Drug Dosage Tape or chart ✕

Pediatric Restraint device/car seat ✕

Pillows ✕

Portable Oxygen Equipment ✕

Portable Suction Unit ✕

Seated Spinal Immobilization Device ✕

Semi-Automatic Defibrillator with Pads ✕

Semi-Automatic Defibrillator Batteries ✕

Sharps Container ✕

Sheets ✕

Shoulder/chest/extremity straps ✕

Spinal Immobilization device/backboard ✕

Splints - Extremity (Rigid/Air/Vacuum) ✕

Sterile Burn Sheets ✕

Sterile Gloves (Assorted Sizes) ✕

Sterile Water ✕

Suction Catheters (Soft & Rigid) ✕

Supraglottic Airway Devices ✕

Towels ✕

Traction Splint ✕

Trauma Dressings ✕

Trauma Shears ✕

Triangular Bandages ✕

Urinal (Male and Female) ✕

Pharmacological Equipment/Medications as approved by the NM Scope of Practice for First Responder ✕

EMT-Basic and the Service Medical Director ✕

Stokes Basket ✕

Select Options

Body Bags

▼ Patient Compartment - Advanced Level

*Patient Compartment - Advanced Level

Alcohol and Betadine Prep Pads ✕

Cardiac Monitor/Defibrillator/Ext. Pacer (Manual) ✕

EKG Monitor Electrodes ✕

Electrode Defib Pads ✕

IV Catheters ✕

IV Fluid (Normal Saline/D5W/LR) ✕

Syringes (1cc/3cc/5cc/10cc) ✕

Pharmacological Equipment/Medications as approved by the NM Scope of Practice for EMT-Intermediate and EMT- Paramedic and the Service Medical Director ✕

Needles (Assorted Gauges) ✕

Scalpels ✕

Inhalation Therapy Equipment ✕

IV Administration Set Tubing (10gtts – 20gtts) ✕

Select Options

▼ Repair and Maintenance

Please complete the Equipment Inventory Report prior to listing your funding requests.

Funds may only be utilized to support the cost of supplies and equipment and operational costs other than salaries and benefits for emergency medical personnel. Please round all estimated costs to the nearest \$100. **Please be realistic in your requests and estimate your total amount closest to funding that service receives every year.**

Please indicate the priority of your request with the item requested (1-10) and use the priority number only once. Example: Generator - Priority #1

***Repair Items. If there are no Repair Items, put N/A**

N/A

***Repair Item amount. If there are no Repair Items, put \$0.00**

\$0.00

✖ Remove

✚ Add Another

▼ Mileage & Per Diem

***Mileage & Per Diem item. If there are no Mileage & Per Diem items, put N/A.**

#8 - Training -\$1000: #9 per/dem - \$500

***Mileage & Per Diem amount. If there are no Mileage & Per Diem items, put \$0.00.**

Total \$1500.00

✖ Remove

✚ Add Another

▼ Supplies (Items Under \$500)

***Items under \$500.00. If there are no items under \$ 500.00, put N/A.**

#5. 1 Time use supplies -\$400: #6. Expired supplies replacement -\$300: #7. Batteries and pads for AEDs and Power Cot - \$500

***Items under \$ 500.00 amount. If there are no items under \$ 500.00, put \$0.00.**

Total \$1200.00

✖ Remove

✚ Add Another

▼ Capital Outlay (Items Over \$500)

 Save

 Save and Continue

*Capital Outlay Items. If there are no Capital Outlay Items, put N/A.

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*Capital Outlay Item amount. If there are no Capital Outlay items, put \$0.00

 Remove

 Add Another

▼ Other Operational Costs

*Other Operational Items. If there are no Other Operational items, Put N/A.

#1 Maintenance and service of Unit -\$2100: #2 LifePak service \$1000: #3 Pharmacist Fee -\$300: #4 Medical Director Fee -\$500: #1

*Other Operational Costs amount. If there are no Other Operational costs, put \$0.00.

Total \$4400

 Remove

 Add Another

*PLEASE TOTAL ALL OF YOUR REQUEST AMOUNTS ABOVE AND PLACE THAT TOTAL BELOW. THIS IS THE TOTAL AMOUNT YOU ARE REQUESTING FOR FUND ACT.

\$7100.00

Service Name:	FORREST VOLUNTEER FIRE DEPARTMENT
	(EMS Service)

SERVICE DIRECTOR/CHIEF				
Name:	Randal Rush		Chief	
	(Name)		(Title)	
Address:	385 State Highway 210, McAlister		NM	88427
	(Street/Mailing)		(State)	(Zip) (+4)
(517) 554-8337	(517) 553-8337	(517) 533-8337	rrush649@gmail.com	
(Work Phone)	(Home Phone)	(Cellular Phone)	(Email)	
Signature:				

SERVICE MEDICAL DIRECTOR				
Name:	Dr. Chad Carver, MD		Medical Director	
	(Name)		(Title)	
Address:	PO Box 1233		NM	88260
	(Street/Mailing)		(State)	(Zip) (+4)
(575) 704-9373		(575) 704-9373	rockchalkin@hotmail.com	
(Work Phone)	(Home Phone)	(Cellular Phone)	(Email)	
In signing this application I am certifying that I am actively providing medical direction for this EMS service				
Signature:				

SERVICE TRAINING COORDINATOR				
Name:	Denese Runyan		EMS Coordinator (Forrest)	
	(Name)		(Title)	
Address:	4698 Quay Road 27, House		NM	88121 9709
	(Street/Mailing)		(State)	(Zip) (+4)
(575) 279-7101	(575) 279-7101	(575) 799-0901	drunyan@plateautel.net	
(Work Phone)	(Home Phone)	(Cellular Phone)	(Email)	
Signature:	Denese Runyan			

PERSON COMPLETING FORM				
Name:	Denese Runyan		EMS Coordinator (Forrest)	
	(Name)		(Title)	
Address:	4698 Quay Road 27, House		NM	88121 9709
	(Street/Mailing)		(State)	(Zip) (+4)
(575) 279-7101	(575) 799-0901		drunyan@plateautel.net	
(Work Phone)	(Home Phone)	(Cellular Phone)	(Email)	
Signature:	Denese Runyan			

STATE OF NEW MEXICO)

COUNTY OF Quay)

This instrument was acknowledged before me on the 9th day of January, 2023
by Denese Runyan
(Person completing form)

Olga Zubizar
Notary Public

My commission expires: 3-25-23
State of New Mexico
Notary Public
ELLEN L. WHITE
Commission# 1006761
My Comm. Exp. 3-21-2023

▾ Information



EMS ANNUAL SERVICE REPORT

FISCAL YEAR 2024

Due Date January 13, 2023

EMS agencies shall complete an annual report form that contains the same elements as the annual service report required of ambulance services by PRC rule (18.3.14.22 NMAC). The bureau shall issue the annual report form to EMS agencies by November 1 of each year, and EMS agencies shall complete the form and return it to the bureau no later than January 15 of the following year

▾ Details

*Service Name

Forrest Fire Department

*NM Service Number

321329

*Physical Address

209 State Hwy 210 (Forrest, NM)

Additional Address Information

*Zip Code

88427

☒ Lookup

*City

McAlister

*State

New Mexico ▾

*Service Contact

Randal Rush

*Service Contact Phone

575

458

6532

Emergency Phone Number

517

554

8337

575

279

7101

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Name of Lessee (This applies to private ambulance services contracting with a municipality or county)

▼ Administration (County/Municipality/Hospital/Private/Tribal)

*Business Name:

Quay County

*Mailing Address:

PO Box 1246

*Postal Code:

88401

City:

Tucumcari

State:

New Mexico

*Phone:

575

461

2112

Fax:

575

461

6208

*Email:

daniel.zamora@quaycounty-nm.gov

*Business Contact Person

Daniel Zamora

*EMS Region that your Service is in

☐ Region 1

☐ Region 2

☒ Region 3

▼ Location of Stations

*Location Name:

Forrest Volunteer Fire Department

***Location/Station Number:**

37031

Primary Contact:

Randall Rush

Is Headquarters:

☒ Yes

☐ No

Shipping Address:

☒ Yes

☐ No

***Street Address:**

209 State Highway 210 (Village of Forrest)

Apt./Suite:

***Postal Code:**

88427

 **Lookup**

***City:**

McAlister

***County:**

Quay

***State:**

New Mexico

***Phone:**

575

458

6532

Active:

☒ Yes

☐ No

***GPS Latitude:**

34.794682

***GPS Longitude:**

103.601018

 Remove

 Add Another

***Please upload a map of service area.**


 **Change File** Forrest Fire District Map.pdf ([https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?](https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?method=publicPortalService.openDocument&documentID=0d456125-d087-ed11-aae9-0a1df7bd4a82&code=8B9C26DB1947FA77298E099F2CD78B3A)

[method=publicPortalService.openDocument&documentID=0d456125-d087-ed11-aae9-0a1df7bd4a82&code=8B9C26DB1947FA77298E099F2CD78B3A](https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?method=publicPortalService.openDocument&documentID=0d456125-d087-ed11-aae9-0a1df7bd4a82&code=8B9C26DB1947FA77298E099F2CD78B3A))

Name

Map of service area.

Document Type

Service area maps of all Stations - Bases 

▼ Type of Service

Service Type

- ☐ Certified PRC Ambulance
- ☒ Certified Medical Recue (Transport Capable)
- ☐ Certified Medical Rescue (Non-Transport Capable)
- ☐ Emergency Medical Dispatch (EMD)
- ☐ Special Event(s) Agency
- ☐ Air Ambulance with County or Municipal Contract
- ☐ Other (Please Specify)

Service Number

321329

*Affiliation Type:

Fire Department ▼

*Primary Type Of Service:

911 Response (Scene) with Transport Capability ▼

*Organization Status:

Volunteer ▼

Dispatch Center:

Central Dispatch

Who is your local receiving Hospital(s)

Dr. Dan C. Trigg Memorial Hospital

✖ Remove

✚ Add Another

*How are your calls received?

- ☐ Basic 911
- ☒ Enhanced 911
- ☐ Local Phone

*How are your calls dispatched?

- ☐ Ambulance Service
- ☐ Fire Department

☐ Fire Department

☐ Law Enforcement

☒ Central Dispatch

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☐ Tribal Dispatch

▼ Number of Licensed Personnel

Please add a level of EMS Provider that volunteers or is employed by your service. Please add the total of Fulltime and Parttime providers for that level.

To add levels of Providers:

1. Click on "Select License Level" and select a level of provider
2. Put the number of Full Time and Part Time volunteers/employees
3. To add another level and add totals for employees, click "Add Another", add a new level of provider and add totals.
4. When you are finished, click "Done"

 License Level	Number of Full Time volunteers/employees	Number of Part Time volunteers/Employees
<input checked="" type="checkbox"/> EMS First Responder	3	0
<input checked="" type="checkbox"/> EMT-Basic	4	0
<input checked="" type="checkbox"/> EMT-Intermediate	1	0

1

Name	Responsibilities	Status
Carver MD, Chad (NM95-23)	Other (Not Listed)	Neither an Employee or a Volunteer
Grigsby, Rodger A (20000162)	Driver/Pilot, Patient Care Provider	Volunteer
Lavender, Joe G (10001459)	Driver/Pilot, Patient Care Provider	Volunteer
Mitchell, Ricky D (00025805)	Patient Care Provider	Volunteer
Runyan, Denese K (16000190)	Patient Care Provider, Other (Not Listed)	Volunteer
Rush, David R (00024736)	Driver/Pilot, Patient Care Provider	Volunteer
Rush, Jerri R (00017372)	Patient Care Provider	Volunteer
Rush, Randall (21000589)	Driver/Pilot, Patient Care Provider	Volunteer
Wright, Garrett Ethan (22000497)		

F

Please list unlicensed personnel that respond on EMS runs in your Medical Rescue or PRC units such as drivers. If your list is extensive, you may upload a copy of your un-licensed personnel below.

mm/dd/yyyy Today

✕ Remove

+ Add Another

Please upload Unlicensed Personnel List, if not listed above.

⬆️ Upload File

Non-Licensed Personnel	
------------------------	--

Supporting Documents

***Add Medical Director Name if not auto populated**

Carver MD, Chad (NM95-23)

Save and Continue

☒ Medical Director

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☒ Remove

☒ Add Another

Add Your Continuing Education/Training Coordinator if not auto populated.

Runyan, Denese K (16000190)

Position

☒ Continuing Education Training\Coordinator

☒ Remove

☒ Add Another

▼ Vehicle Information

Please list ALL vehicles used for EMS response in your EMS service, including any needing replacement already listed above. Failure to complete this portion will disqualify your application. To add an existing Vehicle from your vehicle list, press "Find". To add a new vehicle, press the green **+** sign on the right side of the "Find" box.

Note: If you have a large number of vehicles, you can use the option of uploading a pdf file showing the requested vehicle information as requested below.

*Vehicle

Find

Year

2009

Make

Chevrolet ▼

Model

Kodiak

Vehicle Type

Rescue ▼

DMV Number

01867G

EMSCOM #

#7

Drive Train

Two Wheel Drive - Rear ▼

Mileage

236500

Annual Inspection Date


Current ▼

✖ Remove

✚ Add Another

Please upload your Vehicle List if you have not listed them above.

📎 Upload File

 **Stand and Continue**

Vehicle List

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Document Type

Supporting Documents

▼ Preventative Maintenance Program

Does your service have a vehicle Preventative Maintenance Program in place?

☒ Yes

☐ No

Please upload a description of your Maintenance Program

 **Change File** Forrest.Vehicle Preventive.Maintenance.Program.docx

(<https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?method=publicPortalService.openDocument&documentID=063c7a63-d187-ed11-aae9-0a1df7bd4a82&code=AF812A4C041183D9D3F96022B1E4FB13>)

Name

Forrest.Vehicle Preventive.Maintenance.Program

Document Type

Supporting Documents

▼ Vehicle Inspections

Indicate the frequency of vehicle inspections.

☐ Daily

☐ Weekly

☒ Monthly

☐ Quarterly

☐ Annually

***Number of Ambulance Accidents to ensure compliance of 18.3.7.11 NMAC**

0

▼ Operations Plan

Does your service have an Operations Plan?

☒ Yes

☐ No

Please upload a copy of your Operations Plan.

📎 Change File FVFD SOGs.docx ([https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?](https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?method=publicPortalService.openDocument&documentID=a9fb0e28-d287-ed11-aae9-0a1df7bd4a82&code=BE3407E68D8D42425735E3801EBEA11F)

method=publicPortalService.openDocument&documentID=a9fb0e28-d287-ed11-aae9-0a1df7bd4a82&code=BE3407E68D8D42425735E3801EBEA11F)

Name

FVFD SOGs

Document Type

Operations Plans / Standard Operating Procedures ▼

Are your Medical Protocols included in the plan?

☒ Yes

☐ No

▼ Quality Assurance Review

Does your service have an internal Quality Assurance/Improvement mechanism in place?

☒ Yes

☐ No

Briefly explain your Quality Assurance mechanism.

Forrest VFD has a continuous Quality Assurance Review. After each run, there is a discussion on what happened on each run, if there were any equipment malfunctions, or other problems that occurred. Successes or failures are discussed as well. In addition, at our monthly meeting in July we review our runs and make sure nothing has been overlooked.

▼ Mutual Aid Agreements

*Does your service have Mutual Aid Agreements

☒ Yes

☐ No

📎 Please upload your Mutual Aid Agreements

Forrest VFD Mutual Aid Agreements: Forrest VFD Mutual Aid Agreements.pdf

📎 ([https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?](https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?method=publicPortalService.openDocument&documentID=a9fb0e28-d287-ed11-aae9-0a1df7bd4a82&code=BE3407E68D8D42425735E3801EBEA11F)

method=publicPortalService.openDocument&documentID=abfb0e28-d287-ed11-aae9-0a1df7bd4a82&code=EF7FCD2CB7233564D63C4BF828CC7405)

2022 Curry County Fire EMS MAA: 2022 Curry County Fire EMS MAA.pdf
 (https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?method=publicPortalService.openDocument&documentID=abfb0e28-d287-ed11-aae9-0a1df7bd4a82&code=9E2DED5BBFFFA2560A4BA25A62273EDC)

quay-Curry Mutual Aid Signed: Quay-Curry Mutual Aid Signed.pdf (https://newmexico.imagetrendlicense.com/lms/public/controller.cfm?method=publicPortalService.openDocument&documentID=abfb0e28-d287-ed11-aae9-0a1df7bd4a82&code=74E355FCD3C67E92F51187B30E7C70BA)

+ Add Another

▼ Pediatric Emergency Care Coordinator (PECC)

PEDIATRIC EMERGENCY CARE COORDINATOR (PEEC)

RESPONSES TO THE FOLLOWING ARE MANDATORY. FAILURE TO ANSWER WILL RESULT IN AN INCOMPLETE REPORT.

A PECC is an individual(s) who is responsible for coordinating pediatric specific activities to include education, training and equipment. NHTSA and HRSA have established benchmarks to have a PECC in 90% of EMS services by 2026.

***Which of the following statements best describes your agency?**

☐ We do have a designated PECC.

☒ We do not have a designated PECC.

☐ We do not have a PECC but have a plan to add this role in the next year.

☐ We do not currently have a PECC but would be interested in adding this role.

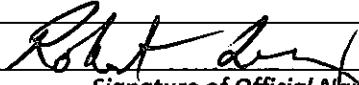
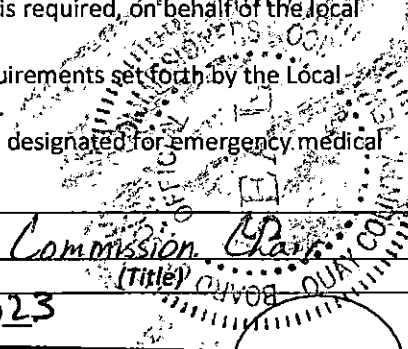

***If you plan to add or interested in adding a PECC, when would it be implemented?**


☐ 6 months

☐ 1 year

☐ 2-3 years

☒ Undetermined

SERVICE NAME:	FORREST VOLUNTEER FIRE DEPARTMENT		
EMS FUND ACT CERTIFICATION BY APPLICANT			
STATE OF NEW MEXICO, COUNTY OF		QUAY	
Pursuant to the Emergency Medical Services Fund Act Program 7.27.4 NMAC, I the undersigned: (TYPE OR PRINT)			
Mayor		OR	Chairman, Board of Commissioners
		Robert Lopez	
Municipality		County	
		Quay County	
I do certify that the information contained in the application is true and correct to the best of my knowledge and information; and that the following specific conditions are satisfactorily met in accordance with the EMS Fund Act Program 7.27.4 NMAC: <ul style="list-style-type: none"> That the funds received will be expended only for the purposes stated in the application and approved by the EMS Bureau. That authorization of the chief executive of the incorporated municipality or county is required, on behalf of the local recipient on vouchers issued by the treasurer of the political subdivision. That accountability and reporting of these funds shall be in accordance with the requirements set forth by the Local Government Division of the New Mexico Department of Finance and Administration. That the funds distributed under the Act will not supplant other funds budgeted and designated for emergency medical service purposes. 			
 Signature of Official Named Above		 Commission Chair (Title)	
The above was sworn and subscribed to before this <u>9th</u> day of <u>January</u> , 20 <u>23</u>			
Notary Public: 		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> State of New Mexico Notary Public ELLEN L. WHITE Commission# 1006761 My Comm. Exp. 3-21-2023 </div> <div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin-left: 10px;"> (SEAL) </div>	
My commission expires: <u>3-21-23</u>			

PERSON COMPLETING FORM				
Name:		Denese Runyan		EMS Coordinator
		(Name)		(Title)
Address:		4698 Quay Road 27		
	House	NM	88121	9709
	(City)	(State)	(Zip)	(+4)
(575) 279-7101	(575) 279-7101	(575) 799-0901	drunyan@plateautel.net	
(Work Phone)	(Home Phone)	(Cellular Phone)	(Email)	
Signature:				
FOR BUREAU USE ONLY				
Reviewer: _____		Date Reviewed: _____		
Approved:	Yes	No	Final Award: _____	
Comments/Problem: _____				
Date Corrected: _____				



CONTRACT PRICING WORKSHEET

For MOTOR VEHICLES Only

Contract
No.:

HT06-20

Date
Prepared:

1/5/2023

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents **MUST** be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	Quay County, NM	Contractor:	Houston Freightliner
Contact Person:	Lucas Bugg	Prepared By:	Adam Neuse
Phone:	575-403-6479	Phone:	713-580-8148
Fax:		Fax:	713-955-6282
Email:	Lucas.bugg@quaycounty-nm.gov	Email:	adam.neuse@strhouston.com

Product Code:	D1	Description:	108SD, Conventional Cab, SBFA, SRA (PRL-20D)
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A. Product Item Base Unit Price Per Contractor's H-GAC Contract:	79258
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B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
3000 EVS AUTOMATIC TRANSMISSION	1720	Premium Cab Insulation	140
MX-16-120 16,000 LB-FRONT DRIVE AXLE --	14061	Basic High Back Air Driver Seat	159
16,000 LB TAPERLEAF FRONT SUSPENSION	863	Basic High Back Air Susp Pass Seat	191
RS-23-160 23,000 LB REAR AXLE	654	Adjustable Steering Column	359
187" Wheelbase	688	AM/FM/WB Radio	218
7/16x3-9/19x11-1/8" Frame 120KSI	755		
MTC 4210XP 2 Speed Transfer Case	10175		
Driver Controlled Differential Lock (One Axle)	551		
4S/4M ABS with Traction Control with Hill Start	795		
315/80R22.5 20 Ply FR Tires	552	Special Steel Fire Apparatus Body	168,184
315/80R22.5 20 Ply RR Tires	711	Subtotal From Additional Sheet(s):	
Smart Switch Expansion Module	149	Subtotal B:	200925

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
CUM L9 360EV HP / 1150 LB-FT	3708		
ALCOA ULTRA ONE ALUMINUM FR WHEELS	854	Subtotal From Additional Sheet(s):	0
		Subtotal C:	4562

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 2%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	284745	=	Subtotal D:	284745
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E. H-GAC Order Processing Charge (Amount Per Current Policy)

	Subtotal E:	1000
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F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Description	Cost	Description	Cost
Freightliner Standard Destination Charge	3375	MY24/CY23 PRICING SURCHARGE	3750
		Subtotal F:	7125

Delivery Date:		G. Total Purchase Price (D+E+F):	292870
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STEELE FIRE APPARATUS

Haskell Texas

1-800-687-7639



12/19/2022

This Proposal has been prepared for:

<p>Bard-Endee Volunteer Fire Department Quay County Bard, New Mexico</p>
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Proposal

We are pleased to submit the following specifications.

Steele Fire Apparatus, LLC, a solely owned company, is a custom fire apparatus manufacturer specializing in Brush-Wildland fire fighting vehicles. Our 20,000 - square foot manufacturing facility located in Haskell, Texas.

Chassis Specification

2024 Freightliner 108SD Plus Regular Cab (2 Door) AWD
Cummins ISL9 **360** HP
Allison 3000 Automatic Transmission
Engine Exhaust Brake
Steering Stabilizer
39,000# GVW
Front Axle 16,000#
Rear Axle 23,000#
50 Gallon Fuel Tank
Air Horn
Air Ride Driver's Seat
Air Ride Passenger's Seat
Steel Wheels (Black)
Spare Wheel and Tire

*There shall be a permanently affixed high-visibility label installed in a location visible to the driver while seated. The label shall show the height of the completed unequipped fire apparatus in feet and inches (meters), the length of the completed fire apparatus in feet and inches (meters), and GVWR in tons (metric tons).

**There shall be a permanent label installed in the driving compartment specifying the quantity and type of the fluids used in the vehicle and tire information.

***There shall be a label installed that states the number of personnel the vehicle is designed to carry installed in an area visible to the driver.

****Two solid bottom wheel chocks shall be mounted in a readily accessible location, each designed to hold the apparatus, when loaded to its GVWR, on a 15 percent grade with the transmission in neutral and the parking brake released.

*****Safety sign FAMA07, which warns of the importance of seat belt use, shall be installed in a visible location from each seat that is intended to be occupied while the vehicle is in motion.

*****Safety sign FAMA43, which warns not to wear helmets while the vehicle is in motion, shall be installed in a visible location from each seat that is intended to be occupied while the vehicle is in motion.

*****Cab Equipment Mounting. Safety sign FAMA10, which warns of the need to secure items in the cab, shall be installed in a visible location inside the cab.

Standard Make Ready Chassis Items

The following items shall be installed on the commercial chassis in preparation for fire apparatus applications:

Battery Master Disconnect - A battery disconnect system shall be installed to control the 12-volt power supply from the battery system to the body and cab final stage manufacturer installed equipment.

Back-Up Alarm - An electronic back up alarm shall be installed.

Rear Mud Flaps - The chassis shall be supplied with mud flaps. The mud flaps shall be installed behind the rear wheels.

Heavy Duty Front Bumper

The factory bumper shall be removed and replaced with a custom fabricated, heavy duty steel bumper and grille guard protection assembly. The bumper shall extend approximately 36" and the grille guard shall be 42" tall.

Front Tow Hooks

The factory tow hooks will be replaced with tow hooks incorporated into the custom bumper.

Front Bumper Monitor

There shall be a TFT EF1RC monitor installed in the **center** of the front bumper.

Front Bumper Sweeps

There will be (2) front bumper sweeps installed in the front bumper of the truck. The sweeps will be installed into the bumper to give the most protection available. Each sweep will be controlled by a switch that is installed inside the cab of the truck.

Skid Plates

A .250" steel skid plate will be installed from the bumper area extending below the bumper extension and chassis radiator area. A .250" steel skid plate will be installed from the rear of the front axle extending to the rear of the transfer case. (2) .250" steel skid plates will be installed on both sides of the truck under the fuel and air tanks as well as the exhaust system. The skid plates will be supported from the truck frame and

will be removable for servicing. The oil drain of the engine will be accessible without removing any of the plates.

Body

The body will be custom fabricated and constructed out of steel. The body shall be 176" long x 102" wide, designed for a 110" cab to axle dimension. The body will be specifically designed for off-road wildland firefighting.

Body Cross-Member Sub-Structure - The body shall have 4" x 1.75" structural steel frame rails.

Body Structure - The cross member sub-structure will be covered with .125" sheet metal. The .125" sheets will be formed to cover the top of the body and bent down to form the sides of the body.

Body Sub-Structure and Mounting - The body shall have (2) 2" x 4" x .250" structural steel tubing main rails mounted to the frame in (8) locations utilizing .500" steel cross frame brackets, (8) .750" x 6" Grade 8 bolts, and (8) multi-directional isolators. The flexible mounting system shall allow the body/chassis to flex during extreme off-road conditions.

Protective Rails - The upper body shall be protected with 42" tall 2" steel pipe railing covered with 3/4" #9 expanded metal assemblies installed on both the driver's and passenger's side of the body. The railings shall act as protection for the upper body structures when off-road in heavy brush conditions.

Cage (Brush Guard around Cab) - The cage will be mounted to the front bumper and will be constructed of 2" sch40 pipe and covered with expanded metal for protection of the cab. The cage will start at the front bumper and continue over the top of the doors and attaching to the headache rack on both sides of the cab. The top of the cab will be covered with 3/4" #9 expanded metal. The front bumper and cage will be built and assembled as 1 piece and will be removable allowing access to the cab if needed.

Headache Rack - The front of the body shall have a 2" steel pipe tube headache rack. The rack shall extend the full width of the body and be attached to the front of the body. Wiring will be placed inside the pipe for protection.

Walkway - The front of the body shall have a 28" (front to rear) x 102" (right to left) front walkway in front of the water tank. The walkway shall allow access from both sides of the body and have an NFPA compliant surface.

Side-Step Entry Cubicle - An approximate 28" wide x 24" tall x 24" deep cubicle shall be incorporated into the body structure on the driver's and passenger's side in the front of the body. There shall be a step incorporated in the cubicle for fire fighter access to the spare tire located on top of the tank. This step will include an LED light installed.

Cable Steps shall be installed.

*Climbing Method Instruction. Safety sign FAMA23, which warns of the proper climbing method, shall be installed in a visible location to personnel entering the cab and at each designated climbing location on the body.

**Safety sign FAMA24, which warns personnel not to ride on the vehicle, shall be installed in a location visible at the rear step areas and at any cross walkways.

***Access handrails or handholds shall be installed at each entrance to a driving or crew compartment and at each position where steps or ladders for climbing are located.

Hinged Safety Gate Assembly – Each sidestep of the body shall each be equipped with a swing in gate constructed out of 2" steel pipe and .125" ¾" #9 expanded metal. The gates shall have a hydraulic cylinder to hold the gate either in a fully open position or in a fully closed position.

Rear Tailboard Panel - A vertical body panel with 10" entry platform shall be installed at the rear of the body constructed utilizing 2" x 2" x .187" steel square tubing as the sub-structure and .125" sheet metal as the top covering. The panel shall house the stop/turn/taillights and warning lights. The body panel will be constructed to allow for a 30-degree angle of departure. **Cable Steps shall be installed.**

Rear Receiver - The rear of the chassis shall be equipped with a 2" square steel tube receiver assembly for high or low angle rescue, trailer use, and winch applications. It shall be the same size as a Class III trailer hitch and shall be attached to the chassis frame assembly. The receiver assembly shall be equipped with (2) heavy duty rear tow loops.

Rear Under Body Storage

An under-body equipment storage compartment shall be installed under the body surface in the center rear body panel of the apparatus. The dimensions shall be approximately 24" wide x 6" tall. The compartment shall be equipped with a vertically hinged door with dual latches installed.

Length shall be 11' for the custom slide-out installed.

Driver's Side Upper Body Compartment

A body equipment storage compartment shall be installed on the body surface of the driver's side of the body. The dimensions shall be approximately 60" long x 32" tall x 18" deep. The compartments shall be constructed of 2" x 2" x .105" steel square tubing and .105" sheet metal on all exterior surfaces. The compartment shall be equipped with a .187" aluminum sheet metal door with chrome plated D-Ring lockable slam latch installed. The door shall be equipped with dual gas operated door opening assist cylinders. The floor of the compartment will be a sweep-out design.

Adjustable Shelving

(2) horizontal shelves shall be installed with adjustable struts. Shelves shall have a 90-degree break 2" at back side to prevent equipment movement.

Passenger's Side Upper Body Compartment

A body equipment storage compartment shall be installed on the body surface of the passenger's side of the body. The dimensions shall be approximately 60" long x 32" tall x 18" deep. The compartments shall be constructed of 2" x 2" x .105" steel square tubing and .105" sheet metal on all exterior surfaces. The compartment shall be equipped with a .187" aluminum sheet metal door with chrome plated D-Ring lockable slam latch installed. The door shall be equipped with dual gas operated door opening assist cylinders. The floor of the compartment will be a sweep-out design.

Adjustable Shelving

(2) horizontal shelves shall be installed with adjustable struts. Shelves shall have a 90-degree break 2" at back side to prevent equipment movement.

Tool Storage Tray, Driver's side

A tool storage tray shall be installed over the driver's side upper body equipment storage compartment. The dimensions shall be approximately 18" wide x 9" tall x 60" long. The tool storage tray shall be constructed of .187" aluminum sheet metal with a 1" aluminum square tubing sub-structure. The tool storage tray shall be constructed with both ends enclosed.

Hose Tray, Passenger's Side

A hose storage tray shall be installed over the passenger's side upper body equipment storage compartment. The dimensions shall be approximately 16" wide x 9" tall x 60" long. The hose tray shall be constructed of .187" aluminum sheet metal with a 1" aluminum square tubing sub-structure. The hose tray shall be constructed so that the hose is deployable from the rear of the truck.

Under Body Compartment, Driver's Side

An under-body equipment storage compartment shall be installed under the body surface on the driver's side of the apparatus in front of the rear axle. The dimensions shall be approximately 36" long x 22" tall x 22" deep. The compartment shall be constructed of 2" x 2" x .105" steel square tubing and .105" sheet metal on all exterior surfaces. The compartment shall be equipped with a .187" aluminum sheet metal vertically hinged door supported by 5/16" steel chains with chrome plated D-Ring lockable slam latch installed. The floor of the compartment will be a sweep-out design.

Under Body Compartment, Passenger's Side

An under-body equipment storage compartment shall be installed under the body surface on the passenger's side of the apparatus in front of the rear axle. The dimensions shall be approximately 36" long x 22" tall x 22" deep. The compartment shall be constructed of 2" x 2" x .105" steel square tubing and .105" sheet metal on all exterior surfaces. The compartment shall be equipped with a .187" aluminum sheet metal vertically hinged door supported by 5/16" steel chains with chrome plated D-Ring lockable slam latch installed. The floor of the compartment will be a sweep-out design.

Compartment Lighting (LED)

Upper body equipment storage compartments shall be equipped with (2) 24" LED vertical light strip per door opening.

Under body equipment storage compartments shall be equipped with (1) 24" LED horizontal light strip per door opening.

Automatic Compartment Door Light Switches

Each exterior compartment light shall be automatically controlled by a door activated switch.

Door Ajar Light/Buzzer

A "Door Ajar" and equipment operation buzzer shall be installed in the custom console. The LED light shall be red, and the buzzer will activate once the truck is removed from park.

Water Tank Specifications

A 1200-gallon water tank shall be installed on the truck. The tank dimensions shall be approximately 60" wide x 96" long x 44" tall. The tank shall be made of ½" poly and will be baffled to meet NFPA standards. There shall be a 10" water fill with vent installed on top of the tank with a 3" overflow to the bottom of the tank. The water fill tower shall be installed on the driver's side rear corner of the tank. A 1.5" plugged drain provision

shall be installed in the bottom of the water tank for draining and flushing out of debris.

There shall be an 8" band around the top perimeter of the tank for storage.

There shall be a 2.5" direct tank fill installed.

Water Tank Level Indicator

The water tank shall be equipped with clear water level sight gauge in the rear wall of the tank and an LED light indicator on the pump control panel with remote indicator in cab.

Fire Pump Specifications

Performance - The pump/engine shall be capable of meeting the NFPA 1906 performance ratings of 50 GPM @ 150 PSI and 150 GPM @ 100 PSI. Typical pump performance from 5-foot draft at sea level shall be: 100 GPM @ 150 PSI, 175 GPM @ 100 PSI and 250 GPM @ 50 PSI.

Pump - The pump body shall be made of anodized alloy aluminum castings coupled together with a stainless-steel band clamp with an O-ring seal which allows quick pump volute removal for servicing. The pump end shall be factory hydrostatically tested to 300 PSI. The impeller shall be bronze. The renewable clearance rings shall be made of bronze to inhibit galvanic corrosion. The impeller shall be 8.75 inches (222.3 mm) in diameter and designed with a sleeve back end to prevent water from coming in contact with the engine shaft. The pump shaft seal shall be an automatically adjusting, maintenance free, mechanical type. The pump body shall be equipped with a petcock drain valve.

Priming - The priming pump shall be a positive displacement, oil-less rotary vane electric motor driven pump conforming to the requirements of NFPA 1901. The pump body shall be manufactured of heat-treated anodized aluminum for wear and corrosion resistance. The pump shall be capable of producing a minimum 24 inHg vacuum at 2000 feet above sea level. The electric motor shall be a 12 VDC (or 24 VDC) totally enclosed unit. The priming pump shall not require lubrication. The priming pump shall be operated by a single push-pull control valve mounted on the pump operator panel. The control valve shall be of all bronze construction.

Suction/Discharge - The suction and discharge ports shall be female pipe thread, designed and located to accept applicable hose thread adapters (3" FNPT / 4" Victaulic Suction, 2.5" FNPT Discharge flange).

Engine - The engine shall be a 4 cycle DIESEL Kubota D902 radiator liquid cooled design. Engine rating shall be 24.8 BHP at 3600 RPM with a torque of 41.3 lb-ft at 2600 rpm. Engine displacement shall be 898cc and the engine shall be EPA Tier 4 compliant. A 12-volt electric system shall be provided with electric starter and a 40-amp alternator. Engine shall be with USDA approved spark arrestor.

KBD24 Dual Control Panel System

There shall be a Hale KBD24 Dual Control Panel System with Electric Throttle installed. (1) at the rear and (1) on the face of the custom console in the cab.

*A non-keyed switch to start or stop the pump engine shall be furnished and shall be located at the pump operator's position.

**There shall be a Safety sign FAMA25 installed, warning of the need for training prior to operating the apparatus, location shall be on the pump operator's panel.

Stainless Steel Plumbing System

The fire pump plumbing system shall be built completely out of stainless-steel piping, fittings, and connections. Victaulic style couplings shall be installed to permit flexing of the plumbing system and allow for quick removal of piping or valves for service. Tank connections and remote plumbing shall use high pressure flexible piping. Flexible hose couplings shall be threaded stainless steel or Victaulic type connections.

Valves

All valves used in the plumbing installation shall be Akron Fire Service valves.

Fire Pump Fuel System

The fire pump shall have a 30-gallon auxiliary fuel tank installed to support diesel auxiliary pump and be capable of fueling chassis diesel tank by utilizing a valve-controlled gravity fed system.

Wiring to Chassis

The 12-volt positive and negative cables shall be provided from the chassis battery to the fire pump area, wired through the master disconnect solenoid system. The cables shall have a circuit breaker installed at the chassis battery.

Fire Pump Mounting Provisions

The fire pump shall be installed inside the fire pump housing utilizing heavy duty vibration mounts bolted to the body.

Fire Pump Master Drain

The fire pump shall have a master drain at the bottom of the water pump housing.

Pump Engine Oil Drain

The fire pump engine shall have an oil drain line installed. It shall allow for easy and accessible oil draining.

Fire Pump Housing/Enclosure

The fire pump, stainless steel plumbing, and electrical enclosure shall be installed on a removable fire pump housing. The enclosure shall be constructed of 2" x 2" x .187" aluminum square tubing and .187" aluminum sheet metal. Forklift access holes and a hinged rear engine and pump control panel door equipped with gas hydraulic lift assist shocks shall be installed at the rear of the enclosure.

1" hose reel discharge

1.5" discharge with 1.5" cap and chain installed

2.5" discharge with 2.5" cap and chain installed

1.5" tank fill/return

2" to the front of the body supplying (2) 10' - 1" whip lines continuing with 1.5" to the front bumper supplying (2) bumper sweeps and monitor

There shall be a 2.5" female connection at the rear of the truck for drafting and this connection will double as a tank fill from a hydrant.

There shall be a 2.5" direct tank fill installed

Hose Reel

A Hannay electric rewind booster hose reel shall be installed. The reel shall have a leak proof ball bearing swing joint, adjustable friction brake, electric 12-volt rewind, manual crank rewind provision, and chrome finish rollers. Plumbing to the reel shall be a 1" flexible 800 psi hose with the discharge valve located near the operators control panel.

The Hannay EF 38-23-24 RT reel shall be mounted on top of the pump house enclosure.

Hose Reel Capacity

The hose reel shall have a capacity of 200' of hose.

Hose Reel Hose

200' of 1" 800psi red booster hose shall be installed on the hose reel.

Nozzles

(3) Task Force Tips Model # DQS60P QUADRAFOG W/GRIP 1" NH (25mm) Selectable gallonage nozzles.

Nozzle Mount

Each 1" flexible hose discharge shall have a nozzle bracket installed to hold the nozzle in place.

Protection Lines

(2) 1" x 10' long 800psi hose whips with threaded couplings shall be installed at the front of the body behind cab.

Electrical Enclosure

An electrical wiring enclosure for the 12-volt wiring shall be installed in the fire pump housing/enclosure with a removable panel. The dimensions of the enclosures shall be approximately 12" tall x 12" wide x 4" deep.

Radio Installation

Install customer supplied radio. Antenna, Coax, and console radio faceplate will be provided.

Charging System

There shall be a Kussmaul 1500-watt inverter/charger system installed in the driver's side under body equipment storage compartment truck with a super auto eject and a battery indicator installed on the driver's side of the body. It shall also include an "auto-eject" shore power receptacle provided with hinged weatherproof cover and an enclosure for protection from dirt and damage. The shore power plug shall be "ejected" when the chassis' engine starter is engaged, and the receptacle shall be wired to any 120-volt A/C equipment requiring shore power.

*The condition of the low voltage electrical system shall be monitored by a warning system that provides both an audible and a visual signal to persons on, in, or near the apparatus of an impending electrical system failure caused by the excessive discharge of the battery set.

DOT Identification Lights

All LED identification lights shall be installed on the vehicle as required by applicable highway regulations.

Backup Camera

There shall be a backup camera system with 7" LCD monitor installed.

License Plate Mounting

An LED license plate lights shall be installed on the rear vertical wall of the body.

Brake, Turn, Taillights

(4) 2" x 6" brake, turn, taillights with grommets shall be installed on the rear vertical tailboard. The light-heads configuration shall consist of 14 red Super-LEDs and clear optic polycarbonate lens.

Reverse/Backup Lights

(2) 2" x 6" rear LED back-up lights shall be installed on the rear vertical tailboard.

Scene Lights

(6) LED Pod lights and (1) 30" LED Spot/Flood shall be installed, wired to switch in the custom console. Location shall be: two on each corner of the headache rack assembly.

(2) Spots facing forward, and (2) floods facing out the side of the body. (2) diffused lights and (1) 30" LED spot/flood light bar rear facing in the pump area

Back-Up Alarm

One (1) back up alarm shall be installed.

Arrow Stick

There shall be a Feniex Quad 8 arrow stick installed at the rear of the apparatus on the pump house enclosure.

Electronic Siren

One (1) Feniex 4200 Data Link Siren Controller and (1) Feniex Storm Pro 200w Remote Siren with microphone and PA.

Siren Speaker

Two (2) Feniex Triton 100w siren speaker shall be provided with bracket.

Location shall be: Front Bumper

Custom Fabricated Console and Switch Panel

A custom fabricated electrical console and enclosure shall be located between the driver's and passenger's seats. It shall house the siren, switches, cup holder's, radio, and auxiliary equipment.

Department supplied radio shall be installed in console.

Emergency Light Bar

Feniex Fusion 60" Quad LED full size lightbar.

Ability to turn off rear lights on lightbar

Location: Mounted on top of cab

Emergency Warning Lights

There shall be (16) Fenix Wide-Lux 7x3 (Red) with clear lens installed.

Front Bumper Warning Lights

(4) Fenix Wide-Lux 7x3 (Red)

Front Bumper Intersection Lights

(2) Fenix Wide-Lux 7x3 (Red)

Side Body Warning Lights (Passenger's side and Driver's side)

(2) Fenix Wide-Lux 7x3 (Red)

Upper Rear Warning Lights

(2) Fenix Wide-Lux 7x3 (Red)

Lower Rear Warning Lights

(4) Fenix Wide-Lux 7x3 (Red)

Warning Light Protective Guard (Side of Body)

There shall be protective light guard assemblies installed on the side body warning lights and rear warning lights.

Additional Equipment

(1) TFT "3 Wrench Bracket Set" with (2) Universal Spanner Wrenches and (1) Hydrant Wrench

Location: mount on tailboard. (Passenger's side)

(2) 2.5" x 10' Hard Suction

Location: Store in under body suction storage compartment

Paint

The body, compartments, and plumbing will be primed with an Epoxy Primer and then painted with a **White** Polyurethane Enamel paint made by PPG.

The front bumper and skid plates will be primed with an Epoxy Primer and then painted with a **Black** Polyurethane Enamel paint made by PPG.

The inside of the compartments will be painted with Zolatone.

Coating

The top of the bed, tailboard, and cab steps of the truck will be sprayed with a **Black** spray on bed liner made by Toff coatings that will give a protective coating and a non-slip surface.

Custom Graphics/Reflective Lettering

The apparatus shall be provided with (2) custom designed sign graphics, emblems, or seals. The installation shall be designed primarily with letters and numbers as specified. The purchaser shall approve of the design graphics prior to installation.

Cab and Body Striping

The cab shall have a straight 4" Scotch-lite reflective stripe applied horizontally. The stripe shall be 4" minimum in width and be applied horizontally around the cab. The body shall have a 4" Scotch-lite reflective stripe applied horizontally in accordance with NFPA standards.

Rear Chevron Striping

There will be alternating chevron striping installed on the rear vertical body panel. The chevron striping shall consist of 6" diamond grade striping on the following colors:

The first color shall be Red Diamond Grade.

The second color shall be Lemon Yellow Diamond Grade.

*The retroreflective stripe (s) shall be affixed to all of the following:

- (1) The side of the apparatus, covering at least 50 percent of the cab and 50 percent of the body on each side, excluding the pump panel areas.
- (2) At least 25 percent of the width of the front of the apparatus, (measured at the front of the vehicle, not including mirrors or other protrusions).
- (3) At least 50 percent of the width of the rear-facing vertical surfaces of the apparatus calculated by considering any vertical surface within 36 in. (91cm) forward of the rear bumper, visible from the rear of the apparatus, excluding any pump panel areas not covered by a door.

Each stripe shall be 4 in. (150 mm) in width.

Body Warranty

We warrant each new motorized body manufactured by Steele Fire Apparatus, LLC for a period of TEN YEARS from the date of delivery.

Under this warranty we agree to furnish any parts to replace those that have failed due to defective material or workmanship where there is no indication of abuse, neglect, unusual or other than normal service providing that such parts are, at the option of Steele Fire Apparatus, LLC, made available for our inspection at our request, returned to our factory or other location designated by us with transportation prepaid within thirty days after the date of failure or within one year from the date of delivery of the

apparatus to the original purchaser, whichever occurs first, and inspection indicates the failure was attributed to defective material or workmanship.

The warranty on the components, storage batteries, generators, electrical lamps and other devices subject to deterioration is limited to the warranty of the manufacturer thereof and adjustments for the same are to be made directly with the manufacturer by the customer.

This warranty will not apply to any fire apparatus bodies that have been repaired or altered outside our factory in any way, which in our opinion might affect its stability or reliability.

This warranty shall not apply to those items that are usually considered normal maintenance and upkeep services: including, but not limited to, normal lubrication or proper adjustment of minor auxiliary pumps or reels.

This warranty is in lieu of all other warranties, expressed or implied, and all other obligations or liabilities on our part. We neither assume nor authorize any person to assume for us any liability in connection with the sales of our apparatus unless made in writing by Steele Fire Apparatus, LLC.

Warranty

We warrant each new motorized fire apparatus manufactured by Steele Fire Apparatus, LLC for a period of ONE YEAR from the date of delivery, except for chassis and other components noted herein.

Under this warranty we agree to furnish any parts to replace those that have failed due to defective material or workmanship where there is no indication of abuse, neglect, unusual or other than normal service providing that such parts are, at the option of Steele Fire Apparatus, LLC, made available for our inspection at our request, returned to our factory or other location designated by us with transportation prepaid within thirty days after the date of failure or within one year from the date of delivery of the apparatus to the original purchaser, whichever occurs first, and inspection indicates the failure was attributed to defective material or workmanship.

The warranty on the chassis and chassis supplied components, storage batteries, generators, electrical lamps, and other devices subject to deterioration is limited to the warranty of the manufacturer thereof and adjustments for the same are to be made directly with the manufacturer by the customer.

This warranty will not apply to any fire apparatus that has been repaired or altered outside our factory in any way, which in our opinion might affect its stability or reliability.

This warranty shall not apply to those items that are usually considered normal maintenance and upkeep services: including, but not limited to, normal lubrication or proper adjustment of minor auxiliary pumps or reels.

This warranty is in lieu of all other warranties, expressed or implied, and all other obligations or liabilities on our part. We neither assume nor authorize any person to assume for us any liability in connection with the sales of our apparatus unless made in writing by Steele Fire Apparatus, LLC.

Steele Fire Apparatus, LLC. Stainless Steel Plumbing Warranty

Subject to the provisions, limitations, and conditions set forth in this warranty, Steele Fire Apparatus, LLC. (Hereby referred to as "seller"), hereby warrants to each original purchaser only that stainless steel plumbing components and ancillary brass fittings used in the construction of the water/foam plumbing system shall be warranted for a period of ten (10) years. This covers structural failures caused by defective design or workmanship, or perforation caused by corrosion, provided the apparatus is used in a normal and reasonable manner. This warranty is extended only to the original purchaser for a period of ten years from the date of the delivery and shall terminate upon the transfer of possession or ownership by original purchaser.

This warranty is conditioned upon normal use and reasonable maintenance of such plumbing; prompt written notice of all defects to seller or one of the seller's then authorized dealers in the area; no repair or additions there to except by seller or

authorized by it; said defect not resulting from misuse, negligence, accident, remount, overloading beyond applicable weight rating by customer or third parties. If any such conditions are not complied with, this warranty shall become void and unenforceable.

Should repairs become necessary under the terms of the warranty, the extent of the repair shall be determined solely by the seller and shall be performed solely at Steele Fire Apparatus, LLC., or a repair facility designated by the seller. The expense of any transportation to or from such repair facility shall be that of the purchaser and is not an item covered by this warranty.

Seller reserves the unrestricted right at any time from time to time to make changes in the design of and/or improvements on its products without thereby imposing any obligation on itself to make corresponding changes or improvements in or on its products therefore manufactured.

EXCLUSIONS AND LIMITATIONS: THIS MANUFACTURER'S WARRANTY IS PROVIDED IN PLACE OF ANY AND ALL OTHER REPRESENTATIONS OR IMPLIED WARRANTIES. NO PERSON IS AUTHORIZED TO MAKE AND REPRESENTATIONS OR WARRANTY ON BEHALF OF STEELE FIRE APPARATUS, LLC. OR ANY OF ITS DISTRIBUTORS OTHER THAN SET FORTH IN THE MANUFACTURER'S WARRANTY. YOUR RIGHT TO SERVICE AND REPLACEMENT OF PARTS ON THE TERMS EXPRESSLY SET FORTH HERIN ARE EXCLUSIVE REMEDIES AND NEITHER THE MANUFACTURER NOR ANY OF ITS DISTRIBUTORS SHALL BE LIABLE FOR DAMAGES, WHETHER ORDINARY, INCIDENTAL, OR CONSEQUENTIAL.

Water Tank Warranty

Manufacturer Limited Warranty and Notice of Disclaimer of Express and Implied Warranties. Manufacturer issues this limited warranty to the customer who is the original retail purchaser ("Customer") of a polypropylene tank (the "Tank") (10 to 4000) gallon. 10-year warranty applies.

Fire Pump Warranty

Warranty products of its manufacture to be free from defects in material and workmanship, under normal use and service, for a period of three (3) years. This limited warranty is effective only if the equipment or apparatus is used as directed, is not subjected to misuse, negligence, or accident, and is not altered, treated, or repaired by someone other than Hale or its designee. Items not manufactured by Hale shall bear only the limited warranties offered by their respective manufacturers.

Factory Fire Pump Test

The pump shall undergo a full in factory fire pump test, which shall be witnessed and certified test by the factory engineer, prior to delivery of the completed apparatus. The factory test acceptance certified shall be furnished with the apparatus on delivery.

Road Test

A road test will be conducted with the apparatus fully loaded and a continuous run of no less than ten (10) miles. During that time, the apparatus will show no loss of power nor will it overheat. The transmission drive shaft or shafts and the axles will run quietly and be free of abnormal vibration or noise.

Final Assembly and Apparatus Finishing Prep Specifications

The apparatus shall be assembled in a high quality and controlled environment. The fit, form, and finish of the body shall be the highest-level fire apparatus manufacturing standards. On completion, the apparatus shall be ready for final inspection and road testing as required by the general requirement section of this specified vehicle.

Chassis Preparation

The chassis cab shall be "prepped" for fire apparatus production as follows:

- a) Wash and clean chassis
- b) Weigh chassis for NFPA records
- c) Quality control check in

Changes

Any changes to this proposal during the build process may result in an additional charge and could affect the delivery date.

Final Inspection (Manufacturing Plant)

Representatives from the purchaser shall be present at Steele Fire Apparatus's manufacturing facility in Haskell, Tx for final inspection of the apparatus.

Delivery Requirements

The apparatus shall be picked up at the manufacturer's plant by the purchaser unless otherwise stated in this proposal. The estimated delivery time for the completed apparatus, is to be made 180 days after receipt of the cab and chassis and required equipment. The quoted delivery time is based upon our receipt of the specified materials required to produce the apparatus in a timely manner. The company cannot be held responsible for delays due to Acts of God, Labor Strikes, or Changes in Government Regulations that result in delayed delivery to our manufacturing facility of these specified materials.

Operation Manuals

The chassis manufacturer shall provide (1) operational manual.

A Fire Pump service, instruction, and operational manual shall be supplied.

A foam system service, instruction, and operational manual shall be supplied.

*Note The manuals may be supplied together in a notebook type binder or a compact disk (CD)

Compliance to Standards

The fire apparatus shall be built to the purchaser's requirements in compliance to all State, Local, and Federal highway safety requirements. The vehicle is not intended to meet any or all standards of the NFPA. The purchaser assumes all liability and full responsibility for this vehicle specification, and inclusion or exclusion of NFPA provisions or equipment on the vehicle.

Terms of Payment

Terms of payment are only cash or equivalent **ON DELIVERY**, unless otherwise stated. Failure to do so may result in interest being applied to the amount owed.

Due to the daily rise of cost in materials this proposal shall expire unless accepted within 25 days after the date set above. This expiration date may be extended, in writing, at the discretion of Steele Fire Apparatus.

Automotive Manufacturer Price Increases and Vendor Surcharges

Due to continuous frequent price increases and delayed deliveries, buyer will be made aware of any necessary price increases due to change in model year of chassis, materials and equipment surcharges, or any unforeseen related vendor price increases during the procurement of the specified equipment and materials listed in this proposal.

Total Cost for Body, Equipment, and Cab & Chassis – \$291,870.00

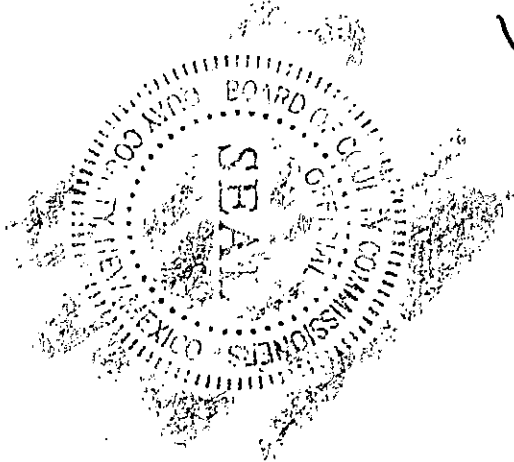
HGAC Fee will be an additional - \$1000.00

Buyer

We accept the above proposal and enter contract with signature below:

Dealer Rep: _____ Title: _____ Date: _____

Customer Rep: Robert Long Title: Commission Chair Date: 1/9/2023



DATE/22	NAME	ROAD BLADED	BLOCKS	MILES	ADDITIONAL WORK TO ROAD/COMMENTS
12/5/22	CREW	QUAY ROAD AD	6300-6950		FILLED POTHOLES
	CREW	QUAY ROAD AP	6500-6600		FILLED POTHOLES
	CREW	QUAY ROAD ZY	7600-7800		FILLED POTHOLES
	CREW	QUAY ROAD AC	54 TO ST PARK		FILLED POTHOLES
	CREW	QUAY ROAD AR	6500-6700		FILLED POTHOLES
12/7/22	QUADE	QUAY ROAD AT	3000-3100		TUMBLEWEEDS
	QUADE	QUAY ROAD AU	3000-31100		TUMBLEWEEDS
	QUADE	QUAY ROAD AV	3000-3100		TUMBLEWEEDS
	QUADE	QUAY ROAD AW	3000-3100		TUMBLEWEEDS
	QUADE	QUAY ROAD AX	2900-3000		TUMBLEWEEDS
	QUADE	QUAY ROAAD AZ	2900-3300		TUMBLEWEEDS
12/8/22	QUADE	QUAY ROAD AX	2400-2600		TUMBLEWEEDS
	QUADE	QUAY ROAD AZ	2600-2700		TUMBLEWEEDS
	QUADE	QUAY ROAD AT	2400-3000		TUMBLEWEEDS
	QUADE	QUAY ROAD BC	2700-2850	1.50	TUMBLEWEEDS
	QUADE	QUAY ROAD AP/AN	3900-4100		TUMBLEWEEDS
	QUADE	QUAY ROAD AN	2800-2900		TUMBLEWEEDS
	QUADE	QUAY ROAD AO	2850-3000		TUMBLEWEEDS
	QUADE	QUAY ROAD AP	2400-3200		TUMBLEWEEDS
	QUADE	QUAY ROAD AQ	2500-2600		TUMBLEWEEDS
	QUADE	QUAY ROAD AU	2700-2800		TUMBLEWEEDS
	TONY	QUAY ROAD 96	7100-7200	2.00	TUMBLEWEEDS
12/12/22	TONY	QUAY ROAD 96	0600-0900	3.00	
12/13/22	TONY	QUAY ROAD 96	0900-1000	1.00	
12/20/22	TONY	QUAY ROAD 96	1000-1200	2.00	
12/21/22	TONY	QUAY ROAD AI	44800-5400	7.48	
TOTAL				16.98	

**QUAY COUNTY
FISCAL YEAR 2022-2023
RESOLUTION No. 26**

**ACCEPTANCE OF 2017 DODGE DURANGO
FROM HARDING COUNTY**

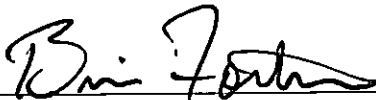
WHEREAS, the Harding County Sheriff's Office currently has a Law Enforcement vehicle that is being de-commissioned from their fleet and is being offered to the Quay County Sheriff's Office;

WHEREAS, it is requested by the Quay County Sheriff's Office, that the County accept the donation of a 2017 Dodge Durango from the Harding County Sheriff's Office;

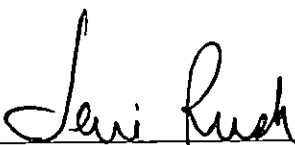
NOW, THEREFORE, BE IT RESOLVED by the Quay County Board of Commissioners that:

The Quay County Board of Commissioners accept the donation of the following and assume all rights and responsibilities thereof and as is, a 2017 Dodge Durango with the VIN of 1C4SDJFT9HC829485.

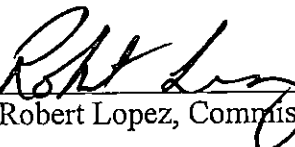
PASSED AND ADOPTED on the 9th day of January 2023, by the Quay County Board of Commissioners in an open meeting in Tucumcari, Quay County, New Mexico.



Brian Fortner, Commissioner

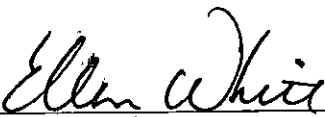


Jerri Rush, Commissioner



Robert Lopez, Commissioner

ATTEST:

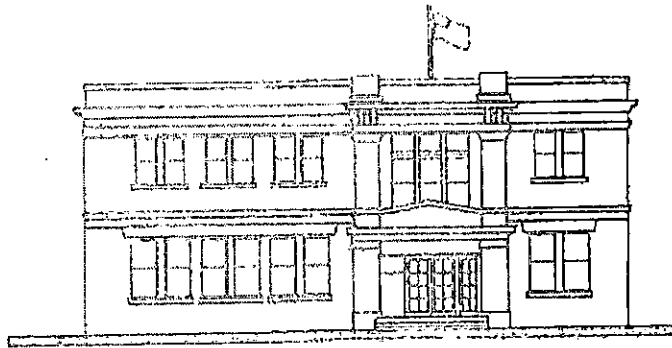


Ellen White, County Clerk



COUNTY COMMISSIONERS

Pedro Laumbach, Chairman
Michael E. Lewis, Vice-Chair
Pablo Trujillo, Member



COUNTY MANAGER

Victoria Villarreal
P O Box 1002
35 Pine St.
Mosquero, NM 87733

County of Harding

RESOLUTION NO. 2023-15
Harding County Surplus Vehicle

WHEREAS, the Harding County, New Mexico, Board of Commissioners, wishes to Donate the following surplus listed vehicle to the Quay County Sheriff's Department; and

1) 2017 Dodge Durango – VIN 1C4SDJFT9HC829485, Estimated Value: \$ 14,342

WHEREAS, the Harding County Board of Commissioners certifies that the vehicle has outlasted its operational use in the County and is no longer required for operations; and

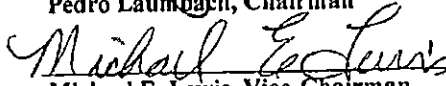
WHEREAS, the listed described vehicle was originally purchased with LEPP funds, and the County will receive no revenues from the donation to be deposited back in, in compliance with the Federal Asset Forfeiture guidelines.

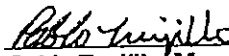
NOW THEREFORE BE IT RESOLVED BY THE COUNTY OF HARDING, New Mexico the Board of County Commissioners, that this agreement to auction the listed Equipment above, be approved by Local Government Division of the Department of Finance and Administration to proceed with the auctioning of surplus equipment and to delete them from the Harding County fixed asset inventory.

SIGNED AND APPROVED THIS 10th day of November 2022.

BOARD OF HARDING COUNTY COMMISSIONERS


Pedro Laumbach, Chairman


Michael E. Lewis, Vice-Chairman


Pablo Trujillo, Member

ATTEST:


Carla J. Garrison, County Clerk

HARDING COUNTY * 35 Pine St. * PO Box 1002 * Mosquero NM 87733* 575-673-2927

HARDING COUNTY, NM
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BY Eddie DesChamps