



Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

**AGENDA
REGULAR SESSION
QUAY COUNTY BOARD OF COMMISSIONERS
April 24, 2023**

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session April 10, 2023

Approval/Amendment of Agenda

Public Comment

Ongoing Business

New Business



DOC HCM-00555

05/08/2023 01:13 PM Doc Type: COCOM

Fee:(No FieldTag Finance.TotalFees found)

Quay County, NM Ellen White - County Clerk, County Cle

Pages: 31



- I. Steve Farmer, Owner of La Casa Verde**
 - Presentation of Eastern New Mexico Food Hub
 - Presentation of RG CDC Partnership Proposal
- II. Stephen Salas, Quay County Road Superintendent**
 - Road Update
- III. Jamie Luaders, TQRECC Director**
 - 911 Update
- IV. Rico Marano, DWI Coordinator**
 - Presentation of DWI 3RD Quarter Report
- V. Warren Frost, County Attorney**
 - Discussion of New County Lobbyist
- VI. Ellen White, Quay County Clerk**
 - Request Approval of Date Change for Commission Meeting August 14, 2023
- VII. Cheryl Simpson, Quay County Finance Director**
 - Request Approval of 2022-2023 3rd Quarter DWI Financial Report
 - Request Approval of FY24 DWI Office Rental Agreement
 - Request Approval of Proclamation 'May is Motorcycle Awareness Month'
 - Request Approval of Fiscal Audit Services RFP 23-01 Recommendation

- Request Approval for **Contract for Fiscal Audit Services**
- Request Approval of **Resolution No. 40 Authorization of Budgetary Transfer Within the Road Fund (402)**
- Request Approval of the **2022-2023 3rd Quarter DFA Financial Report**

VIII. Daniel Zamora, Quay County Manager

- Presentation of **GRT Report**

IX. Indigent Claims Board

- **Call Meeting to Order**
- Request Approval of **Indigent Minutes for March 27, 2023**
- Request Approval of **Claims**
- **Adjourn**

X. Approval of Accounts Payable

XI. Commissioner Comments

Request for Closed Executive Session

Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act pertaining to Threatened or Pending Litigation for Quay Rd 41

Adjourn

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

April 24, 2023
9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 24th day April, 2023 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Robert Lopez, Chairman
Jerri Rush, Member
Brian Fortner, Member
Ellen L. White, County Clerk
Daniel Zamora, County Manager

OTHERS PRESENT:

Cheryl Simpson, Quay County Finance Director
Janie Hoffman, Quay County Assessor
Lucas Bugg, Quay County Fire Marshal
Dennis Garcia, Quay County Sheriff and Staff
Dana Leonard, Quay County GIS
Samantha Salas, Administrative Assistant to County Manager
Jamie Luaders, TQRECC Director
Larry Moore, Quay County Road Superintendent
Stephen Salas, Quay County Road Department
Warren Frost, Quay County Attorney
Bill Humphries, Quay County Road Viewer
Rico Marano, Quay County DWI Coordinator
David White & Steve Farmer, LaCasa Verde/ENM Food Hub
Ron Warnick, Quay County Sun

Chairman Lopez called the meeting to order and led the Pledge of Allegiance.

A MOTION was made by Jerri Rush SECONDED by Brian Fortner to approve the April 10, 2023 regular session minutes. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the agenda as presented. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

Public Comments: David White thanked the Commissioners for the job they do and the opportunity to attend the meeting.

NEW BUSINESS:

Steve Farmer, Owner of LaCasa Verde and founder of the Eastern New Mexico Food Hub presented an overview of services available for improving local food access and utilizing local producers. In addition, Farmer suggested implementing a Partnership with Quay County to further the current projects being established.

Quay County Road Superintendent, Stephen Salas, gave the following Road Department report:

- Quay Road AL has been closed out as one of the 21-22 projects that had been extended. The 22-23 projects will include the chip seal and micro surfacing of this roadway. That portion should begin soon.
- Phase I of the Quay Road Q project should be complete by end of next week (which is also an extended 21-22 project). Phase II will be complete during the 22-23 project scope of work.
- The CAT Truck has been repaired and is operational. The Backhoe was also repaired but the shifter is bent and so it's currently still down.
- The guard rails are being installed at the low water crossing along with the rip-rap.
- An RPO Meeting is set for April 26th at 10:00 A.M. at the LaCita Restaurant.

Jamie Luaders, TQRECC Director (Dispatch), gave a summary of calls and services from January 1, 2023 through March 31, 2023. A copy is attached.

Rico Marano, Quay County DWI Coordinator, presented the DWI 3rd Quarter Report for the time period ending March 31, 2023. A copy is attached. Marano stated the DWI Grant has been submitted and was awarded for funding. Marano also reported a new billboard would be going up soon to target underaged drinking.

Warren Frost, Quay County Attorney, requested the Commission explore the idea of utilizing Hull Consulting, LLC for future lobbying efforts. Frost noted several conflicts of interests between Clint Hardin & Associates and representing Quay County's best interest against the same ventures and funding in the Curry County area. The Commissioners asked Frost to have the consultants attend the next meeting with a proposal.

Ellen White, Quay County Clerk, requested approval to move the August 14th, 2023 meeting to August 7th due to a meeting conflict with the Clerk and her staff. White stated the mandatory training prior to the Local Election in November has been set by the Secretary of State for the week of the 14th of August. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to move the meeting date to August 7th. MOTION carried with Fortner voting "aye", Rush voting "aye" and Lopez voting "aye".

Cheryl Simpson, Quay County Finance Director, presented the following items for approval:

- 2022-2023 3rd Quarter DWI Financial Report. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Report. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". A copy is attached.
- FY24 DWI Office Rental Agreement between Quay County Government and the DWI Program for the monthly amount of \$600.00. A MOTON was made by Brian Fortner, SECONDED by

Jerri Rush to approve the Agreement. MOTION carried with Fortner voting "aye", Rush voting "aye" and Lopez voting "aye". A copy is attached.

- Proclamation; May is Motorcycle Awareness Month. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Proclamation. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". A copy is attached.
- Fiscal Audit Services RFP 23-01 Recommendation. Simpson noted the proposals were received from four Auditing Firms. The committee's recommendation is to contract with the Hinkle & Landers Firm. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the recommendation. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". A copy of the proposals is attached.
- Audit Contract between Quay County Government and Hinkle & Landers in the amount of \$44,178.00. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Contract. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". A copy is attached.
- Resolution No. 40; Authorization of Budgetary Transfer within the Road Fund (402) for the purchase of materials for roadways. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve Resolution No. 40. MOTION carried with Fortner voting "aye", Rush voting "aye" and Lopez voting "aye". A copy is attached.
- 2022-2023 3rd Quarter DFA Financial Report. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Report. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". A copy is attached.

Quay County Manager, Daniel Zamora presented the following correspondence:

- Monthly Gross Receipts Tax Report for April.

Chairman Lopez called the Indigent Claims Board to order. Time noted 10:10 a.m.

---INDIGENT BOARD MEETING---

Indigent Claims Board was adjourned and the Board returned to regular session. Time noted 10:15 a.m.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the expenditures included in the Accounts Payable Report ending April 21, 2023. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners: NONE

A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to go into Executive Session pursuant to the following item(s):

- Section 10-15-1(H)7; Pertaining to Threatened or Pending Litigation on Quay Road 41.

THE MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye".

Time noted 10:20 a.m.

---Executive Session---

Return to regular session. Time noted 11:00 a.m.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner that only the above-described items were discussed in Executive Session and no action was taken. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

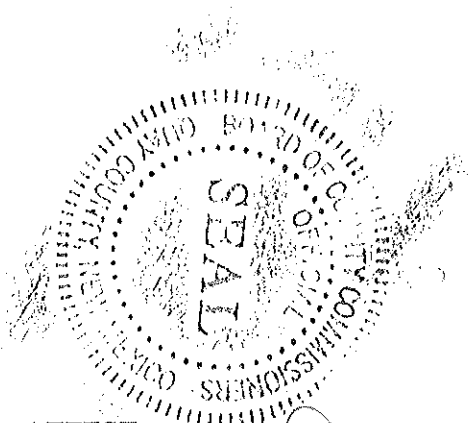
Following Executive Action, A MOTION was made by Brian Fortner, SECONDED by Robert Lopez to request the Quay County Land Viewers perform their duties and due diligence with regards to the formal closure of the 3200-3399 block of Quay Road 41. The Quay County Land Viewers will be asked to submit their final report to the County Manager prior to the next Commission Meeting slated for May 8, 2023. MOTION carried with Fortner voting "aye", Lopez voting "aye", Rush "abstained".


There being no further business, a MOTION was made by Jerri Rush SECONDED by Brian Fortner to adjourn. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". Time noted 11:10 a.m.


Commissioners Rush and Fortner, along with Zamora and County Attorney Frost will drive to area of US Hwy 469, Quay Roads T, U, 69 and 70 regarding the cattle guards in that area. Those in attendance were invited to travel along.


Respectfully submitted by Ellen White, County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS





Robert Lopez, Chairman


Jerri Rush, Member


Brian Fortner, Member

ATTEST:


Ellen L. White, County Clerk

Tucumcari Quay Regional Emergency Communications Center

Our center receives and dispatches calls for Law Enforcement, Emergency Medical Services and Fire Services for the entirety of Quay County, the Conchas Dam area and all of Harding County. We do not dispatch NMSP or New Mexico State Parks Officers. We do not provide pre- arrival instruction.

We are responsible for entering and maintaining all warrants, protection orders, missing persons, stolen vehicles/articles and gun files in the National Crime Information Center (NCIC) database. Currently, we have over 5,200 active warrants for Quay County area courts.

Fully staffed, we have 7 dispatchers and the Director, who is also a certified Public Safety Telecommunicator. Currently, we have 5 NM state certified telecommunicators (including the director), and one new hire who is in training. We have 2 openings.

Our PSTs generally work single person for long stretches. Even when fully staffed, there will be times when our dispatchers work alone.

We are required to complete 20 hours of NM State certified training biennially. We do this with a mix of in person training and Virtual training. Recently, 2 dispatchers have attended the Motorola Flex Summit and have brought a wealth of information back to improve use of the CAD System. We have one dispatcher who is attending the NM state Law Enforcement Academy to become a certified PST in May. We also have 2 dispatchers attending a training conference in the first week of May.

TQRECC will be upgrading the 911 call taking system this year. This will be funded by NM DFA LGD grants.



Tucumcari-Quay Regional ECC

Law Total Incident Report, by Agency

<u>Agency</u>	<u>Total Incidents</u>
Tenth Judicial District	28
Detention Center	4
Harding County Sheriff Office	42
Logan Medical Services	2
Logan Fire Department	2
Logan Police Department	349
Mosquero Fire Department	1
Quay County Sheriff Office	668
Quay Fire District 1	1
Quay Fire District 2	1
Quay Fire District 3	1
QUAY CO FIRE MARSHAL	3
San Jon Fire Department	1
Tucumcari Fire Department	14
Tucumcari Police Department	2291
Ute Lake State Park	1

Total reported: 3409

Report Includes:

All dates between `00:00:00 01/01/23` and `23:59:59 03/31/23`, All agencies, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

Jan 1 thru Mar 31 2023

Admin Calls	6211
911	1619

Average answer time	4.7 seconds
Average Call Duration	1 min 21.9 seconds
Median Call Duration	57 seconds
median answer time	3seconds

911 abandoned calls	74
Admin Abandoned	165

10 second answering, national standard

911 within goal	94.17%
Admin within goal	94.38
Longer than Goal	
Admin	340
911	90

Outbound Calls:	1975
-----------------	------

911 Calls by type:

Business	25
PBX	5
Resd	27
Unknown	83
Voip	25
Phase1 (911)	104
Phase2 (911)	1350

**Quay County
DWI Compliance Office
FY23 Quarter: 3rd**

Compliance Monitoring/Tracking

Successes: Currently supervising 16 active DWI Clients. We had 6 arrests in this quarter and 1 court completions. 3 were convicted or pled, with 0 dismissal. We had 1 successfully complete DWI Probation and 0 unsuccessful completion. We are also currently supervising 29 misdemeanor clients and 1 DWI client from Curry county.

Prevention

Successes: We are currently working with Choice Media to provide our County with a Billboard on I-40 to be placed somewhere between Tucumcari and San Jon. Doug Cowan the representative from Choice media has provided us with documentation on costs, locations and designs.

Screening

Successes: Screened 100% of convicted offenders. Have placed our offenders in the appropriate treatment programs according to the screening and have seen multiple clients successfully complete their treatment programs.


Coordination Planning & Evaluation

Successes: We mailed out the Compliance Monitoring Exit Survey evaluations and received one evaluation back. Our new policy is to mail every offender that has completed their probation an exit survey to see where we need to improve our program.

Exhibit F

Financial Status Report No.: 3

Cheryl Simpson, Finance Director
Program Fiscal Officer (Printed Name and Title)


 Date 4/10/2023
 Program Fiscal Officer (Signature)

Lia Mar
Program Representative (Signature)

Local Government Division Fiscal Officer

Date _____

LOCAL DWI DISTRIBUTION PROGRAM
Distribution Program Financial Status Report
Breakdown By Component

Program: Quay County
Dist No.: 23-D-D-21
Report No 3

Total Distribution Reported This Quarter
Total In-Kind Match This Quarter
Total Expenditures Reported This Quarter

26,106.37
3,356.72
29,463.09

Distribution:

	<u>Budget</u>	<u>This Report</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>
Prevention	0.00		0.00	0.00
Enforcement	0.00		0.00	0.00
Screening	0.00		0.00	0.00
Treatment:Outpatient/Jailbased	0.00		0.00	0.00
Compliance Monitoring/Tracking	65,240.00	14,056.13	22,511.55	42,728.45
Coor, Plan & Eval	48,038.00	12,050.24	14,704.12	33,333.88
Alternative Sentencing	0.00		0.00	0.00
Totals:	113,278.00	26,106.37	37,215.67	76,062.33

In-Kind Match:

	<u>Budget</u>	<u>This Report</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>
Prevention	0.00		0.00	0.00
Enforcement	0.00		0.00	0.00
Screening	1,000.00		300.00	700.00
Treatment:Outpatient/Jailbased	0.00		0.00	0.00
Compliance Monitoring/Tracking	15,500.00	3,356.72	5,132.93	10,367.07
Coor, Plan & Eval	1,500.00		1,500.00	0.00
Alternative Sentencing	0.00		0.00	0.00
Totals:	18,000.00	3,356.72	6,932.93	11,067.07

Checks: 29,463.09 ↔ 29,463.09
87,129.40 ↔ 87,129.40

Total Expenditures This Period:
Total Expenditures Year to Date:

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Cheryl Simpson
Program Representative (Signature)

Finance Director
Title

4/10/2023
Date

Exhibit G - Distribution

Detailed Breakdown By Line Item
LOCAL DWI PROGRAM

County/ Municipality: Quay
Distribution No.: 23-D-D-21
Quarter Report No.: 3

Total Distribution This Quarter: 26,106.37
Total In-Kind Match This Quarter: 3,356.72
Total Expenditures Reported This Quarter: 29,463.09

Distribution Expenditures:

ADMINISTRATIVE

Administrative expenses are not allowed.

PROGRAM

Personnel Services

Pay Period	Name	Job Title	Document Identifier	Amount	Component
12/18-31/2022	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
1/1-14/2023	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
1/15-28/2023	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
1/29-2/11/2023	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
2/12-25/2023	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
2/26-3/11/2023	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
3/12-25/2023	Andrea Shafer	Coordinator	Direct Deposit	1,457.60	Coordination
12/18-31/2022	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
1/1-14/2023	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
1/15-28/2023	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
1/29-2/11/2023	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
2/12-25/2023	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
2/26-3/11/2023	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
3/12-25/2023	Richard Marano	Compliance Officer	Direct Deposit	1,250.40	Compliance
Total Personnel Services:				18,956.00	

Employee Benefits

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
12/18-31/2022	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination
1/1-14/2023	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination
1/15-28/2023	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination

1/29-2/11/2023	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination
2/12-25/2023	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination
2/26-3/11/2023	Andrea Shafer	Coordinator	Direct Deposit		263.85	Coordination
3/12-25/2023	Andrea Shafer	Coordinator	Direct Deposit		263.94	Coordination
12/18-31/2022	Richard Marano	Compliance Officer	Direct Deposit		226.65	Compliance
1/1-14/2023	Richard Marano	Compliance Officer	Direct Deposit		226.65	Compliance
1/15-28/2023	Richard Marano	Compliance Officer	Direct Deposit		226.65	Compliance
1/29-2/11/2023	Richard Marano	Compliance Officer	Direct Deposit		226.65	Compliance
2/12-25/2023	Richard Marano	Compliance Officer	Direct Deposit		226.65	Compliance
2/26-3/11/2023	Richard Marano	Compliance Officer	Direct Deposit		226.65	Compliance
3/12-25/2023	Richard Marano	Compliance Officer	Direct Deposit		226.74	Compliance
Total Employee Benefits:					3,433.68	

Travel (In-State)

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
1/16-19/2023	Richard L. Marano	NMC Legislative Conference	1/9/2023	Ref. 152-153; Check 49151	619.74	Compliance
1/16-29/2023	Richard L. Marano	NMC Legislative Conference	1/30/2023	Ref. 505-506; Check 49271	154.93	Compliance
Total Travel (In-State):					774.67	

Travel (Out-of-State)

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
Total Travel (Out-of-State):					0.00	

Supplies (*List Prevention Giveaways/Promotional Items separately below)

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component

*Prevention Giveaways/Promotional Items

Total Supplies:					0.00	

Operating Costs

Date(s) Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
------------------	--------	-------------	------------	---------------------	--------	-----------

12/13/2022	Ricoh USA Inc	Copier Lease	1/5/2023	Ref 48; Check #49152	65.54	Compliance
1/13/2023	Ricoh USA Inc	Copier Lease	1/24/2023	Ref 380; Check #49273	65.54	Compliance
2/10/2023	Ricoh USA Inc	Copier Lease	2/22/2023	Ref 333; Check #49444	65.54	Compliance
1/1/2023	Ricoh Supplies	Copier Copy Charges	1/24/2023	Ref 503; Check 49274	8.04	Compliance
2/1/2023	Ricoh Supplies	Copier Copy Charges	2/22/2023	Ref 408; Check #49445	10.81	Compliance
3/1/2023	Ricoh Supplies	Copier Copy Charges	3/22/2023	Ref 531; Check #49629	14.10	Compliance
1/27/2023	Quandient Leasing	Postage Meter Lease	2/8/2023	Ref 194; Check #49351	59.51	Compliance
1/17/2023	Quay County Treasurer	Office Rent	1/24/2023	Ref 427; Check #49268	600.00	Compliance
2/1/2023	Quay County Treasurer	Office Rent	2/8/2023	Ref 134; Check #49354	600.00	Compliance
3/1/2023	Quay County Treasurer	Office Rent	3/22/2023	Ref 330; Check #49624	600.00	Compliance
1/5/2023	Xcel Energy	Electric Utility	1/19/2023	Ref 266; Check #49211	86.25	Compliance
2/3/2023	Xcel Energy	Electric Utility	2/16/2023	Ref 347; Check #49408	81.56	Compliance
3/7/2023	Xcel Energy	Electric Utility	3/22/2023	Ref 326; Check #49577	83.35	Compliance
1/9/2023	New Mexico Gas Company	Gas Utility	1/24/2023	Ref 472; Check #49257	127.00	Compliance
2/13/2023	New Mexico Gas Company	Gas Utility	3/2/2023	Ref 517; Check #49470	127.00	Compliance
2/10/2023	New Mexico Gas Company	Gas Utility	3/22/2023	Ref 523; Check #49615	127.00	Compliance
12/10/2023	City of Tucumcari	Water Utility	1/12/2023	Ref 361; Check #49197	110.39	Compliance
2/21/2021	City of Tucumcari	Water Utility	3/2/2023	Ref 14; Check #49458	110.39	Compliance
Total Operating Costs:					2,942.02	

Contractual Services

Date(s) Incurred	Vendor / Contractor	Description	Check Date	Document Identifier	Amount	Component
Total Contractual Services:					0.00	

Minor Equipment

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Minor Equipment:					0.00	

Capital Purchases

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Capital Purchases:					0.00	

Total Distribution Expenditures for the Quarter:

26,106.37

Check: 26106.37

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.



Program Representative (Signature)

Finance Director

Title



Date

RENTAL AGREEMENT

1. Parties

The parties to this agreement are Quay County, hereinafter called "landlord", and Quay County DWI Program, hereinafter called "tenant."

2. Property

Landlord hereby lets the following property to tenant for the term of this agreement:

(a) the real property known as:

113 E. Main Street described as: Lot 17, Block 34 of Tucumcari OT Subdivision

And (b) the following furniture and appliances on said property:

3. Term

This agreement shall run from month-to-month, beginning on: July 1, 2023 until June 30, 2024.

This agreement will automatically renew contingent upon Quay County receiving DWI Distribution Funds or unless one of the parties hereto notifies the other of its termination. Either party to this agreement may cancel the agreement by written notice to the appropriate party representatives no later than 30 days prior to the actual cancellation.

4. Rent

The monthly rental for said property shall be \$ 600.00, due and payable by check by the 1st day of each month.

5. Utilities

Tenant agrees to furnish the following services and/or utilities: (X) electricity, (X) gas, (X) garbage collection, (X) trash removal, and (X) water.

6. Deposits

Tenant will pay the following deposits and/or fees:

No deposit required

To _____

This amount will be refunded within three weeks following the termination of the tenancy; unpaid rent, charges for damages beyond normal wear and tear, and costs for reasonable cleaning may be deducted.

In addition, it is agreed:

7. Tenant shall not lease, sublease or assign the premises without the prior written consent of the landlord (but this consent shall not be withheld unreasonably).
8. Landlord may enter the premises at reasonable times for the purpose of inspection, maintenance or repair, and show the premises to buyers or prospective tenants.


9. Tenant agrees to occupy the premises and shall keep the same in good condition, reasonable wear and tear excepted, and shall not make any alterations thereon without the written consent of the landlord.
10. Landlord agrees to maintain regularly the building and grounds in a clean, orderly and neat manner. Landlord further agrees upon notice by Tenant to complete within a reasonable time all necessary repairs, including those of appliances and utilities, which are furnished with the premises.
11. Tenant agrees not to use the premises in such a manner as to disturb the peace and quiet of other tenants in the building. Tenant further agrees not to maintain a public nuisance and not conduct business or commercial activities on the premises.
12. Tenant shall, upon termination of this agreement, vacated and return dwelling in the same condition that it was received, less reasonable wear and tear, and other damages beyond the Tenant's control.
13. In a dispute between Landlord and Tenant which gives rise to any action in court, the losing party will pay the court costs and reasonable attorney fees of the successful party.

We, the undersigned, agree to this Rental Agreement on this 24th day of April, 2023:

Landlord: Quay County Commission


Robert Lopez, Chairman

4-24-23
Date


Jerri Rush, Member

4-24-23
Date


Brian Fortner, Member

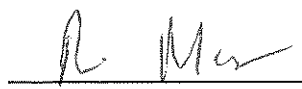
4-24-23
Date

Attested by:

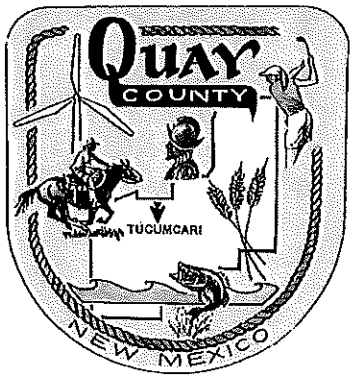
Ellen White, County Clerk

4-24-23
Date

Tenant: Quay County DWI Program


Rico Marano, Coordinator

4-24-23
Date



QUAY COUNTY GOVERNMENT

300 South Third Street

P.O. Box 1246

Tucumcari, NM 88401

Phone: (575) 461-2112

Fax: (575) 461-6208

PROCLAMATION MAY IS MOTORCYCLE AWARENESS MONTH

WHEREAS, New Mexico's extensive road systems provide some of the most magnificent riding in the United States, making Quay County an ideal location for motorcycle use; and

WHEREAS, many registered motorcyclists, who undergo extensive training and testing in order to obtain a license, call Quay County home and enjoy the roadways we have to offer; and

WHEREAS, riders face a higher risk on the road than those operating vehicles. Statistics show that those operating vehicles are at fault in the majority of all accidents involving a motorcycle; and

WHEREAS, it is imperative that motorists always exercise caution and stay alert while traveling on Quay's road systems; and

WHEREAS, the National Highway Traffic Safety Administration has declared May as "Motorcycle Awareness Month"; it is the desire of this council to join the NHTSA in raising awareness of the growing number of motorcyclists on Quay's roadways in order to help prevent accidents and most importantly, save lives.

NOW THEREFORE, the Quay County Council, does hereby proclaim May 2023 as **Motorcycle Awareness Month** in Quay County, and encourage all New Mexicans to renew their commitment to safe driving practices, to watch for motorcyclists, and to be aware of all who share the road.

DONE at Tucumcari, County of Quay, New Mexico this 24th day of April, 2023.

ATTEST:

Ellen White, County Clerk


Robert Lopez, Commissioner


Jerri Rush, Commissioner


Brian Fortner, Commissioner

REQUEST FOR PROPOSALS 23-01
FISCAL AUDIT SERVICES

Accounting & Financial Solutions Hinkle + Landers Fierro & Fierro Beasley, Mitchell & Co LLP

Proposal Cost \$45,242.13 \$44,178.00 \$48,684.38 \$41,977.00


Evaluation Score Average 709 944 841 761

Recommendation for Audit Contract: Hinkle + Landers, Albuquerque, NM

RFP Evaluation Committee:


Daniel Zamora, County Manager


Patsy Gresham, County Treasurer


Cheryl Simpson, Finance Director

Samantha Salas
Samantha Salas, Procurement Clerk

Contract No.

STATE OF NEW MEXICO AUDIT CONTRACT

Quay County

hereinafter referred to as the "Agency," and

Hinkle + Landers, PC

hereinafter referred to as the "Contractor," agree:

As required by the Audit Rule, Section 2.2.2.1 NMAC *et seq.*, Contractor agrees to, and shall, inform the Agency of any restriction placed on Contractor by the Office of the State Auditor pursuant to Section 2.2.2.8 NMAC, and whether the Contractor is eligible to enter into this Contract despite the restriction.

1. SCOPE OF WORK (Include in Paragraph 25 any expansion of scope)

- A. The Contractor shall conduct a financial and compliance audit of the Agency for Fiscal Year 2023 in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, the Audit Act, Sections 12-6-1 through 12-6-15, NMSA 1978, and the Audit Rule (Section 2.2.2.1 NMAC *et seq.*).

2. DELIVERY AND REPRODUCTION

- A. In order to meet the delivery terms of this Contract, the Contractor shall deliver the documents required by Section 2.2.2.9 NMAC to the State Auditor on or before the deadline set forth for the Agency in Section 2.2.2.9 NMAC.
- B. Reports delivered electronically by 5:00 p.m. of the Agency's due date will be considered received by the due date for purposes of Section 2.2.2.9 NMAC. Unfinished or excessively deficient reports will not satisfy this requirement; such reports will be rejected and returned to the Contractor and the State Auditor may take action in accordance with Section 2.2.2.13 NMAC. If the State Auditor does not receive copies of the management representation letter and the completed Report Review Guide with the audit report or prior to delivery of the audit report, the State Auditor will not consider the report submitted to the State Auditor.
- C. As soon as the Contractor becomes aware that circumstances exist that will make the Agency's audit report late, the Contractor shall immediately provide written notification of the situation to the State Auditor in accordance with Section 2.2.2.9 NMAC.
- D. Pursuant to Section 2.2.2.10 NMAC, the Contractor shall prepare a written and dated engagement letter that identifies the specific responsibilities of the Contractor and the Agency.
- E. After its review of the audit report pursuant to Section 2.2.2.13 NMAC, the State Auditor shall authorize the Contractor to print and submit the final audit report. Within five business days after the date of the authorization to print and submit the final audit report, the Contractor shall provide the State Auditor an electronic version of the audit report, in PDF format, and the electronic copy of the Excel version of the Summary of Findings Form, and any other required schedule (if applicable). After the State Auditor officially releases the audit report by issuance of a release letter, the Contractor shall deliver 5 copies of the audit report to the Agency. The Agency or Contractor shall ensure that every member of the Agency's governing authority shall receive a copy of the report.

3. COMPENSATION

- A. The total amount payable by the Agency to the Contractor under this Contract shall not exceed \$44,178.00 including applicable gross receipts tax.
- B. Contractor agrees not to, and shall not, perform any services in furtherance of this Contract prior to approval by the State Auditor. Contractor acknowledges and agrees that it will not be entitled to payment or compensation for any services performed by Contractor pursuant to this Contract prior to approval by the State Auditor.
- C. Total Compensation will consist of the following:

SERVICES	AMOUNTS
----------	---------

(1) Financial statement audit	\$30,000.00
(2) Federal single audit	\$0.00
(3) Financial statement preparation	\$11,000.00
(4) Other nonaudit services, such as depreciation schedule updates	\$0.00
(5) Other (i.e., component units, specifically identified)	\$0.00

Gross Receipts Tax = \$3,178.00Total Compensation = \$44,178.00 including applicable gross receipts tax

D. The Agency shall pay the Contractor the New Mexico gross receipts tax levied on the amounts payable under this Contract and invoiced by the Contractor. Payment is subject to availability of funds pursuant to the Appropriations Paragraph set forth below.

E. The State Auditor may authorize progress payments to the Contractor by the Agency; pursuant to Section 2.2.2.8(M)(3) NMAC; provided that the authorization is based upon evidence of the percentage of audit work completed as of the date of the request for partial payment. If requested by the State Auditor, the Agency shall provide a copy of the progress billings. Final payment for services rendered by the Contractor shall not be made until a determination and written finding is made by the State Auditor in the release letter that the audit has been made in a competent manner in accordance with the provisions of this Contract and applicable rules of the State Auditor.

4. TERM. Unless terminated pursuant to Paragraphs 5 or 19, this Contract shall terminate one calendar year after the latest date on which it is signed.

5. TERMINATION, BREACH AND REMEDIES

A. This Contract may be terminated:

1. By either party without cause, upon written notice delivered to the other party and the State Auditor at least ten (10) days prior to the intended date of termination.
2. By either party, immediately upon written notice delivered to the other party and the State Auditor, if a material breach of any of the terms of this Contract occurs. Unjustified failure to deliver the report in accordance with Paragraph 2 shall constitute a material breach of this Contract.
3. By the Agency pursuant to Paragraph 19, immediately upon written notice to the Contractor and the State Auditor.
4. By the State Auditor, immediately upon written notice to the Contractor and the Agency after determining that the audit has been unduly delayed, or for any other reason.

B. By termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. If the Agency or the State Auditor terminates this Contract, the Contractor shall be entitled to compensation for work performed prior to termination in the amount of earned, but not yet paid, progress payments, if any, that the State Auditor has authorized to the extent required by Paragraph 3(E). If the Contractor terminates this Contract for any reason other than Agency's breach of this Contract, the Contractor shall repay to the Agency the full amount of any progress payments for work performed under the terms of this Contract.

C. Pursuant to Section 2.2.2.8 NMAC, the State Auditor may disqualify the Contractor from eligibility to contract for audit services with the State of New Mexico if the Contractor knowingly makes false statements, false assurances or false disclosures under this Contract. The State Auditor on behalf of the Agency or the Agency may bring a civil action for damages or any other relief against a Contractor for a material breach of this Contract.

D. THE REMEDIES HEREIN ARE NOT EXCLUSIVE, AND NOTHING IN THIS SECTION 5 WAIVES OTHER LEGAL RIGHTS AND REMEDIES OF THE PARTIES.

6. STATUS OF CONTRACTOR

The Contractor and its agents and employees are independent contractors performing professional services for the Agency and are not employees of the Agency. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles or any other benefits afforded to employees of the Agency as a result of this Contract. The Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed under this Contract unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. ASSIGNMENT

The Contractor shall not assign or transfer any interest in this Contract or assign any claims for money due or to become due under this Contract.

8. SUBCONTRACTING

The Contractor shall not subcontract any portion of the services to be performed under this Contract without the prior written approval of the Agency and the State Auditor. An agreement between the Contractor and a subcontractor to subcontract any portion of the services under this Contract shall be completed on a form prescribed by the State Auditor. The agreement shall be an amendment to this Contract and shall specify the portion of the audit services to be performed by the subcontractor, how the responsibility for the audit will be shared between the Contractor and the subcontractor, the party responsible for signing the audit report and the method by which the subcontractor will be paid. Pursuant to Section 2.2.2.8 NMAC, the Contractor may subcontract only with independent public accounting firms that are on the State Auditor's List of Approved Firms, and that are not otherwise restricted by the State Auditor from entering into such a contract.

9. RECORDS

The Contractor shall maintain detailed time records that indicate the date, time, and nature of services rendered during the term of this Contract. The Contractor shall retain the records for a period of at least five (5) years after the date of final payment under this contract. The records shall be subject to inspection by the Agency and the State Auditor. The Agency and the State Auditor shall have the right to audit billings both before and after payment. Payment under this Contract shall not foreclose the right of the Agency or the State Auditor on behalf of the Agency to recover excessive or illegal payments.

10. RELEASE

The Contractor, upon receiving final payment of the amounts due under the Contract, releases the State Auditor, the Agency, their respective officers and employees and the State of New Mexico from all liabilities, claims and obligations whatsoever arising from or under this Contract. This paragraph does not release the Contractor from any liabilities, claims or obligations whatsoever arising from or under this Contract.

11. CONFIDENTIALITY

All information provided to or developed by the Contractor from any source whatsoever in the performance of this Contract shall be kept confidential and shall not be made available to any individual or organization by the Contractor, except in accordance with this Contract or applicable standards, without the prior written approval of the Agency and the State Auditor.

12. PRODUCT OF SERVICES; COPYRIGHT AND REPORT USE

Nothing developed or produced, in whole or in part, by the Contractor under this Contract shall be the subject of an application for copyright by or on behalf of the Contractor. The Agency and the State Auditor may post an audited financial statement on their respective websites once it is publicly released by the State Auditor. For District Courts and District Attorneys only, the contractor agrees that the Financial Control Division of the Department of Finance and Administration (DFA) is free to use the audited financial statements in the statewide Comprehensive Annual Financial Report and that the Contractor's audit report may be relied upon during the audit of the statewide Comprehensive Annual Financial Report, if applicable. However, DFA should not provide to any third party, other than the Comprehensive Annual Financial Report auditor, the District Courts' or District Attorneys' draft audit reports or their opinion letters or findings.

13. CONFLICT OF INTEREST

The Contractor represents and warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Contract. Each of the Contractor and the Agency certifies that it has followed the requirements of the Governmental Conduct Act, Section 10-16-1, *et seq.*, NMSA 1978, regarding contracting with a public officer, state employee or former state employee, as required by the applicable professional standards.

14. INDEPENDENCE

The Contractor represents and warrants its personal, external and organizational independence from the Agency in accordance with the *Government Auditing Standards*, issued by the Comptroller General of the United States, and Section 2.2.2.8 NMAC. The Contractor shall immediately notify the State Auditor and the Agency in writing if any impairment to the Contractor's independence occurs or may occur during the period of this Contract.

15. AMENDMENT

This Contract shall not be altered, changed or amended except by prior written agreement of the parties and with the prior written approval of the State Auditor. Any amendments to this Contract shall comply with the Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978.

16. MERGER

This Contract supersedes all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Contract. Contractor and Agency shall enter into and execute an engagement letter pursuant to Section 2.2.2.10 NMAC, consistent with Generally Accepted Auditing Standards (GAAS) and Government Auditing Standards (GAGAS). The engagement letter and any associated documentation included with or referenced in the engagement letter shall not be interpreted to amend this Contract. Conflicts between the engagement letter and this Contract are governed by this Contract, and shall be resolved accordingly.

17. APPLICABLE LAW

The laws of the State of New Mexico shall govern this Contract. By execution of this Contract, Contractor irrevocably consents to the exclusive personal jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising from or related to this Contract.

18. AGENCY BOOKS AND RECORDS

The Agency is responsible for maintaining control of all books and records at all times and the Contractor shall not remove any books and records from the Agency's possession for any reason.

19. APPROPRIATIONS

The terms of this Contract are contingent upon sufficient appropriations and authorization being made by the legislature or the Agency's governing body for the performance of this Contract. If sufficient appropriations and authorization are not made by the legislature or the Agency's governing body, this Contract shall terminate upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. This section of the Contract does not supersede the Agency's requirement to have an annual audit pursuant to Section 12-6-3(A) NMSA 1978.

20. PENALTIES FOR VIOLATION OF LAW

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for certain violations. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

21. EQUAL OPPORTUNITY COMPLIANCE

The Contractor shall abide by all federal and state laws, rules and regulations, and executive orders of the Governor of the State of New Mexico pertaining to equal employment opportunity. In accordance with all such laws, rules, regulations and orders, the Contractor assures that no person in the United States shall, on the grounds of race, age, religion, color, national origin, ancestry, sex, physical or mental handicap or serious medical condition, spousal affiliation, sexual orientation or gender identity be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Contract. If the Contractor is found not to be in compliance with these requirements during the life of this Contract, the Contractor shall take appropriate steps to correct these deficiencies.

22. WORKING PAPERS

A. The Contractor shall retain its working papers of the Agency's audit conducted pursuant to this Contract for a period of at least five (5) years after the date shown on the opinion letter of the audit report, or longer if requested by the federal cognizant agency for audit, oversight agency for audit, pass through-entity or the State Auditor. The State Auditor shall have access to the working papers at the State Auditor's discretion. When requested by the State Auditor, the Contractor shall deliver the original or clear, legible copies of all working papers to the requesting entity.

B. The Contractor should follow the guidance of AU-C 210 A.27 to A.31 and AU-C 510 .A3 to .A11 in communications with the predecessor auditor and to obtain information from the predecessor auditor's audit documentation.

23. DESIGNATED ON-SITE STAFF

The Contractor's on-site individual auditor responsible for supervision of work and completion of the audit is Cosmina Hays. The Contractor shall notify the Agency and the State Auditor in writing of any changes in staff assigned to perform the audit.

24. INVALID TERM OR CONDITION

If any term or condition of this Contract shall be held invalid or unenforceable, the remainder of this Contract shall not be affected.

25. OTHER PROVISIONS

SIGNATURE PAGE

This Contract is made effective as of the date of the latest signature.

AGENCY

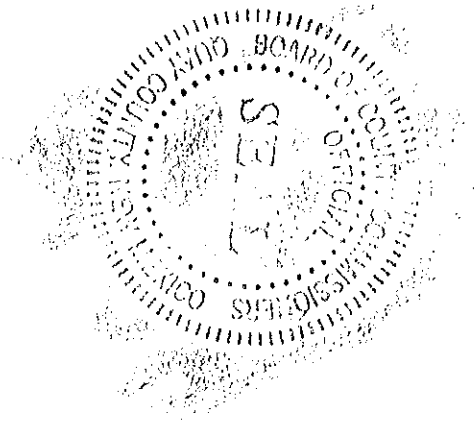
CONTRACTOR

Quay County

Hinkle + Landers, PC

PRINTED NAME: Robert Lopez
SIGNATURE: *RL Lopez*
TITLE: Commission Chair
DATE: 4/24/2023

PRINTED NAME: _____
SIGNATURE: _____
TITLE: _____
DATE: _____



State Auditor Contract No. 23 - 5020

**QUAY COUNTY
FISCAL YEAR 2022-2023
RESOLUTION No. 40**

Authorization of Budgetary Transfer within the **Road Fund (402)**

WHEREAS, at meeting of the Board of Quay County Commissioners on April 24, 2023 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Transfer;

**State Fund 20400
Budgetary Transfer**

	<u>DEBIT</u>	<u>CREDIT</u>
402-12-45066 2020 State-CAP		43,000.00
402-12-45052 State-School Bus 2022	43,000.00	

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **No budget previously created for materials**

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustments be made.

DONE at Tucumcari, County of Quay, New Mexico this 24th day of April, 2023.

ATTEST:


Ellen White
Ellen White, County Clerk

Robert Lopez
Robert Lopez, Commissioner

Jerri Rush
Jerri Rush, Commissioner

Brian Fortner
Brian Fortner, Commissioner

State of New Mexico Local Government Budget Management System (LGBMS)

Report Recap - Fiscal Year 2022-2023 - Quay County - FY2023 Q3

Printed from LGBMS on 2023-04-19 09:39:31

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	1,580,127.00	0.00	3,591,102.22	-770,000.00	2,156,015.33	1,157.62	2,246,371.51	539,003.83	1,707,367.68
20200 Environmental	149,572.00	0.00	46,417.68	0.00	1,360.56	0.00	194,629.12	0.00	194,629.12
20300 County Property Valuation	197,065.00	0.00	58,651.23	0.00	17,455.25	0.00	238,260.98	0.00	238,260.98
20400 County Road	1,056,661.00	0.00	922,348.03	-178,650.94	1,213,457.20	-523.93	586,376.96	101,121.43	485,255.53
20600 Emergency Medical Services	463.00	0.00	12,080.00	0.00	9,112.62	0.00	3,430.38	0.00	3,430.38
20800 Farm & Range	489.00	0.00	0.43	0.00	0.00	0.00	489.43	0.00	489.43
20900 Fire Protection	2,340,448.00	0.00	2,197,414.57	-169,690.00	1,251,686.54	-467.60	3,116,018.43	0.00	3,116,018.43
21100 Law Enforcement Protection	0.00	0.00	50,000.00	0.00	15,549.47	0.00	34,450.53	0.00	34,450.53
21800 Intergovernmental Grants	50,248.00	0.00	8,847.22	0.00	19,754.52	0.00	39,340.70	0.00	39,340.70
22000 Indigent Fund	343,435.00	0.00	355,713.90	0.00	222,620.53	0.00	476,528.37	0.00	476,528.37
22100 Hospital Gross Receipts Tax	1,677,282.00	0.00	1,425,517.82	-121,835.80	1,792,457.53	109.25	1,188,615.74	0.00	1,188,615.74
22300 DWI Fund	11,970.00	0.00	91,395.00	0.00	87,795.15	0.00	15,569.85	0.00	15,569.85
22500 Clerks Recording & Filing Fund	30,771.00	0.00	9,249.97	0.00	951.52	0.00	39,069.45	0.00	39,069.45
22600 Jail - Detention	222,269.00	0.00	474,781.36	770,000.00	1,211,500.17	1,582.54	257,132.73	0.00	257,132.73
22700 County Emergency Communications and Medical & Behavioral Health GRT	521,509.00	0.00	519,058.72	0.00	352,745.66	-45.52	687,776.54	0.00	687,776.54
26000 American Rescue Plan Act	1,359,546.00	0.00	0.00	0.00	110,847.12	0.00	1,248,698.88	0.00	1,248,698.88
27000 LG Abatement Opioid Fund	0.00	0.00	99,883.19	0.00	0.00	0.00	99,883.19	0.00	99,883.19
29000 Local Assistance Tribal Consistency Fund-LATCF	0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00

29900 Other Special Revenue	427,143.00	0.00	114,393.32	121,835.80	232,437.02	0.00	430,935.10	0.00	430,935.10
30200 CDBG (HUD) Project	67,836.00	0.00	0.00	0.00	0.00	0.00	67,836.00	0.00	67,836.00
30300 State Legislative Appropriation Project	0.00	0.00	775,626.50	0.00	983,663.33	287,316.98	79,280.15	0.00	79,280.15
30400 Road/Street Projects	2,583,197.00	0.00	2,582.60	0.00	1,690,160.32	0.00	895,619.28	0.00	895,619.28
39900 Other Capital Projects	2,032,329.00	0.00	28,992.04	0.00	68,599.99	-287,316.98	1,705,404.07	0.00	1,705,404.07
40400 NMFA Loan Debt Service	263,042.00	0.00	171,925.09	348,340.94	598,340.94	0.00	184,967.09	0.00	184,967.09
Totals	14,915,402.00	0.00	11,005,980.89	0.00	12,036,510.77	1,812.36	13,886,684.48	640,125.26	13,246,559.22

Identify detail on all adjustments listed on budget recap page. Please identify each transaction separately.

County QUARTERLY REPORT ADJUSTM. SCHEDULE

FUND	TOTAL		Detailed adjustment	Explanation
	Adjustment AMOUNT	AMOUNT		
GENERAL FUND - Operating (GF)	\$ 1,157.62	766.54	March expenditures - checks dated in April	
		(837.10)	June expenditures - checks dated in July	
		1,228.18	March Treasurer's Bank Fees & Adjustments	
CORRECTION				
ENVIRONMENTAL GRT				
County Property Valuation				
COUNTY ROAD	(523.93)	77.71	March expenditures - checks dated in April	
		(601.64)	June expenditures - checks dated in July	
EMS				
ENHANCED 911				
Farm & Range Improvement				
FIRE PROTECTION FUND	(467.60)	59.31	March expenditures - checks dated in April	
		(526.91)	June expenditures - checks dated in July	
LEPF				
LODGERS' TAX				
RECREATION				
INTERGOVERNMENTAL GRANTS				
SENIOR CITIZEN				
COUNTY INDIGENT FUND				
COUNTY HOSPITAL FUND	109.25	109.25	March expenditures - checks dated in April	
COUNTY FIRE PROTECTION				
DWI PROGRAM				
Clerk Recording & Filing				
JAIL - DETENTION FUND	1582.54	1582.54	March expenditures - checks dated in April	
OTHER				
Emergency Communications	(45.52)	(45.52)	June expenditures - checks dated in July	
NMFA PROJECT				
CAPITAL PROJECT FUNDS	(287316.98)	(287316.98)	Temporary loan until Appropriations' reimbursements	
STATE LEGISLATIVE APPR PRO	287316.98	287316.98	Temporary loan until Appropriations' reimbursements	
REVENUE BONDS				
DEBT SERVICE OTHER				
ENTERPRISE FUNDS				
Water Fund				
Solid Waste				
Waste Water				
Airport				
Ambulance				
Cemetery				
Housing				
Parking				
Other Enterprise				
Other Enterprise				
Other Enterprise				
INTERNAL SERVICE FUNDS				
TRUST AND AGENCY FUNDS				
	1812.36	1,812.36		

QUAY COUNTY
FISCAL YEAR: 2022-23
REPORT PERIOD: 03/23

FUND NUMBER AND TITLE	BEGINNING CASH		REVENUES	TRANSFERS	EXPENDITURES	CHANGE IN		ENDING CASH
	BALANCE					BALANCE SHEET	BALANCE	
401 GENERAL FUND	1,580,127.04		3,591,102.22 (770,000.00)	2,156,015.33	1,157.62	2,246,371.55	
402 ROAD FUND	1,056,861.48		922,348.03 (178,650.94)	1,213,457.20 (523.93)	586,377.44	
403 FARM & RANGE FUND	489.26		.43	.00	.00	.00	489.69	
406 HEALTH CARE ASSISTANCE FUND	343,435.49		355,713.90	.00	222,620.53	.00	476,528.86	
407 FIRE DISTRICT NO 1 FUND	118,724.69		438,682.56 (25,172.00)	49,287.00	25.31	482,973.56	
408 FIRE DISTRICT NO 2 FUND	159,944.59		320,594.03 (13,623.00)	119,056.17	.00	347,859.45	
409 FIRE DISTRICT NO 3 FUND	75,175.38		89,609.50 (21,987.00)	28,284.80	.00	114,513.08	
410 NARA VISA FIRE FUND	477,214.85		217,099.66 (15,887.00)	315,937.63 (107.85)	362,382.05	
411 FOREREST FIRE FUND	109,617.08		86,864.31 (12,590.00)	32,790.91 (120.38)	150,960.10	
412 JORDAN FIRE FUND	245,339.92		447,982.93 (20,321.00)	33,173.05 (111.92)	639,716.88	
413 BARD ENDEE FIRE FUND	537,383.77		329,414.85 (25,539.00)	346,607.84 (111.38)	494,540.40	
414 EMERGENCY MEDICAL SERV'S FUND	463.15		12,080.00	.00	9,112.62	.00	3,430.53	
415 QUAY FIRE DIST FUND	204,274.26		87,593.59 (22,140.00)	36,756.69	.00	232,971.16	
416 FORESTRY FIRE FUNDS	147,120.81		11,542.76	.00	15,519.54	.00	143,144.03	
418 PORTER FIRE DEPT.	356,008.94		88,099.20 (12,431.00)	280,110.63 (41.38)	151,525.13	
419 QUAY COUNTY EMERGENCY MANAG	50,248.20		8,847.22	.00	19,754.52	.00	39,340.90	
420 QUAY COUNTY FIRE MARSHALL	56,764.56		91,473.92	.00	9,681.82	.00	138,556.66	
421 DETENTION CENTER	214,171.54		474,781.36	750,000.00	1,201,550.17	1,582.54	238,985.27	
430 SAFETY NET CARE POOL FUND	.00		.00	121,835.80	121,835.70	.00	.10	
431 COUNTY EMERGENCY COMMUNICATI	521,509.42		519,058.72	.00	352,745.66 (45.52)	687,776.96	
499 REAPPRAISAL FUND	197,064.84		58,651.23	.00	17,456.25	.00	238,260.82	
501 HOSPITAL FUND	677,282.35		526,521.81 (121,835.80)	784,974.85	109.25	297,102.76	
503 RURAL ADDRESSING FUND	13,032.34		113.54	.00	3,218.60	.00	9,927.28	
510 HOSPITAL IMPROVEMENT FUND	1,000,000.00		898,996.01	.00	1,007,482.68	.00	891,513.33	
516 ASAP - OTHER CHARGES	8,517.50		57.11	.00	400.00	.00	8,174.61	
520 TUC. DOMESTIC VIOLENCE PROGRA	3,228.08		2,333.93	.00	3,614.41	.00	1,947.60	
523 OPIOID SETTLEMENT	.00		99,883.19	.00	.00	.00	99,883.19	
562 DEBT SERVICE	.00		.00	348,340.94	348,340.94	.00	.00	
563 NMFA DEBT RESERVE	263,041.13		171,925.09	.00	250,000.00	.00	184,966.22	
607 LAW ENFORCEMENT PROTECTION F	.00		50,000.00	.00	15,549.47	.00	34,450.53	
610 JUVENILE DET OFFICER FUND	8,097.16		.00	20,000.00	9,950.00	.00	18,147.16	
613 PRIMARY CARE CLINIC	149,118.32		88,259.53	.00	82,366.00	.00	155,012.85	
621 CLERKS EQUIP REC FUND	30,771.24		9,249.97	.00	951.62	.00	39,069.69	
622 DVM DISTRIBUTION	11,970.29		91,395.00	.00	87,795.15	.00	15,570.14	
623 ENVIRONMENTAL GROSS REC FUND	149,571.70		46,417.68	.00	1,360.56	.00	194,628.82	
624 DVM GRANT FUND	6,766.74		.00	.00	.00	.00	6,766.74	
628 MISDEMEANOR COURT COMPLIANCE	52,707.32		5,445.45	.00	449.51	.00	57,703.26	
631 DVM PROBATION FEES	20,493.52		5,415.00	.00	4,204.75	.00	21,703.77	

FOR STATE DEPT OF FINANCE USE

75 % OF THE FISCAL YEAR HAS ELAPSED

QUAY COUNTY
FISCAL YEAR: 2022-23
REPORT PERIOD: 03/23

FUND NUMBER AND TITLE	BEGINNING CASH			CHANGE IN		
	BALANCE	REVENUES	TRANSFERS	EXPENDITURES	BALANCE SHEET	ENDING CASH BALANCE
632 DWI SCREENING FEES	8,960.74	1,050.00	.00	700.00	.00	9,310.74
634 DWI UA FEES	12,311.59	176.00	.00	129.51	.00	12,358.08
639 WILDLIFE SERVICES	4,886.03	.00	.00	.00	.00	4,886.03
649 COUNTY IMPROVEMENTS	4,530,569.37	804,618.54	.00	2,742,423.64	.00	2,592,764.27
650 ROAD EQUIPMENT FUND	84,965.56	2,582.60	.00	.00	.00	87,538.16
654 AMERICAN RESCUE PLAN ACT	1,359,545.63	.00	.00	110,847.12	.00	1,248,698.51
655 CDBG - QUAY COUNTY	37,372.80	.00	.00	.00	.00	37,372.80
656 CDBG PLANNING GRANT	30,463.63	.00	.00	.00	.00	30,463.63
658 FEDERAL - LATCF	.00	50,000.00	.00	.00	.00	50,000.00
GRAND TOTAL	14,915,402.31	11,005,980.89	.00	12,036,510.77	1,812.36	13,886,684.79