



Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

AGENDA REGULAR SESSION QUAY COUNTY BOARD OF COMMISSIONERS June 26, 2023

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session June 5, 2023

Approval/Amendment of Agenda

Public Comment

Ongoing Business

I. Robert Lopez, Chairman

- Recognition of **Outgoing Assessor**

New Business

I. Renee Hayoz, PMS Administrator

- Presentation of **Monthly RPHCA Reports**

II. Stephan Salas, Quay County Road Superintendent

- **Road Update**

III. Dennis Garcia, Quay County Sheriff

- Presentation of **QCSO Call Statistics**

IV. Lisa Downey, DHR Consulting LLC

- Request Approval of **Summer Internship Program**

V. Alan Daugherty, Tucumcari Rawhide Days

- Discussion of **Quay County Fairgrounds**
- Discussion of **Rawhide Days Report**

VI. Ellen White, Quay County Clerk

- Request Approval of **Resolution 46 – Designating Location of Polling Places**



- VII. Cheryl Simpson, Quay County Finance Director**
- Approval of **2022- 2023 Resolution # 47 Budget Increase to the General Fund**
 - Approval of **2022-2023 Resolution #48 Budget Increase to the County Improvement Fund**
- VIII. Daniel Zamora, Quay County Manager**
- Request Approval of **Lobbyist Proposal**
 - Request Approval of **USDA Wildlife Services Work and Financial Plan**
 - Request Approval of **USDA Cooperative Service Agreement**
 - Presentation of **June 2023 GRT Report**
 - **Managers Report**
- IX. Indigent Claims Board**
- **Call Meeting to Order**
 - Request Approval of **Indigent Minutes for May 22, 2023**
 - Request Approval of **Indigent Claims**
 - **Adjourn**
- X. Approval of Accounts Payable**
- XI. Commissioner Comments**
- XII. Request for Closed Executive Session**
Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act pertaining to Threatened or Pending Litigation – Health Plan Assessment

Adjourn

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

**June 26, 2023
9:00 A.M.**

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 26th day June, 2023 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Robert Lopez, Chairman
Jerri Rush, Member
Brian Fortner, Member
Ellen White, County Clerk
Daniel Zamora, County Manager

OTHERS PRESENT:

Cheryl Simpson, Quay County Finance Director
Lucas Bugg, Quay County Fire Marshal
Dana Leonard, Quay County Assessor Appointee
Dennis Garcia, Quay County Sheriff
Stephen Salas, Quay County Road Department
Patsy Gresham, Quay County Treasurer
Janie Hoffman, Quay County Assessor
James Kleinsasser, Nelda Burson, Albenita Rael, Patty Nunez, Veronica Manley,
Rudy Blea, current Quay County Employees
Pierce Gutierrez, Quay County Emergency Manager
C Renee Hayoz, Presbyterian Medical Services Administrator
Joan Leonard, Resident
Alan Daugherty, Tucumcari Rawhide Days
Ron Warnick, Quay County Sun

VIA ZOOM: Lisa Downey, DHR Consulting LLC

The meeting was called to order by Chairman, Robert Lopez. Ellen White led the Pledge of Allegiance.

A MOTION was made by Jerri Rush **SECONDED** by Brian Fortner to approve the June 5, 2023 regular session minutes. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

A MOTION was made by Brian Fortner, **SECONDED** by Jerri Rush to approve the Agenda as presented. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

Public Comments: County Clerk, Ellen White reminded everyone of the new Gross Receipts Tax rates going into effect on July 1, 2023.

Ongoing Business:

Chairman Lopez, presented Janie Hoffman, outgoing Assessor, with a plaque for her 23 years of service to Quay County and also an etched glass from the NM Counties for her dedication as a Board Member. Hoffman officially retired, effective June 30, 2023.

County Clerk, Ellen White, administered the Oath of Office to the newly appointed Assessor, Dana Leonard. Leonard will assume the duties beginning July 1, 2023.

NEW BUSINESS:

Renee Hayoz, Presbyterian Medical Services Administrator, presented the monthly RPHCA report. A copy of the report is attached to these minutes. Hayoz reported the Clinic will focus on “healthy seniors” in July with screenings for Senior Citizens and weekly drawings for clients. It was also noted the Clinic will offer athletic physicals for the area school athletes.

Quay County Road Superintendent, Stephen Salas, gave the following Road Department report:

- Crews have responded to over 100 calls for damaged roadways. As crews continue to work on additional calls, it holds true that non-accessible roads take priority.
- Quay Road AL will be chip sealed Thursday, completing one of the remaining 2022-2023 projects. Crews will move to Quay Roads 96 and 63 next.
- The dozer was damaged while working on the Tukumcari Mountain Road.
- Homeland Security and Salas have used GIS equipment to assess damages for flood relief. FEMA will arrive on Thursday to see if Quay County qualifies for Federal Disaster Relief.
- Positions that are available are being advertised.

Quay County Sheriff, Dennis Garcia, presented the Quarterly Report of calls for April through June totaling 681. Following a Deputy resigning, a position is now being advertised.

Lisa Downey, DHR Consulting, LLC reported Quay County has been approved to receive \$219,993.60 in Grant Funding for the Summer Internship Program. Downey requested, while they are still waiting for the formal Grant Agreement, to allow her to begin placing the youth at places of employment as soon as possible. Zamora noted, the Grant Agreement provides that Quay County will become the Fiscal Agent for these funds to flow through, and is in no way responsible for the employment or salaries. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to allow Downey to place these youths in a position to become employed as soon as July 3rd, while waiting for the Agreement to be presented and executed at the upcoming Commission Meeting. MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”.

Alan Daugherty, coordinator of Tukumcari Rawhide Days, expressed his gratitude for the use of the Quay County Fairgrounds for many of the events and reported the event was largely a success. Daugherty expressed an interest in hosting the event at the Fairgrounds next year and perhaps scheduling additional events through the Fall.

Ellen White, Quay County Clerk, requested approval of Resolution No. 46; Designating Locations of Polling Places for 2023-2024 and appointment of the Board of Registration for Quay County. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve Resolution No. 46.

MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”. A copy is attached.

Cheryl Simpson, Quay County Finance Director requested approval of the following Financial Resolutions:

- Resolution No. 47; Budgetary Increase to General Fund/Law Enforcement and General Transfer out to County Improvements.
- Resolution NO. 48; Budgetary Increase to County Improvements (Bridge Shortfall)

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve both Resolutions numbered 47 and 48. MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”. Copies of the Resolutions are attached.

Daniel Zamora, Quay County Manager presented the following items for approval and additional correspondence:

- Zamora reported Quay County received three quotes for professional services from the following Lobbyist Firms. Hull Consulting, LLC; Civility Government Relations; Weaks Law Firm, P.C. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to proceed with a Contract between Quay County, the Village of Logan and Hull Consulting. MOTION carried with Fortner voting “aye”, Rush voting “aye” and Lopez voting “aye”. A Professional Services Agreement will be presented at a future meeting.
- Zamora requested approval of the USDA Wildlife Services Work and Financial Plan, along with the USDA Cooperative Service Agreement. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Financial Plan and Agreement as presented. MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”. Copies are attached.

Correspondence:

- Zamora distributed the monthly Gross Receipts Tax Report.
- A tour of the Childrens Home in Clovis is set for August 3rd at 11:00 a.m. for those interested. All entities engaged in the Behavioral Health Facility are urged to attend.
- Quay County was awarded a \$50,000.00 Planning Grant for updating the Comprehensive Plan.
- Zamora introduced Pierce Gutierrez, newly hired Quay County Emergency Manager.

Chairman Lopez called the Indigent Claims Board to order. Time noted 9:50 a.m.

--- INDIGENT CLAIMS ---

Indigent Claims Board meeting was adjourned and meeting was returned to Regular Session. Time noted 9:55 a.m.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the expenditures included in the Accounts Payable Report ending June 22, 2023. MOTION carried with Rush voting “aye”, Lopez voting “aye” and Fortner voting “aye”.

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners: NONE

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to go into Executive Session pursuant to the following item(s):

- Section 10-15-1(H)7; Pertaining to Threatened or Pending Litigation – Health Plan Assessment

THE MOTION carried with Rush voting “aye”, Lopez voting “aye” and Fortner voting “aye”.

Time noted 10:00 a.m.

---Executive Session---


Return to regular session. Time noted 10:30 a.m.

Chairman Lopez reported No Action from Executive Session.

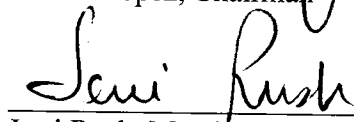
There being no further business, a MOTION was made by Jerri Rush SECONDED by Brian Fortner to adjourn. MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”.
Time noted 10:35 a.m.

Respectfully submitted by Ellen White, Quay County Clerk

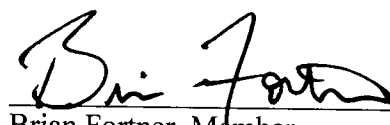
BOARD OF QUAY COUNTY COMMISSIONERS



Robert Lopez, Chairman

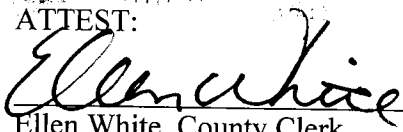


Jerri Rush, Member

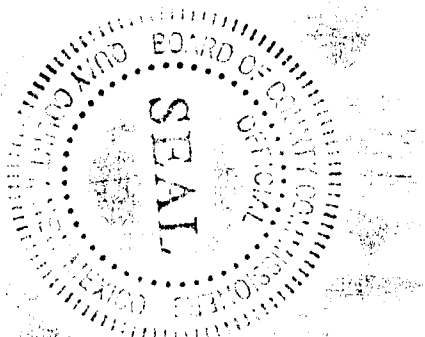


Brian Fortner, Member

ATTEST:



Ellen White, County Clerk



**RPHCA Program
Monthly Level of Operations Form**

revised 7/7/15

Organization Name: Presbyterian Medical Services		Contract #	23169
Reporting Site: Quay County Family Health Center		Report Month/Year:	05/01/23
Action Plan Item		Actual Monthly Level	
Level of Operations	Total Number of Primary Care Encounters		
	By Provider Type:		
	Physician Encounters		394
	Midlevel Practitioner Encounters		
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	By Payment Source:		
	Sliding Fee Encounters - Medical/Behavioral Health		29
	Sliding Fee Encounters - Dental		
	Medicaid Encounters - Medical/Behavioral Health		117
	Medicaid Encounters - Dental		
	County Indigent Encounters		
	Other 3 rd Party Encounters		129
Medicare Encounters		116	
100% Self Pay (non-discounted/non-3 rd party) Encounters		3	
Unduplicated Number of Users	Total # of unduplicated users		88
	At or Below Poverty		39
	Between Poverty and 200% of Poverty		38
	Above 200% of Poverty		11
Staffing Level	Administrative Staff		3.2
		Clinical FTEs	Admin FTEs
	Physicians		
	Certified Nurse Practitioners	2.5	
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals	1	
	Community Health Workers		
	Clinical Support Staff		3
	All Other Staff		0.5
Prior Month's Primary Care Financial Information	Please enter the month being reported: June		
	Total Primary Care Revenues - all sources		82,983
	Sliding Fee Revenues - Medical		2,658
	Sliding Fee Revenues - Dental		0
	Medicaid Revenues - Medical		32,116
	Medicaid Revenues - Dental		0
	County Indigent Fund Revenues		0
	Other 3 rd Party Revenues		14,880
	Medicare Revenues		4,033
	100% Self Pay (non-discounted/non-3 rd party) Patient Revenues		140
	Contracts/Grants Revenues (including RPHCA)		29,156
	Total Primary Care Expenditures		95,350
	Total Primary Care Charges		91,178
	Sliding Fee Discounts - Medical		7,510
	Sliding Fee Discounts - Dental		0
Prepared by: C Renee Hayoz		6/4/2023	

Clinic/Program Name: Quay County Family Health Center
Month Reported: May 2023

Monthly RPHCA Narrative Report

Please provide brief but detailed information for the following questions. Answer all questions or mark N/A. Remember: This document is used by the State to monitor your performance under the terms of our contract.

- 1. Please describe any changes in the types of services provided during the month reported. Describe any discussions about adding new services. *Please comment on any changes to the following areas of service:* No changes have been made in the changes we are providing.**

- 2. Please describe any difficulties encountered in providing services during the month reported. What were the causes of the difficulties?** FTE Status, PTO and Holidays and CME days.

- 3. Were there any changes in the encounters (+ or - 10%) from the previous month reported? Please explain any causes for the changes.** Encounters for the month of May were 379 which is well below our budgeted goal of 438. Encounters are being closely monitored and reports sent to CARs twice a week updating them on the status of the encounters for each provider. We had several days of Provider PTO, holiday and Power Outage that contributed to the clinic not reaching our goals for May.

- 4. Please describe any changes in the staffing pattern (regardless of the position or the change in FTE). *Note: Please keep this information CURRENT. List only current vacancies or changes in FTE. For example, if you made a change in FTE that was previously reported, there is no need to keep reiterating it.***
No changes.

- 5. Please describe recruitment efforts for any positions. Which positions? What actions have been taken? *Note: This information should be for current vacancies, or for upcoming vacancies that you are aware of. If a position remains open, you should continue to report what is being done in recruitment until the position is filled.***
We currently do not have any vacancies.

- 6. Were there any changes to the hours? Explain.** No changes were made to schedule. Hours continue to be Monday -Friday from 7:00 AM to 5:30 PM.

- 7. What efforts did you make to collaborate with local and statewide entities? *(Examples: discussions with other agencies, formal & informal agreements, contact with DOH, Local partners. Community Stakeholders, etc.) Please describe any issues or problems you may have encountered with collaboration efforts.***

We continue to provide medical services to the inmates at the Quay Co Detention Center. Administrator is also on the Executive Board with the Quay Co Health Cl.

8. **Please describe any methods for increasing clinic utilization that your program and staff are engaging in.** We are providing COVID testing Monday – Friday and COVID Vaccinations every other Wednesdays from 7-9 AM. COVID Home Test Kits are being given to patients upon checkout.
9. **Please describe the outreach activities your program and staff provided to the community during the month reported.** Health Council attendance by Admin
10. **Have you received any new funding? Are you aware of any new funding opportunities? Please describe any new initiatives or projects that have been implemented.** No new funding has been received other then RPHCA funds.
11. **Please note the date of the last advisory board meeting AND THE AGENDA ITEMS DISCUSSED.** *Note: You do not need to send a copy of your meeting minutes, but you do need to give a brief recap of what was discussed at the last meeting. This information should stay the same until your next meeting occurs.* **Were there any changes of board members? What is the date of the next meeting?**

May 10, 2023

Introduction/Welcome

- Introduction of all members
- Community Feedback

PMS Board Meeting Update

- Meeting held May 4& 5
- Election of Board Members
- Steve Hansons Contract renewed
- Federal Delegates
- COVID Pandemic officially ended
- Review of KPIs
- 2022 Audit Summary
- Qaltrex
- Employee Recognition, Tammy Lucero - QCHV

2022 Goals

- New goals discussed. Look into optometry, dental and transportation issues for the elderly.

Clinic Update

- Encounter Goals
- QCDC Inmates seen in 1st Quarter
- KPI's
- Shared Pilot Program with MFHC and EFHC

Home Visiting

- Staffing
- Enrollment
- Outreach
- Conference in October at NO, LA

06/19/23

11:28

Quay County Sheriff Office
Total CAD Calls Received, by Nature of Call

Page: 384
1

Nature of Call	Total Calls Received	% of Total
911 CALL DOCUMENTATION	2	0.29
911 Hangup	6	0.88
Abandoned Vehicle	5	0.73
Traffic Accident w/Injuries	28	4.11
Traffic Accident with Damage	6	0.88
Front office duties	1	0.15
Agency Assistance	19	2.79
Alarm Burglary	8	1.17
Animal Problem	20	2.94
Arrest	2	0.29
Arrest Warrant	14	2.06
Attempt to Locate	10	1.47
BOLO	5	0.73
Breaking & Entering	1	0.15
Child Abuse or Neglect	2	0.29
Child Custody Problem	1	0.15
Civil Dispute	8	1.17
Civil Process	1	0.15
Civil Standby	3	0.44
Courtesy Ride	1	0.15
Disturbance	8	1.17
Documented Call	12	1.76
Domestic Disturbance	13	1.91
DUI Alcohol or Drugs	1	0.15
Escort	4	0.59
Fight	6	0.88
Fire - Brush	4	0.59
Fire - Structure	2	0.29
Fire - Vehicle	9	1.32
Found Property	3	0.44
Fraud	2	0.29
HARASSMENT	4	0.59
Hit & Run	1	0.15
Juvenile Problem	1	0.15
Livestock Out	32	4.70
Lockout	1	0.15
Medical Emergency	10	1.47
Medical Transfer	1	0.15
Miscellaneous CAD Call Record	6	0.88
Missing Person	2	0.29
Motorist Assist	7	1.03
Narcotics	1	0.15
Prisoner Transport	28	4.11
Property Check	1	0.15
Property Damage, Not Vandalis	6	0.88
Reckless Driving	15	2.20
Recovered Stolen Vehicle	1	0.15
SCAM CALLS	1	0.15
Search Warrant	3	0.44
Sex Assault	2	0.29
Shots Fired	7	1.03
Stray Animal	1	0.15
SUICIDAL SUBJECT	6	0.88
Attempted Suicide	1	0.15
Suspicious Person, Circumstnc	22	3.23

06/19/23
11:28

Quay County Sheriff Office
Total CAD Calls Received, by Nature of Call

Page: 384
2

Nature of Call	Total Calls Received	% of Total
SUSPICIOUS VEHICLE	2	0.29
Theft	8	1.17
Theft, Shoplifting	1	0.15
Theft, Vehicle	3	0.44
Threatening	3	0.44
Traffic Hazard	7	1.03
Traffic Offense	-	0.15
Traffic Stop	223	32.75
Trespassing	4	0.59
Unattended Death	-	0.15
Unsecure Premises	-	0.15
Unwanted Subject	9	1.32
Utility Problem	2	0.29
Visitor in Lobby	4	0.59
Walk Through	-	0.15
Weapon Offense	2	0.29
Welfare Check	42	6.17

Total Calls:	681	

Report Includes:

All dates between `00:00:00 04/01/23` and `11:28:13 06/19/23`
All nature of incidents
All cities
All types
All priorities
All agencies matching `QCSO`

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06/19/23
11:29

Quay County Sheriff Office
Process Status Report, by Process Type

384
Page: 1

Process Description	Total	Active	Served	Retd/Unsrvd
Criminal Subpoena	2	1 50.00	1 50.00	0 0.00
Civil Garnishment	1	0 0.00	1 100.00	0 0.00
Notice	3	0 0.00	3 100.00	0 0.00
Order To Show Cause	2	0 0.00	0 0.00	2 100.00
Protective Order	7	1 14.29	4 57.14	2 28.57
Restraining Order	1	0 0.00	1 100.00	0 0.00
Summons	25	0 0.00	24 96.00	1 4.00

Totals	41	2 4.88	34 82.93	5 12.20

Report Includes:

All receive dates between `00:00:00 04/01/23` and `11:29:01 06/19/23`
All process types
All officers
All courts
All agencies matching `QCSO`
All serve flags matching `1`

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**FY 2022-2023 Resolution No. 46
Designating the Location of Polling Places
for all Statewide Elections Conducted in 2023 and 2024
and**

Appointing the Board of Registration Members for the County

WHEREAS, pursuant to the New Mexico Statutes Annotated 1978, Section 1-3-2 & 1-3-8 (as amended by SB180) in June or July of 2023 the Board of County Commissioners by resolution shall designate the location of election day polling places in the county for the conduct of any statewide election conducted in calendar years 2022 and 2023, and

WHEREAS, pursuant to NMSA 1978, Section 1-4-34 (as amended by SB180) the Board of County Commissioners shall at a meeting in June or July of 2023, appoint the Board of Registration for the County who, pursuant to NMSA 1978, Section 1-4-37, shall serve a term from July 1, 2023 through June 30, 2025.

WHEREAS, the Board of County Commissioners finds that each polling place designated in this resolution complies with the provisions of NMSA 1978, Section 1-3-7, titled Polling Places; and

WHEREAS, the Board of County Commissioners finds that the Voting Convenience Centers created by this resolution will make voting more convenient and accessible to voters of the consolidated precinct, will not result in delays in the voting process, and are centrally located within each consolidated precinct; and further that the Voter Convenience Centers created by this Resolution along with any Early Voting locations which the County Clerk determines to maintain open on Election Day as additional Voter Convenience Centers all meet the requirements of Subsections B and C of NMSA 1978, Section 1-3-4 and will be available to voters of any precinct in the county to cast a vote at any Election Day Voting Convenience Center; and

WHEREAS, the Board of County Commissioners finds that that each polling place provides individuals with physical mobility limitations unobstructed access to at least one voting machine; and

WHEREAS, this Resolution is subject to amendment should there be precinct boundary adjustments once the final results of the 2020 Decennial Census are received by New Mexico from the Census Bureau; and

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners designates the election day polling locations for any Statewide Election to be conducted in 2023 and 2024 as follows:

Precinct Numbers

Location & Address

Voter Convenience Centers (VCC):

Precinct 1 – House Community/Senior Citizens Center – 110 South Apple Street, House, NM

Precinct 2 – Forrest Fire Station – 209 State Highway 210, Forrest, NM

Precinct 3 – San Jon City Community Center – 2357 State Highway 469, San Jon, NM

Precinct 4 - Nara Visa Community Center, 950 Bell Street, Nara Visa NM

Precinct 5 – Logan Civic Center – 100 North Second Street, Logan, NM

Precinct 6-12–Tucumcari Convention Center – 1500 West Route 66 Blvd., Tucumcari, NM

Precinct 13 - Absentee – Quay County Courthouse – 301 South Third St., Tucumcari, NM

Precinct 14 – Early - Quay County Courthouse – 301 South Third St., Tucumcari, NM

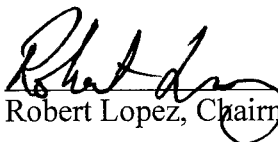
NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of County Commissioners designates the County Board of Registration to serve as the County Canvassing Board for the county for any Statewide or Special Election conducted within the county in calendar years 2023 and 2024.

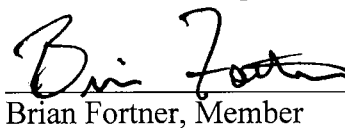
NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of County Commissioners hereby appoints the following three voters, who meet the qualifications of Subsection B of NMSA 1978, Section 1-4-34 to serve as the Board of Registration for the county from July 1, 2023 through June 30, 2025:

Democrat - Sylvia A. Wampler, Chairman
Democrat - Betty Munoz, Member
Republican - Eleanor I. Lopez, Member
Democrat – Kaylene Jones, Alternate
Republican – Donald Adams, Alternate

PASSED, APPROVED, and ADOPTED this 26th day of June, 2023.

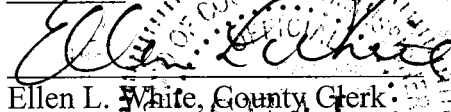
QUAY BOARD OF COUNTY COMMISSIONERS:


Robert Lopez, Chairman


Brian Fortner, Member


Jerri Rush, Member

ATTEST:


Ellen L. White, County Clerk

SEAL



**QUAY COUNTY
FISCAL YEAR 2022-2023
RESOLUTION No. 47**

Authorization of Budgetary Increase to **General Fund/Law Enforcement (401-82) and
General Fund Transfer Out to County Improvements**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 26,
2023 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request
this Budgetary Increase;

**State Fund 11000
Budgetary Increase**

	<u>DEBIT</u>	<u>CREDIT</u>
11000-1005-51020 Salaries – Full Time Positions	\$24,000.00	
11000-1005-51060 Salaries – Overtime	\$ 7,000.00	
11000-1005-52020 Retirement	\$ 3,000.00	
11000-1005-56120 Supplies – Veh. Fuel	\$ 5,000.00	
11000-1005-55999 Contract – Other Services	\$ 4,000.00	
11000-1005-52080 Other Ins. Premiums	\$20,000.00	

WHEREAS, the above activity was not contemplated at the time the final budget was
adopted and approved **Increased expenditures for Gasoline,
Transportation of Prisoners, Law Enforcement Insurance, Part-time
Administrative Assistant Salary, Overtime Salaries and PERA
contributions**

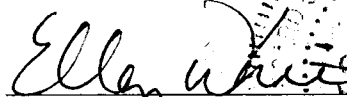
NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government
Division of the Department of Finance and Administration, the above
Budgetary Adjustment be made.

DONE at Tucumcari, County of Quay, New Mexico this 26th day of June, 2023.



Robert Lopez, Commissioner

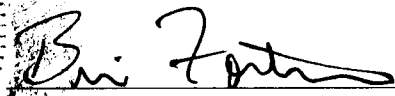
ATTEST:



Ellen White, County Clerk



Jerri Rush, Commissioner



Brian Fortner, Commissioner



**QUAY COUNTY
FISCAL YEAR 2022-2023
RESOLUTION No. 48**

Authorization of Budgetary Increase to **County Improvements (649)**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 26, 2023 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

**State Fund 30400
Budgetary Increase**

	<u>DEBIT</u>	<u>CREDIT</u>
30400-0001-47499 Other State Grants		\$767,696.00
30400-5001-58090 Roadways/Bridges	\$767,696.00	

**State Fund 39900
Budgetary Increase**

39900-0001-61100 Transfers In		\$350,000.00
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**State Fund 11000
Budgetary Increase**

11000-0001-61200 Transfers Out	\$350,000.00	
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WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Bridge Shortfall Revenue received; Increased Transfer In from General Funds to County Improvements**

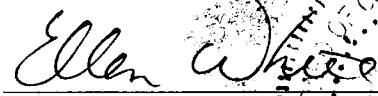
NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustment be made.

DONE at Tucumcari, County of Quay, New Mexico this 26th day of June, 2023.



Robert Lopez, Commissioner

ATTEST:



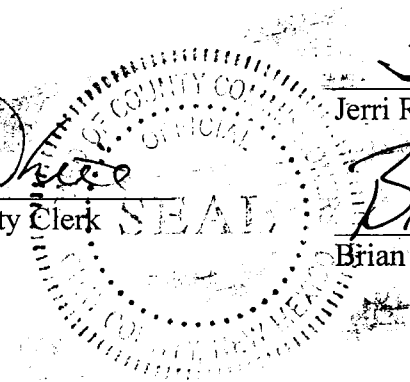
Ellen White, County Clerk



Jerri Rush, Commissioner



Brian Fortner, Commissioner



WORK AND FINANCIAL PLAN
between
QUAY COUNTY
and
UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES (APHIS-WS)
for
July 1, 2023 through June 30, 2024

Pursuant to Cooperative Service Agreement No. 23-73-35-2385-RA between the County of Quay and APHIS-WS, this Work Plan defines the objectives, plan of action, resources and budget for the maintenance of an Integrated Wildlife Damage Management (IWDM) program to protect residents, property, livestock, crops, and natural resources from damage caused by predators and other nuisance wildlife to be conducted from July 1, 2023 through June 30, 2024.

APHIS-WS is a federal agency with a broad mission that includes carrying out wildlife damage management activities. In recent years, USDA-APHIS has maintained an effective IWDM program to resolve conflicts with wildlife throughout the County. APHIS-WS is available and qualified to conduct the wildlife damage management services necessary to accomplish the County's goals.

I. OBJECTIVES/GOALS

Wildlife Services' overall goal is to maintain a biologically sound IWDM program to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations. Assistance may be in the form of providing technical assistance or direct control activities. Recommendations and control activities will emphasize long term solutions and incorporate the Integrated Wildlife Damage Management approach.

The scope of this program is limited only by the financial resources allocated by the cooperator and APHIS-WS. Although successful elimination of any specific threat is not guaranteed, all reasonable efforts will be made to resolve or mitigate human-wildlife conflicts within financial and regulatory constraints.

II. PLAN OF ACTION

To accomplish this goal, the following general field services will be provided: (1) technical assistance through demonstration and instruction of wildlife damage prevention and/or control techniques; (2) predator identification and removal when livestock, crop or natural resource damage is verified; (3) nuisance wildlife removal when property damage is identified; (4) removal of wildlife displaying aggressive behavior or causing actual injury to county residents. To provide

these basic services, APHIS-WS will:

1. Assign one Wildlife Specialist(s) for 12 staff-months averaging 40 hours per week distributed among direct control activities, technical assistance, APHIS-required administrative tasks and annual leave.
2. Procure and maintain a vehicle, tools, supplies, and other specialized equipment as deemed necessary by the State Director to accomplish the objectives identified in this plan.
3. Safely & professionally utilize approved wildlife damage management tools/equipment including firearms (including high-pressure air rifles), advanced optics, assorted snaring devices, trailing hounds, all-terrain vehicles, foot-hold traps for the protection of endangered species and public safety, cage-type & other specialized traps, deterrent methods/devices (including pyrotechnics), Environmental Protection Agency approved toxicants (including euthanasia drugs), night vision equipment and electronic calling devices.
 - a. Field Specialists will ensure that the most effective, efficient, and humane tools will be utilized and will conduct direct control operations in a safe manner.
 - b. Equipment will be maintained in good working order to help prevent accidents and/or hazardous situations.
4. Conduct all control activities with trained USDA-WS employees and volunteers.
 - a. Technical Assistance may be in the form of recommendations for implementing various non-lethal techniques. Official USDA pamphlets may be used to convey this information to the public.
 - b. Direct Control activities may include, but are not limited to the monitoring, trapping, dispersal, and shooting of known and potential predators or nuisance wildlife.

The District Supervisor in the WS District Office will supervise this project. This project will be monitored by the State Director and administrative staff in Albuquerque. The Cooperator will be kept advised on the status of this project on a regular basis.

APHIS-WS will cooperate with the New Mexico Department of Game and Fish, the U.S. Fish and Wildlife Service, County and local city governments, and other entities to ensure compliance with applicable Federal, State, and local laws and regulations.

III. PROCUREMENT

Purchase of supplies, equipment and miscellaneous needs including salaries will be made by APHIS-WS. All expenditures will be processed through APHIS's Financial Management Modernization Initiative (FMMI) system and charged to the Cooperator as described in the Financial Plan.

IV. STIPULATIONS AND RESTRICTIONS

APHIS-WS activities under this cooperative effort will be limited to the State of New Mexico, County of Quay. Techniques will be environmentally sound, safe, and selective. If applicable, both Federal and State permits will be secured to perform wildlife damage management activities, and those activities will be conducted within the policy guidelines of APHIS-WS. All program activities will be conducted in compliance with Local, State, and Federal regulations.

In the absence of a finalized county budget, a letter of intent must be provided pending final budget approval. The cooperative Wildlife Services Program can't continue unless a mutual agreement is negotiated by June 30, 2023.

V. COST ESTIMATE FOR SERVICES

The cooperator will be billed quarterly by APHIS FMMI for costs incurred but will not exceed \$43,250 annually. This figure includes: Pooled Job Costs, which cover costs associated with vehicle replacement, employee leave and retirement expenses. Indirect Costs, which cover costs associated with APHIS program support. APHIS-WS and NMDA will also contribute to the balance of salary and benefits. An estimated itemization of expenses is listed below; however, funds may be distributed between itemized categories at the discretion of APHIS-WS if required:

Cost Element	Cost to Cooperator	Cost Share (Paid by Federal Appropriations)	Full Cost
Personnel Compensation	\$ 3,090.55	\$ 52,573.20	\$ 55,663.74
Travel	\$ 2,184.00	\$ -	\$ 2,184.00
Vehicles	\$ 13,080.00	\$ -	\$ 13,080.00
Other Services	\$ 5,760.40	\$ -	\$ 5,760.40
Supplies and Materials	\$ 4,950.00	\$ -	\$ 4,950.00
Equipment	\$ 4,950.00	\$ -	\$ 4,950.00

Subtotal (Direct Charges)	\$ 34,014.95	\$ 52,573.20	\$ 86,588.14
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Pooled Job Costs	11.00%	\$ 3,741.64	NA	\$ 3,741.64
Indirect Costs	16.15%	\$ 5,493.41	NA	\$ 5,493.41
Aviation Flat Rate Collection		\$ -	NA	\$ -
Agreement Total	\$	43,250.00	\$ 52,573.20	\$ 95,823.20
Percentage Cost Share		45%	55%	100%


In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by WS are due and payable within 30 days of receipt. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

Agreement Number: 23-73-35-2385-RA
WBS: AP.RA.RX35.73.0989

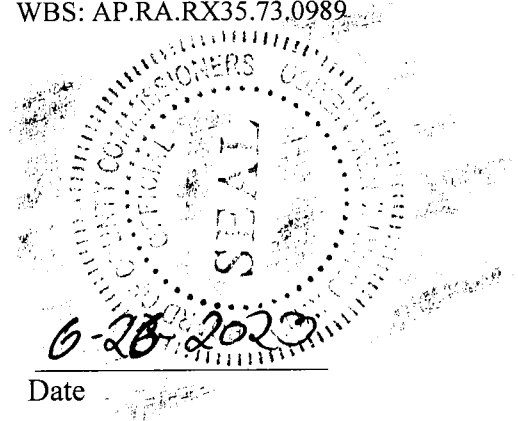
The financial point of contact for this Work Plan/Financial Plan is Patsy Baca, Budget Analyst (505) 208-3004. This plan has been approved by the USDA APHIS WS Western Regional Office for use in the State of New Mexico for cost-share agreements. Copies of this approval are available upon request.

Agreement Number: 23-73-35-2385-RA
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QUAY COUNTY BOARD OF COMISSIONERS
Tax Identification Number: 85-6000238



Robert Lopez, Chair



UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES
Albuquerque, NM
Tax Identification Number: 41-0696271

Jon Grant, State Director, New Mexico

Date

Acting Director, Western Region

Date

COOPERATIVE SERVICE AGREEMENT
REIMBURSABLE
between
QUAY COUNTY
and
UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES (WS)

ARTICLE 1 - PURPOSE

The purpose of this agreement is to conduct wildlife damage management (WDM) activities to control damage and conflicts caused by wildlife in Quay County, New Mexico. The activities will include employing available technologies through operational and a technical assistance programs.

ARTICLE 2 – AUTHORITY

APHIS-WS has statutory authority under the Acts of March 2, 1931, 46 Stat. 1468-69, 7 U.S.C. §§ 8351-8352, as amended, and December 22, 1987, Public Law No. 100-202, § 101(k), 101 Stat. 1329-331, 7 U.S.C. § 8353, to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

ARTICLE 3 - MUTUAL RESPONSIBILITIES

The cooperating parties mutually understand and agree to/that:

1. APHIS-WS shall perform services set forth in the Work Plan, which is attached hereto and made a part hereof. The parties may mutually agree in writing, at any time during the term of this agreement, to amend, modify, add or delete services from the Work Plan.
2. The Cooperator certifies that APHIS-WS has advised the Cooperator there may be private sector service providers available to provide wildlife damage management (WDM) services that the Cooperator is seeking from APHIS-WS.
3. All equipment with a purchase price of \$5,000 or more per unit, purchased directly with funds from the cooperator for use on this project shall be subject to disposal according to APHIS policy, and shall be specifically listed in the attached work plan and financial plan. Property title/disposal shall be determined when this project (including all continuations and revisions of this agreement) terminates, or when the equipment is otherwise directed to other projects, whichever comes first. If the equipment is sold prior to the project end, the proceeds should be allocated according to APHIS policy. Continuations and revisions to this agreement shall list any equipment with a purchase price of \$5,000 or more per unit, carried over from a purchase directly with funds from the cooperator for use on this project. All other equipment purchased for the program is and will remain the property of APHIS-WS.
4. The cooperating parties agree to coordinate with each other before responding to media requests on work associated with this project.

ARTICLE 4 - COOPERATOR RESPONSIBILITIES

The Cooperator agrees to/that:

1. Designate the County Manager, Quay County Courthouse, P.O. Box 1246, Tucumcari, New Mexico, 88401, (575) 461-2112 as the authorized representative who shall be responsible for collaboratively administering the activities conducted in this Agreement.
2. To authorize APHIS-WS to conduct direct control activities as defined in the Work Plan. APHIS-WS will be considered an invitee on the lands controlled by the Cooperator. Cooperator will be required to exercise reasonable care to warn APHIS-WS as to dangerous conditions or activities in the project areas.
3. To reimburse APHIS-WS for costs, not to exceed the annually approved amount specified in the Financial Plan. If costs are projected to exceed the amount reflected in the Financial Plan, the agreement with amended Work Plan and Financial Plan shall be formally revised and signed by both parties before services resulting in additional costs are performed. The Cooperator agrees to pay all costs of services submitted via an invoice from APHIS-WS within 30 days of the date of the submitted invoice(s). Late payments are subject to interest, penalties, and administrative charges and costs as set forth under the Debt Collection Improvement Act of 1996.
4. To provide a Tax Identification Number or Social Security Number in compliance with the Debt Collection Improvement Act of 1996.
5. As a condition of this agreement, the Cooperator ensures and certifies that it is not currently debarred or suspended and is free of delinquent Federal debt.
6. To notify APHIS-WS verbally or in writing as far in advance as practical of the date and time of any proposed meeting related to the program.
7. The Cooperator acknowledges that APHIS-WS shall be responsible for administration of APHIS-WS activities and supervision of APHIS-WS personnel.
8. To obtain the appropriate permits for removal activities for species listed in the Work Plan and list USDA, APHIS, Wildlife Services as subpermittees.
9. To provide an indoor working space to complete necessary paperwork.
10. The Cooperator will not be connected to the USDA APHIS computer network(s).

ARTICLE 5 – WS RESPONSIBILITIES

WS agrees:

1. To designate Lisa Selner, District Supervisor, 8441 Washington St. NE, Albuquerque, New Mexico, 87113, (505) 208-3003 as the authorized representative who shall be responsible for collaboratively administering the activities conducted in this Agreement.
2. To conduct activities at sites designated by Cooperator as described in the Work and Financial Plans. APHIS-WS will provide qualified personnel and other resources necessary to implement the approved WDM activities delineated in the Work Plan and Financial Plan of this agreement.

3. That the performance of wildlife damage management actions by APHIS-WS under this agreement is contingent upon a determination by APHIS-WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS-WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.
4. To invoice Cooperator for actual costs incurred by APHIS-WS during the performance of services agreed upon and specified in the Work Plan. Authorized auditing representatives of the Cooperator shall be accorded reasonable opportunity to inspect the accounts and records of APHIS-WS pertaining to such claims for reimbursement to the extent permitted by Federal law and regulations.

ARTICLE 6 – CONTINGENCY STATEMENT

This agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS-WS upon failure of Congress to so appropriate. This agreement may also be reduced or terminated if Congress only provides APHIS-WS funds for a finite period under a Continuing Resolution.

ARTICLE 7 – NON-EXCLUSIVE SERVICE CLAUSE

Nothing in this agreement shall prevent APHIS-WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.

ARTICLE 8 – CONGRESSIONAL RESTRICTIONS

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this agreement or to any benefit to arise therefrom.

ARTICLE 9 – APPLICABLE REGULATIONS

This agreement is not a procurement contract (31 U.S.C. 6303), nor is it considered a grant (31 U.S.C. 6304). In this agreement, APHIS-WS provides goods or services on a cost recovery basis to nonfederal recipients, in accordance with all applicable laws, regulations and policies.

ARTICLE 10 – LIABILITY

APHIS-WS assumes no liability for any actions or activities conducted under this agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 U.S.C. 1346(b), 2401(b), and 2671-2680).

ARTICLE 11 – NON-DISCRIMINATION CLAUSE

The United States Department of Agriculture prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. Not all prohibited bases apply to all programs.

ARTICLE 12 - DURATION, REVISIONS, EXTENSIONS, AND TERMINATIONS

This agreement shall become effective on July 1, 2023 and shall continue through June 30, 2028, not to exceed five years. This Cooperative Service Agreement may be amended by mutual agreement of the parties in writing. The Cooperator must submit a written request to extend the end date at least 10 days prior to expiration of the agreement. Also, this agreement may be terminated at any time by mutual agreement of the parties in writing, or by one party provided that party notifies the other in writing at least 60 days prior to effecting such action. Further, in the event the Cooperator does not provide necessary funds, APHIS-WS is relieved of the obligation to provide services under this agreement.

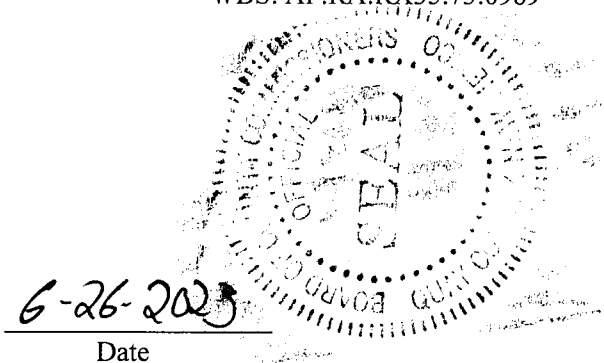
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AUTHORIZATION:

QUAY COUNTY
Tucumcari, New Mexico
Tax ID No. 85-6000238



CHAIRMAN, BOARD OF COUNTY COMMISSIONERS



UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
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