



Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

AGENDA REGULAR SESSION QUAY COUNTY BOARD OF COMMISSIONERS JULY 24, 2023

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session July 10, 2023

Approval/Amendment of Agenda

Public Hearing

Robert Lopez, Quay County Chairman

- Development of Quay County Infrastructure/Capital Improvement Plan (ICIP)

Public Hearing Adjourned

Public Comment

Ongoing Business

New Business

I. Dennis Garcia, Quay County Sheriff

- Presentation of Lifesaving Award
- Presentation of FBI National Sheriffs' Institute Leadership Development Course Acceptance
- Presentation of Law Enforcement Standards and Training Council Appointment Letter

II. Tyler Deeble, Regional Account Executive TextMyGov

- Request Approval of TextMyGov Proposal

III. Stephan Salas, Quay County Road Superintendent

- Request Approval of New Mexico Department of Transportation Agreement Request Form
- Road Update



DOC #CM-00561

08/07/2023 01:55 PM Doc Type: COCOM

Fee: (No FieldTag Finance.TotalFees found)

Quay County, NM

Ellen White - County Clerk, County Cle

Pages: 41



- IV. Vicky Gutierrez, Dr. Dan C Trigg Hospital Administrator**
- Presentation of **Quarterly Report**
 - Request Approval of **Quarterly Funding**
- V. Johnny Reed, Quay County Detention Center Administrator**
- Presentation of **Correction Officers Heroes Campaign Proposal**
 - Request Approval of **Continuing Housing of Quay County Adult Inmates at the De Baca County Detention Center Agreement**
- VI. Ellen White, Quay County Clerk**
- Request Approval of **Voting Machine Tech Contract**
- VII. Cheryl Simpson, Quay County Finance Director**
- Request Approval of **FY 2023 4th Quarter DWI Financial Report**
 - Request Approval of **2022-2023 Resolution #49 Budget Increase for NMFA Debt Reserve**
 - Request Approval of **2023-2024 Resolution #6 FY 2023 Final Quarter DFA Financial Report**
 - Request Approval of **2023-2024 Resolution #7 FY 2024 Final Budget Adoption**
- VIII. Daniel Zamora, Quay County Manager**
- Request Approval of **Petition for Declaratory Judgment**
 - Request Approval of **Walgreens Opioid Settlement Agreement**
 - Request Approval of **New Mexico State Library Contract for Library Services-Rural Services**
 - Presentation of **July 2023 GRT Report**
 - **Mangers Report**
- IX. Indigent Claims Board**
- **Call Meeting to Order**
 - Request Approval of **Indigent Minutes**
 - Request Approval of **Indigent Claims**
 - **Adjourn**
- X. Approval of Accounts Payable**
- XI. Commissioner Comments**

Adjourn

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

July 24, 2023

9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 24th day July, 2023 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Robert Lopez, Chairman
Jerri Rush, Member
Brian Fortner, Member
Ellen White, County Clerk
Daniel Zamora, County Manager

OTHERS PRESENT:

Cheryl Simpson, Quay County Finance Director
Lucas Bugg, Quay County Fire Marshal
Dana Leonard, Quay County Assessor
Samantha Salas, Administrative Assistant to County Manager
Johnny Reid, Quay County Detention Center Administrator
Stephen Salas, Quay County Road Superintendent
Pierce Gutierrez, Quay County Emergency Manager
Dennis Garcia, Quay County Sheriff; Russell Shafer, Quay County Under-Sheriff; Mario Chavez Thicc'ums, Deputy Sheriff and family.
Lisa Downey, Summer Intern Program
Warren Frost, Quay County Attorney
Tyler Deeble, TextMtGov Representative (Via Google Meets)

The meeting was called to order by Chairman, Robert Lopez followed by the Pledge of Allegiance.

A MOTION was made by Jerri Rush SECONDED by Brian Fortner to approve the July 10, 2023 regular session minutes. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

County Manager, Daniel Zamora, requested Executive Session be added to the end of the Agenda for Section 10-15-1(H)7; Pertaining to Threatened or Pending Litigation – Update Low Water Crossing. No action will be taken.

A MOTION was made by Brian Fortner, SECONDED by Jerri Rush, to approve the amended Agenda. MOTION carried with Fortner voting "aye", Rush voting "aye" and Lopez voting "aye".

PUBLIC HEARING: 9:05 a.m.

Chairman Lopez called a Public Hearing to order for the purpose of discussing projects for the Infrastructure Capital Improvement Plan. Following suggestions and concerns, it was noted the final version of the ICIP will be on the Agenda for the August 7th Board of Commissioners Meeting for adoption.

Meeting was adjourned. Time noted 9:15 a.m.

ONGOING BUSINESS: NONE

NEW BUSINESS:

Quay County Sheriff, Dennis Garcia presented the following items:

- Garcia was recently accepted into the 120th class of the National Sheriff's Institute Leadership Development course at the FBI Academy in Quantico, Virginia. Garcia will be attending as one of only three Sheriff's from New Mexico.
- Garcia was recently appointed to the Law Enforcement Standards and Training Council for a term beginning July 1, 2023 through February 15, 2024.
- Garcia awarded Deputy Mario Chavez Thicc'ums a Life Saving Award after he performed life savings measures to an individual involved in a motor vehicle crash on Interstate 40.

Tyler Deeble, Regional Account Executive for TextMyGov presented a slide show of the telephone app available for citizens to request information from local government and government officials to get information out to the public. The cost of this texting service is a \$6,450 for the first year with a renewal rate of \$4,300 annually for continued years of use. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the proposal. MOTION carried with Fortner voting "aye", Rush voting "aye" and Lopez voting "aye". A copy is attached.

Quay County Road Superintendent, Stephen Salas, gave the following Road Department report:

- Requested approval of the NM Department of Transportation Agreement Request Form for Bridge 1042 which is ranked the 2nd worse bridge in New Mexico. This is for FY23/24 for the Engineering Phase in the amount of \$2,926,030.00. The next Phase will be for construction in FY25 in the amount of \$7,000,000.00. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Request Form as presented. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". A copy is attached.
- FY22-23 Co-Op Project was closed out which was Quay Road AL.
- FY 22-23 School Bus Project is drawing near to being closed out with the micro-sealing the Quay Road AL project.
- Quay Road 96 remains the last project for the FY22-23 projects. (6.4 miles of caliche near Nara Visa)
- Salas is requesting the employees to try and get 5 miles of roadway worked per day.
- A new employee started today and will be operating the mower.

Vickie Gutierrez, Trigg Memorial Hospital Administrator presented the following items:

- Quarterly Report ending June 30, 2023. A copy is attached.
- Requested distribution of GRT funds to the hospital in the amount of \$250,000.00. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the funding. MOTION carried with Fortner voting “aye”, Rush voting “aye” and Lopez voting “aye”.

Quay County Detention Center Administrator, Johnny Reid presented the Agreement for housing adult inmates at De Baca County for approval. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Agreement. MOTION carried with Fortner voting “aye”, Rush voting “aye” and Lopez voting “aye”. A copy is attached.

Reid, along with Zamora presented information called “Corrections Officers – Heroes Campaign”. This is a statewide initiative to improve public perception to attract individuals to pursue a career as a Correction Officer. This campaign uses a multitude of all media outlets to advertise for positions available. Reid stated he is currently deficient 10 officers. Commissioners echoed concern for the lack of officers and encouraged Zamora and Reid to pursue this advertising. Zamora said he would present an Agreement at the next meeting.

Quay County Clerk, Ellen White, requested approval of the Voting Machine Technician Contract with Danny Wallace. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Contract. MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”. A copy is attached.

Cheryl Simpson, Quay County Finance Director requested approval of the following items:

- DWI Final Report of the Fiscal Year 23/24. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the Report. The MOTION carried with Fortner voting “aye”, Rush voting “aye” and Lopez voting “aye”. A copy is attached.
- NMFA Debt Reservice Resolution FY22-23 No. 49 in the amount of \$250,000.00. Simpson explained this amount is loan proceeds currently held by NMFA but distributed in FY23. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve Resolution No. 49. The MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”. A copy is attached.
- Resolution No. FY23-24 No. 6; Final Quarter Financial Report for year ending June 30, 2023. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the Resolution No. 6. The MOTION carried with Fortner voting “aye”, Rush voting “aye” and Lopez voting “aye”. A copy is attached.
- Resolution No. FY23-24 No. 7; Budget Adoption. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the Resolution No. 7. The MOTION carried with Fortner voting “aye”, Rush voting “aye” and Lopez voting “aye”. A copy is attached.

Daniel Zamora, Quay County Manager presented the following items for approval and additional correspondence:

- Request approval of Petition for Declaratory Judgement to be a Plaintiff with the other Counties and NMC regarding the invoice from the State of New Mexico; General Services Division,

regarding Health Care Premiums. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve. MOTION carried with Fortner voting "aye", Rush voting "aye" and Lopez voting "aye".

- Request approval of Opioid Settlement between the State of New Mexico and Walgreens for distribution of \$700,000.00 to Quay County for their portion of the settlement. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye".
- Request approval of the NM State Library Contract between Quay County and NM State Library for Rural Services in the amount of \$1,050.00. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Contract. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". A copy is attached.
- The monthly Gross Receipts Tax Report for July was distributed.
- Reported the Grant Agreement for the Summer Intern Program is yet to be received.
- Zamora is working with the Sheriff and District Courts in regards to cameras and security concerns.

Chairman Lopez called the Indigent Claims Board to order. Time noted 10:20 a.m.

--- INDIGENT CLAIMS ---

Indigent Claims Board meeting was adjourned and meeting was returned to Regular Session. Time noted 10:25 a.m.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the expenditures included in the Accounts Payable Report ending July 20, 2023. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners: NONE

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to go into Executive Session pursuant to the following item(s):

- Section 10-15-1(H)7; Pertaining to Threatened or Pending Litigation (Low Water Crossing).

THE MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye".

Time noted 10:30 a.m.

---Executive Session---

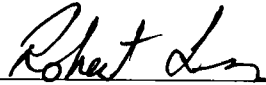
Return to regular session. Time noted 11:00 a.m.

Chairman Lopez reported No Action, from Executive Session.

There being no further business, a MOTION was made by Jerri Rush SECONDED by Brian Fortner to adjourn. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". Time noted 11:05 a.m.

Respectfully submitted by Ellen L. White, Quay County Clerk

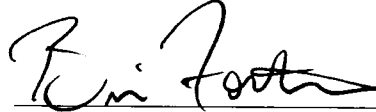
BOARD OF QUAY COUNTY COMMISSIONERS



Robert Lopez, Chairman

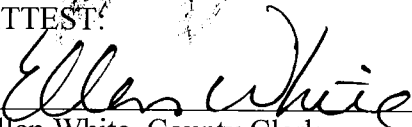


Jerri Rush, Member

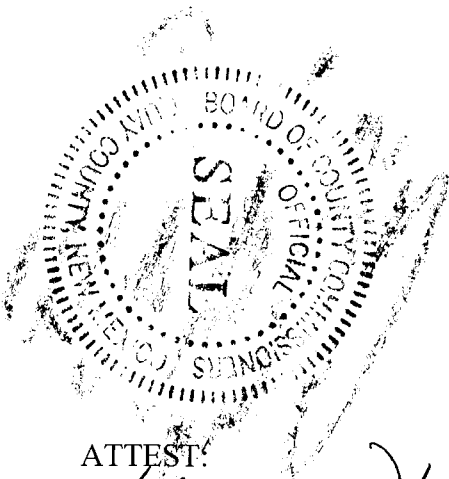



Brian Fortner, Member

ATTEST:



Ellen White, County Clerk





TextMyGov
P.O. Box 3784
Logan, Utah 84323
435-787-7222

Partnership Proposal

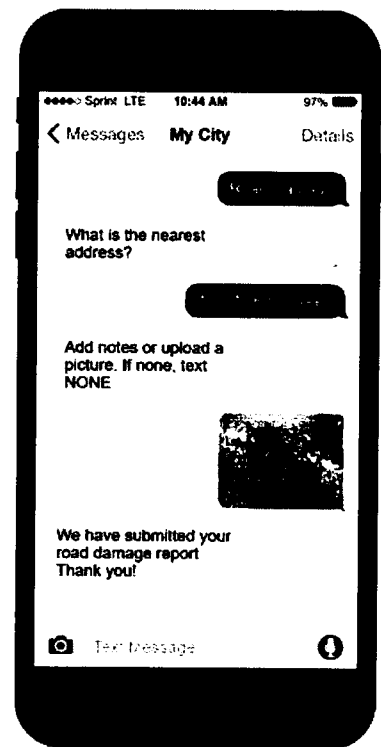



TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, *97% of smartphone owners text regularly.*

The technology analysts at Compuware reported *that 80 to 90% of all downloaded apps are only used once and then eventually deleted* by users.



Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few.



Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



Boost Website Traffic

TextMyGov uses smart texting technology to maximize a city's website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.




Track

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



Work

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.



Getting Started

After the execution of the basic service agreement, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

Configuration

The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

Media Kit

Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

Unlimited Training and Support

After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am-5pm MST.

[REDACTED]

This quote represents a subscription to TextMyGov with an initial TERM of two years. The agreement is set to automatically renew after the initial TERM. Support and services fees may increase in subsequent years, but will increase no more than 5% per year. See below for the package price and other details.

Terms and conditions can be printed and attached as Exhibit A or viewed at www.TextMyGov.com/terms

Prepared for:
Quay County
PO Box 1246, Tucumcari, NM
88401, United States
Daniel Zamora

Prepared by:
John Kenna
Account Executive
P.O. Box 3784
Logan, UT 84323

Package	Package Price	Billing
TextMyGov Package includes: <ul style="list-style-type: none">• TextMyGov Web-Based Software• Local Phone Number• Short Code Number (for outgoing messages)• Unlimited Users• Unlimited Departments• Unlimited Support for Every User• 10 GB Managed online data storage• 50,000 Text Messages per year	\$4,300	Annual
Implementation/Setup Fee	\$2,150	One Time
Total (First Year):	\$6,450	First Year
Total (Ongoing):	\$4,300	Annual

Notes:

1. This is a two-year contract. After the initial two years, the contract can be canceled by providing 60-day written notice.
2. After the initial two-year contract, the agreement will revert to a year to year.
3. Customer is required to put TextMyGov widget on the Agency's Web Home page.
4. This agreement and pricing were provided at the customer's request and are good until July 31st 2023.
5. Customer is required to provide copy of W-9

TextMyGov provides additional applications and services that can be purchased as part of the TextMyGov solution. These can be added to the customer's annual* cost, upon request.

Enhanced Media & Care Package – Marketing materials and expert implementation to promote and optimize TextMyGov, see us here for additional information- https://textmygov.com/enhanced-media-care/	Price based on Population	Annual
Additional Storage – Each unit of storage contains an additional 100 GB.	\$250	Annual
Additional text messages – Additional text messages can be purchased at any time. (\$750 for 100,000), (\$550 for 50,000), (\$300 for 25,000)	Price based on amount of text messages	Annual

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Billing Information

Billing Contact Name:

Title:

Email:

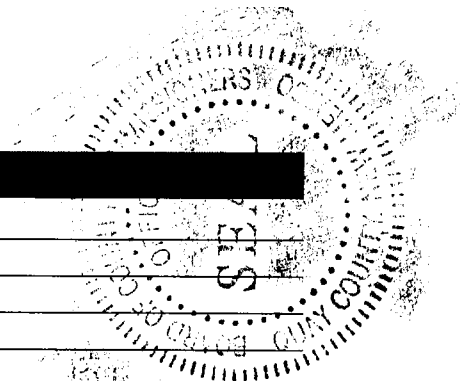
Office Phone:

Address:

(Please attach copy of W-9 or Tax Exemption form. Must include FEIN #.)

Agreement Signature

Name: Robert Lopez - Robert Lopez
Title: Chairman
Date: 7/24/2023
Signature: _____



Widget Contact

Name: _____
Title: _____
Email: _____
Phone: _____

(This person is responsible for placing the TextMyGov widget (see options-[Widget](#) | [TextMyGov Support](#)) on the agency's website within 60 days of the agreement signature. The TextMyGov widget will remain on the agency's website for the duration of the agreement. If the widget is not placed on the City/County website within 60 days, the Agency agrees to pay an additional \$1,000 towards setup costs (this is to cover TextMyGov's time).



Twilio Authorized Contacts

Employee Name (1): _____

Email: _____

Phone Number: _____

Job Position: _____

Business Title: _____

Employee Name (2): _____

Email: _____

Phone Number: _____

Job Position: _____

Business Title: _____

☐ I confirm that my nominated authorized representatives agree to be contacted by Twilio.

New Mexico Department of Transportation
AGREEMENT REQUEST FORM (ARF)

Control No. 4101940

New Agreement X

Amendment _____

Tribal/Local Public Agency (T/LPA) Quay County

Address 300 S. Third Street, Tucumcari, NM 88401

Contact Person Daniel Zamora

Title County Manager

Phone 575-461-2112

Email daniel.zamora@quaycounty-nm.gov

T/LPA UEI Number: CGFUWRG778F8

Who Executes agreement at T/LPA (Mayor, Governor, Chairman): Robert Lopez, County Commission Chairman

Termini/ Project Description will be pulled directly from STIP database.

STIP YEAR (Design) FFY23/24

PROPOSED WORK /PHASE (PER STIP)

FUNDING SOURCE	DESIGN	RIGHT OF WAY	UTILITY
Federal Funds	\$2,500,000.00	\$	\$
State Funds	\$	\$	\$
Local Match	\$426,030.00	\$	\$
Soft Match	\$	\$	\$
Other	\$	\$	\$
TOTAL AMOUNT OF DESIGN AGREEMENT	\$ 2,926,030.00		

Anticipated Begin Date July 30, 2023

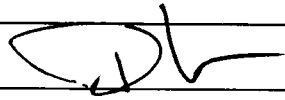
Anticipated End Date August 30, 2024

What month will this project be ready to authorize Federal Funds? July 30, 2024

You must also submit a estimated graphical project timeline (e.g., Microsoft Project, Primavera, Critical Path or Gantt chart) that provides the projected completion dates for applicable certifications for construction, right of way and design phases.

Additional Information: _____

T/LPA Authorized Signature



Date 7-24-23

Region T/LPA Authorized Signature _____

Date _____

District T/LPA Authorized Signature _____

Date _____

CLE T/LPA Authorized Signature _____

Date _____

By signing this Agreement Request Form, representatives are certifying the Project End Date for the requested project is true and accurate based on project scope. The Project End Date will be entered into FMIS as mandated per 2 CFR 200.309.

A project agreement **WILL NOT** be processed until this ARF is received and has all signatures.

T/LPA must submit completed Agreement Request Form and estimated project timeline to your T/LPA Region Coordinator for review.



PRESBYTERIAN

Dr. Dan C. Trigg Memorial Hospital

Report to Quay County Commission

July 2023

2023 Volumes

- Inpatient admissions at 59 – admitting observation, inpatient, respite care and swing bed patients
- Emergency Department visits at 2,548 – including multiple traumas, seizures, cardiac, fractures and behavioral health patients. Mid-way through 2022 ED visits were at 2,267.
- ED transfers to higher level of care facility: 10.36% of ED visits. Patients are transferred for multiple diagnosis' – primarily needing specialty care such as ICU, orthopedics, cardiology, or surgical services.
- Total patient encounters YTD 15,668

Financial:

Financial Indicators	2022	YTD 2023
Net Margin	(3%)	3.7%
Net Margin Target	(1.7%)	(5.9%)

- DCT provided \$704,742 in Charity care YTD June 30, 2023, vs \$532k at same point in 2022.

General Updates

- Hospital is having to utilize travelers in radiology (2), nursing (4), and lab (3). These are hard-to-fill positions and we are actively recruiting for those. 1 new RN started July 3.
- Equipment investments in last 6 months:
 - Ultrasound machine \$131,124
 - Bone Density machine \$72,614
 - Cardiac Monitoring system \$212,528
- Marketing plan in place for renewal of Gross-receipts tax in 2023 – including printed material, radio, newspaper, in-person presentations and direct mailings.

Transfer statistics:

	Air	Ground	POV	Sheriff
January	25	10	2	
February	15	16	6	4
March	27	19	3	2
April	11	17	4	2
May	18	24	4	2
June	30	9	8	3

**DE BACA COUNTY DETENTION CENTER
1000 N 2nd St – Post Office Box 240
Fort Sumner nm 88119-0240
Telephone (575)355-7870 Fax (575)355-7875**

**Lynita Lovorn
Detention Administrator**

**Under the Authority of the
De Baca County Commission**

Continuing Housing of Quay County Adult Inmates at the De Baca County Detention Center.

The De Baca County Commission and the De Baca County Detention Center have agreed to continue to assist the Quay County Detention Center's Department and the Quay County Commission with housing up to 24 Quay County adult inmates at the De Baca County Detention Center in Fort Sumner, New Mexico, on a contractual basis as agreed upon between the De Baca County Detention Administrator and the Quay County Detention Center and will begin on **July 1, 2023**.

The inmates will continue to be housed at a cost of **\$131.00** per day, per inmate. The De Baca County Detention Center will bill Quay County on a monthly basis and Quay County agrees to pay each billing in full within a period of sixty (60) days from the date of each billing with a grace period on full payment not to exceed ninety (90) days from the date of each billing.

The Quay County Detention Center's Department will continue to provide transportation to and from The De Baca County Detention Center and will only house minimum security and medium security inmates. Maximum security inmates will be discussed between the Quay County Detention Center and the De Baca County Detention Administrator on a case-by-case basis. De Baca County Administrator has the right to refuse to house any inmate.

Any inmate with sever medical problems will not be housed at the De Baca County Detention Center. Any medical, dental, or pharmaceutical expenses incurred by Quay County inmates while housed at the De Baca County Detention Center will be billed to Quay County directly. All inmates will be medically cleared before transport and copies of all medical paperwork and inmate booking records will be provided to the De Baca County Detention Center.

No Quay County inmates will be allowed to work on any road crew, work release, or porter while housed in the De Baca County Detention Center without court order to do so or prior permission of the Quay Detention Center.

De Baca County Detention Center will provide confinement, safekeeping, and maintenance for each inmate delivered to the facility and will provide inmates with reasonable, clean, and safe facility in good repair and order. They will be provided with good and sufficient food, as well as lighting and heating as the same quality as all De Baca County Inmates.

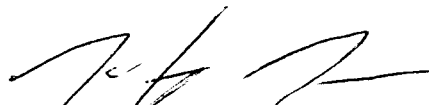
Quay County shall hold harmless the De Baca County Detention Center, De Baca County Commissioners, and De Baca County its officers, agents and employees from any claims, suits, and causes of action seeking damages for personal injuries arising from negligence or inappropriate conduct of Quay County, its officers, agents, or employees prior to the inmates incarceration or during their transport to and from the De Baca County Detention Center.

This agreement shall act as a binding contract between Quay County and the De Baca County and is subject to the approval of the County Commissioners of both counties. This agreement will expire on **June 30, 2024**.

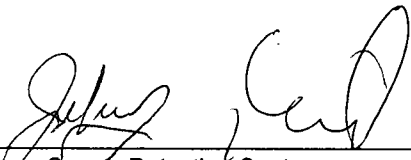
APPROVED BY;



De Baca County Commission Chairman
Scot Stinnett



De Baca County Detention Administrator
Lynita Lovorn



Quay County Detention Center



Quay County Manager

CONTRACT

This contract made and effective this 24th day of July, 2023, between Quay County, New Mexico, acting through its duly elected County Clerk, hereinafter, called the "Clerk", and Danny Wallace, hereinafter called "Voting Machine Technician".

WITNESSETH:

Whereas, Section 1-9-6 of the New Mexico Statutes Annotated, the New Mexico Election Code, requires County Clerks to provide for the use of voting machines in all school district and municipal elections, special district elections and statewide elections; and

Whereas, the Clerk desires to enter into a written contract with the Voting Machine Technician for the purpose of accomplishing the above stated requirements; and

Whereas, the Voting Machine Technician has experience certifying, delivering, setting up, and trouble shooting, and has received training as a certified technician.

Whereas, pursuant to SECTION 1-9-13 of New Mexico Statutes Annotated, the Secretary of State shall approve this contract and certify the Voting Machine Technician as to training and expertise.

Now, therefore, in consideration of the mutual promises contained herein the parties agree as follows:

VOTING MACHINES – The Voting Machine Technician agrees that within thirty (30) days before each election he shall begin to perform pre-election preparation of the voting machines for the County Clerk of Quay County upon the Clerk's request. Further, the Voting Machine Technician agrees to perform the pre-election preparation of the voting machines for the following elections when requested:

Primary Elections which are held in Quay County on the first Tuesday in June of each even numbered year.

Partisan General Elections which are held in Quay County on the first Tuesday in November of every even numbered year.

Local Elections which are held in Quay County on the first Tuesday in November of every odd numbered year.

Special Elections held in Quay County as they may occur upon proper legal notice.

ELECTION SCHOOL - The Voting Machine Technician agrees to provide technical assistance in conducting the election schools for the election boards as follows when requested.

ELECTION DAY SERVICES – The Voting Machine Technician agrees to stand by on each election day and perform technical trouble shooting services as may be required, and for the charges as specified below.

VOTING MACHINE CLEANING & REPAIRS – The Voting Machine Technician agrees to perform the necessary cleaning and repairs to the voting machines at times other than the delivery and set-up for an election as required.

PAYMENT VOUCHER - The Voting Machine Technician agrees that he shall not be entitled to payment for any of his services until after he has submitted a complete payment voucher to the Clerk, and the Clerk has had an opportunity to act on the matter.

CONTRACTOR is an independent contractor performing professional services for the county and is not an employee of the County. The County provides no liability coverage to the Contractor.

CHARGES FOR CERTIFICATION, CLEANING, AND REPAIRING - The Clerk agrees to pay \$30.00 per hour for actual time spent certifying, cleaning, or repairing voting machines as requested by the Clerk.

CHARGES FOR DELIVERY AND PICK UP OF VOTING MACHINES TO POLLING PLACES – The Clerk agrees to pay the Voting Machine Technician \$30.00 per hour for actual time spent delivering from the courthouse and setting up the machines and booths prior to an election and then picking up the machines and booths and returning to the Courthouse after an election whether primary, general, municipal, school district, or special election. The Technician has the option to have an assistant who shall be approved by the County Clerk and will receive compensation at the rate of \$22.00 per hour.

CHARGES FOR CONDUCTING ELECTION DAY SCHOOLS – The Clerk agrees to pay the Voting Machine Technician at the rate of \$30.00 per hour for the maximum of two hours of instruction as needed.

CHARGES FOR ELECTION DAY SERVICES - The Clerk agrees to pay the Voting Machine Technician for technical standby and trouble-shooting services as required at the rate of \$30.00 per hour on each Election Day beginning at 6:00 a.m. until all ballot boxes are returned to the County Clerk, or at such time as specified by the Clerk.

CHARGES FOR TRAVEL OF VOTING MACHINE TECHNICIAN IN CONNECTION WITH HIS SERVICES – The Clerk agrees to pay the Voting Machine Technician at the rate per mile as set by the State of New Mexico and/or County of Quay, whichever is closest to the Federal Rate, for each mile traveled by him when he uses his own vehicle in connection with performing the heretofore stated services and so long as he is away from his place of residence. Further, the Clerk agrees that the Voting Machine Technician shall not be responsible for damages to the voting machines, which might occur during transportation as long as reasonable care is used in the transport of the machines, tubs, and booths.

TERMINATION OF CONTRACT – The Commission and the Voting Machine Technician mutually agree that this contract shall expire four (4) years from its effective date, and may not be terminated prior to the expiration date without the consent of either party.

RENEGOTIATION OF CONTRACT – The Clerk and the voting Machine Technician mutually agree that they will begin negotiations thirty (30) days prior to the expiration of the contract.

Ellen Lu White
QUAY COUNTY CLERK

Robert Long
COUNTY COMMISSION CHAIRMAN

Danny Wallace
VOTING MACHINE TECHNICIAN

APPROVED:

SECRETARY OF STATE

DATED: _____



**Local DWI Distribution Program
Financial Status Report**

Exhibit F

Financial Status Report No.: 4

I. A. Program Name		Quay County		II. Distribution Received:		III. Distribution Balance:					
B. Address:		P.O. Box 1246		A. September:		30,656.00		A. Distribution Year To Date:		\$115,897.00	
		Tucumcari, NM 88401		B. December:		33,028.00		B. Expenditures Year To Date:		\$96,271.44	
				C. March:		27,711.00		C. Expenditures This Quarter:		\$20,209.11	
C. Telephone No.:		575-461-2112		D. June:		24,502.00		D. Distribution Balance:		\$19,625.66	
D. Distribution No.:		23-D-D-21		E. Total Year To Date:		115,897.00		IV. Report Period Ending:		30-Jun-23	
Distribution					In-Kind Match						
Budget Line Items	Approved Budget	Expenditures This Report	Remaining Budget	Expenditures YTD		Approved Budget	Expenditures This Report	Remaining Budget	Expenditures YTD		
ADMINISTRATIVE*											
Personnel Services						6,400.00	1,135.65	61.00	6,339.00		
Employee Benefits						1,100.00	185.08	85.46	1,014.54		
PROGRAM											
Personnel Services	67,860.00	10,203.20	5,954.80	61,905.20		600.00	0.00	600.00	0.00		
Employee Benefits	12,800.00	1,863.61	763.71	12,046.29		0.00	0.00	0.00	0.00		
Travel (In-State)	2,800.00	1,550.21	28.00	2,772.00		400.00	0.00	400.00	0.00		
Travel (Out-of-State)	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00		
Supplies	5,018.00	1,878.01	1,908.63	3,109.37		2,500.00	0.00	2,500.00	0.00		
Operating Costs	16,200.00	3,314.08	2,765.92	13,444.08		7,000.00	1,572.49	393.26	6,606.75		
Contractual Services	2,000.00	1,400.00	600.00	1,400.00		0.00	0.00	0.00	0.00		
Minor Equipment	1,600.00	0.00	5.50	1,594.50		0.00	0.00	0.00	0.00		
Capital Purchases	5,000.00	0.00	5,000.00	0.00		0.00	0.00	0.00	0.00		
TOTALS	113,278.00	20,209.11	17,006.56	96,271.44		18,000.00	2,893.22	4,039.71	13,960.29		

19825.56

Per. Serv.
Empl. Ben.

Per. Serv.
Empl. Ben.
Travel In
Travel Out
Supplies
Operating
Contractual
Minor Equip.
Cap Purch

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Cheryl Simpson Finance Director
Program Fiscal Officer (Printed Name and Title)

Cheryl Simpson 7/12/2023
Program Fiscal Officer (Signature) Date

Rico Marano Coordinator
Program Representative (Printed Name and Title)

Rico Marano 7-13-23
Program Representative (Signature) Date

(DFA/Local Government Division Use Only)

Local Government Division Fiscal Officer

Date

Local Government Division Program Manager

Date

LOCAL DWI DISTRIBUTION PROGRAM
Distribution Program Financial Status Report
Breakdown By Component

Exhibit F (1)
Adjustment #1

Program: Quay County
Dist No.: 23-D-D-21
Report No. 4

Total Distribution Reported This Quarter	<u>20,209.11</u>
Total In-Kind Match This Quarter	<u>2,893.22</u>
Total Expenditures Reported This Quarter	<u>23,102.33</u>

Distribution:

	<u>Budget</u>	<u>This Report</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>
Prevention	2,000.00	1,400.00	600.00	1,400.00
Enforcement	0.00		0.00	0.00
Screening	0.00		0.00	0.00
Treatment: Outpatient/Jailbased	0.00		0.00	0.00
Compliance Monitoring/Tracking	62,440.00	6,742.30	12,969.25	49,470.75
Coor, Plan & Eval	48,838.00	12,066.81	3,437.31	45,400.69
Alternative Sentencing	0.00		0.00	0.00
Totals:	<u>113,278.00</u>	<u>20,209.11</u>	<u>17,006.56</u>	<u>96,271.44</u>

In-Kind Match:

	<u>Budget</u>	<u>This Report</u>	<u>Remaining Budget</u>	<u>Expenditures YTD</u>
Prevention	0.00		0.00	0.00
Enforcement	0.00		0.00	0.00
Screening	1,000.00	30.00	270.00	730.00
Treatment: Outpatient/Jailbased	0.00		0.00	0.00
Compliance Monitoring/Tracking	15,500.00	2,863.22	2,269.71	13,230.29
Coor, Plan & Eval	1,500.00		1,500.00	0.00
Alternative Sentencing	0.00		0.00	0.00
Totals:	<u>18,000.00</u>	<u>2,893.22</u>	<u>4,039.71</u>	<u>13,960.29</u>

Total Expenditures This Period:	<u>23,102.33</u>	↔	Checks: <u>23,102.33</u>
Total Expenditures Year to Date:	<u>110,231.73</u>	↔	<u>110,231.73</u>

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Cheryl Simpson
Program Representative (Signature)

Finance Director
Title

7-12-2023
Date

Exhibit G - Distribution

Exhibit G - Distribution

Detailed Breakdown By Line Item
LOCAL DWI PROGRAM

County/ Municipality: Quay
Distribution No.: 23-D-D-21
Quarter Report No.: 4

Total Distribution This Quarter: 20,209.11
Total In-Kind Match This Quarter: 2,893.22
Total Expenditures Reported This Quarter: 23,102.33

Distribution Expenditures:

ADMINISTRATIVE

Administrative expenses are not allowed.

PROGRAM

Personnel Services

Pay Period	Name	Job Title	Document Identifier	Amount	Component
3/26-4/8/2023	Richard Marano	Coordinator	Direct Deposit	1,457.60	Coordination
4/9-22/2023	Richard Marano	Coordinator	Direct Deposit	1,457.60	Coordination
4/23-5/6/2023	Richard Marano	Coordinator	Direct Deposit	1,457.60	Coordination
5/7-20/2023	Richard Marano	Coordinator	Direct Deposit	1,457.60	Coordination
5/21-6/3/2023	Richard Marano	Coordinator	Direct Deposit	1,457.60	Coordination
6/4-17/2023	Richard Marano	Coordinator	Direct Deposit	1,457.60	Coordination
6/18-30/2023	Richard Marano	Coordinator	Direct Deposit	1,457.60	Coordination
Total Personnel Services:				10,203.20	

Employee Benefits

Pay Period	Name	Job Title	Document Identifier	Description	Amount	Component
3/26-4/8/2023	Richard Marano	Coordinator	Direct Deposit		263.85	Coordination
4/9-22/2023	Richard Marano	Coordinator	Direct Deposit		263.85	Coordination
4/23-5/6/2023	Richard Marano	Coordinator	Direct Deposit		263.85	Coordination
5/7-20/2023	Richard Marano	Coordinator	Direct Deposit		263.85	Coordination
5/21-6/3/2023	Richard Marano	Coordinator	Direct Deposit		263.85	Coordination
6/4-17/2023	Richard Marano	Coordinator	Direct Deposit		266.15	Coordination
6/18-30/2023	Richard Marano	Coordinator	Direct Deposit		278.21	Coordination
Total Employee Benefits:					1,863.61	

Travel (In-State)

Exhibit G - Distribution

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
4/17-19/2023	Richard L. Marano	DWI Council Meeting	4/5/2023	Ref 135-136; Check #49704	458.94	Compliance
4/17-19/2023	Richard L. Marano	DWI Council Meeting	4/19/2023	Ref 405-406; Check #49802	114.74	Compliance
6/12-16/2023	Richard L. Marano	NMC Annual Conference	6/5/2023	Ref 519-520; Check #50045	781.22	Compliance
6/12-16/2023	Richard L. Marano	NMC Annual Conference	6/21/2023	Ref 336-337; Check #50136	195.31	Compliance
Total Travel (In-State):					1,550.21	

Travel (Out-of-State)

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
Total Travel (Out-of-State):					0.00	

Supplies (*List Prevention Giveaways/Promotional Items separately below)

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
6/23/2023	Credit Card 2131 (Office Depot)	Office Supplies	7/6/2023	Ref 164, 165; Check #50216	1,500.76	Compliance
6/30/2023	Credit Card 2131 (Office Depot)	Office Supplies	7/6/2023	Ref 163; Check #50216	377.25	Compliance

*Prevention Giveaways/Promotional Items

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Supplies:					1,878.01	

Operating Costs

Date(s) Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
3/13/2023	Ricoh USA Inc	Copier Lease	4/5/2023	Ref 32; Check #49705	65.54	Compliance
4/12/2023	Ricoh USA Inc	Copier Lease	5/3/2023	Ref 493; Check #49886	65.54	Compliance
6/12/2023	Ricoh USA Inc	Copier Lease	6/20/2023	Ref 232; Check #50137	65.54	Compliance
5/1/2023	Ricoh Supplies	Copier Copy Charges	5/18/2023	Ref 388; Check #49977	11.79	Compliance
6/1/2023	Ricoh Supplies	Copier Copy Charges	6/20/2023	Ref 334; Check #50138	20.46	Compliance
5/4/2023	NM Counties Assoc.	Training Registration	5/18/2023	Ref 255; Check #49963	300.00	Compliance
4/29/2023	Quadient	Postage Meter Lease	5/18/2023	Ref 284; Check #49971	58.31	Compliance
4/1/2023	Quay County Treasurer	Office Rent	4/19/2023	Ref 66; Check #49800	600.00	Compliance
5/1/2023	Quay County Treasurer	Office Rent	5/3/2023	Ref 68; Check #49883	600.00	Compliance
6/1/2023	Quay County Treasurer	Office Rent	6/5/2023	Ref 72; Check 50044	600.00	Compliance
4/5/2023	Xcel Energy	Electric Utility	4/13/2023	Ref 263; Check #49752	73.04	Compliance
5/4/2023	Xcel Energy	Electric Utility	5/25/2023	Ref 495; Check #50011	60.10	Compliance
6/6/2023	Xcel Energy	Electric Utility	6/20/2023	Ref 253; Check #50089	80.72	Compliance
4/13/2023	New Mexico Gas Company	Gas Utility	4/5/2023	Ref 507; Check #49840	127.00	Compliance

Exhibit G - Distribution

5/12/2023	New Mexico Gas Company	Gas Utility	6/5/2023	Ref 508; Check #50037	127.00	Compliance
6/12/2023	New Mexico Gas Company	Gas Utility	6/20/2023	Ref 313; Check #50126	127.87	Compliance
4/10/2023	City of Tucumcari	Water Utility	4/5/2023	Ref 6; Check #49672	110.39	Compliance
5/10/2023	City of Tucumcari	Water Utility	5/3/2023	Ref 8; Check #49844	110.39	Compliance
5/22/2023	City of Tucumcari	Water Utility	6/5/2023	Ref 544; Check #50021	110.39	
Total Operating Costs:					3,314.08	

Contractual Services

Date(s) Incurred	Vendor / Contractor	Description	Check Date	Document Identifier	Amount	Component
6/1/2023	Canyon Outdoor Advertising	I-40 Billboard Installation & Rent	6/29/2023	Ref. 482; Check #50183	1,400.00	Prevention
Total Contractual Services:					1,400.00	

Minor Equipment

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Minor Equipment:					0.00	

Capital Purchases

Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Capital Purchases:					0.00	

Total Distribution Expenditures for the Quarter: 20,209.11

Check: 20209.11

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

Cheryl Simpson
Program Representative (Signature)

Finance Director
Title

12-Jul-23
Date

Detailed Breakdown By Line Item
LOCAL DWI PROGRAM

Total Distribution This Quarter:	20,209.11
Total In-Kind Match This Quarter:	2,893.22
Total Expenditures Reported This Quarter:	23,102.33

ADMINISTRATIVE

Employee Benefits

PROGRAM

Employee Benefits

Travel (In-State)

Exhibit G - Distribution In-Kind Match

Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
Total Travel (In-State):					0.00	

Travel (Out-of-State)						
Date of Travel & Location	Traveler's Name	Purpose of Travel	Check Date	Document Identifier	Amount	Component
Total Travel (Out-of-State):					0.00	

Supplies						
Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Supplies:					0.00	

Operating Costs						
Date(s) Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
4/1/2023	Plateau	Telephone & Internet	4/5/2023	Ref 106; Check #49695	459.05	Compliance
5/1/2023	Plateau	Telephone & Internet	5/18/2023	Ref 274; Check #49987	459.05	Compliance
6/8/2023	Plateau	Telephone & Internet	6/7/2023	Ref 113; Check #50081	459.05	Compliance
5/3/2023	Clovis Media Inc.	Employment Ad	6/5/2023	Ref 114; Check #50023	165.34	Coordination
4/3/2023	ADE Incorporated	Screening Assessments	4/19/2023	Ref 198; Check #49766	30.00	Screening
Total Operating Costs:					1,572.49	

Contractual Services						
Date(s) Incurred	Vendor / Contractor	Description	Check Date	Document Identifier	Amount	Component
Total Contractual Services:					0.00	

Minor Equipment						
Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Minor Equipment:					0.00	

Capital Purchases						
Date Incurred	Vendor	Description	Check Date	Document Identifier	Amount	Component
Total Capital Purchases:					0.00	

Total In-Kind Match:						
					2,893.22	
Check:					2893.22	

Exhibit G - Distribution In-Kind Match

Screening Fees Collected Summary

		Amount of all screening fees collected this reporting period	Amount of all screening fees spent this reporting period
FY23 Beginning Fee Balance for Screening	8,960.74	50.00	30.00

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

Cheryl Simpson
Program Representative (Signature)

Finance Director
Title

12-Jul-23
Date

**QUAY COUNTY
FISCAL YEAR 2022-2023
RESOLUTION No. 49**

Authorization of Budgetary Increase to **NMFA Debt Reserve (563)**

WHEREAS, at meeting of the Board of Quay County Commissioners on July 24, 2023 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

**State Fund 40400
Budgetary Increase**

DEBIT

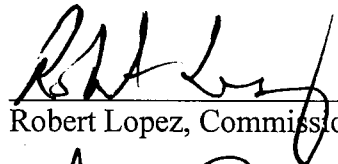
CREDIT

40400-2004-59050 Commitment & Other Fees \$250,000.00

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Loan proceeds held at NMFA and disbursed during FY23**

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustment be made.

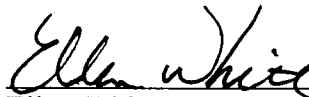
DONE at Tucumcari, County of Quay, New Mexico this 24th day of July, 2023.


Robert Lopez, Commissioner


Jerri Rush, Commissioner


Brian Fortner, Commissioner

ATTEST:


Ellen White, County Clerk



**STATE OF NEW MEXICO
QUAY COUNTY
2023-2024
RESOLUTION NO. 6**

**FY2023 FINAL QUARTER FINANCIAL REPORT
YEAR ENDING JUNE 30, 2023**

WHEREAS, the Governing Board in and for the County of Quay, State of New Mexico has developed a budget for fiscal year 2023 – 2024; and

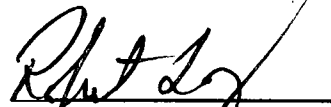
WHEREAS, the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2024 budget; and

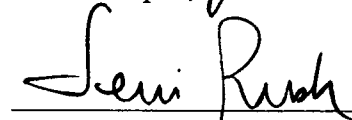
WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2023.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners, County of Quay, State of New Mexico hereby approves the final quarterly report for FY 2023 hereinafter described as Attachment “A” and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

Resolved: In the Regular Board Session this 24th day of July, 2023.

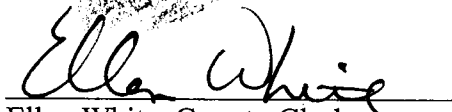
**QUAY COUNTY
BOARD OF COMMISSIONERS**


Robert Lopez, Chairman


Jerri Rush, Member


Brian Fortner, Member

ATTEST


Ellen White, County Clerk



State of New Mexico Local Government Budget Management System (LGBMS)

Report Recap - Fiscal Year 2022-2023 - Quay County - FY2023 Q4

Printed from LGBMS on 2023-07-19 17:02:11

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	1,580,127.00	0.00	4,560,187.51	-1,580,493.00	2,802,420.99	1,717.30	1,759,117.82	700,605.25	1,058,512.57
20200 Environmental	149,572.00	0.00	58,882.45	0.00	1,711.16	0.00	206,743.29	0.00	206,743.29
20300 County Property Valuation	197,065.00	0.00	75,146.84	0.00	40,666.68	0.00	231,545.16	0.00	231,545.16
20400 County Road	1,056,661.00	0.00	1,109,579.09	-44,694.09	1,461,860.41	-601.64	659,083.95	121,821.70	537,262.25
20600 Emergency Medical Services	463.00	0.00	12,080.00	0.00	11,738.72	0.00	804.28	0.00	804.28
20800 Farm & Range	489.00	0.00	23.34	0.00	0.00	0.00	512.34	0.00	512.34
20900 Fire Protection	2,340,448.00	0.00	2,213,644.64	-193,690.00	1,631,626.76	-526.91	2,728,248.97	0.00	2,728,248.97
21100 Law Enforcement Protection	0.00	0.00	50,000.00	0.00	50,000.00	0.00	0.00	0.00	0.00
21800 Intergovernmental Grants	50,248.00	0.00	8,847.22	29,493.00	20,279.74	0.00	68,308.48	0.00	68,308.48
22000 Indigent Fund	343,435.00	0.00	473,442.09	-100,000.00	304,273.26	0.00	412,603.83	0.00	412,603.83
22100 Hospital Gross Receipts Tax	1,677,282.00	0.00	1,878,463.14	-207,447.59	2,060,195.43	0.00	1,288,102.12	0.00	1,288,102.12
22300 DWI Fund	11,970.00	0.00	115,897.00	0.00	104,451.07	0.00	23,415.93	0.00	23,415.93
22500 Clerks Recording & Filing Fund	30,771.00	0.00	12,158.59	0.00	3,376.30	0.00	39,553.29	0.00	39,553.29
22600 Jail - Detention	222,269.00	0.00	630,644.37	1,020,000.00	1,590,672.22	0.00	282,241.15	0.00	282,241.15
22700 County Emergency Communications and Medical & Behavioral Health GRT	521,509.00	0.00	675,032.17	0.00	459,360.69	-45.52	737,134.96	0.00	737,134.96
26000 American Rescue Plan Act	1,359,546.00	0.00	0.00	0.00	110,847.12	0.00	1,248,698.88	0.00	1,248,698.88
27000 LG Abatement Opioid Fund	0.00	0.00	103,092.68	0.00	0.00	0.00	103,092.68	0.00	103,092.68
29000 Local Assistance Tribal Consistency Fund-LATCF	0.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00

29900 Other Special Revenue	427,143.00	0.00	135,109.52	162,447.59	297,564.42	0.00	427,135.69	0.00	427,135.69
30200 CDBG (HUD) Project	67,836.00	0.00	0.00	0.00	0.00	0.00	67,836.00	0.00	67,836.00
30300 State Legislative Appropriation Project	0.00	0.00	1,062,943.48	0.00	1,051,908.76	-11,034.72	0.00	0.00	0.00
30400 Road/Street Projects	2,583,197.00	0.00	772,429.48	0.00	2,774,422.30	0.00	581,204.18	0.00	581,204.18
39900 Other Capital Projects	2,032,329.00	0.00	53,141.83	500,000.00	89,787.08	11,034.72	2,506,718.47	0.00	2,506,718.47
40400 NMFA Loan Debt Service	263,042.00	0.00	172,651.04	414,384.09	843,458.92	0.00	6,618.21	0.00	6,618.21
Totals	14,915,402.00	0.00	14,223,396.48	0.00	15,710,622.03	543.23	13,428,719.68	822,426.95	12,606,292.73

QUAY COUNTY
FISCAL YEAR: 2022-23
REPORT PERIOD: 06/23

FUND NUMBER AND TITLE	BEGINNING CASH		REVENUES	TRANSFERS	EXPENDITURES	CHANGE IN		ENDING CASH
	BALANCE					BALANCE SHEET	BALANCE	
401 GENERAL FUND	1,580,127.04	4,560,187.51	(1,580,493.00)	2,802,420.99	1,717.30	1,759,117.86		
402 ROAD FUND	1,056,661.48	1,109,579.09	(44,694.09)	1,461,860.41	(601.64)	659,084.43		
403 FARM & RANGE FUND	489.26	23.34	.00	.00	.00	512.60		
406 HEALTH CARE ASSISTANCE FUND	343,435.49	473,442.09	(100,000.00)	304,273.26	.00	412,604.32		
407 FIRE DISTRICT NO 1 FUND	118,724.69	439,626.27	(25,172.00)	53,909.31	(34.00)	479,235.65		
408 FIRE DISTRICT NO 2 FUND	159,944.59	322,460.56	(13,623.00)	123,779.58	.00	345,002.57		
409 FIRE DISTRICT NO 3 FUND	75,175.38	90,060.54	(21,987.00)	33,169.14	.00	110,079.78		
410 NARA VISA FIRE FUND	477,214.85	219,803.08	(15,887.00)	643,910.38	(107.85)	37,112.70		
411 FORREST FIRE FUND	109,617.08	87,734.27	(12,590.00)	37,338.29	(120.38)	147,302.68		
412 JORDAN FIRE FUND	245,339.92	449,396.34	(20,321.00)	34,137.74	(111.92)	640,165.60		
413 BARD ENDEE FIRE FUND	537,383.77	332,573.35	(25,539.00)	350,704.85	(111.38)	493,601.89		
414 EMERGENCY MEDICAL SERVCS FUND	463.15	12,080.00	.00	11,738.72	.00	804.43		
415 QUAY FIRE DIST FUND	204,274.26	89,795.65	(22,140.00)	37,897.68	.00	234,032.23		
416 FORESTRY FIRE FUNDS	147,120.81	11,542.76	.00	16,423.94	.00	142,239.63		
418 PORTER FIRE DEPT.	356,008.94	90,103.52	(12,431.00)	284,368.03	(41.38)	149,272.05		
419 QUAY COUNTY EMERGENCY MANAG	50,248.20	8,847.22	(29,493.00)	20,279.74	.00	68,308.68		
420 QUAY COUNTY FIRE MARSHALL	56,764.56	92,091.06	(24,000.00)	32,411.76	.00	92,443.86		
421 DETENTION CENTER	214,171.54	630,644.37	1,000,000.00	1,580,722.22	.00	264,093.69		
430 SAFETY NET CARE POOL FUND	.00	.00	162,447.59	162,447.59	.00	.00		
431 COUNTY EMERGENCY COMMUNICATI	521,509.42	675,032.17	.00	459,360.69	(45.52)	737,135.38		
499 REAPPRAISAL FUND	197,064.84	75,146.84	.00	40,666.68	.00	231,545.00		
501 HOSPITAL FUND	677,282.35	685,444.66	(207,447.59)	1,044,484.85	.00	110,794.57		
503 RURAL ADDRESSING FUND	13,032.34	200.16	.00	5,873.99	.00	7,358.51		
510 HOSPITAL IMPROVEMENT FUND	1,000,000.00	1,193,018.48	.00	1,015,710.58	.00	1,177,307.90		
516 ASAP - OTHER CHARGES	8,517.50	104.70	.00	688.16	.00	7,934.04		
520 TUC. DOMESTIC VIOLENCE PROGRA	3,228.08	3,117.03	.00	6,339.48	.00	5.63		
523 OPIOID SETTLEMENT	.00	103,092.68	.00	.00	.00	103,092.68		
562 DEBT SERVICE	.00	.00	414,384.09	414,384.09	.00	.00		
563 NMFA DEBT RESERVE	263,041.13	172,651.04	.00	429,074.83	.00	6,617.34		
607 LAW ENFORCEMENT PROTECTION F	.00	50,000.00	.00	50,000.00	.00	.00		
610 JUVENILE DET OFFICER FUND	8,097.16	.00	20,000.00	9,950.00	.00	18,147.16		
613 PRIMARY CARE CLINIC	149,118.32	106,374.66	.00	98,735.00	.00	155,757.98		
621 CLERKS EQUIP REC FUND	30,771.24	12,158.59	.00	3,376.30	.00	39,553.53		
622 DWI DISTRIBUTION	11,970.29	115,897.00	.00	104,451.07	.00	23,416.22		
623 ENVIRONMENTAL GROSS REC FUND	149,571.70	58,882.45	.00	1,711.16	.00	206,742.99		
624 DWI GRANT FUND	6,766.74	.00	.00	.00	.00	6,766.74		
628 MISDEMEANOR COURT COMPLIANCE	52,707.32	6,624.21	.00	449.51	.00	58,882.02		
631 DWI PROBATION FEES	20,493.52	6,815.00	.00	5,747.24	.00	21,561.28		

FOR STATE DEPT OF FINANCE USE

100 % OF THE FISCAL YEAR HAS ELAPSED

QUAY COUNTY
FISCAL YEAR: 2022-23
REPORT PERIOD: 06/23

FUND NUMBER AND TITLE	BEGINNING CASH		REVENUES	TRANSFERS	EXPENDITURES	CHANGE IN	
	BALANCE					BALANCE SHEET	ENDING CASH BALANCE
632 DWM SCREENING FEES	8,960.74		1,100.00	.00	730.00	.00	9,330.74
634 DWM UA FEES	12,311.59		231.00	.00	129.51	.00	12,413.08
639 WILDLIFE SERVICES	4,886.03		.00	.00	.00	.00	4,886.03
649 COUNTY IMPROVEMENTS	4,530,569.37		1,883,780.94	500,000.00	3,916,118.14	.00	2,998,232.17
650 ROAD EQUIPMENT FUND	84,955.56		4,733.85	.00	.00	.00	89,689.41
654 AMERICAN RESCUE PLAN ACT	1,359,545.63		.00	.00	110,847.12	.00	1,248,698.51
655 CDBG - QUAY COUNTY	37,372.80		.00	.00	.00	.00	37,372.80
656 CDBG PLANNING GRANT	30,463.63		.00	.00	.00	.00	30,463.63
658 FEDERAL - LATCF	.00		50,000.00	.00	.00	.00	50,000.00
GRAND TOTAL	14,915,402.31		14,223,396.48	.00	15,710,622.03	543.23	13,428,719.99

**STATE OF NEW MEXICO
QUAY COUNTY
2023-2024 RESOLUTION NO. 7
2023-2024 BUDGET ADOPTION
(2024 FISCAL YEAR)**

WHEREAS, the Governing body in and for the County of Quay, State of New Mexico has developed a budget for fiscal year 2024, and

WHEREAS, said budget was developed on the basis of need and through cooperation with all user departments, elected officials and other department supervisors, and

WHEREAS, the official meetings for the review of said documents were duly advertised in Quay County Sun, County Website and City of Tucumcari Library, in compliance with the State Open Meetings act, and

WHEREAS, it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for fiscal year 2024,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Governing Body of the County of Quay, State of New Mexico hereby adopts the budget hereinabove described and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

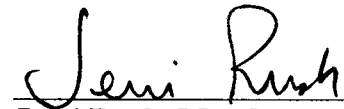
RESOLVED: In session this 24th day of July, 2023.

**Quay County Board of Commissioners
Tucumcari, New Mexico**

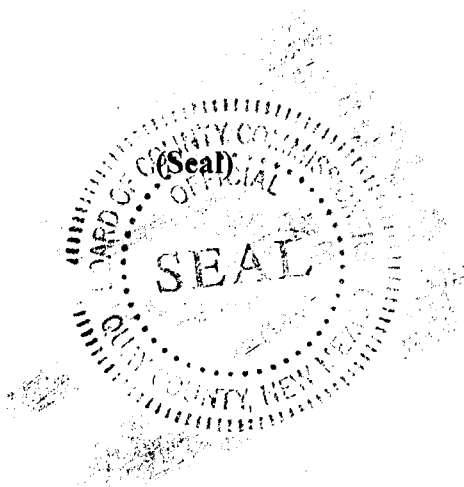
Attest:


Ellen White, County Clerk


Robert Lopez, Chairman


Jerri Rush, Member


Brian Fortner, Member



State of New Mexico **Local Government Budget Management System (LGBMS)**

Budget Recap - Fiscal Year 2023-2024 **Quay County - Final - Entity**

Printed from LGBMS on 2023-07-19 17:15:59

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	1,759,118.00	0.00	4,358,858.00	-1,230,493.00	3,093,613.00	1,793,870.00	773,403.25	1,020,466.75
20200 Environmental	206,743.00	0.00	30,940.00	0.00	71,200.00	166,483.00	0.00	166,483.00
20300 County Property Valuation	231,545.00	0.00	86,363.00	0.00	85,530.00	232,378.00	0.00	232,378.00
20400 County Road	659,084.00	0.00	1,032,794.00	752,000.00	2,146,618.00	297,260.00	178,884.83	118,375.17
20600 Emergency Medical Services	804.00	0.00	12,033.00	0.00	12,033.00	804.00	0.00	804.00
20800 Farm & Range	512.00	0.00	45.00	0.00	250.00	307.00	0.00	307.00
20900 Fire Protection	2,728,249.00	0.00	1,104,215.00	-197,687.00	2,268,547.00	1,366,230.00	0.00	1,366,230.00
21100 Law Enforcement Protection	0.00	0.00	105,500.00	0.00	105,500.00	0.00	0.00	0.00
21600 Intergovernmental Grants	68,309.00	0.00	116,083.00	29,493.00	168,571.00	45,314.00	0.00	45,314.00
22000 Indigent Fund	412,604.00	0.00	355,000.00	-100,000.00	303,000.00	364,604.00	0.00	364,604.00
22100 Hospital Gross Receipts Tax	1,288,102.00	0.00	1,350,955.00	-210,000.00	2,132,700.00	296,357.00	0.00	296,357.00
22300 DWI Fund	23,417.00	0.00	119,605.00	0.00	120,332.00	22,690.00	0.00	22,690.00
22500 Clerks Recording & Filing Fund	39,554.00	0.00	12,000.00	0.00	29,000.00	22,554.00	0.00	22,554.00
22600 Jail - Detention	282,241.00	0.00	497,000.00	1,020,000.00	1,642,601.00	156,640.00	0.00	156,640.00
22700 County Emergency Communications and Medical & Behavioral Health GRT	737,136.00	0.00	587,604.00	0.00	607,603.00	717,137.00	0.00	717,137.00
26000 American Rescue Plan Act	1,248,698.00	0.00	0.00	0.00	1,248,600.00	98.00	0.00	98.00
27000 LG Abatement Opioid Fund	103,093.00	0.00	0.00	0.00	0.00	103,093.00	0.00	103,093.00
29000 Local Assistance Tribal Consistency Fund-LATCF	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00

29900 Other Special Revenue	427,136.00	0.00	175,620.00	165,000.00	542,650.00	225,106.00	0.00	225,106.00
30200 CDBG (HUD) Project	67,836.00	0.00	0.00	0.00	30,118.00	37,718.00	0.00	37,718.00
30300 State Legislative Appropriation Project	0.00	0.00	171,438.00	0.00	171,438.00	0.00	0.00	0.00
30400 Road/Street Projects	581,203.00	0.00	4,500.00	0.00	0.00	585,703.00	0.00	585,703.00
39900 Other Capital Projects	2,506,719.00	0.00	15,000.00	-650,000.00	300,000.00	1,571,719.00	0.00	1,571,719.00
40400 NMFA Loan Debt Service	6,617.00	0.00	260,000.00	421,687.00	681,687.00	6,617.00	0.00	6,617.00
Totals	13,428,720.00	0.00	10,395,553.00	0.00	15,761,591.00	8,062,682.00	952,288.08	7,110,393.92

ROUNDED TO NEAREST DOLLAR

Fiscal Year 2024

(A) PROPERTY TAX CATEGORY	(B) 2022 FINAL VALUATIONS	(C) OPERATING TAX RATE	(D) TOTAL PRODUCTION (B x C)	FOR LOCAL GOVERNMENT USE:		
				499-00-31520	Reappraisal Fund	88,269
RESIDENTIAL	93,902,080	0.010350	971,887	940,106	401-00-31500	377,858
NON-RESIDENTIAL	158,003,411	0.010350	1,635,335	1,581,860	2,521,966	377,858
OIL & GAS PRODUCTION	862,441	0.010350	8,926	8,634	401-00-32100	1,597
OIL & GAS EQUIPMENT	201,952	0.010350	2,090	2,022	401-00-32150	1,597
COPPER					501-00-32100	1,544
Sub Total			2,618,238			379,455
Collection Rate%			96.73%			96.73%
TOTAL PRODUCTION			2,532,622	2,532,622	367,047	367,047

(E) FUND TITLE	(F) FUND NUMBER	(G) UNAUDITED BEGINNING CASH BALANCE @ JULY 1 (NO INVESTMENTS)	(H) BUDGETED REVENUES	(I) BUDGETED TRANSFERS	(J) BUDGETED EXPENDITURES	(K) ESTIMATED ENDING CASH BALANCE	(L) LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	(M) ADJUSTED ENDING CASH BALANCE
GENERAL	401	1,759,118	4,358,858	(1,230,493)	3,093,613	1,793,870	773,403	1,020,467
ROAD	402	659,084	1,032,794	752,000	2,146,618	297,260	178,885	118,376
Farm & Ranch	403	513	45	0	250	308	0	308
	404	0	0	0	0	0	0	0
Indigent	406	412,604	355,000	(100,000)	303,000	364,604	0	364,604
Fire I	407	479,185	138,179	(17,765)	512,750	86,849	0	86,849
Fire II	408	345,003	89,468	(22,108)	350,832	61,531	0	61,531
Fire III	409	110,131	89,868	(24,087)	55,850	120,062	0	120,062
Nara Visa Fire	410	37,113	64,852	(15,887)	45,851	40,227	0	40,227
Forrest Fire	411	147,303	86,393	(12,594)	55,150	165,952	0	165,952
Jordan Fire	412	640,166	147,687	(22,151)	527,550	238,152	0	238,152
Bard-Endee Fire	413	493,602	225,649	(24,517)	503,662	191,072	0	191,072
EMS	414	804	12,033	0	12,033	804	0	804
Quay Fire	415	234,032	85,693	(22,144)	55,872	241,709	0	241,709
Forresty Fire Funds	416	142,240	0	0	138,627	3,613	0	3,613
Porter Fire	418	149,272	85,693	(12,434)	99,630	122,901	0	122,901
Quay County Emergency Manager	419	68,309	116,083	29,493	168,571	45,314	0	45,314
Quay County Fire Marshall	420	92,444	90,733	(24,000)	61,400	97,777	0	97,777
Detention & Corrections	421	264,094	487,000	1,000,000	1,622,601	138,493	0	138,493
Safety Net Care Pool Fund	430	0	0	165,000	165,000	0	0	0
County Emergency Communications	431	737,135	587,604	0	607,603	717,136	0	717,136
Reappraisal 1% (County Prop Val Fund)	499	231,545	86,363	0	85,530	232,378	0	232,378
Hospital	501	110,795	605,955	(210,000)	572,600	(65,850)	0	(65,850)
Rural Addressing	503	7,359	16,100	0	8,150	15,309	0	15,309
Hospital Improvement	510	1,177,308	745,000	0	1,580,100	362,208	0	362,208
Page Total		8,299,156	9,517,050	208,313	12,752,843	5,271,676	952,288	4,319,388
Grand Total		8,299,156	9,517,050	208,313	12,752,843	5,271,676	952,288	4,319,388

Check [] if this form is a revision

Revision No: _____

4/21/2022

Page 1 of 2

NEW MEXICO



STATE LIBRARY

CONTRACT FOR LIBRARY SERVICES – Rural Services

This agreement, made and entered into this July 1 of the fiscal year 2024 by the New Mexico State Library, hereinafter called the "Library" and the County of Quay, hereinafter called the "Community".

WITNESSETH:

WHEREAS, the Community is a county or municipality authorized, respectively, by NMSA 1978, § 3-18-14 (1999), or NMSA 1978, § 4-36-2 (1999), to contract with the Library for library services.

NOW THEREFORE, in consideration of these promises and of the mutual and reciprocal promises contained herein,

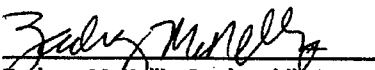
IT IS HEREBY COVENANTED AND AGREED THAT:

1. The Library shall permit citizens of the Community to access the library services and materials during the bookmobile's regularly scheduled stops.
2. At the beginning of the fiscal year, or no later than January of the fiscal year noted above, Community shall pay the Library \$1,050.00. The Library shall invoice the Community in August, and the Library shall invoice the Community again in December if Community has not made full payment. Please note the NM State Library is exempt from 13.1-98A of the Procurement Code.⁷
3. The Community will deliver the payment to the Library's fiscal office and the Library will use the funds for the library materials and the operation of the bookmobile.
4. The Library shall keep the Community informed of its schedules and activities and, upon request, may report to the Community at the end of the fiscal year about the materials it acquired and the operational library services performed with the payment.
5. The Library shall be excused from its responsibilities arising under the terms of this Agreements in the event that (1) forces beyond its reasonable control (force majeure), including external events such as inclement weather, road closures, and accidents, prevent performance or (2) insufficient appropriations by the New Mexico Legislature are made for performance of this agreement. Any decision by the Library that insufficient appropriations are available shall be accepted by the Community and shall be final.

The foregoing being clearly understood and agreed to, the parties hereto have set their hands and seals.


Eli Guinnee, State Librarian

7/13/23
Date


Zachary McNellis, Bookmobile East Manager
Please return the signed contract to:


Quay County Authorized Signature

7-24-23
Date


Witness

ATTN: Zachary McNellis, Bookmobile East Manager
Rural Bookmobile East, PO Box 1163 Tucumcari, NM 88401-0000

⁷ 13-1-98. Exemptions from the procurement code. The provisions of the Procurement Code shall not apply to: "A. procurement of items of tangible personal property or services by a state agency or a local public body from a state agency, a local public body or external procurement unit except as otherwise provided in Sections 13-1-135 through 13-1-137 NMSA 1978." See also § 13-1-158.

NEW MEXICO STATE LIBRARY
Rural Bookmobile East
PO Box 1163
Tucumcari, NM 88401
Phone 575.461.1206 Fax 575.461.1824

INVOICE

INVOICE #1-FY24
DATE: JULY 18, 2023

TO:
Quay County
PO Box 1246
Tucumcari, NM 88401

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Library Services From July 1, 2023 – June 30, 2024 For purchase of new books to be placed in the collection of the Rural Bookmobile East for use on the bookmobile ...providing public library service...	\$1,050.00	\$1,050.00
SUBTOTAL			\$1,050.00
SALES TAX			
SHIPPING & HANDLING			
TOTAL DUE			\$1,050.00

Please make all checks payable to New Mexico State Library

Thank you for your support of the Bookmobile and Library services!