



Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

AGENDA REGULAR SESSION QUAY COUNTY BOARD OF COMMISSIONERS October 9, 2023

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session September 25, 2023

Approval/Amendment of Agenda

Public Comment

New Business

- I. **Renee Hayoz, Quay County Family Health Center Administrator**
 - Presentation of **RHPCA Reports**
- II. **Jason Lamb, Quay County Extension Service Director**
 - Presentation of **Quarterly Report**
- III. **Dana Leonard, Quay County Assessor**
 - Presentation of **Tax Rate Change Examples**
- IV. **Stephan Salas, Quay County Road Superintendent**
 - Presentation of **Blade Report**
 - Request Approval of **Resolution No. 20 Participation in Transportation Project Fund Program (Quay Rd 63)**
 - Request Approval of **Transportation Project Fund Grant Agreement (Quay Rd 63)**
 - Request Approval of **NMDOT Agreement Request Form (Bridge 1042)**
 - Request Approval of **NMDOT Award Form (Bridge 1042)**
- V. **Daniel Zamora, Quay County Manager**
 - Presentation of **Road Viewer Report**
 - Request Approval of **Road Closure (2700- 2800 Block of Quay Rd 41)**
 - Request Approval of **Resolution No. 21 Participation in Law Enforcement Recruitment Fund**
 - Request Approval of **Law Enforcement Recruitment Fund Grant Agreement**
 - Request Approval of **Resolution No. 22 Committing a Portion of Capital Outlay Funds for the Purpose of Establishing a Regional Behavioral Health Facility**

VI. Approval of Accounts Payable



DOC #CM-00566

10/23/2023 02:11 PM Doc Type: COCOM

Fee: (No FieldTag Finance Total Fees found)

Quay County, NM Ellen White - County Clerk, County Cle

Pages: 50



VII. Request for Closed Executive Session

- **Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act pertaining to Threatened or Pending Litigation – Low Water Crossing (Bridge 1625)**

Adjourn

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

October 9, 2023

9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 9th day October, 2023 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Robert Lopez, Chairman
Jerri Rush, Member
Brian Fortner, Member
Ellen White, County Clerk
Daniel Zamora, County Manager

OTHERS PRESENT:

Samantha Salas, Quay County Finance Director
Darla Munsell, Quay County Road Department
Dana Leonard, Quay County Assessor
Dennis Garcia, Quay County Sheriff
Johnny Reid, Quay County Detention Center Administrator
Warren Frost, Quay County Attorney
Renee Hayoz, Quay County Family Health Center Administrator
Jason Lamb, Quay County Extension Services Director
Mr. & Mrs. Rush, Quay County Residents
Ron Warnick, Quay County Sun

The meeting was called to order by Chairman, Robert Lopez as he led the Pledge of Allegiance.

A MOTION was made by Jerri Rush SECONDED by Brian Fortner to approve the September 25, 2023 regular session minutes. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the Agenda. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

NEW BUSINESS:

Renee Hayoz, Quay County Family Health Center Administrator, presented the monthly RHPCA Reports for June, July and August. Copies are attached. Hayoz reported that Flu Vaccines are available, they are in their budget process and Covid Vaccines are not available in Quay County.

Jason Lamb, Quay County Extension Service Director, presented their Activity Report for the months of April, 2023 through August, 2023. A copy of the Report is attached.

Dana Leonard, Quay County Assessor, provided samples of 2022-2023 Tax Rate Changes based on the value of homes in Quay County. A copy of the presentation is attached.

Daniel Zamora, Quay County Manager, and Darla Munsell, Quay County Road Superintendent Secretary, provided a road update and requested approval of the following Resolutions and Agreements on behalf of Quay County Road Superintendent, Stephen Salas:

- Blade Reports were distributed.
- Request approval of Resolution 2023-2024 No. 20; Participation in Transportation Project Fund Program (Quay Road 63). A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve Resolution No. 20. MOTION carried with all members voting “aye”. A copy is attached.
- Request approval of Transportation Project Fund Agreement (Quay Road 63). A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the Agreement. MOTION carried with all members voting “aye”. A copy is attached.
- Request approval of NMDOT Agreement Request Form (Bridge 1042). A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Agreement Form. MOTION carried with all members voting “aye”. A copy is attached.
- Request approval of the NMDOT Award Form (Bridge 1042). A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the Award Form. MOTION carried with all members voting “aye”. A copy is attached.

Daniel Zamora, Quay County Manager presented the following items for approval and additional correspondence:

- Provided a copy of the Road Viewers Report regarding 2700-2800 block of Quay Road 41. A copy of the report is attached.
- Zamora requested approval to close the 2700-2800 block of Quay Road 41. A MOTION was made by Brian Fortner, SECONDED by Chairman Lopez to approve the closure. MOTION carried with Fortner voting “aye”, Lopez voting “aye” and Rush “abstained”.
- Presented Resolution 2023-2024 No. 21; Participation in Law Enforcement Recruitment Fund. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Resolution. MOTION carried with all members voting “aye”. A copy is attached.
- Requested approval of Law Enforcement Recruitment Fund Grant Agreement for \$393,750.00. A MOTION was made Jerri Rush, SECONDED by Brian Fortner to approve the Agreement. MOTION carried with all members voting “aye”. A copy is attached.
- Requested approval of Resolution NO. 22; Committing a portion of Capital Outlay Funds for the purpose of establishing a Regional Behavioral Health Facility in Eastern New Mexico with the purchase of land. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Resolution. MOTION carried with all members voting “aye”. A copy is attached.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the expenditures included in the Accounts Payable Report ending October 5, 2023. MOTION carried with Rush voting “aye”, Lopez voting “aye” and Fortner voting “aye”.

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners:

Chairman Lopez noted the cost to rent a sweeper for the road projects that are using chips. Lopez suggested that piece of equipment be added to the ICIP for future years, as it should pay for itself.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to go into Executive Session pursuant to the following item(s):

- Section 10-15-1(H)7; Pertaining to Threatened or Pending Litigation – Low Water Crossing (Bridge 1625)

THE MOTION carried with Rush voting “aye”, Lopez voting “aye” and Fortner voting “aye”.

Time noted 9:30 a.m.

---Executive Session---

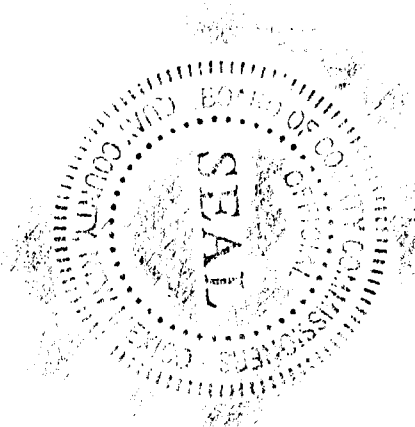
Return to regular session. Time noted 9:50 a.m.

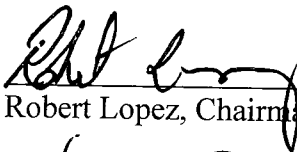
Chairman Lopez reported No Action from Executive Session.

There being no further business, a MOTION was made by Jerri Rush SECONDED by Brian Fortner to adjourn. MOTION carried with Rush voting “aye”, Fortner voting “aye” and Lopez voting “aye”. Time noted 9:55 a.m.

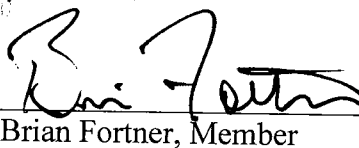
Respectfully submitted by Ellen White, Quay County Clerk

BOARD OF QUAY COUNTY COMMISSIONERS




Robert Lopez, Chairman


Jerri Rush, Member


Brian Fortner, Member

ATTEST:


Ellen White, County Clerk

**RPHCA Program
Monthly Level of Operations Form**

revised 7/7/15

Organization Name: Presbyterian Medical Services		Contract #	23169
Reporting Site: Quay County Family Health Center		Report Month/Year:	05/01/23

	Action Plan Item	Actual Monthly Level	
Level of Operations	Total Number of Primary Care Encounters		
	By Provider Type:		
	Physician Encounters	357	
	Midlevel Practitioner Encounters		
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	By Payment Source:		
	Sliding Fee Encounters - Medical/Behavioral Health	38	
	Sliding Fee Encounters - Dental		
	Medicaid Encounters - Medical/Behavioral Health	96	
	Medicaid Encounters - Dental		
	County Indigent Encounters		
	Other 3 rd Party Encounters	98	
Medicare Encounters	121		
100% Self Pay (non-discounted/non-3 rd party) Encounters	4		
Unduplicated Number of Users	Total # of unduplicated users	61	
	At or Below Poverty	32	
	Between Poverty and 200% of Poverty	21	
	Above 200% of Poverty	8	
Staffing Level	Administrative Staff	3.2	
		Clinical FTEs	Admin FTEs
	Physicians		
	Certified Nurse Practitioners	2.5	
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals	1	
	Community Health Workers		
	Clinical Support Staff	3	
	All Other Staff	0.5	
Prior Month's Primary Care Financial Information	Please enter the month being reported: June		
	Total Primary Care Revenues - all sources	85,952	
	Sliding Fee Revenues - Medical	3,012	
	Sliding Fee Revenues - Dental	0	
	Medicaid Revenues - Medical	26,566	
	Medicaid Revenues - Dental	0	
	County Indigent Fund Revenues	0	
	Other 3 rd Party Revenues	18,909	
	Medicare Revenues	3,763	
	100% Self Pay (non-discounted/non-3 rd party) Patient Revenues	159	
	Contracts/Grants Revenues (including RPHCA)	33,544	
	Total Primary Care Expenditures	112,872	
	Total Primary Care Charges	88,948	
	Sliding Fee Discounts - Medical	9,489	
	Sliding Fee Discounts - Dental	0	

Prepared by: C Renee Hayoz	7/7/2023
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RPHCA Monthly Staffing Pattern

Month: June 2023

Site: QUAY COUNTY FAMILY HEALTH CENT

If you are using a Locum provider, please include them in your monthly staffing with their actual FTE for the month

[illegible]

Clinic/Program Name: Quay County Family Health Center
Month Reported: June 2023

Monthly RPHCA Narrative Report

Please provide brief but detailed information for the following questions. Answer all questions or mark N/A. Remember: This document is used by the State to monitor your performance under the terms of our contract.

1. **Please describe any changes in the types of services provided during the month reported. Describe any discussions about adding new services. Please comment on any changes to the following areas of service:** No changes have been made in the changes we are providing.
2. **Please describe any difficulties encountered in providing services during the month reported. What were the causes of the difficulties?** FTE Status and PTO request.
3. **Were there any changes in the encounters (+ or - 10%) from the previous month reported? Please explain any causes for the changes.** Encounters for the month of May were 357 which is well below our budgeted goal of 438. Encounters are being closely monitored and reports sent to CARs twice a week updating them on the status of the encounters for each provider. We had several days of Provider PTO during the month
4. **Please describe any changes in the staffing pattern (regardless of the position or the change in FTE). Note: Please keep this information CURRENT. List only current vacancies or changes in FTE. For example, if you made a change in FTE that was previously reported, there is no need to keep reiterating it.**
No changes.
5. **Please describe recruitment efforts for any positions. Which positions? What actions have been taken? Note: This information should be for current vacancies, or for upcoming vacancies that you are aware of. If a position remains open, you should continue to report what is being done in recruitment until the position is filled.**
We currently do not have any vacancies.
6. **Were there any changes to the hours? Explain.** No changes were made to schedule. Hours continue to be Monday -Friday from 7:00 AM to 5:30 PM.
7. **What efforts did you make to collaborate with local and statewide entities? (Examples: discussions with other agencies, formal & informal agreements, contact with DOH, Local partners. Community Stakeholders, etc.) Please describe any issues or problems you may have encountered with collaboration efforts.**

We continue to provide medical services to the inmates at the Quay Co Detention Center. Administrator is also on the Executive Board with the Quay Co Health Cl.

8. **Please describe any methods for increasing clinic utilization that your program and staff are engaging in.** We are providing COVID testing Monday – Friday and COVID Vaccinations every other Wednesdays from 7-9 AM. COVID Home Test Kits are being given to patients upon checkout.
9. **Please describe the outreach activities your program and staff provided to the community during the month reported.** Health Council attendance by Admin
10. **Have you received any new funding? Are you aware of any new funding opportunities? Please describe any new initiatives or projects that have been implemented.** No new funding has been received other then RPHCA funds.
11. **Please note the date of the last advisory board meeting AND THE AGENDA ITEMS DISCUSSED.** *Note: You do not need to send a copy of your meeting minutes, but you do need to give a brief recap of what was discussed at the last meeting. This information should stay the same until your next meeting occurs.*
Were there any changes of board members? What is the date of the next meeting?

May 10, 2023

Introduction/Welcome

- Introduction of all members
- Community Feedback

PMS Board Meeting Update

- Meeting held May 4& 5
- Election of Board Members
- Steve Hansons Contract renewed
- Federal Delegates
- COVID Pandemic officially ended
- Review of KPIs
- 2022 Audit Summary
- Qualtrex
- Employee Recognition, Tammy Lucero - QCHV

2022 Goals

- New goals discussed. Look into optometry, dental and transportation issues for the elderly.

Clinic Update

- Encounter Goals
- QCDC Inmates seen in 1st Quarter
- KPI's
- Shared Pilot Program with MFHC and EFHC

Home Visiting

- Staffing
- Enrollment
- Outreach
- Conference in October at NO, LA

**RPHCA Program
Monthly Level of Operations Form**

revised 7/7/15

Organization Name: Presbyterian Medical Services		Contract #	25221
Reporting Site: Quay County Family Health Center		Report Month/Year:	07/01/23

	Action Plan Item	Actual Monthly Level	
Level of Operations	Total Number of Primary Care Encounters		
	By Provider Type:		
	Physician Encounters	330	
	Midlevel Practitioner Encounters		
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	By Payment Source:		
	Sliding Fee Encounters - Medical/Behavioral Health	28	
	Sliding Fee Encounters - Dental		
	Medicaid Encounters - Medical/Behavioral Health	101	
	Medicaid Encounters - Dental		
	County Indigent Encounters		
	Other 3 rd Party Encounters	79	
Medicare Encounters	119		
100% Self Pay (non-discounted/non-3 rd party) Encounters	3		
Unduplicated Number of Users	Total # of unduplicated users	266	
	At or Below Poverty	121	
	Between Poverty and 200% of Poverty	114	
	Above 200% of Poverty	31	
Staffing Level	Administrative Staff	3.2	
		Clinical FTEs	Admin FTEs
	Physicians		
	Certified Nurse Practitioners	2.5	
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals	0	
	Community Health Workers		
	Clinical Support Staff	3	
	All Other Staff	0.5	
Prior Months Primary Care Financial Information	Please enter the month being reported: June		
	Total Primary Care Revenues - all sources	87,426	
	Sliding Fee Revenues – Medical	7,603	
	Sliding Fee Revenues - Dental	0	
	Medicaid Revenues - Medical	22,465	
	Medicaid Revenues - Dental	0	
	County Indigent Fund Revenues	0	
	Other 3 rd Party Revenues	13,362	
	Medicare Revenues	7,851	
	100% Self Pay (non-discounted/non-3 rd party) Patient Revenues	400	
	Contracts/Grants Revenues (including RPHCA)	35,745	
	Total Primary Care Expenditures	75,392	
	Total Primary Care Charges	86,649	
	Sliding Fee Discounts - Medical	13,631	
	Sliding Fee Discounts - Dental	0	

Prepared by: C Renee Hayoz	9/11/2023
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RPHCA Monthly Staffing Pattern

Month: July 2023

Site: QUAY COUNTY FAMILY HEALTH CENT

If you are using a Locum provider, please include them in your monthly staffing with their actual FTE for the month

[illegible]

with DOH, Local partners. Community Stakeholders, etc.) **Please describe any issues or problems you may have encountered with collaboration efforts.**

We continue to provide medical services to the inmates at the Quay Co Detention Center. Administrator is also on the Executive Board with the Quay Co Health Cl.

8. **Please describe any methods for increasing clinic utilization that your program and staff are engaging in.** We are providing COVID testing Monday – Friday. COVID Home Test Kits are available for patients.
9. **Please describe the outreach activities your program and staff provided to the community during the month reported.** Health Council attendance by Admin
10. **Have you received any new funding? Are you aware of any new funding opportunities? Please describe any new initiatives or projects that have been implemented.** No new funding has been received other then RPHCA funds.
11. **Please note the date of the last advisory board meeting AND THE AGENDA ITEMS DISCUSSED.** *Note: You do not need to send a copy of your meeting minutes, but you do need to give a brief recap of what was discussed at the last meeting. This information should stay the same until your next meeting occurs.* **Were there any changes of board members? What is the date of the next meeting?**

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- QCDC Inmates seen in 1st Quarter
- KPI's
- Shared Pilot Program with MFHC and EFHC

Home Visiting

- Staffing
- Enrollment
- Outreach
- Conference in October at NO, LA

Clinic/Program Name: Quay County Family Health Center
Month Reported: July 2023

Monthly RPHCA Narrative Report

Please provide brief but detailed information for the following questions. Answer all questions or mark N/A. Remember: This document is used by the State to monitor your performance under the terms of our contract.

1. **Please describe any changes in the types of services provided during the month reported. Describe any discussions about adding new services. Please comment on any changes to the following areas of service:** No changes have been made in the changes we are providing.
2. **Please describe any difficulties encountered in providing services during the month reported. What were the causes of the difficulties?** FTE Status and PTO request.
3. **Were there any changes in the encounters (+ or - 10%) from the previous month reported? Please explain any causes for the changes.** Encounters for the month of July were 330 which is well below our budgeted goal of 438. Encounters are being closely monitored and reports sent to CARs twice a week updating them on the status of the encounters for each provider. We had several days of Provider PTO and a holiday during the month.
4. **Please describe any changes in the staffing pattern (regardless of the position or the change in FTE). Note: Please keep this information CURRENT. List only current vacancies or changes in FTE. For example, if you made a change in FTE that was previously reported, there is no need to keep reiterating it.**
The BH Interventionist program ceased operations on 6/28/23 due to low or no participation.
5. **Please describe recruitment efforts for any positions. Which positions? What actions have been taken? Note: This information should be for current vacancies, or for upcoming vacancies that you are aware of. If a position remains open, you should continue to report what is being done in recruitment until the position is filled.**
We currently do not have any vacancies. We will not be reposting for BH Interventionist vacancy.
6. **Were there any changes to the hours? Explain.** No changes were made to schedule. Hours continue to be Monday -Friday from 7:00 AM to 5:30 PM.
7. **What efforts did you make to collaborate with local and statewide entities? (Examples: discussions with other agencies, formal & informal agreements, contact**

PRESBYTERIAN MEDICAL SERVICES
QUAY COUNTY FAMILY HEALTH CENTER
1302 EAST MAIN STREET
TUCUMCARI, NM 88401

Invoice No.

Jul-23

INVOICE

Customer

Name Quay County
Address PO Box 1246
City Tucumcari State NM ZIP 88401
Phone

Misc

Date 9/11/2023
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
	Quay RPHCA Contract- #25221 Diabetes Measures		
1	Contract Balance \$ Daily operations of Quay County Family Health Center - July 2023	\$ 8,185.00	\$ 8,185.00
SubTotal			\$ 8,185.00
Shipping			
Tax Rate(s)			
TOTAL			\$ 8,185.00

Payment

Select One...

Comments

Name

CC #

Expires

PMS Contract Authorization #

Please remit payment to the address above. Any questions call 575-461-2200

We appreciate your confidence in our team!

RPHCA Program
Monthly Level of Operations Form

revised 7/7/15

Organization Name: Presbyterian Medical Services		Contract #	25221
Reporting Site: Quay County Family Health Center		Report Month/Year:	08/01/23
Action Plan Item		Actual Monthly Level	
Level of Operations	Total Number of Primary Care Encounters		
	By Provider Type:		
	Physician Encounters		440
	Midlevel Practitioner Encounters		
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	By Payment Source:		
	Sliding Fee Encounters - Medical/Behavioral Health		50
	Sliding Fee Encounters - Dental		
	Medicaid Encounters - Medical/Behavioral Health		159
	Medicaid Encounters - Dental		
	County Indigent Encounters		
	Other 3 rd Party Encounters		98
	Medicare Encounters		127
	100% Self Pay (non-discounted/non-3 rd party) Encounters		6
	Unduplicated Number of Users	Total # of unduplicated users	
At or Below Poverty		118	
Between Poverty and 200% of Poverty		113	
Above 200% of Poverty		27	
Staffing Level	Administrative Staff	3.2	
		Clinical FTEs	Admin FTEs
	Physicians		
	Certified Nurse Practitioners	2.5	
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals	0	
	Community Health Workers		
	Clinical Support Staff		2
	All Other Staff		0.5
Previous Month's Primary Care Financial Information	Please enter the month being reported: June		
	Total Primary Care Revenues - all sources		76,153
	Sliding Fee Revenues – Medical		3,381
	Sliding Fee Revenues - Dental		0
	Medicaid Revenues - Medical		22,816
	Medicaid Revenues - Dental		0
	County Indigent Fund Revenues		0
	Other 3 rd Party Revenues		14,626
	Medicare Revenues		6,361
	100% Self Pay (non-discounted/non-3 rd party) Patient Revenues		178
	Contracts/Grants Revenues (including RPHCA)		28,791
	Total Primary Care Expenditures		94,617
	Total Primary Care Charges		83,062
	Sliding Fee Discounts - Medical		11,905
	Sliding Fee Discounts - Dental		0
Prepared by: C Renee Hayoz		9/11/2023	

RPHCA Monthly Staffing Pattern

Month: August 2023
Site: Quay Co Family Health Center

If you are using a Locum provider, please include them in your monthly staffing with their actual FTE for the month - see below for example. In this example, the budgeted 1.0 Nurse Practitioner is vacant, and the site used a 0.8 Locum Physician for the month . Please ensure all staffing is reported. For example, If you have a Medical Director or provider from another site, etc. who does not always generate encounters at your site, but does for the month being reported, they need to be included in your staffing.

[illegible]

RPHCA – Monthly Narrative Report (per site)**Fiscal Year 2024****Due:** By the second (2nd) Friday of each month in each State fiscal year.**Submit:** Upload into RPHCA Online System**Month Reporting:** August 2023**Contractor Name:** Presbyterian Medical Services**Clinic Site:** Quay Co FHC

RPHCA Term: Recipient is required to submit monthly updates **for each clinic site** on status of completion of Contract Action Plan activities. Update should discuss any issues (i.e. staffing, operations) that are impacting the Contract Action Plan.

Complete and enter the following data **in the RPHCA Online System**, under the **Monthly** tab:

1. Operations. (Please note: *Failure to achieve 90% of projections could result in funding reductions*).
2. Unduplicated Numbers of Users.
3. Staffing Level.
4. Primary Care Financial Information.
5. Upload the below Narrative under “Documents”.

NARRATIVE (upload the below narrative in the RPHCA Online System, under Documents for Narrative Action Plan for **each clinic site**).

A. Allowable RPHCA Expenditures:

1. Total dollar amount of RPHCA funding used towards **healthcare provider salaries and/or benefits**. *List number of providers and type of provider. RPHCA funding used for salaries and benefits **must be for health care providers***, not for Administrative personnel, such as Chief Executive Officer, Financial Officer, etc.*

Salary Only	Salary and Benefits	# of providers	Provider Type	Total Dollar Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	3	Family Practice	\$11,245
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

**Health care professionals who contribute to ensuring adequate availability of primary health care services including but not limited to: licensed practical nurses, registered nurses, pharmacists, physician assistants, nurse practitioners, certified nurse midwives, primary care physicians (family practice, general practice, pediatrics, obstetrics and gynecology, and internal medicine), dentists and dental hygienists.*

2. Total dollar amount of RPHCA funds used towards healthcare provider **recruitment**. *This amount reflects recruitment efforts/methods, such as how much is used for advertising positions, recruitment agencies, etc.*

	Recruitment Efforts/Methods	Total Dollar Amount
<input type="checkbox"/>	Advertising	N/A
<input type="checkbox"/>	Recruitment Agency	N/A
<input type="checkbox"/>	Other: <i>please list</i>	N/A

3. If not using RPHCA funds toward healthcare provider salaries and benefits, please checkmark the eligible expenditure(s) **and** total dollar amount used this reporting month.

	Eligible Items/Uses of Expenditures	Total Dollar Amount
<input type="checkbox"/>	Purchase, repair and/or maintenance of necessary medical and dental equipment.	N/A

RPHCA – Monthly Narrative Report (per site)**Fiscal Year 2024****Due:** By the second (2nd) Friday of each month in each State fiscal year.**Submit:** Upload into RPHCA Online System

<input type="checkbox"/>	Purchase of office, medical, and/or dental supplies.	N/A
<input type="checkbox"/>	In-state travel to obtain training or improve coordination to better support or provide primary health care services.	N/A
<input type="checkbox"/>	General operating expenses.	N/A
<input type="checkbox"/>	Programs or plans to improve the coordination, effectiveness, or efficiency of the delivery of primary health care services.	N/A
<input type="checkbox"/>	Contracts for medical and dental personnel services.	N/A

B. Collaboration with public and private providers, SBHCs, and tribal (638) health centers:

RPHCA contractors are expected to work cooperatively with local providers to maximize delivery of primary care health care services. Describe this month's participation in collaborative efforts with other providers in the community or region.

QCFHC sponsored a Back 2 School event where any child attending a school in Quay County would be eligible for a back pack filled with school supplies if they got their well child checks done at QCFHC. A back pack was given to one boy and one girl. The event resulted in over 60 children getting their well child checks done in the month of August.

We also partnered with the schools to inform them of availability of vaccines at our clinic. There were no other clinics including NMDOH that were offering vaccines to the school aged children.

C. Significant Updates and/or Challenges with Contract Action Plan this month:

CMA went on FMLA on August 14. Our MAI resigned on August 25 due to personal matters. We have posted for a new MA.

We have surpassed our monthly encounter goal by 2 for the month of August.



Quay County Extension Service

College of Agricultural, Consumer and Environmental Sciences

Quarterly Report – April 2023 – August 2023

Jason Lamb, Agriculture Agent, County Program Director
Erin Smith, Family and Consumer Science Agent
Brittany Gibbs - Administrative Assistant
Tammy Lopez - Program Assistant

Agriculture

The sixth session of the Beginning Farmer and Rancher Program was held by the agent and discussed livestock feeding, grazing, management, facilities, and livestock health. The agent presented the information which was a general overview of the information presented. Valuable information was gained by the participants in feeding, nutrition, and animal health. Seven beginning farmers participated in the program.

The seventh session of the Beginning Farmer and Rancher Program was held by the agent and discussed “how to start a food business” which included laws and regulations, defining a nutrition label, freezing, canning, and storage, proper labeling, and facilities needed. The NMSU Food safety specialist presented the information and answered questions. Four beginning farmers participated in the program.

Urban Horticulture

The agricultural agent answered many yard and garden questions this period. Questions were answered on the Elm leaf beetle, mesquite bug, growing tomatoes, building compost piles, herbicide recommendations, and many tree problems. The agent identified several plants that were of concern to local ranchers. The agent attended to 82 calls and 32 home visits throughout the period.

Quay County 4-H Program

The welcome to 4-H workshop introduces youth and parents to 4-H and informs them of expectations and opportunities 4-H offers. Youth are separated and the Quay County officer team teaches the beginning 4-H members about the pledge, motto, 4-H council, projects, and contests through interactive games. Parents learn about the policies, procedures, the 4-H newsletter, calendar of events, and programs available for 4-H members. The agent assists in teaching youth about judging contests and explained the livestock show program. Ten parents and 12 youth participated.

The agent assisted in three shooting sports county shoot-off for senior 4-H members wanting to attend the State Shooting Sports competition to be held in May. Shoot offs in Archery, Air Rifle, and Shotgun were held. Approximately 21 youth participated with 16 youth qualifying for the state shooting sports competition.

The NRA Banquet Committee disbanded and voted to donate the remainder of their balance of \$2700 to the Quay County 4-H Shooting Sports program. The agent attended the Logan Gun Club meeting to except the donation.

The State 4-H Shooting Sports competition was held at the NRA Whittington Center in Raton, NM where Sixteen youth from Quay County participated in 5 different events. 4-H Members competed in muzzle loader, archery, air rifle, hunting, and pistol competitions. The Hunting team placed second with the high individual, the archery team was fourth overall. A quay County youth was also high in the muzzleloader competition. Practices were held from February through May in all disciplines. Youth learn shooting sports safety, teamwork, responsibility, and sportsmanship through these contests. Twenty parents and adult leaders assisted the agent in getting youth and equipment for their events.

Quay County 4-H livestock tag-in was held May 24th in San Jon, May 25th in Logan, and May 26th in Tucumcari. 45 goats were tagged, 39 lambs, and 18 hogs. The agent along with members of the Quay County fair board, Ag. Teachers and the brand inspectors assisted with the validation.

The Program Assistant, at the request of the county director, set up a county wide leather craft workshop for 4-H Members with the assistance of a local volunteer. Four workshops were offered in which seven 4-H members were taught how to do a leather craft project. Most of the projects were completed after the fourth program and entered into the Quay County fair. All projects did well and qualified to be entered in the NM State fair.

Sixteen 4-H contest practices were held by the agent for youth in livestock evaluation, entomology, wildlife, and meats evaluation. The practices assisted in preparing 4H members for the district contest to be held in June. These practices build decision making skills and assist youth in learning topics to a mastery level that they are interested in.

The Quay 4-H County Contest was held by the Extension staff at the fairgrounds in which 44 youth participated in 13 different contests. Thirty volunteers and parents assisted in running contests in meats evaluation, entomology identification, livestock skill-a-thon, horse bowl, agronomy, consumer decision making, family and consumer science bowl, FCS Skill-a-thon, horticulture, fashion review, wildlife, poetry, public speaking, and livestock evaluation. Youth gain decision making skills through these contests, as well as competition, critical thinking skills, and teamwork. These contests teach youth about agriculture and family and consumer sciences that can support them in future endeavors.

Quay County 4-H youth participated in the Southeast District contest located in Portales, NM. Nine youth participated in archery, rifle, air rifle, agronomy, consumer decision, FCS Skill-a-thon, horticulture, entomology, Livestock Skill-a-thon, meats, and wildlife. The Junior Air Rifle team placed 2nd, Novice Horticulture team placed 4th with the 2nd high individual, Junior 1st high individual in Agronomy, Novice 4th high individual in Consumer Decision Making, and Novice 4th high individual in meats. Six parents and volunteer leaders also attended to assist youth. The youth learned public speaking skills, teamwork, responsibility, decision making skills, and sportsmanship in competition while they also built their knowledge of the contest subject matter and self-confidence. The FCS agent also was an assistant superintendent for the Horticulture contest and superintendent for the poetry and public speaking contests. The Ag. agent was the superintendent of the 4-H Horse Bowl and Horse Judging contests.

Twenty-four 4-H contest practices were held for youth in agronomy, wildlife, livestock skill-a-thon, horticulture, entomology, consumer decision making, FCS-skill-a-thon, air-rifle, and rifle. Seven adult volunteers assisted the agent. Youth also learned public speaking and critical thinking skills. These practices are a bases for youth to learn skill topics to a mastery skill level that they are interested in.

The Agricultural agent assisted with the Rawhide Days lamb, goat, and pig jackpot that was held by the Rawhide Days committee at the Quay County Fairgrounds. About 75 youth from all over the state exhibited livestock at the jackpot including Quay County youth. The agent provided the equipment, assisted in organizing classes, advised, and helped in compiling results. The jackpot is a good experience for local youth to practice exhibiting their projects.

State 4-H Conference was held in which 200 youth from all over New Mexico participated. Five senior age 4-H members competed in contests and participated in statewide 4-H meetings and elections. Quay County 4-H members were high individual in Agronomy, and Impromptu Public Speaking. The 4-H Agronomy team placed third, and one Quay County youth received the Ann Garrison Memorial Scholarship. Youth gained skills in competition, teamwork, leadership, communication, and decision making through these events. Youth also gained knowledge in the judging contest material that can prepare them for a career in agriculture.

The 2023 Quay County 4-H Rodeo was held on the last weekend in July at the Quay County rodeo grounds in Tucumcari, NM. Seventy 4-H members from across the state competed in the Rodeo. Youth participated in goat tying, pole bending, barrel racing, team roping and other events. Thirty-three buckles and three saddles were presented to the winners. The rodeo is one of the Quay County 4-H's largest fundraisers. The Rodeo requires many volunteers, in which 68 volunteers assisted in the event and approximately 400 people attended the rodeo. The agent assisted in the set up and operation of the Rodeo. The Rodeo provides an opportunity for youth to develop their skills in horsemanship, handling livestock, competition, and roping skills that can assist them in future agricultural endeavors.

Twenty-six volunteers help set-up for the Quay County 4-H Rodeo along with the agent, FCS agent, and the program assistant. The volunteers set up the arena by building pens for the livestock, hauling supplies to the crow's nest, tarping one side of the arena and setting up the office trailer. Volunteers were treated to hotdogs and drinks after their hard work.

The agricultural agent answered many yard and garden questions throughout the month of July. Questions were answered on the Elm leaf beetle, mesquite bug, growing tomatoes, water rights, building compost piles and many tree problems. The agent identified several plants that were of concern to local ranchers. The agent attended to 22 calls and 6 home visits throughout the month.

Family & Consumer Sciences

The FCS agent also hosted Strong Senior exercise classes at Mesalands Community College. These classes focus on continued mobility, flexibility, balance, and strength for seniors, and they also work on informing participants of how to avoid arthritis pain and other alignment through exercise. Classes are on Tuesday and Thursday from 8:30-9:30am with 25-30 participants per class. The summer session started on June 6th and will conclude on July 27th.

The Program Assistant and FCS agent held the Wednesday Walkers program every Wednesday at the Quay County Fairgrounds. The program usually runs an hour and a half each week. The Program Assistant sets up chairs for resting and provides music. This program helps to promote physical activity to an older population by providing a safe environment for walking in a location free from rough terrain, dogs, and poor weather conditions. It is held in-between Strong Seniors and provides this population with a way to get in movement at least 3 times a week. There are about 25 sign-ins for each month with an average of 5 attendees each session.

The Quay County Extension staff hosted a preparation meeting Quay County fair indoor superintendents to organize, improve, answer questions, and make group decisions. Fifteen superintendents attended the luncheon and discussed ideas. The program assistant invited the superintendents to a luncheon, purchased groceries, helped prepare the meal and room.

Community Economic Development

The agent along with the Extension personnel held a Luncheon for the indoor superintendents of the Quay County fair. The program was held to organize and better assist with the indoor exhibits. Participants were asked what they needed help with, what needed to be changed, and how we could better serve them. Sixteen volunteers attended the meeting.

The 2023 Quay County fair was hosted by the fair board with the assistance of the Extension service. The agent assisted 48 youth and 65 parents and volunteer leaders in presenting their 4-H livestock projects advising on feeding and care of animals, showing techniques, and the best ways to present their livestock for show. The agent also hosted a showmanship clinic for sheep and goats and 4-H programs for youth. Youth that participate in livestock projects gained knowledge in proper feeding, management of show animals, showmanship, clipping of animals, and treating sick animals. The Extension office serves as a point of service for the fair, edit the fair book, take entries for the fair, obtain volunteers and judges, and coordinated with fair board members.

Quay County fair workday was held in which 47 fair board members, the agent, and volunteers assisted. Volunteers set up booths, pens, rabbit, and poultry cages, hang tarps, set up shelves and tables, labeled pens, and cleaned the fairgrounds to get ready for the fair.

The Quay County director organized and conducted interviews for the Family and Consumer science agent in which seven community members attended the interviews along with the Southeastern District Director. The interviewees gave a presentation on making the Quay County FCS Extension program better. Then were asked questions. The committee members suggested recommendations to the District Director.

Professional Development

A Civil Rights workday was scheduled with office personnel to update the federal Civil rights files. As a team the sign-in sheets were coded, advisory minutes were updated, and program information was placed. A file review is conducted every three years to ensure compliance with NMSU personnel.

The FCS agent attended the Farmer Stress Summit in Albuquerque to learn about stress-related events in the agriculture community and what services are available to help meet this need. The agent participated in stress relief activities and was able to network with other agents, service providers, and agriculturalists from around the state to learn more about requirements and availability

of programs. The agent will share this information with the ag agent and work with service providers to bring these services and programs to Quay County.

Total personal contacts by staff at the Quay County Extension Service for April – August – 9615.

Follow Us On:

Webpage: <http://quayextension.nmsu.edu/>

FaceBook: <https://www.facebook.com/NMSUQuayCES>

2022 to 2023 Tax Rate Changes (with a Focus on Tucumcari (In))

School District Name	Residential Tax Rate			Non-Residential Tax Rate		
	2023	2022	Difference	2023	2022	Difference
County General Fund	0.009220	0.010350	0.001130	0.009456	0.010350	0.000894
County Hospital	0.001500	0.001500	0.000000	0.001500	0.001500	0.000000
Tucumcari General Fund	0.003848	0.003700	0.000148	0.007650	0.007650	0.000000
State - Debt Service	0.001360	0.001360	0.000000	0.001360	0.001360	0.000000
Tucumcari School District - Operations	0.000306	0.000294	0.000012	0.000500	0.000500	0.000000
Tucumcari School District - Debt Service	0.001378	0.007107	0.005729	0.001378	0.007107	0.005729
Tucumcari School District - Capital Improvements	0.002000	0.002000	0.000000	0.002000	0.002000	0.000000
Tucumcari School District Ed Tech - Debt Service	0.005726	0.000000	0.005726	0.005726	0.000000	0.005726
	0.025338	0.026311	0.000973	0.029570	0.030467	0.000897
<i>TOTAL: Tucumcari (In the School District and the City Limits)</i>	0.025338	0.026311	0.000973	0.029570	0.030467	0.000897
Tucumcari (In the School District but Outside the City Limits)	0.021490	0.022611	0.001121	0.021920	0.022817	0.000897
House (in)	0.027700	0.028884	0.001184	0.028178	0.028836	0.000658
House (out)	0.020605	0.022175	0.001570	0.020714	0.022036	0.001322
Logan (in)	0.029017	0.029932	0.000915	0.028663	0.029138	0.000475
Logan (out)	0.021369	0.022490	0.001121	0.021588	0.022458	0.000870
San Jon (in)	0.024703	0.025811	0.001108	0.027423	0.028459	0.001036
San Jon (out)	0.019518	0.020766	0.001248	0.019773	0.020809	0.001036
Grady	0.022457	0.022196	0.000261	0.022693	0.022203	0.000490
Nara Visa	0.021369	0.022490	0.001121	0.021588	0.022458	0.000870
Melrose	0.018393	0.019521	0.001128	0.018653	0.019549	0.000896
<i>PLUS: Mesalands Community College</i>	0.001889	0.001817	0.000072	0.003000	0.003000	0.000000
<i>PLUS: Arch Hurley Conservancy District</i>	0.005079	0.004839	0.000240	0.005079	0.004839	0.000240
Ute Lake Ranch PID #2 - operating	0.003000	0.003000	0.000000	0.003000	0.003000	0.000000
Ute Lake Ranch PID #2 - debt	0.010800	0.010800	0.000000	0.010800	0.010800	0.000000
Cattle	0.010000	0.010000	0.000000	0.010000	0.010000	0.000000
Dairy Cattle	0.005000	0.005000	0.000000	0.005000	0.005000	0.000000
Horses	0.009770	0.008608	0.001162	0.009770	0.008608	0.001162
Sheep/Goats	0.009147	0.009151	0.000004	0.009147	0.009151	0.000004
Bison	0.007614	0.000000	0.007614	0.007614	0.000000	0.007614

DATE/23	NAME	ROAD BLADED	BLOCKS	MILES	ADDITIONAL WORK TO ROAD/COMMENTS
9/5/23	ANTONIO	QUAY ROAD 43	4850-4933	0.83	
	DONALD	QUAY ROAD P	6600-6850	2.50	PULLED DITCH/BLADE WASHBOARD
	DONALD	QUAY ROAD U	5700-5900	2.00	PULLED DITCH/BLADE WASHBOARD
	LARRY	QUAY ROAD 46	1900-2100	2.00	
	LARRY	QUAY ROAD 47	1900-2000	1.00	
	LARRY	QUAY ROAD T	4700-4800	1.00	
	LARRY	QUAY ROAD Q	4500-4600	1.00	
9/6/23	TONY	QUAY ROAD 62	3400-3600	2.00	
	ANTONIO	QUAY ROAD 23	4225-4500	2.75	
9/7/23	LARRY	QUAY ROAD V	3800-3900	1.00	
	LARRY	QUAY ROAD 43	1900-2100	2.00	
	LARRY	QUAY ROAD 44	1800-1900	1.00	
	TONY	QUAY ROAD L	9100-9500	4.00	
	ANTONIO	QUAY ROAD AR	4500-4600	1.00	
	ANTONIO	QUAY ROAD AR	6300-6350	0.50	
	QUADE	QUAY ROAD 28	6100-6300	2.00	
	QUADE	QUAY ROAD 29	5400-5700	3.00	
	QUADE	QUAY ROAD BE	2700-2900	2.00	
9/11/23	ANTONIO	QUAY ROAD AP	4600-4700	1.00	
	ANTONIO	QUAY ROAD 47	4300-4350	0.50	
	DONALD	QUAY ROAD U	5900-6400	5.00	
	DONALD	QUAY ROAD 61	2100-2200	1.00	
	DONALD	QUAY ROAD V	6100-6300	2.00	
	LARRY	QUAY ROAD P	4400-4500	1.00	
	LARRY	QUAY ROAD AE	4100-4300	2.00	
	QUADE	QUAY ROAD 28	5700-6100	4.00	
	CREW	QR 46/QR V			CLEANED 2 CATTLEGUARDS
9/12/23	LARRY	QUAY ROAD 45	1500-1700	2.00	
	LARRY	QUAY ROAD P	4400-4500	1.00	CLEANED OUT DITCH
	LARRY	QUAY ROAD P	4350-4400	0.50	
	DONALD	QUAY ROAD 63	2100-2200	1.00	
	DONALD	QUAY ROAD U	6400-6650	2.50	
	DONALD	QUAY ROAD 66.5	2000-2200	1.65	
	ANTONIO	QUAY ROAD 47	4350-4400	0.50	
	ANTONIO	QUAY ROAD 46	4200-4300	1.00	
9/13/23	QUADE	QUAY ROAD 33	5700-5900	2.00	
	QUADE	QUAY ROAD BJ	3300-3700	4.00	
	QUADE	QUAY ROAD 34.5	5900-6000	1.00	
	ANTONIO	QUAY ROAD AF	7620-7800	1.80	
	ANTONIO	QUAY ROAD 78	2500-2675	1.81	
	ANTONIO	QUAY ROAD Z	7750-7800	0.50	
	STEPHEN	QUAY ROAD AP.5	6700-6800	0.50	
	TONY	QUAY ROAD 80.4	1400-1750	3.50	
	LARRY	QUAY ROAD 61	2800-3100	3.00	
	LARRY	QUAY ROAD 57	3200-3400	2.00	
	LARRY	QUAY ROAD 56	3200-3350	0.50	
	LARRY	QUAY ROAD AG	5700-5800	1.00	
	LARRY	QUAY ROAD AC	6100-6183	0.83	
9/18/23	DONALD	QUAY ROAD 50	1829-1830	0.10	LOW WATER CROSSING
	DONALD	QUAY ROAD 60	1670-1820	1.52	
	DONALD	QUAY ROAD Q	5900-6050	1.26	
9/19/23	LARRY	QUAY ROAD AE	3000-3400	4.00	YVONNE GUNN CALLED TO THANK MARSHALL

	LARRY	QUAY ROAD 31	3000-3100	1.00	FOR WORKED WELL DONE.
	QUADE	QUAY ROAD BC	2700-2825	1.25	
	QUADE	QUAY ROAD AS	3700-3975	2.75	
	ANTONIO	QUAY ROAD AE	6000-6100	1.00	
	ANTONIO	QUAY ROAD AD	6025-6150	1.25	
9/20/23	QUADE	QUAY ROAD AV	3600-3950	3.50	
	QUADE	QUAY ROAD 36	4700-4800	1.00	
	QUADE	QUAY ROAD AW	3600-3700	1.00	
	QUADE	QUAY ROAD BE	3600-3700	1.00	
	QUADE	QUAY ROAD AY.5	3650-3700	0.50	
	LARRY	QUAY ROAD AF	3000-3150	1.50	YVONNE GUNN CALLED TO THANK MARSHALL
	LARRY	QUAY ROAD 31	3000-3300	3.00	FOR WORK WELL DONE
	DONALD	QUAY ROAD H	6600-7000	4.02	
	DONALD	QUAY ROAD 70	0700-0800	1.00	
	DONALD	QUAY ROAD E	6900-7000	1.00	
9/21/23	LARRY	QUAY ROAD 34	3100-3300	2.00	
	LARRY	QUAY ROAD AF	3100-3400	3.00	
	LARRY	QUAY ROAD 31	3300-3500	2.00	
	ANTONIO	QUAY ROAD AH	6450-6750	3.00	
	ANTONIO	QUAY ROAD 65	3200-3300	1.00	
	ANTONIO	QUAY ROAD AG	6450-6500	0.50	
	DANIEL	QUAY ROAD AK			MOWED
	DANIEL	QUAY ROAD AO			MOWED
	DANIEL	QUAY ROAD 63			MOWED
	DANIEL	MAPLE			MOWED
	DANIEL	ALLEN			MOWED
	QUADE	QUAY ROAD BE	3300-3600	3.00	
	QUADE	QUAY ROAD 33	5300-5700	4.00	
9/25/23	DONALD	QUAY ROAD 66	0200-0300	1.00	
	DONALD	QUAY ROAD C	6600-6750	1.54	
	DONALD	QUAY ROAD 69	0500-0800	3.00	
	LARRY	QUAY ROAD AH	3000-3400	4.00	
	LARRY	QUAY ROAD 34	3300-3675	3.75	
	QUADE	QUAY ROAD AV	3600-3700	1.00	
	QUADE	QUAY ROAD 34.5	6000-6300	3.00	
	QUADE	QUAY ROAD BN	3300-3450	2.00	
	ANTONIO	QUAY ROAD AL	3600-3650	0.50	
	ANTONIO	QUAY ROAD 45	3800-3900	1.00	
	ANTONIO	QUAY ROAD AM	3600-3900	3.00	
	ANTONIO	QUAY ROAD 53	3700-3800	1.00	
9/26/23	LARRY	QUAY ROAD 60	3000-3250	2.50	
	LARRY	QUAY ROAD 63	2650-2700	0.50	
	LARRY	QUAY ROAD 57	1800-1900	1.00	
	DONALD	QUAY ROAD G	5950-6050	1.00	
	DONALD	QUAY ROAD F	5900-6000	1.00	
	DONALD	RT 66	0001-0006	5.00	
	CREW	QUAY ROAD BE	3400-3600		INSTALLED 2 NEW CATTLEGUARDS
9/27/23	LARRY	QUAY ROAD 57	1900-2200	3.00	
	LARRY	QUAY ROAD V	5550-5700	1.50	
	LARRY	QUAY ROAD 55	2100-2200	1.00	
	ANTONIO	QUAY ROAD 53	3800-4100	3.00	
	ANTONIO	QUAY ROAD 54	4100-4300	2.00	
	QUADE	QUAY ROAD 41	5900-6100	2.00	
	QUADE	QUAY ROAD BM	3925-4000	0.75	
	QUADE	QUAY ROAD AT	3000-3100	1.00	
	QUADE	QUAY ROAD 31	4400-4600	2.00	



QUAY COUNTY GOVERNMENT

FISCAL YEAR 2023-2024

RESOLUTION NO 20

PARTICIPATION IN TRANSPORTATION PROJECT FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS **Quay County** and the New Mexico Department of Transportation have entered into a grant agreement under the Transportation Fund Program for local road project.

WHEREAS the total cost of the project will be **\$341,732.93** to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 95% or **\$324,646.28**

and

- b. **Quay County's** proportional matching share shall be 5% or **\$17,086.65**

TOTAL PROJECT COST IS **\$341,732.93**.

Quay County shall pay all costs, which exceed the total amount of **\$341,732.93**.

NOW, therefore, be it resolved in official session that **Quay County** determines, resolves, and orders as follows:

That the project for this Cooperative Agreement is adopted and has priority standing.

The agreement terminates on June 30, 2026 and **Quay County** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by **Quay County** to enter into Cooperative Agreement for Project Control **Number LP40049** with the New Mexico Department of Transportation for the TPF Program for year 2024 for QR 63 (Phase 1)-Quay Road 63 (Blocks 4300-4518) PHASE 1 Planning, Preliminary Engineering, Design which will consist of Drainage Study, Pavement Design, TOPO Survey & Environmental clearance.

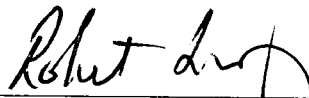
Within the control of **Quay County** in New Mexico.

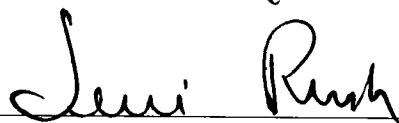
CREW	QUAY ROAD M	9800	INSTALLED CATTLEGUARD
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9/28/23	TONY	QUAY ROAD 101	1300-1500	2.00
	TONY	QUAY ROAD M	10000-10100	1.00
	LARRY	QUAY ROAD 55	1800-2100	3.00
	LARRY	QUAY ROAD 50	1500-1800	3.00
	QUADE	QUAY ROAD J	6900-7200	3.00
	QUADE	QUAY ROAD M	5850-6225	3.75

TOTAL	198.61
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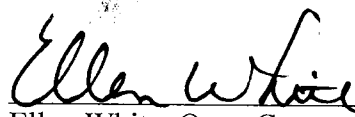
DONE AND RESOLVED this 9TH day of October 2023.


Robert Lopez, Chairman


Jerri Rush, Member


Brian Fortner, Member

Attest:


Ellen White, Quay County Clerk



Contract No. _____
Vendor No. 0000054395
Control No. HW2LP40049

TRANSPORTATION PROJECT FUND GRANT AGREEMENT

This Agreement is between the **New Mexico Department of Transportation** (Department) and **Quay County** (Public Entity). This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-78 and 18.27.6 NMAC, the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide Transportation Project Funds (TPF) to the Public Entity for the following project scope **QR-63 (Phase 1)-Quay Road 63(Blocks 43,00-45.18) PHASE 1 Planning, Preliminary Engineering, Design which will consist of Drainage Study, Pavement Design, TOPO Survey & Environmental clearance.** (Project or CN LP40049). This Agreement specifies and delineates the rights and duties of the parties.

2. Project Funding.

- a. The estimated total cost for the Project is **(\$341,732.93)** to be funded in proportional share by the parties as follows:

1. Department's share shall be 95% **\$324,646.28**
QR-63 (Phase 1)-Quay Road 63(Blocks 43,00-45.18) PHASE 1 Planning,
Preliminary Engineering, Design which will consist of Drainage Study, Pavement
Design, TOPO Survey & Environmental clearance.

2. The Public Entity's required proportional matching
Share shall be 5% **\$17,086.65**
For purpose stated above

3. Total Project Cost **\$341,732.93**

- b. The Public Entity is responsible for all costs that exceed Project funding.
c. All allocated funds must be spent by.
d. The Public Entity represents that no federal funds will be used to finance the Project.
e. The Public Entity must repay Project funding to the Department if:
1. The Project is cancelled or partially performed.
2. A final audit conducted by the Department at Project completion determines the following: overpayment, unexpended monies, or ineligible expenses.

3. The Department:

- a. Shall distribute the funds, identified in Section 2a1, in a lump sum to the Public Entity after:
 - 1. The Department has received this Agreement fully executed with a Resolution of Sponsorship attached as Exhibit B.
 - 2. Receipt of a letter requesting funds, which includes the following Project documents: Notice of Award/Work Order and Notice to Proceed for the Project.
 - 3. If a department or another entity's right-of-way is involved, a permit or letter of approval/authorization, from the entity with jurisdiction over the Project right-of-way.
- b. Will not:
 - 1. Perform any detailed technical reviews of Project scope, cost, budget, schedule, design, or other related documents.
 - 2. Have any involvement in the construction phase.
 - 3. Be involved in permit preparation or the review or coordination with regulatory agencies.
 - 4. Conduct periodic assurance inspections or comparison material testing.
 - 5. Participate in resolving bidding and contract disputes between the Public Entity and contractors.
- c. May perform Project monitoring that might consist of the following:
 - 1. Review of Project status to ensure that project goals, objectives, performance requirements, timelines, milestone completion budgets and other guidelines are being met.
 - 2. Request written Project status reports.
 - 3. Conduct a review of the Local Entity's performance and administration of the Project funds identified in Section 2a.
- d. Reserves the right, upon receipt of the Public Entity's Certification of Completion, Exhibit A, to request additional documents that demonstrate Project completion.
- e. If required, the District Engineer or designee, will conduct a Project review to determine if permit is required from the Department. If there is a determination that a permit is not required, a letter of approval and authorization will be forwarded to the Public Entity.

4. The Public Entity Shall:

- a. Act in the capacity of lead agency for the purpose as described in Section 1.
- b. Procure and award any contract in accordance with applicable procurement law, rules, regulations, and ordinances.
- c. Be responsible for all design activities necessary to advance the Project to construction and coordinate construction.
- d. Unless otherwise specified in a letter of authorization or permit, design and construct the Project in accordance with the Public Entity's established design standards.
- e. Have sole responsibility and control of all project phases and resulting quality of the completed work.
- f. If the Project is in full or on a portion of a state highway, on a department right of way or a National Highway System route:
 - 1. Obtain from the Department a permit in accordance with 18.31.6.14 NMAC, State Highway Access Management Requirements or a letter of authorization; and
 - 2. Design and construct the Project in accordance with standards established by the Department.

- g. Adopt a written resolution of Project support that includes a commitment to funding, ownership, liability, and maintenance. The resolution is attached to this Agreement as Exhibit B.
- h. Consider placing pedestrian, bicycle, and equestrian facilities in the Project design in accordance with NMSA 1978, Section 67-3-62.
- i. Comply with any and all state, local and federal regulations including the Americans with Disabilities Act (ADA) and laws regarding noise ordinances, air quality, surface water quality, ground water quality, threatened and endangered species, hazardous materials, historic and cultural properties, and cultural resources.
- j. Be responsible for all permit preparation, review, and coordination with regulatory agencies.
- k. Cause all designs, plans, specifications and estimates to be performed under the direct supervision of a Registered New Mexico Professional Engineer, in accordance with NMSA 1978 Section 61-23-26.
- l. Allow the Department to perform a final inspection of the Project and all related documentation to determine if the Project was constructed in accordance with the provisions of this Agreement. At the Department's request, provide additional documentation to demonstrate completion of the required terms and conditions.
- m. Meet with the Department, as needed, or provide Project status reports within thirty (30) days of request.
- n. Within 60 days after Project completion, provide the Certification of Completion, which is attached as Exhibit A, that it has complied with the requirements of 18.27.6 NMAC and this Agreement.
- o. Upon completion, maintain all the Public Entity's facilities constructed or reconstructed under this Agreement.

5. Both Parties Agree:

- a. Upon termination of this Agreement any remaining property, materials, or equipment belonging to the Department will be accounted for and disposed of by the Public Entity as directed by the Department.
- b. Unless otherwise indicated in a letter of authorization, the Project will not be incorporated into the State Highway System and the Department is not assuming maintenance responsibility or liability.
- c. Pursuant to NMSA 1978, Section 67-3-78, Transportation Project Funds granted under this provision cannot be used by the Public Entity to meet a required match under any other program.
- d. The requirements of 18.27.6 NMAC are incorporated by reference.
- e. The inability to properly complete and administer the Project may result in the Public Entity being denied future grant funding.

6. Term.

This Agreement becomes effective upon signature of all parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on the earliest of the following dates: (a) Department receipt of the Certification of Completion or (b) **June 30, 2026**. In the event an extension to the term is needed, the Public Entity shall provide written notice along with detailed justification to the Department sixty (60)

days prior to the expiration date to ensure timely processing of an Amendment. Neither party shall have any obligation after said date except as stated in Sections 2e, 4l, 4n and 7.

7. Termination.

If the Public Entity fails to comply with any provision of this Agreement, the Department may terminate this Agreement by providing thirty (30) days written notice. This Agreement may also be terminated pursuant to Section 15. Neither party has any obligation after termination, except as stated in Sections 2e, 4l, 4n and 7.

8. Third Party Beneficiary.

It is not intended by any of the provisions of any part of this Agreement to create in the public or any member of the public a third party beneficiary or to authorize anyone not a party to the Agreement to maintain a suit(s) for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

9. New Mexico Tort Claims Act.

As between the Department and Public Entity, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, *et seq.*

10. Contractors Insurance Requirements.

The Public Entity shall require contractors and subcontractors hired for the Project to have a general liability insurance policy, with limits of liability of at least \$1,000,000 per occurrence. The Department is to be named as an additional insured on the contractors and subcontractor's policy and a certificate of insurance must be provided to the Department and it must state that coverage provided under the policy is primary over any other valid insurance.

To the fullest extent permitted by law, the Public Entity shall require the contractor and subcontractors to defend, indemnify and hold harmless the Department from and against any liability, claims, damages, losses or expenses (including but not limited to attorney's fees, court costs, and the cost of appellate proceedings) arising out of or resulting from the negligence, act, error, or omission of the contractor and subcontractor in the performance of the Project, or anyone directly or indirectly employed by the contractor or anyone for whose acts they are liable in the performance of the Project.

11. Scope of Agreement.

This Agreement incorporates all the agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this written Agreement. No prior Agreement or understandings, verbal or otherwise, of the parties or their agents will be valid or enforceable unless embodied in this Agreement.

12. Terms of this Agreement.

The terms of this Agreement are lawful; performance of all duties and obligations must conform

with and not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

13. Legal Compliance.

The Public Entity shall comply with all applicable federal, state, local, and Department laws, regulations, and policies in the performance of this Agreement, including, but not limited to laws governing civil right, equal opportunity compliance, environmental issue, workplace safety, employer-employee relations and all other laws governing operations of the workplace. The Public Entity shall include the requirements of this Section 13 in each contract and subcontract at all tiers.

14. Equal Opportunity Compliance.

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States will, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age, or handicap, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the parties are found to not be in compliance with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies.

15. Appropriations and Authorizations.

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Public Entity, the Legislature of New Mexico for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Public Entity and the Legislature this Agreement will terminate upon written notice being given by one party to the other. The Department and Public Entity are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

16. Accountability of Receipts and Disbursements.

There shall be strict accountability for all receipts and disbursements relating to this Agreement. The Public Entity shall maintain all records and documents relative to the Project for a minimum of five (5) years after completion of the Project. The Public Entity shall furnish the Department and State Auditor, upon demand, any and all such records relevant to this Agreement. If an audit finding determines that specific funding was inappropriate or not related to the Project, the Public Entity shall reimburse that portion to the Department within thirty (30) days of written notification. If documentation is insufficient to support an audit by customarily accepted accounting practices, the expense supported by such insufficient documentation must be reimbursed to the Department within thirty (30) days.

17. Severability.

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement will remain in full force and effect.

18. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its

choice of law provisions. Venue is proper in a New Mexico Court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

19. Amendment.

This Agreement may be amended by an instrument in writing executed by the parties.

The remainder of this page is intentionally left blank.

In witness whereof, each party is signing this Agreement on the date stated opposite that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: _____
Assistant General Counsel

Date: _____

Quay County

By: Robert Dwyer

Date: 10-9-23

Title: Chairman

Attest: Ella Lukice

Title: County Clerk

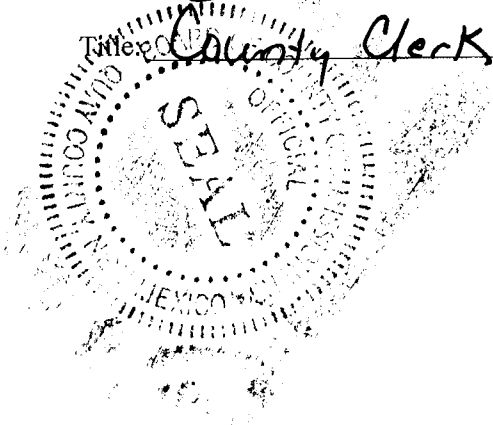


EXHIBIT A

CERTIFICATION OF PROJECT COMPLETION

Public Entity:

Control No. LP40049

I, _____, in my capacity as _____ of _____ certify in regard to Control No. LP40049:

1. That the Public Entity has complied with the terms and conditions of the requirements under this Agreement and 18.27.6 NMAC.
2. That all work in was performed in accordance with the Agreement.
3. That the total Project cost of _____, with New Mexico Department of Transportation 95% share of _____ and the Public Entity share of _____ is accurate, legitimate, and appropriate for the Project.
4. That the Project was completed on _____ of _____, 20_____

In Witness Whereof, _____ in his/her capacity as _____ of _____ certify that the matters stated above are true to his/her knowledge and belief.

Quay County

By: Robert L. [Signature] Date: 10-9-23

Title: Chairman Date: _____

ATTEST:

By: [Signature] Date: 10-9-23

Public Entity Clerk

When completed, send Certification of Project Completion to the District Coordinator, New Mexico Department of Transportation.

EXHIBIT B
RESOLUTION

Quay County

PARTICIPATION IN TRANSPORTATION PROJECT FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the **Quay County** and the New Mexico Department of Transportation have entered into a grant agreement under the Transportation Fund Program for a local road project.

WHEREAS, the total cost of the project will be \$341,733 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 95% or \$324,646.28

and

- b. **Quay County**'s proportional matching share shall be 5% or \$17,086.65

TOTAL PROJECT COST IS \$341,732.93

Quay County shall pay all costs, which exceed the total amount of \$341,732.93.

Now therefore, be it resolved in official session that **Quay County** determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on, and the **Quay County** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

Now therefore, be it resolved by the **Quay County** to enter into Cooperative Agreement for Project Control Number **LP40049** with the New Mexico Department of Transportation for the TPF Program for year 2024 for QR-63 (Phase 1)-Quay Road 63(Blocks 43,00-45.18) PHASE 1 Planning, Preliminary Engineering, Design which will consist of Drainage Study, Pavement Design, TOPO Survey & Environmental clearance.- within the control of the **Quay County** in New Mexico.

(Appropriate Signatures below (Council, Commission, School Board, Tribe, Pueblo, Nation, etc.)

Robert Lopez, Chairman
(PRINTED NAME, POSITION)

10-9-23
DATE

Robert Lopez, Chairman
(PRINTED NAME/POSITION)

10-9-23
DATE

New Mexico Department of Transportation
AGREEMENT REQUEST FORM (ARF)

Control No. 4101940

New Agreement X

Amendment _____

Tribal/Local Public Agency (T/LPA) Quay County

Address 300 S. Third Street, Tucumcari, NM 88401

Contact Person Daniel Zamora

Title County Manager

Phone 575-461-2112

Email daniel.zamora@quaycounty-nm.gov

T/LPA UEI Number: CGFUWRG778f8

Who Executes agreement at T/LPA (Mayor, Governor, Chairman): Robert Lopez, County Commission Chairman

Termini/ Project Description will be pulled directly from STIP database.

STIP YEAR (Design) 2024

PROPOSED WORK /PHASE (PER STIP)

FUNDING SOURCE	DESIGN	RIGHT OF WAY	UTILITY
Federal Funds	\$2,500,000.00	\$	\$
State Funds	\$	\$	\$
Local Match	\$426,030.00	\$	\$
Soft Match	\$	\$	\$
Other	\$	\$	\$
TOTAL AMOUNT OF DESIGN AGREEMENT	\$ 2,926,030.00		

Anticipated Begin Date October 1, 2023

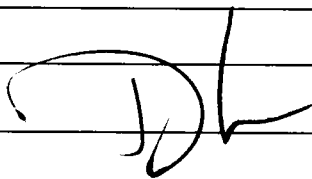
Anticipated End Date February 29, 2025

What month will this project be ready to authorize Federal Funds? October, 2023

You must also submit a estimated graphical project timeline (e.g., Microsoft Project, Primavera, Critical Path or Gantt chart) that provides the projected completion dates for applicable certifications for construction, right of way and design phases.

Additional Information: _____

T/LPA Authorized Signature



Date 10-9-23

Region T/LPA Authorized Signature _____

Date _____

District T/LPA Authorized Signature _____

Date _____

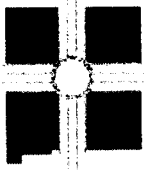
CLE T/LPA Authorized Signature _____

Date _____

By signing this Agreement Request Form, representatives are certifying the Project End Date for the requested project is true and accurate based on project scope. The Project End Date will be entered into FMIS as mandated per 2 CFR 200.309.

A project agreement **WILL NOT** be processed until this ARF is received and has all signatures.

T/LPA must submit completed Agreement Request Form and estimated project timeline to your T/LPA Region Coordinator for review.



10/2/2023

Congratulations, the New Mexico Department of Transportation (NMDOT), Bridge Bureau has selected your project, Quay County Bridge #1042 to receive HIOBP funds. NMDOT looks forward to working with you to develop a successful project. Please review the award information and funding, sign and return this form by 10/9/2023.

Award Information

Responsible Charge:	Stephen Salas	Email:	Stephen.Salas@quaycounty-nm.gov
T/LPA:	Quay County	Phone:	575-525-6178
T/LPA Address:	1301 E. Center Street, Tucumcari, NM 88401		
Project Name:	Bridge #1042		
Funding Source:	HIOBP		
Project Scope:	Bridge Replacement		
Project Location:	FR 4118P Bridge 1042, milepost 31.89 to 32.16		

Award Funding

Federal Fiscal Year	Funding Program	Project Phase	Federal Funds	Local Match	Totals
2025	HIOBP	11	\$7,300,000		\$7,300,000
Totals			\$7,300,000		\$7,300,000

Critical Next Steps + Considerations for Tribal/Local Public Agency (T/LPA) Projects:

- ✓ This award is NOT a guarantee of funding. Any work done prior to receiving an official notice to proceed will not be reimbursed.
- ✓ If you are a member of a MPO, coordinate with your MPO's staff to ensure the award is entered into the TIP. If you are in a RTPPO area, NMDOT will enter the project into the STIP.
- ✓ Once the project has been entered into the STIP, Engage Sharon Cruz, T/LPA Coordinator, (505) 221-8220 to begin the Agreement Development Process, as described in the NMDOT T/LPA Handbook.
- ✓ Read and refer to the [NMDOT T/LPA Handbook](#) for project processes and requirements.
- ✓ For Federal reporting purposes, please use the following Catalog of Federal Domestic Assistance (CFDA) code: 20.219 and provide your T/LPA's Unique Entity ID (UEI). Click [here](#) for more information on the UEI.

Award Acceptance: I, _____, accept the award, as detailed above on behalf of Quay County and agree to the following award terms: <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf> and <http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>, and all terms and conditions of the NMDOT [Federal Aid Program](#).

T/LPA Responsible Charge Signature	Date	T/LPA UEI #

ALL Transportation Improvement Program, 24-00.1 Adoption 2024-2028

NMDOT ID	4101940	MPO/TIP	D4 24-00.1	Local ID	
Lead Agency	Quay County	Contact	Local Agency 0000000000	NMDOT	District District 4
Project Type	Preliminary Engineering (15)	Air Quality		TCM	
Project Name	Quay County bridge replacement (Arroyo Trujillo)-Demo ID NM110				
Project Limits	FR 4118P Bridge 1042 milepost 31.89 to 32.16 (.27 mile)				
Description	T/LPA: Bridge replacement with Design and associated roadway reconstruction				

Phase	Fund Source	Prior	FY2024	FY2025	FY2026	FY2027	FY2028	Future
PE	Federally Directed Spending (FDS)	-	\$2,500,000	-	-	-	-	-
PE	LOCAL GENERAL FUNDS (LGF)	-	\$426,030	-	-	-	-	-
	Total Preliminary Engineering	-	\$2,926,030	-	-	-	-	-
CON	TLPA Highway Infra Off Bridge IIA (HIOBP_TLPA)	-	-	\$7,300,000	-	-	-	-
	Total Construction	-	-	\$7,300,000	-	-	-	-
	Total Programmed	-	\$2,926,030	\$7,300,000	-	-	-	-

Arroyo Trujillo

San Jon Creek

U.S. Rt. 66

U.S. Rt. 66

Google

Map data ©2023 Google

Version History

TIP Document	MPO Approval	Status
22-05 Amendment 2022-2026	11/15/2022	12/2
22-16.1 Amendment 2022-2026	02/28/2023	02/2
22-20.1 Amendment 2022-2026	07/07/2023	07/0
24-00 Adoption 2024-2028	06/12/2023	08/2
24-00.1 Adoption 2024-2028	Pending	Pending

Current Change Reason

SCHEDULE / FUNDING / SCOPE - Change funding years within first four years of the STIP

Project Change(s):

Changed Exempt Category

- from " " to " "

Funding Change(s):

LOCAL GENERAL FUNDS (LGF)

▶ Delete funds in FFY 23 in PE for \$213,015

+ Increase funds in FFY 24 in PE from \$213,015 to \$426,030

Federally Directed Spending (FDS)

▶ Delete funds in FFY 23 in PE for \$1,250,000

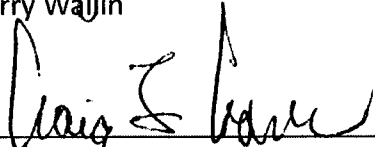
+ Increase funds in FFY 24 in PE from \$1,250,000 to \$2,500,000

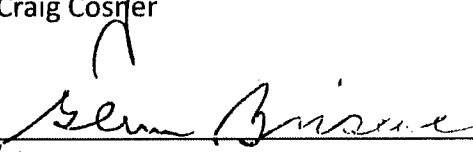
Total project cost stays the same \$10,226,030

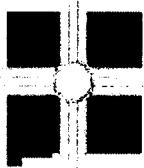
Viewers Report

On September 29, 2023 we the undersigned viewed Quay Road 41 west of the intersection of Quay Roads AB and 41. It is apparent that QR 41 west of QR AB has not been used by the public in years. We recommend that QR 41 west of QR AB be Closed.


Larry Wallin


Craig Cosner


Glenn Briscoe



10/2/2023

Congratulations, the New Mexico Department of Transportation (NMDOT), Bridge Bureau has selected your project, Quay County Bridge #1042 to receive HIOBP funds. NMDOT looks forward to working with you to develop a successful project. Please review the award information and funding, sign and return this form by 10/9/2023.

Award Information

Responsible Charge:	Stephen Salas	Email:	Stephen.Salas@quaycounty-nm.gov
T/LPA:	Quay County	Phone:	575-525-6178
T/LPA Address:	1301 E. Center Street, Tucumcari, NM 88401		
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Project Scope:	Bridge Replacement		
Project Location:	FR 4118P Bridge 1042, milepost 31.89 to 32.16		

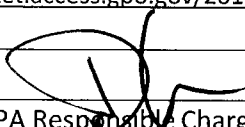
Award Funding

Federal Fiscal Year	Funding Program	Project Phase	Federal Funds	Local Match	Totals
2025	HIOBP	11	\$7,300,000		\$7,300,000
Totals			\$7,300,000		\$7,300,000

Critical Next Steps + Considerations for Tribal/Local Public Agency (T/LPA) Projects:

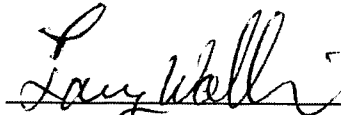
- ✓ This award is NOT a guarantee of funding. Any work done prior to receiving an official notice to proceed will not be reimbursed.
- ✓ If you are a member of a MPO, coordinate with your MPO's staff to ensure the award is entered into the TIP. If you are in a RTPO area, NMDOT will enter the project into the STIP.
- ✓ Once the project has been entered into the STIP, Engage Sharon Cruz, T/LPA Coordinator, (505) 221-8220 to begin the Agreement Development Process, as described in the NMDOT T/LPA Handbook.
- ✓ Read and refer to the [NMDOT T/LPA Handbook](#) for project processes and requirements.
- ✓ For Federal reporting purposes, please use the following Catalog of Federal Domestic Assistance (CFDA) code: 20.219 and provide your T/LPA's Unique Entity ID (UEI). Click [here](#) for more information on the UEI.


Award Acceptance: I, _____, accept the award, as detailed above on behalf of Quay County and agree to the following award terms: <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf> and <http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>, and all terms and conditions of the NMDOT [Federal Aid Program](#).

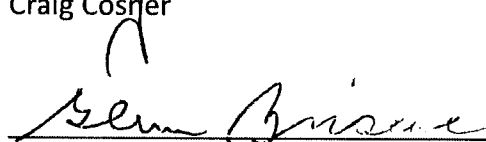
	10-5-23	
T/LPA Responsible Charge Signature	Date	T/LPA UEI #

Viewers Report

On September 29, 2023 we the undersigned viewed Quay Road 41 west of the intersection of Quay Roads AB and 41. It is apparent that QR 41 west of QR AB has not been used by the public in years. We recommend that QR 41 west of QR AB be Closed.


Larry Wallin


Craig Cosner


Glenn Briscoe



QUAY COUNTY GOVERNMENT

FISCAL YEAR 2023-2024

RESOLUTION NO 21

PARTICIPATION IN LAW ENFORCEMENT RECRUITMENT FUND ADMINISTERED BY NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION

WHEREAS **Quay County** and the New Mexico Department of Transportation have entered into a grant agreement under the Law Enforcement Recruitment Fund to hire law enforcement and support positions.

WHEREAS the total cost of the project will be **\$393,750.00** to be funded in proportional share by the parties hereto as follows:

a. New Mexico Department of Finance and Administration share shall be 100% or **\$393,750.00**.

and

b. **Quay County's** proportional matching share shall be 0% or **\$0**

TOTAL PROJECT COST IS **\$393,750.00**

Quay County shall pay all costs, which exceed the total amount of **\$393,750.00**.

NOW, therefore, be it resolved in official session that **Quay County** determines, resolves, and orders as follows:

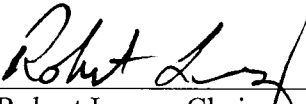
That the project for this Cooperative Agreement is adopted and has priority standing.


The agreement terminates on June 30, 2026 and **Quay County** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.


NOW therefore, be it resolved by **Quay County** to enter into Cooperative Agreement for appropriation number **23-ZH5048** with the New Mexico Department of Finance and Administration for the LERF Program over three years to hire law enforcement and support positions.

Within the control of **Quay County** in New Mexico.

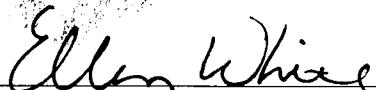
DONE AND RESOLVED this 9TH day of October 2023.


Robert Lopez, Chairman


Jerri Rush, Member


Brian Fortner, Member

Attest:


Ellen White, Quay County Clerk



REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

RECIPIENT:

Quay County

APPROPRIATION NUMBER: TOTAL ALLOCATION
AMOUNT:

REVERSION DATE:

23-ZH5048-63

\$393,750.00

June 30, 2024

ALLOCATION PURPOSE

Three Hundred and Ninety Three Thousand Seven Hundred and Fifty Dollars and Zero Cents over three years to hire law enforcement/support positions. The first allocations will be disbursed at 100% within 5 business days of acceptance of this agreement to include approval of the local governing body.

ALLOCATION DISBURSEMENT

The allocated funds will be disbursed 100% up to \$225,000 the first year, 50% up to \$112,500 the second year, and 25% up to \$56,250 the third year. The Allocation Recipient will submit to the Department of Finance & Administration this signed document and evidence of approval of the local governing body. Disbursements of funds will be made within 5 business days of receipt of the signed agreement and evidence of approval of the local governing body.

Funds for the first disbursement must be expended from July 1, 2023, through June 30, 2024; the second 50% disbursement will be made in August 2024 to be expended by June 30, 2025; and the last disbursement of 25% will be made in August 2025 to be expended by June 30, 2026. Any amount not expended in each of the three years will be returned to the State of New Mexico, Department of Finance and Administration in the year that it is scheduled for reversion. All expenditures must occur prior to the reversion date.

The Allocation Recipient agrees to submit quarterly reports using Exhibit A, Law Enforcement Recruitment Report, providing updates on the hiring of law enforcement/support positions.

CERTIFICATION

I hereby certify that the **Quay County**

1. Will only use the allocated funds to carry out and/or perform activities described in allocation language.
2. Will follow the procedure described in "Allocation Reporting" of allocated funds.

Local Law Enforcement Agency



Authorized Local Governing Body Authority

Date

10-9-23

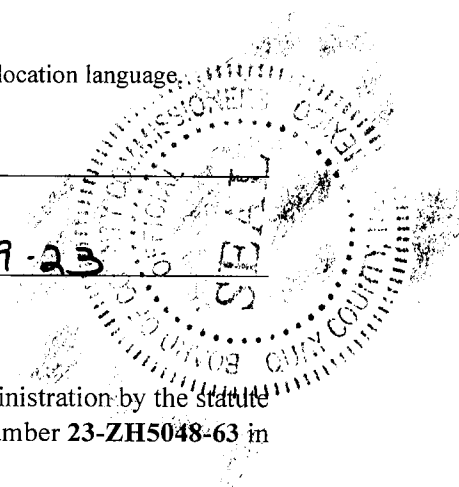
Date

APPROVAL

In accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number **23-ZH5048-63** in the amount of **\$393,750.00**.

Wesley Billingsley
Director, Local Government Division

Date



REIMBURSING AGENCY: Department of Finance and AdministrationBusiness Unit: 341

STATE OF NEW MEXICO
Law Enforcement Recruitment Fund
Quarterly Report Form
Exhibit A

Allocation Recipient:	
Appropriation Number:	

Provide names of individuals hired and their hire date:	Title of Position	Vacant Position Salary:	New Position Salary:
Total Amount of Appropriation Funds Expended this Quarter:		Total: \$	Total: \$

Add extra lines as applicable.

<p>Narrative: (Provide description of next steps to fill any remaining vacant positions. Examples: hiring event or outreach using social media.)</p>
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QUAY COUNTY GOVERNMENT

FISCAL YEAR 2023-2024

RESOLUTION NO 22

Committing a Portion of Capital Outlay Funds for the Purpose of Establishing a Regional Behavioral Health Facility in Eastern New Mexico with the Purchase of Land

WHEREAS, Roosevelt County, Curry County, Quay County, DeBaca County, Union County, the City of Clovis, the City of Portales, and the Village of Fort Sumner (*hereinafter*, the "Parties") have previously entered into a Memorandum of Agreement (*hereinafter*, "MOA") in which they recognized the immediate need for an inpatient psychiatric hospital and mental health facility in Eastern New Mexico;

WHEREAS, the City of Clovis entered into an Agreement for Professional Services with Intium Health for the purpose of conducting a feasibility study to evaluate the immediate need for an inpatient psychiatric hospital and mental health facility (*hereinafter*, "Regional Behavioral Health Facility" or "Facility"), which Agreement acknowledged the MOA between the Parties;

WHEREAS, Intium Health completed its feasibility study and this study was presented to the Parties complete with their findings and recommendations in 2022, and has otherwise concluded there is a need for such a Facility in Eastern New Mexico;

WHEREAS, the Parties successfully applied for and received \$10,000,000.00 in Capital Outlay Funding during the 2023 Legislative Session in which the City of Clovis is the Fiscal Agent;

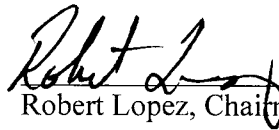
WHEREAS, the funds are appropriated to acquire property for and to plan, design, construct, furnish and equip a behavioral health facility in Clovis in Curry County;

WHEREAS, the Parties desire to commit an allocation or direction of funds received from the Capital Outlay Funding for the acquisition of property for the purpose of creation of the Regional Behavioral Health Facility in Clovis for the purpose of addressing the regional behavioral health and psychiatric needs of the area;

NOW THEREFORE, BE IT RESOLVED, by the Board of Quay County Commissioners, New Mexico:

1. That Quay County pledges to support a portion of funds received for the establishment of the Regional Behavioral Health Facility in Clovis, for the purpose of addressing the behavioral health needs of the citizens of Eastern New Mexico.

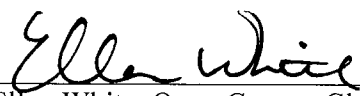
DONE AND RESOLVED this 9TH day of October 2023.


Robert Lopez, Chairman


Jerri Rush, Member


Brian Fortner, Member

Attest:


Ellen White, Quay County Clerk

