

Quay County Government

300 South Third Street, Tucumcari, NM 88401 Post Office Box 1246 Phone: (575)461-2112 Fax: (575) 461-6208

AGENDA

REGULAR SESSION

Quay County Board of Commissioners

January 4th, 2023

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session December 11th, 2023

Public Comment

New Business

- I. Stephen Salas, Quay County Road Superintendent
 - Presentation of Road Update
 - Presentation of Blade Report
- II. Johnny Reid, Quay County Detention Administrator
 - Request Approval of TEK84 Body Scanner Quote
- III. Lucas Bugg, Quay County Fire Marshal
 - Request Approval of EMS Annual Service Report (Forrest)
 - Request Approval of EMS Fund Local Funding Program Application (Forrest)
 - Request Approval of Purchase of SCBAs (Jordan)
 - Request Approval of Purchase of SCBAs (Conservancy #3)
 - Request Approval of Purchase of Extrication Equipment (Conservancy #2)
- IV. Ellen White, Quay County Clerk
 - Request Approval of FY 2023-2024 Resolution No 31 A Resolution Adopting Procedures for Compliance in Accordance with NMSA 10-17; Miscellaneous Provisions that Documents that Annual Audits, Summary Minutes, Monthly Budget, Financial Reports, and Monthly Warrants List are Public Information and Establishes Method of Compliance with Revenue and Expenditure Requirements
 - Request Approval of 2024 Reorganization of the Board Appointments and Sub-Committees



- Distribution of Financial Interest Disclosure Forms
- V. Samantha Salas, Quay County Finance Director
 - Request Approval of FY 2023-2024 Resolution No. 29 Authorization of Budget Increase to General Fund (401)
 - Request Approval of FY 2023-2024 Resolution No. 32 Authorization of Budgetary Transfers to Cannabis Regulations Act (660)
- VI. Daniel Zamora, Quay County Manager
 - Request Approval of Comprehensive Plan Agreement
 - Presentation of GRT Report (December)
- VII. Request Approval of Accounts Payable

Adjourn

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

January 4, 2024 9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 4th day of January, 2024 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Robert Lopez, Chairman Jerri Rush, Member Brian Fortner, Member Ellen White, County Clerk Daniel Zamora, County Manager

OTHERS PRESENT:

Samantha Salas, Quay County Finance Director Stephen Salas, Quay County Road Department Superintendent Dennis Garcia, Quay County Sheriff Lucas Bugg, Quay County Fire Marshall Ron Warnick, Quay County Sun Benton Greer, Quay Valley Resident

The meeting was called to order by Chairman, Robert Lopez as he led the Pledge of Allegiance.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the December 11, 2023 regular session minutes. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Agenda as presented. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

Public Comments:

Benton Greer, Quay Valley Resident, requested the County make some necessary repairs to windows and fencing at the old school house at Quay.

NEW BUSINESS:

Quay County Road Superintendent, Stephen Salas, gave the following road updates:

- Blade Reports were distributed totaling 48.41 miles.
- Work continues on Quay Road 96 with 2.9 miles completed of the 4-mile project.
- The RFP has been issued for planning and design for the Quay Road 63 project. The proposals are set to be opened in public on January 25th.
- Quotes are being obtained for the work on Quay Road M and the low water crossing.

- The Agreement for Bridge 1042, from the State has been received and will be presented at the next Commission Meeting. This is the \$2.5 Million design phase.
- Zamora noted that DHSEM will be in Quay County next Tuesday regarding the disaster assistance for Quay Road M.

In the absence of Quay County Detention Center Administrator, Johnny Reid, action for Item No. 2; TEK84 Body Scanner was tabled with A MOTION by Jerri Rush, SECONDED by Brian Fortner. All members voting "aye".

Lucas Bugg, Quay County Fire Marshall presented the following items for approval:

- FY2025 EMS Annual Service Report for the Forrest Fire Department. A MOTION was made by Brian Fortner, SECONDED by Robert Lopez to approve. MOTION carried with Fortner voting "aye", Lopez voting "aye", Rush "abstained". A copy is attached.
- FY2025 EMS Fund Act Local Funding Program Application for Forrest. A MOTION was made by Brian Fortner, SECONDED by Robert Lopez to approve. MOTION carried with Fortner voting "aye", Lopez voting "aye", Rush "abstained". A copy is attached.
- Fire Protection Fund Grant purchases for the following Departments:
 - ➤ Jordan Fire District SCBA's \$89,422.00 grant Total \$117,910.00
 - > Conservancy District 3 SCBA's \$54,483.00 grant Total \$78,640.00
 - > Conservancy District 2 Extrication Equipment \$54,483.00 Total \$110,314.10

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the above-described Fire Protection Fund Grant requests. MOTION carried with all members voting "aye". Copies are attached.

Ellen White, Quay County Clerk, presented the following items for approval:

- Resolution No. 31; Adopting Procedures for Compliance in Accordance with NMSA 10-17; Miscellaneous Provisions. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve Resolution No. 31. MOTION carried with all members voting "aye". A copy is attached.
- Requested approval of 2024 Board Appointments and Sub-Committees. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the newly assigned positions. MOTION carried with all members voting "aye". A copy is attached.
- Reported the annual Financial Interest Disclosure Statements have been distributed to all Department Heads and Elected Officials, as required by law.

Samantha Salas, Quay County Finance Director, requested approval of the following Resolutions:

- Resolution No. 29; Budget Increase for Law Enforcement Fund totaling \$96,000.00 for supplies as appropriated from the Law Enforcement Grant. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve Resolution No. 29. MOTION carried with all members voting "aye". A copy is attached.
- Resolution No. 32; Budget Increase for Cannabis Regulation Act (\$1,000.00) for Administrative Fees. A MOTION was made Brian Fortner, SECONDED by Jerri Rush to approve Resolution No. 32. MOTION carried with all members voting "aye". A copy is attached.

Daniel Zamora, Quay County Manager, presented correspondence and requested approval of the following items:

- Requested approval of the Agreement between Quay County and Places Southwest, Inc. (dba Sites Southwest, Ltd.) for Professional Services of the Comprehensive Plan for Quay County. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the Agreement. MOTION carried with all members voting "aye". A copy is attached.
- Presentation of November GRT Report.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the expenditures included in the Accounts Payable Report ending December 28, 2023. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

There being no further business, a MOTION was made by Jerri Rush SECONDED by Brian Fortner to adjourn. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". Time noted 9:30 a.m.

Respectfully submitted by Ellen White, Quay County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS

Robert Lopez, Chairman

Jerri Rush, Member

Brian Fortner, Member

Ellen White, County Clerk

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◆ DEMOGRAPHICS SERVICE INFORMATION PERSONNEL AND ROSTER GROUND AMBULANCE/MEDICAL RESCUE VEHICLES OPERATIONS CERTIFICA > ▼

Information



EMS ANNUAL SERVICE REPORT

FISCAL YEAR 2025

Due Date January 14, 2024

EMS agencies shall complete an annual report form that contains the same elements as the annual service report required of ambulance services by PRC rule (18.3.14.22 NMAC). The bureau shall issue the annual report form to EMS agencies by November 1 of each year, and EMS agencies shall complete the form and return it to the bureau no later than January 15 of the following year

~	/ Details	
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	Forrest Fire Department	
*	*NM Service Number	
	. 321329	
	*Physical Address	
	209 State Hwy 210 (Forrest, NM)	
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ļ	Additional Address Information	
•	*Zip Code	
	88427	⊠ Lookup
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	McAlister	
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C Emergency Medica	ll Dispatch (EMD)		•			
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→ Number of Licensed Person	nnei			
Please add a level of EMS Pro	vider that volunteers or is employeed by your serv	vice. Please add the total of Fulltime and Parttime providers for that level.		
1. Click on "Select License Le	vel" and select a level of provider			
2. Put the number of Full Time	e and Part Time volunteers/employees Id totals for employees, click "Add Another", add a	new level of provider and add totals.		
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4. When you are finished, click "Done"				
C Licenso Level	Number of Full Time volunteers/employees	Number of Part Time volunteers/Employees		
☑ EMS First Responder	3	0		
☑ EMT-Basic	3	0		
☑ EMT-Intermediate	1	·		

Add Another

Save and Continue:

 Licensed Personnel and Roster 		
O Name	Responsibilities	Status
☑ Carver MD, Chad (NM95-23)	Other (Not Listed)	Neither an Employee or a Volunteer
Grigsby, Rodger A (20000162)	Driver/Pilot, Patient Care Provider	Volunteer
☑ Lavender, Joe G (10001459)	Driver/Pilot, Patient Care Provider	Volunteer
☑ Mitchell, Ricky D (00025805)	Patient Care Provider	Valunteer .
☑ Runyan, Denese K (16000190)	Patlent Care Provider, Other (Not Listed)	Volunteer
☑ Rush, Davld R (00024736)	Driver/Pilot, Palient Care Provider	Volunteer
& Rush, Jerri R (00017372)	Patient Care Provider	Volunteer
☑ Rush, Randall (21000589)	Driver/Pilot, Patient Care Provider	Volunteer
Add Another		
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✓ Unlicensed Personnel		
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Please upload Unlicensed Personnel List, it	f not listed above.	

① Upload File
Name
Non-Licensed Personnel
Document Type
Supporting Documents
*Contact EMS Bureau or Regional office if Medical Director Name If not auto populated
Carver MD, Chad (NM95-23)
Position
23Medical Director
Add Your Continuing Education/Training Coordinator if not auto populated.
Runyan, Denese K (16000190)
Position
©Continuing Education Training\Coordinator
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SERVICE INFORMATION , PERSONNEL AND ROSTER GROUND AMBULANCE/MEDICAL RESCUE VEHICLES OPERATIONS DEMOGRAPHICS Vehicle Information Please list ALL vehicles used for EMS response in your EMS service, including any needing replacement already listed above. Failure to complete this portion will disqualify your application. To add an existing Vehicle from your vehicle list, press "Find". To add a new vehicle, press the green 😭 sign on the right side of the "Find" box. Note: If you have a large number of vehicles, you can use the option of uploading a pdf file showing the requested vehicle information as requested below. ⁴Vehicle Find Year 2009 Make Chevrolet Model Kodiak Vehicle Type Rescue DMV Number 01867G EMSCOM# Drive Train

Two Wheel Drive - Rear

Mileage 237000

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	❖ Preventative Maintenance Program
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	Does your service have a vehicle Preventative Maintenance Program in place?
	Yes
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	Please upload a description of your Maintenance Program
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∨ Vehicle Inspections		
Indicate the frequency of vehicle inspections.		
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*Number of Ambulance Accidents to ensure compliance of 18.3.7.11 NMAC		
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○ No				
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. ○ No				

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Mutual Aid Agreements			
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✓ Pediatric Emergency Care Coordinator (PECC)	•		
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RESPONSES TO THE FOLLOWING ARE MANDATORY. FAILURE TO ANSWER WILL RESULT IN AN INCOMPLET A PECC is an individual(s) who is responsible for coordinating pediatric specific activities to include education	, training and equipn	nent. NHTSA and	d
HRSA have established benchmarks to have a PECC in 90% of EMS services by 2026.			
'Which of the following statements best describes your agency?			
○ We do have a designated PECC.			-
○ We do not have a designated PECC.			
() We do not have a PECC but have a plan to add this role in the next year.			
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We do not currently have a PECC but would be interested in adding this role.
*If you plan to add or interested in adding a PECC, when would it be implemented? © 6 months
O 1 year
(a) 2-3 years
○ Undetermined
[-]Save and Continue

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<	ROSTER GROUND AMBULANCE/MEDICAL RESCUE VEHICLES OPERATIONS CERTIFICATION OF APPLICATION ACKNOWLEDGMENT AND SIGNATURES	>
•	Notarization	
	The EMS Annual Report Signature page was emailed to you as you started the application process. If you did not receive the form, contact below or go to this link: Annual Report Signature Page (https://newmexico.imagetrendlicense.com/lms/public/fite/cms/2023/10/17/FY25%20Annual%20Service%20Report%20%20%20Signat%20Page.pdf) Rachel Marquez - Fund Act Coordinator - EMS Bureau - (505) 476-8233 Rachel.Marquez@doh.nm.gov Donnie Roberts - EMS Region 1 - (505) 270-9278 droberts@emsregion3.org Doug Campion - EMS Region 1 - (575) 524-2167 Donnie Roberts - EMS Region 3 - (575) 769-2639 droberts@emsregion3.org Please complete the emailed form you received, have it notarized, scan it, and upload in the file upload below.	ture
	⊕ Upload File . Name Pleas upload your Signature Page	
	Document Type	,
	: Supporting Documents	~
	is your Signature Page signed, notarized and Uploaded?	
	() Yes	
	○ No	
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Service Name: FORREST VOLUNTEER FIRE DEPARTME	
SERVICE DIRECTOR/CHIEF	RANGE STORY OF THE RESERVE
	MS Chief
***************************************	(Title)
Address 2121 State Highway 268, Melrose NI	
(Street/Malling)	ite) (Z[p) (+4)
(575) 799-4879 (575) 458-6312 (575) 799-4897 [openia	87@gmall.com
100 (1 to 1800) 4 (1600)	(Email)
Signature: July	
SERVICE MEDICAL DIRECTOR	
	lical Director
(Name)	(Title)
Address: PO Box 1233, Lovington NI	M 88260
(Street/Mailing)	ite) (ZIp) (+4)
(575) 704-9373 (575) 704-9373 rockchal	kin@hotmail.com
(Work Phone) (Home Phone) (Cellular Phone) in signing this application I am certifying that I am actively providing medical direction	n for this EMS service
	II JOI THIS EIVIS SELVICE
Signature: Milawer Coff	
SERVICE TRAINING COORDINATOR	
Name: Denese Runyan EMS Coo	ordinator (Forrest)
(Name)	
Address: 4698 Quay Road 27, House N	
(Street/Mailing) (Street/Mailing) (Street/Mailing) (Street/Mailing)	ate) (21p) (+4) (+4) (+7) (+7) (+7) (+7) (+7) (+7) (+7) (+7
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Benese, Kungan	
PERSON COMPLETING FORM	
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(Name)	
	M 88121 9709
(Street/Mailing)	ate) (ZIp) (+4)
	n@plateautel.net
(Work Phone) (Home Phone) (Cellular Phone)	(Email) SOURCE CONSTRUCTOR
signature: Denese Rumyan	
STATE OF NEW MEXICO)	
COUNTY OF (COUNTY OF COUNTY OF COUNT	
	21/
This instrument was acknowledged before me on the day of ANNAGE by ANDAM + Wester Cury AND (Person completing form)	2004 9
My commission expires: 3-24-2	<u> </u>
Notary Public	
State of New Mexico	

State of New Mexico Notary Public ELLEN L. WHITE Commission#1006761 My Comm, Exp.3-24-2027 Items Requested Certification Of Application Application Information Funding Information Equipment Inventory Report





EMS FUND ACT

LOCAL FUNDING PROGRAM APPLICATION

FISCAL YEAR 2025

Due Date: January 14, 2024

To All Potential Fund Act Recipients:

distribution of money for each municipality and county on the relative number of runs of each local recipient eligible to participate in the distribution. To be eligible, an applicant must be an incorporated municipality or county applying on behalf of a local recipient (publicly owned or contracted ambulance other than salaries and benefits for emergency medical services personnel. This money shall be distributed to municipalities and counties on behalf of The EMS Fund Act was created for the purpose of making funds available to municipalities and counties for use in the establishment and enhancement or air ambulance service, medical rescue service, fire department rescue service, regionalized emergency medical service agency; or other prehospital the fund shall be used for the local emergency medical services funding program to support the cost of supplies and equipment and operational costs of local emergency medical services in order to reduce injury and loss of life. In any fiscal year, no less than seventy-five (75) percent of the money in municipality's and county's share of the fund based on the relative geographic size and population of each county. The formula shall also base the eligible local recipients, using a formula established pursuant to rules adopted by the Department of Health. The formula shall determine each emergency medical service care provider based in state).

Your service must also be compliant with data submission into NMEMSTARS Data V.3 Elite, in compliance with New Mexico Medical Rescue Certification and Public Regulation Commission regulations. Your Application must be electronically submitted to the EMS Bureau by 5:00pm on January 14th. Please adhere to the following instructions, as incomplete applications will not be processed: NOTE: If you are a new service requesting Start Up funding, please complete the EMS Agency Application prior to completing the Fund Act Application

If you need assistance in completing this application, please contact Rachel Marquez at (505) 476-8233 or by email Rachel.Marquez@DOH.nm.gov also,

Region I: Donnie Roberts - (505) 270-9278

general information and technical assistance is available from your EMS Regional Office:

Region II: Doug Campion - (575) 524-2167

Region III: Donnie Roberts - (575) 769-2639

*is your agency a New Service requesting Start Up funding? Ves No No Are you applying as a Regionalized EMS Agency Ves No No The Local Recipient is the Fire Department, EMS Service Local Recipient Forrest Fire Department Service Number 321329 *Phone 575			0, 2023	nie Eccai Necipient is une fine Department, Eims Service of Regionalized Eims Agency that Will benefit from the funding.					
	*Is your agency a New Service requesting Start Up funding?	Are you applying as a Regionalized EMS Agency	respond to Oct. 1, 2022 thru Sep	rne Deparment, Emo			Ext:	Ext:	

*Mailing Address 209 State Hwy 210

*Postal Code 88427	1	Lookup	
City MoAlister			
State			
New Mexico			
*Email			
joegl387@gmail.com	:		:
*Person Completing Form Runyan, Denese K (16000190)			:
Position Service Director			
Remove			
Add Another			
 Applicant Information The Applicant MUST BE the County or Municipality serving as the Fiscal Agent. 	· Municipality serv	ring as the Fisc	al A
*Fiscal Agent Type			
O Municipality			
⑥ County			
*County or Municipality Name (Fiscal Agent)			
Quay County			
*Fiscal Agent Address			
PO Box 1246			

*Fiscal Agent City

Tucumcari

*Fiscal Agent Postal Code

88401

*Fiscal Agent Contact Person

Daniel Zamora

Fiscal Agent Contact Person Title

County Manager

*Fiscal Agent Phone

575 - 461 - 3

575 - 461 - 6208

Fax#

*Fiscal Agent Email Address

daniel.zamora@quaycounty-nm.gov

Save Save and Continue

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Certification Of Application

Items Requested

Equipment Inventory Report

Application Information Funding Information

Continuing Education Training\Coordinator

*Position:

Runyan, Denese K (16000190)

Training Coordinator

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[SS]	

Add Another

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O Mutual Aid Agreements

G. Mutual Aid Agreements: 2022 Curry County Fire EMS MAA.pdf (https://newmexico.imagetrendlicense.com/lms/public/controller.cfm? method=publicPortalService.openDocument&documentID=4561a63a-8c9f-ee11-ac1d-0a0b1a134b9d&code=B22C562B1E10E89CD669A00B9B9C1B1D)

G Mutual Aid Agreements: Forrest VFD Mutual Aid Agreements.pdf

区 Mutual Aid Agreements: Quay-Curry Mutual Aid Signed.pdf

Z Add Another

"If the Service or all Geographical Districts performs procedures or administers medications that require a Medical Director, the service has a service Medical Director and appropriate BLS and/or ALS medical protocols.

Yes

8 0

* Medical Director

Carver MD, Chad (NM95-23)

*Position: Medical Director

Remove

Add Another

NMAC, if applicable; or such other regulations as may be adopted by the PRC or its successor agency regarding registered Medical Rescue and certificated ambulances. If the *The service or all Geographical Districts complies with NM EMS Bureau Medical Rescue Certification regulations or Public Regulation Commission (PRC) Regulation 18.4.2 service is Air Medical, the service complies with certification of air ambulance services regulations.

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% ○ *If ALL of the above information is complete, please answer YES to open up the Equipment and Funding Tabs.

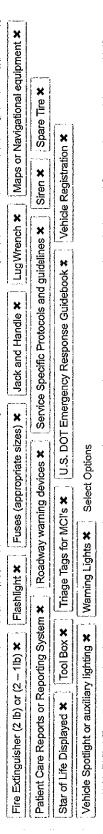
® Yes

Certification Of Application

▼ Front of Vehicle Cab or Optimal Location:

To add equipment to your inventory list, click in the box and a list of equipment items will appear. Select each item applicable and it will insert the item into the box. To remove items, click the X in front of the item and it will remove it. If you are Regionalized EMS Agency all of your vehicles should have similar equipment as you list below.

*Front of Cab



▼ Communications Equipment

*Communications Equipment

	-
Select Options	
Dispatch Radio UHF/VHF ★ EMSCOM (UHF) Radio ★ Spare Batteries/charger system ★	
EMSCOM (UHF) Radio ★	. :
Dispatch Radio UHF/VHF ★ EMSCOM (UHF) Radio ★ Spare Batteries/charger syste	

Personal Protective Equipment

*Personal Protective Equipment

			The state of the s	The state of the s	The state of the s	
Exam Gloves * Eye Protection * Gloves	Profection X	Gloves ((Leather or heavy duty) * Hearing Protection * Helr	Hearing Protection X	Helmet with Face Shield X	Exam Gloves * Eye Protection * Gloves (Leather or heavy cuty) * Hearing Protection * Helmet with Face Shield * N-95 mask (or > particulate mask) *
Safety Vest/Jacket/(ANSI 2008 Compliant) ★	2008 Compliant	× €	Splash Protection (disposable) X Select Options	Select Options		
				,		
		:				

Diagnostic Equipment

*Diagnostic Equipment

THE PERSON NAMED AND PE		
Aneroid Sphygmomenometer with infant/pediatric/adult and obese size cuffs * · End Tidal C02 monitoring device (optional) * Glucose Monitoring Instrument *	□ End Tidal C02 monitoring device (optional) ★	Glucase Monitoring Instrument *
And the state of t		A STATE OF THE PARTY OF THE PAR
Penlights * Pulse Oximeter * Stethoscope * Thermometer * Select Options	elect Options	
The state of the s		

➤ Patient Compartment - Basic Level

*Patient Compartment - Basic Level

Biohazard Clean-up Supplies X Biohazard Waste bags X Blankets X Cervical Collars - Rigid (Adult/Child and Infant) X Cervical Immobilization Devices X Chair Stretcher X Cold Weather Warming Devices X Inhala Sanitizer X Heat Pack X Inhalation Therapy Equipment X Installed Oxygen System X Latex/Vinyl Gloves (Non-Sterile) Assorted Sizes X Long Backboard X Multi-level Stretcher X Multi-Lumen Airway Devices X Nasopharyngeal Airways X On-Board Suction System X On-Board Suction System X Deviation System X Pediatric Drug Dosage Tape or chart X Pediatric Restraint device/car seat X Pillows X Portable Oxygen Equipment X Portable Oxygen Equipment X Portable Oxygen Equipment X Portable Oxygen Equipment X Pediatric Restraint device/car seat X Portable Oxygen Equipment X
Assorted Sanitizer * Heat Pack * Assorted Sizes * Long Backboard * Obstetrical Kit with Sterile Scissors or Ection 5 Infant/Adult) * On-Board Oxygen ** Pediatric Restraint device/car see
Hand Sanitizer * Heat Pack * Assorted Sizes * Long Backboard * Obstetrical Kit with Sterile Scissors or Ec 5 Infant/Adult) * On-Board Oxygen t * Pediatric Restraint device/car see
ا ق
اق
r 1
Portable Suction Unit ★ Seated Spinal Immobilization Device ★ Semi-Automatic Defibrillator with Pads ★ Semi-Automatic Defibrillator Batteries ★
Sharps Container ★ Sheets ★ Shoulder/chest/extremity straps ★ Spinal Immobilization device/backboard ★ Splints - Extremity (Rigid/Air/Vacuum) ★
Sterile Burn Sheets ★ Sterile Gloves (Assorted Sizes) ★ Sterile Water ★ Suction Catheters (Soft & Rigid) ★ Supraglottic Airway Devices ★ Towels ★
Traction Splint ★ Trauma Dressings ★ Trauma Shears ★ Triangular Bandages ★ Uninal (Male and Female) ★
Pharmacological Equipment/Medications as approved by the NM Scope of Practice for First Responder 🛪 EMT-Basic and the Service Medical Director * Stokes Basket *
Select Options

▼ Patient Compartment - Advanced Level

*For any items above that are not marked as available, please identify why your department does not have these items and how many are needed in order to equip each unit. If you have no Missing Equipment, put N/A.



Add Another

.

Save Save and Continue

Items Requested Certification Of Application Application Information Funding Information Equipment Inventory Report

▼ Repair and Maintenance

Please complete the Equipment Inventory Report prior to listing your funding requests. If you are a Regionalized EMS Agency, the totals for each category should include all Geographic requests.

medical personnel. Please round all estimated costs to the nearest \$100. Please be realistic in your requests and estimate your total amount closest Funds may only be utilized to support the cost of supplies and equipment and operational costs other than salaries and benefits for emergency to funding that service receives every year. Please indicate the priority of your request with the item requested (1-10) and use the priority number only once. Example: Generator - Priority #1

O Repair Items. If there are no Repair Items, put N/A	Repair Item amount. If there are no Repair Items, put \$0.00
☑ #1 Stryker Power Cot Battery	\$795.00
区 #1 Front Tie Rod on Ambulance	\$1200.00
Madd Another	

➤ Mileage & Per Diem

O Mileage & Per Diem item. If there are no Mileage & Per Diem items, put N/A.	Mileage & Per Diem amount. If there are no Mileage & Per Diem ítems, put \$0.00.
区 #8 Training and Refresher Courses / Per Diem	Training and Refresher Courses \$1000.00 /Per Diem \$700 / Total \$1700.00
☑ #9 2 Personnel taking classes to become and EMT-B	Cost of Classes /with Per Diem \$5000.00
· Canada	

Add Another

▼ Supplies (Items Under \$500)

• Items under \$500.00. If there are no items under \$ 500.00, put N/A.	Items under \$ 500.00 amount. If there are no items under \$ 500.0
☑ #21 time use supplies	\$400.00
☑ #6 Expired supplies replacement	\$300.00
G #7 Expired AED pads and batteries	\$400.00
Madd Another	

.00, put \$0.00.

Capital Outlay (Items Over \$500)

*Capital Outlay Items. If there are no Capital Outlay Items, put N/A.

Stryker Power LOAD Cot Fastener System

*Capital Outlay Item amount. If there are no Capital Outlay items, put \$0.00

s semove

A Add Another + C Other Operational Costs

		00 60 100 010 010 000 000
0	e no Other Operational items, Put N/A.	Other Operational Costs amount. If there are no Other Operational Costs, put awour.
15	+ 1 Maintenance and service of Unit	\$2000.00
) i	1	\$1000.00
`		_

LifePak Service f 4 Pharmacist Fee ্ , ত ত

\$300.00 \$500.00 \$600.00

len____

Add Another

Emassic needs \$7,995.00: Add EMT-B Training brings total to \$12,999.00: (Add \$18,400.00 to total for Power LOAD.)

E Save

Save and Continue

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▼ Notarization

The EMS Fund Act Certification By Applicant form was emailed to you as you started the application process. If you did not receive the (https://newmexico.imagetrendlicense.com/lms/public/file/cms/2023/10/17/FY%2025%20%20Fund%20Act%20Application%20%20Signat form, contact below or click on this link: FY25 EMS FUND ACT Signature Page ure%20Page.pdf)

Rachel Marquez - EMS Bureau Fund Act Coordinator - (505) 476-8233 Rachel.Marquez@doh.nm.gov

Donnie Roberts - EMS Region 1 - (505) 270-9278

droberts@emsregion3.org

Doug Campion - EMS Region 2 - (575) 524-2167

dcampion@emsregion2.org

Donnie Roberts - EMS Region 3 - (575) 769-2639

droberts@emsregion3.org

Please complete the form, have it notarized, scan it, and upload in the file upload below.

*Certification Form

Upload File

Name

Certification Form

Document Type

Supporting Documents

Is your Signature Form Signed, Notorized and Uploaded?

O Yes

% ○

Submit ∃ Save

SERVICE NAME:									
	EMS FUND	ACT CERTIFICATION	BY APPLICANT						
STATE OF NEW MEXI	.,,,,,_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Quay							
Pursuant to the Emergency Medical Services Fund Act Program 7.27.4 NMAC, I the undersigned:									
(TYPE OR PRINT)		J	Commence of the Commence of th						
			Robert 10000						
	Mayor	OR	Chairman, Board of Commissi	oners					
		And the state of t	County						
				Section for					
I do certify that the information contained in the application is true and correct to the best of my knowledge and information; and that the following specific conditions are satisfactorily met in accordance with the EMS Fund Act Program 7.27/4/NMAC: That the funds received will be expended only for the purposes stated in the application and approved by the EMS Bureau. That authorization of the chief executive of the incorporated municipality or county is required, on behalf of the local, recipient on vouchers issued by the treasurer of the political subdivision. That accountability and reporting of these funds shall be in accordance with the requirements set forth by the Local Government Division of the New Mexico Department of Finance and Administration. That the funds distributed under the Act will not supplant other funds budgeted and designated for emergency medical service purposes. Signature of Official Named Above The above was sworn and subscribed to before this day of State of New Mexico (SEAL) Notary Public ELLEN L. WHITE Commission#1006761 My Comm. Exp.3-24-2027									
		PERSON COMPLETING F	ORM	January 11					
Name:		Denese Runyan	EMS Coordi						
		(Name)	(Title)						
Address:			uay Road 27						
	Hou								
	(Cit			(+4)					
(575) 799-0901	(575) 279-7101	(575) 799-0901	drunyan@plateaute	el.net					
(Work Phone)	(Home Phone)	(Cellular Phone)	(Email)						
Signature:	Denese	Rungan							
		FOR BUREAU USE O	NLY						
Reviewer:		Da	te Reviewed:						
Approved: Yes	s No	Final A	ward:						
Comments/Problem	n:								
Date Corrected:									



Michelle Lujan Grisham Governor Ali Rye Deputy Cabinet Secretary

Major General Miguel Aguilar Interim Cabinet Secretary Randy Varela State Fire Marshal

DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

October 16, 2023

Tedd Tatum, Chief Jordan Fire Department 4073 State Highway 156 Cuervo, NM 88417

Chief Tatum,

The specifications you submitted on August 23, 2023, for the SCBAs have been reviewed and approved. The Jordan Fire Department is authorized to use <u>Fire Protection Fund Monies and Grant Award Monies</u> for the purchase of the SCBAs. Please be advised the local government shall follow all local and state licensing and Permitting requirements. <u>Please be advised that the SCBA shall comply with the NFPA 1981 Standard on Open-Circuit Self-Contained Breathing Apparatus (SCBA) for <u>Emergency Services 2019 Edition. Any exceptions made to NFPA requirements will not be approved.</u></u>

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the SCBA's. Jordan Fire Department currently has an ISO rating of 8 with a minimum yearly Fire Protection Fund Allocation of \$89,422.00.

If there are any changes in the specifications, or waivers presented at any time during the process, this office must approve the changes. If prior approval and authorization are not obtained from this office, the expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the SCBA's loan through NMFA at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future reference, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any questions about this report, please do not hesitate to contact me at 505-469-4716.

Sincerely,

Josh Duran

Fire Department Inspector

XC, Mr. Derrick Rodriguez, Deputy Fire Marshal

Artesia Fire Equipment, Inc.

Quotation

PO Box 1367 1014 S. First St. Artesia, NM 88210

DATE	Quote NO.
12/18/2023	30710

Phone# 800-748-2076 Art. / 888-477-9055 Alb.

NAME / ADDRESS	
QUAY COUNTY ACCOUNTS PAYABLE P.O. BOX 1246 TUCUMCARI, NM 88401	

SHIPPING ADDRESS	
JORDAN FIRE DEPARTMENT CHIEF TEDD TATUM teddtatum@aol.com (575) 760-5658	

PRICES MAY CHANGE AFTER:

1/17/2024

ATTENTION:			CUSTOMER REF. NO.	REP		FOB		FOB TERMS		
LUKE BUGG			JORDAN FD	GP I		DESTINATION		í V	Net 30	
ITEM	DESCRIPTION						EACH	Availability	TOTAL	
SC-X8814021005303	CONTAGRANT SC-X88 (2018 E Standar Belt wi Regular Hose, N	***GRANT APPLICATION PRICING. PLEASE CONTACT US FOR FIRM PRICING AFTER GRANT HAS BEEN AWARDED.*** SC-X8814021005303 Scott Air-Pak X3 Pro SCBA (2018 Edition) with CGA Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Escape Rope, Regulator with E-Z Flo Regulator with Standard Hose, No EBSS Accessory Hose, No Airline Connection, No Spare Harness Kit, Pak-Tracker, No Case, Packaged 1 SCBA Per Box					6,760.00		81,120.00	
SC-201215-02		SC-201215-02 SCOTT AV-3000 HT FACEPIECE, MEDIUM w/KEVLAR HEADNET				2	375.00		4,500.00	
SC-804722-01		SC-804722-01 SCOTT 4500 PSI, 45 MINUTE CARBON CYLINDER WITH VALVE					1,335.00		32,040.00	
FREIGHT	Shippi	ıg				250.00		250.00		
	ALBU	QUE	Y BE PURCHASED UTILIZ RQUE FIRE EQUIPMENT (0022403		The state of the s					
						l	TOTAL		\$117,910.00	

NM In-State 5% Preference -Resident Business # L0809081264

SIG	NIA	TI	IDE	



Michelle Lujan Grisham Governor

Major General Miguel Aguilar Interim Cabinet Secretary Ali Rye Deputy Cabinet Secretary

> Randy Varela State Fire Marshal

DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

October 16, 2023

Del Choate, Chief Conservancy #3 Fire Department 6697 Quay Road AD Tucumcari, NM 88401

Chief Choate:

The specifications you submitted on August 23, 2023, for the SCBAs have been reviewed and approved. The Conservancy #3 Fire Department is authorized to use <u>Fire Protection Fund Monies and Grant Award Monies</u> for the purchase of the SCBAs. Please be advised the local government shall follow all local and state licensing and Permitting requirements. <u>Please be advised that the SCBA shall comply with the NFPA 1981 Standard on Open-Circuit Self-Contained Breathing Apparatus (SCBA) for Emergency Services 2019 Edition. Any exceptions made to NFPA requirements will not be approved.</u>

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the SCBA's, Conservancy #3 Fire Department is currently an ISO rating of 9 with a minimum yearly Fire Protection Fund Allocation of \$54,483.

If there are any changes in the specifications, or waivers presented at any time during the process, this office must approve the changes. If prior approval and authorization are not obtained from this office, the expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the SCBA's loan through NMFA at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future reference, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any questions about this report, please do not hesitate to contact me at 505-469-4716.

Sincerely,

Josh Duran

Fire Department Inspector

XC, Mr. Derrick Rodriguez, Deputy Fire Marshal

Artesia Fire Equipment, Inc.

Quotation

PO Box 1367 1014 S. First St. Artesia, NM 88210

DATE	Quote NO.
12/18/2023	30711

Phone# 800-748-2076 Art. / 888-477-9055 Alb.

NAME / ADDRESS	
QUAY COUNTY ACCOUNTS PAYABLE P.O. BOX 1246 TUCUMCARI, NM 88401	

SHIPPING ADDRESS	
DISTRICT 3 FIRE DEPARTMENT CHIEF DEL CHOATE	

PRICES MAY CHANGE AFTER:

1/17/2024

				PR	IUES	WATO	TANGL	AFIEN.	1/1//2024
ATTENTIO	N:		CUSTOMER REF. NO.	REP		FOB TERMS			ERMS
LUKE BUGG DISTRI		DISTRICT 3 FD	GP	I	DESTIN	OITAI	N N	Net 30	
ITEM		DESCRIPTION	QTY	TY EACH Availability			TOTAL		
SC-X8814021005303	CONTA GRANT SC-X88 (2018 E Standar Belt wir Regulat Hose, N	*GRANT APPLICATION PRICING. PLEASE ONTACT US FOR FIRM PRICING AFTER RANT HAS BEEN AWARDED.*** 2-X8814021005303 Scott Air-Pak X3 Pro SCBA O18 Edition) with CGA Cylinder Connection, 4.5, andard Harness with Parachute Buckles, Standard old with No Escape Rope, Regulator with E-Z Flo regulator with Standard Hose, No EBSS Accessory ose, No Airline Connection, No Spare Harness Kit, k-Tracker, No Case, Packaged 1 SCBA Per Box lack)					760.00		54,080.00
SC-201215-02		SC-201215-02 SCOTT AV-3000 HT FACEPIECE, MEDIUM w/KEVLAR HEADNET					375.00		3,000.00
SC-804722-01		SC-804722-01 SCOTT 4500 PSI, 45 MINUTE CARBON CYLINDER WITH VALVE					,335.00		21,360.00
FREIGHT	Shipping						200.00		200.00
	ITEMS MAY BE PURCHASED UTILIZING THE ALBUQUERQUE FIRE EQUIPMENT CONTRACT NO. SHR000022403								
	1				<u> </u>	Т	IATC		\$78,640.00

NM	In-State	5% I	Pref	erence	-
Resi	dent Bus	iness	# L	.080908	31264

SIGNATURE		



Michelle Lujan Grisham Governor Ali Rye Deputy Cabinet Secretary

Major General Miguel Aguilar Interim Cabinet Secretary Randy Varela State Fire Marshal

DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

October 16, 2023

Danny Wallace, Fire Chief Conservancy #2 Fire Department 2599 Quay Road 51 Grady, NM 88120

Chief Wallace,

The specifications you submitted on August 23, 2023, for the extraction equipment have been reviewed and are approved. The Conservancy #2 Fire Department is authorized to use <u>Fire Protection Fund Monies and Grant Award Monies</u> for the purchase of extrication equipment. Please be advised the local government shall follow all local and state licensing and Permitting requirements. <u>Please be advised that the extrication equipment shall comply with NFPA 1936 Standard on Rescue Tools 2020 Edition. Any exceptions made to NFPA requirements will not be approved.</u>

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the Extrication Equipment. The Conservancy #2 Fire Department currently has an ISO rating of 9 with a minimum yearly Fire Protection Fund Allocation of \$54,483.00.

If there are any changes in the specifications, or waivers presented at any time during the process, this office must approve the changes. If prior approval and authorization are not obtained from this office, the expenditure shall be rendered null and yold.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the Extrication Equipment loan through NMFA at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future reference, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

If you have any questions about this report, please do not hesitate to contact me at 505-469-4716.

Sincerely,

Josh Duran

Fire Department Inspector

XC, Mr. Derrick Rodriguez, Deputy Fire Marshal

Quotation

PO Box 1367 1014 S. First St. Artesia, NM 88210

DATE	Quote NO.
12/20/2023	30574REV2

Phone# 800-748-2076 Art. / 888-477-9055 Alb.

NAME / ADDRESS
QUAY COUNTY ACCOUNTS PAYABLE P.O. BOX 1246 TUCUMCARI, NM 88401

SHIPPING ADDRESS	
DISTRICT 2 FIRE DEPARTMENT ASST. CHIEF CODY BYRD cbbyrd1@yahoo.com (575) 403-7127	

PRICES MAY CHANGE AFTER: 1/1

1/19/2024

ATTENTIO	v:		CUSTOMER REF. NO.	REP		FOB	TI	ERMS	
CODY BYRD			DISTRICT 2 FD GP			DESTINATIO	N N	Net 30	
ITEM	DESCRIPTION				QTY	EACH	Availability	TOTAL.	
AER-1193	***GRANT APPLICATION PRICING. PLEASE CONTACT US FOR FIRM PRICING AFTER GRANT AWARD HAS BEEN MADE.*** AER-1193 - AERVOE 28" SAFETY CONE 5-PACK KIT W/NYLON CONSTRUCTION. 4 LB WEIGHTED BASE, RED LED FLASHING LIGHT POWERED BY AAA BATTERIES (INCLUDED)., AND STORAGE BAG				2	265.00		530.00	
TE-K12FD9-23BDL	TE-K12FD9-23BDL Team K12FD9 Saw Bundle: Contains One K12FD9 Saw, One QC330 Quick Charger, Two BLi 300 Batteries (9.4Ah 40/36V), One PIRA-9FD Multipurpose Diamond Blade.			Quick 0/36V), One	1	1,810.00		1,810.00	
PAC-K5030	COMP. (PLEAS	ANY SE S	- PERFORMANCE ADVAN UNIVERSAL SAW KIT PECIFY BLACK, ORANGE, TRAP)		1.	158.75		158.75	
						TOTAL	N		

Quotation

PO Box 1367 1014 S. First St. Artesia, NM 88210

DATE	Quote NO.
12/20/2023	30574REV2

Phone# 800-748-2076 Art. / 888-477-9055 Alb.

NAME / ADDRESS
QUAY COUNTY
ACCOUNTS PAYABLE
P.O. BOX 1246
TUCUMCARI, NM 88401

SHIPPING ADDRESS
DISTRICT 2 FIRE DEPARTMENT ASST, CHIEF CODY BYRD cbbyrd1@yahoo.com (575) 403-7127

PRICES MAY CHANGE AFTER: 1/19/2024

				, , ,		WAY CHANGE		1/19/2024	
ATTENTIC	N:		CUSTOMER REF. NO.	REP		FOB	Т	ERMS	
CODY BY	YRD		DISTRICT 2 FD	GP		DESTINATIO	N N	Tet 30	
ITEM			DESCRIPTION		QTY	EACH	Availability	TOTAL.	
TE-FD53514-23BDL	CHAIN BATTE INCLU CUTTI	SAW ERIES DES: NG C	1-23BDL - TEAM BATSHAD WW/ (1) CHARGER & (2) B G (9.4 Ah 40/36V) CHAINSAW W/ 14" BAR, CHAINS, BAR & CHAIN CO LET, SCHRENCH TOOL W	Li300 (2) WOOD OVER,	. 1	1,725.00		1,725.00	
MISC.	1		62 20" RESCUE CHAINSA JUND HANDLE	W W/	1	2,175.00		2,175.00	
PAC-K5025	PAC-K5025 - PERFORMANCE ADVANTAGE COMPANY VENT SAW MOUNTING KIT (PLEASE SPECIFY BLACK, ORANGE, OR YELLOW STRAP)					173.75		347.50	
MISC.	DEWALT 20V MAX RECIPROCATING SAW KIT INCLUDES, SAW, (1) BATTERY, (1) CHARGER AND BAG				1	299,50		299.50	
MISC.			ECIPROCATING SAW BL. SET WITH CASE, (12) PIE	,	1	48.75		48.75	
HU-272899000-9	1		000-9 Hurst S799 E3 Cutter 9 9Ah batteries, (1)110V Charg	_	1	13,171.00		13,171.00	
						TOTAL	, =1		

Quotation

PO Box 1367 1014 S. First St. Artesia, NM 88210

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PRICES MAY CHANGE AFTER: 1/19/2024

						S WAT CHANGE		1/19/2024	
ATTENTI	ON:		CUSTOMER REF. NO.	REP		FOB	T	TERMS	
CODY E	BYRD		DISTRICT 2 FD	GP	J	DESTINATIO	N	Net 30	
ITEM			DESCRIPTION		QTY	/ EACH	Availability	TOTAL	
HU-271877000-9			000-9 Hurst SP777 E3 Spread cludes (2)9Ah batteries, (1)11		hound	13,884.00		13,884.00	
HU-273849000-9	Package	e - (I	000-9 HURST SC758 E3 Con ncludes SC 758 E3 Combi, (2 110V Charger)		1 -red	13,810.00		13,810.00	
HU-274886000-9			000-9 Hurst R522 E3 Ram 9A 9Ah batteries, (1)110V Charg		1	9,735.00		9,735.00	
HU-MISC	HU-90- SUPPL		1 HURST EWXT / E3 DC P0 0V	OWER	1	1,205.00		1,205.00	
HU-273100000 (HU-273100000 HURST STRONGARM KIT (FIRE SERVICE - BLUE) INCLUDES 2 BATTERIES, 1 CHARGER, 1 SET COMBINATION TIPS, 1 SET DOOR OPENER TIPS				2	7,475.00		14,950.00	
PAC-K5035FL	PAC-K5035FL - PERFORMANCE ADVANTAGE COMPANY HEAVY RESCUE BASE MOUNT KIT WITH FASTLOK **FOR CUTTER**				1	252.75		252.75	
			PECIFY STRAP COLOR WI 3: BLACK, YELLOW, OR O						
	TOTAL								

Quotation

PO Box 1367 1014 S. First St. Artesia, NM 88210 DATE Quote NO. 12/20/2023 **30574REV2**

Phone# 800-748-2076 Art. / 888-477-9055 Alb.

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PRICES MAY CHANGE AFTER: 1/19/2024

				, , ,	TOLO	MAY CHANGE	- / II / II / I	1/19/2024	
ATTENTION:			CUSTOMER REF. NO.	ER REF. NO. REP		FOB	T	TERMS	
CODY BYRD			DISTRICT 2 FD	GP		ESTINATIO	N N	Net 30	
ITEM			DESCRIPTION	Thirties .	QTY	EACH	Availability	TOTAL.	
PAC-K5026-FL	COMPA KIT **I (PLEAS	PAC-K5026-FL - PERFORMANCE ADVANTAGE COMPANY SPREADER BASE WITH FASTLOK KIT **FOR SPREADER & COMBI** (PLEASE SPECIFY STRAP COLOR: BLACK, YELLOW, OR ORANGE)						315.50	
PAC-K1022-FL	COMPA KIT **FOR (PLEAS	ANY RAN SE S	-FL - PERFORMANCE ADV RAM BASE MOUNT W/FA M** PECIFY STRAP COLOR: BI OR ORANGE)	ASTLOK	1	204.75		204.75	
		***				TOTAL			

Quotation

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PRICES MAY CHANGE AFTER:

1/19/2024

				FN	IOLO	MAY CHANGE	AI ILIV	1/19/2024
ATTENTION:			CUSTOMER REF. NO.	REP		FOB	Т	ERMS
CODY BY	RD		DISTRICT 2 FD	GP	I	DESTINATIO	N I	Vet 30
ITEM			DESCRIPTION		QTY	/ EACH	Availability	TOTAL
TP-AUTO X TOOL K	with carr Includes Wedge, Wedge, Long We 1)#2B 2' x 9" sq. 1) Pair o	ry ba :: 6)#4 1)#3 edge " Thi Lock of Wi	PLASTICS AUTO X TOOI g & tote. 24-18 CRIB, Pyramid Crib, 2 4PL-18 HYBRID Crib, 2)#46 W x 8.5" Long Wedge, 1)#6 , 1)#1B 1" Thick x 9" Sq. Lo ick x 9" sq. Lock Block, 1)#3 x Block, 2)#SC-1 Standard St theel Chocks, 1)CTP1818-15 OTE: Carry Bag and Crib To	2)#2/4-12 /4-20 W x 8.5" ck Block, B 3" Thick cep Chock, Mod Pad	1	1,425.00		1,425.00
						TOTAL	=1	

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PRICES MAY CHANGE AFTER:

1/19/2024

				FI	IOLO	MAY CHANGE	. 731 11.11.	1/19/2024	
ATTENTION:			CUSTOMER REF. NO.	REP		FOB	T	ERMS	
CODY BYRD			DISTRICT 2 FD	GP		DESTINATIO	N N	Net 30	
ITEM		_	DESCRIPTION		QTY	EACH	Availability	TOTAL	
JYD-MISC	(2) SMA 27" RET POINT : ACCES SIMPSO CLAW FLOAT (2) LAR 51" RET POINT : ACCES SIMPSO CLAW FLOAT	E STR ALL ST TRACT HEAD SORIE ON RA HOOK TNG C HEAL SORIE ON RA HOOK TNG C	S JYD XTEND SMALL AI UT SYSTEM, INCLUDES TRUTS 42" MAXIMUM E TED LENGTH, 2 WITCHE OS, 2 ANGLED HEADS, ES POUCHES, 2 PICKETS ATCHET STRAPS W/ FLO KS, 2 SIMPSON AXLE STE ELAWS HOOKS, 19 LBS E STRUTS 81" MAXIMUM E TED LENGTH, 2 WITCHE OS, 2 ANGLED HEADS, ES POUCHES, 2 PICKETS ATCHET STRAPS W// FLO KS, 2 SIMPSON AXLE STE ELAWS HOOKS, 27 LBS E HD JYD / PAC TOOL MOU	: XTENDED, S HAT , 2 ATING RAPS WITH EACH EXTENDED, ES HAT , 2 DATING RAPS WITH EACH		3,085.00		3,085.00	
						TOTAL	=		

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DISTRICT 2 FIRE DEPARTMENT ASST, CHIEF CODY BYRD cbbyrd1@yahoo.com (575) 403-7127	900

PRICES MAY CHANGE AFTER: 1/19/2024

ATTENTIC	N:		CUSTOMER REF. NO.	REP		FOB	Т	ERMS
CODY B	CODY BYRD		DISTRICT 2 FD	GP	D	ESTINATIO	N I	Vet 30
ITEM		•	DESCRIPTION		QTY	EACH	Availability	TOTAL
JYD-SW K	JYD-SW K JYD SIDEWINDER JACK KIT. INCLUDES: (1) SIDEWINDER JACK (1) COMBINATION OF FLAT & POINTED HEAD (1) SPEEDY WRENCH					845.00		1,690.00
JYD-MISC			JYD, / PAC TOOL MOUNT ER JACK	FOR	2	110.00		220,00
HU-106R148	5 BAG, 1-V10, 1-V12, 2-V20, 1-V33L 2-Inflat 1-Press	174 11.1 13.5 22.2 , 36. ion F are F	8 HURST/VETTER RESCURPSI. Consist of: Ton Bag; Ton Bag; Ton Bag; 7 Ton Bag; Hoses, 16.4 ft; 1-yellow, 1-red Regulator, 2900/4350 psi; bl Unit, Lighted.	·	1	6,298.50		6,298.50
SC-804722-01			01 SCOTT 4500 PSI, 45 MIN CYLINDER WITH VALVE	IUTE	2	1,385.75		2,771.50
DAR-AM292	DAR-A	M29	2 - RES-Q WRENCH MULT	T-TOOL	20	34.75		695.00
						TOTAL		

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ATTENTIO	N:		CUSTOMER REF. NO.	REP		FOB	TERMS	
CODY BY	YRD		DISTRICT 2 FD	GP	D	ESTINATIO	N N	Net 30
ITEM			DESCRIPTION		QTY	EACH	Availability	TOTAL
AK-ELRE-SCOUT-2	AK-ELRE-SCOUT-2B-120 - AKRON REVEL SCOUT SCENE LIGHT, 14,000 LUMENS, ED LAMP, (2) LI-ION BATTERIES, 1 HOUR CHARGE TIME, COMPLETE WITH 120V CHARGER					1,895.00		3,790.00
AK-SCOUT-MT	1		T-MT Akron Truck mounting by portable scene light,	bracket for	2	230.00		460.00
ST-44315	VEHIC WIRE	ST-44315 - STREAMLIGHT VULCAN 180 VEHICLE MOUNT SYSTEM W/ 12V DC DIRECT WIRE AND QUICK RELEASE SHOULDER STRAP COLOR: ORANGE				245.15		5,883.60
ST-90757	SPOT I	LIGI GER	STREAMLIGHT KNUCKLE IT W/120-VOLT AC/12-VOI RANGE		20	204.50		4,090.00
HU-273100610	273100	610	Battery, Strongarm		1	705.00		705.00
PF-LZKIT	PF-LZI ZONE/ PF210-	CIT - ROA RY,	- POWERFLARE LANDING AD FLARE KIT TO INCLUD (1) PF210-WO, ORANGE BA BATTERIES		3	490.00		1,470.00
FREIGHT	Shippir				1	2,550.00		2,550.00
						TOTAL	•	

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PRICES MAY CHANGE AFTER: 1/19/2024

CODY BYRD DISTRICT 2 FD GP DESTINATION Net 30				1 100	OLO N	MATOMANOL	/1/ / / 1/1	17177202	
ITEM DESCRIPTION QTY EACH Availability TO ITEMS MAY BE PURCHASED UTILIZING THE ALBUQUERQUE FIRE EQUIPMNENT CONTRACT NO. SHR000022403 12/20/2023 QUOTE REVISED TO DELETE 1 STIHL SAW AND ADD 1 HURST BATTERY AND 3 LANDING ZONE LIGHT KITS. AMOUNT DID	ATTENTIO	ON:	CUSTOMER REF. NO.	REP		FOB	DB TERMS		
ITEMS MAY BE PURCHASED UTILIZING THE ALBUQUERQUE FIRE EQUIPMNENT CONTRACT NO. SHR000022403 12/20/2023 QUOTE REVISED TO DELETE 1 STIHL SAW AND ADD 1 HURST BATTERY AND 3 LANDING ZONE LIGHT KITS. AMOUNT DID	CODY B	YRD	DISTRICT 2 FD	GP	DI	ESTINATION	1 N	Net 30	
ALBUQUERQUE FIRE EQUIPMNENT CONTRACT NO. SHR000022403 12/20/2023 QUOTE REVISED TO DELETE 1 STIHL SAW AND ADD 1 HURST BATTERY AND 3 LANDING ZONE LIGHT KITS. AMOUNT DID	ITEM		DESCRIPTION		QTY	EACH	Availability	TOTAL.	
		ALBUQ CONTR 12/20/20 STIHL S 3 LANE	QUERQUE FIRE EQUIPMNENT RACT NO. SHR000022403 023 QUOTE REVISED TO DELE SAW AND ADD 1 HURST BATT DING ZONE LIGHT KITS. AMO	TE 1 TERY AND					

NM In-State 5% Preference -Resident Business # L0809081264

SIGNATURE			

FISCAL YEAR 2023-2024



RESOLUTION NO. 31

A RESOLUTION ADOPTING PROCEDURES FOR COMPLIANCE IN ACCORDANCE WITH NMSA 10-17; MISCELLANEOUS PROVISIONS

WHEREAS, the County Commission is required to have summary minutes prepared and available for public inspection immediately following the end of a commission meeting approving said minutes; and

WHEREAS, the County Clerk, may use recorders to record all or a portion of a County Commission Meeting; and

WHEREAS, tapes may be used by the Clerk as a tool for transcribing the minutes, any tape recording of a commission meeting will be held as public record and subject to inspection at the office of the County Clerk for two weeks following the records and will be erased thereafter; and

WHEREAS, annual audits, the monthly budget and financial reports including the monthly list of checks shall be made available to the public, establishing the method of compliance with revenue and expenditure requirements.

NOW THEREFORE, BE IT RESOLVED AND ORDERED:

- 1. The County has adopted this Resolution establishing compliance with NMSA 10-17; and
- 2. All reports shall be made available for public inspection and review in accordance with the Inspection of Public Records Act, NMSA 14-2.

PASSED, APPROVED AND ADOPTED by the governing body at its meeting on January 4, 2024.

Robert Lopez, Chairman

QUAY COUNTY COMMISSIONERS

Brian Fortner, Member

Jerri Rush, Member

Ellen L. White, County Clerk

QUAY COUNTY FISCAL YEAR 2023-2024 RESOLUTION No. 29

Authorization of Budgetary Increase to General Fund (401)

WHEREAS, at meeting of the Board of Quay County Commissioners on January 4, 2024, the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

State Fund 11000 Budgetary Increase

	DEBIT	CREDIT
11000-0001-44200 Sheriff Fees 11000-0001-44200 Sheriff Fees		\$96,000.00 \$96,000.00

11000-1005-56999 Supplies -	Other	\$96,000.00
11000-1005-56999 Supplies -	Other	\$96,000.00

County Clerk

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved LEPF Sheriff Agreement with the Villages of San Jon and House

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustments be made.

DONE at Tucumcari, County of Quay, New Mexico this 4th day of January 2024.

Robert Lopez, Chairman

Jerri Rush, Commissioner

Brian Fortner, Commissioner

QUAY COUNTY FISCAL YEAR 2023-2024 RESOLUTION No. 32

Authorization of Budgetary Transfers to Cannabis Regulations Act (660)

WHEREAS, at meeting of the Board of Quay County Commissioners on January 4, 2024 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request these Budgetary Transfers;

DEBIT

CREDIT

Budgetary Transfers

State Fund 28000

28000-2002-57800 GRT Administrative Fees

County Clerk

\$1000.000

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved Change of Administrative Fee Account Number

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustments be made.

DONE at Tucumcari, County of Quay, New Mexico this 4th day of January, 2024.

Robert Lopez, Commissioner

Jerri Rush, Commissioner

Brian Fortner, Commissioner

AGREEMENT
CHIS AGREEMENT is made and entered into this day of JAN. 2024 by and etween Quay County, P.O. Box 1246, Tucumcari, NM 88401 (hereinafter referred to as the
County"), and Places Southwest, Inc., dba Sites Southwest, Ltd Co, a corporation, 1700 Central AV SW, uite 3100, Albuquerque, NM 87104 (hereinafter referred to as the "Contractor").
RECITALS
VHEREAS, the County desires assistance to complete an updated Comprehensive Plan with a LEDA

component for the County; and

WHEREAS, the County has obtained a grant for this project; and

WHEREAS, the County desires to engage the Contractor to render certain services in connection therewith and the Contractor is willing to provide such services.

NOW THEREFORE, in consideration of the premises and mutual obligations herein, the parties hereto do mutually agree as follows:

- 1. Scope of Services. The Contractor shall prepare a Comprehensive Plan update as described in Exhibit A - Quay County Comprehensive Plan Scope of Work (hereinafter referred to as the 'Services') in a satisfactory and proper manner, as determined by the County:
- 2. Time of Performance. Services of the Contractor shall commence October , 2023, and shall be undertaken and completed in such sequence as to assure their expeditious completion in light of the purposes of this Agreement; provided, however, that in any event, all of the Services required hereunder shall be completed by October ____, 2024.
- 3. Compensation and Method of Payment.
 - A. Compensation. For performing the Services specified in Section I hereof, the County agrees to pay Contractor the amount of Fifty Thousand and 00/100 Dollars (\$50,000.00), which includes any applicable gross receipts taxes and which amount shall constitute full and complete compensation for the Contractor's Services under this Agreement, including all expenditures made and expenses incurred by the Contractor in performing the Services.
 - B. Method of Payment. Such amount shall be payable monthly based on the project percent complete, based on the percent complete for each phase of work as described in Exhibit A. Such amount shall be paid to the Contractor upon receipt by the County of requisition for payment and on the condition that the Contractor has accomplished the Services to the satisfaction of the County.
 - C. Appropriations. Notwithstanding any provision in this Agreement to the contraly, the terms of this Agreement are contingent upon the County Commission making the appropriations necessary for the performance of this Agreement. If sufficient appropriations and authorizations are not made by the County Commission, this Agreement may be terminated at the end of the County's then current Fiscal Year upon written notice given by the County to the Contractor. Such event shall not constitute an event of default. All payment obligations of the County and all of its interest in this Agreement will cease upon the date of termination. The County's decision as to whether sufficient appropriations are available shall be accepted by Contractor and shall be final.
- 4. Independent Contractor. Neither the Contractor nor its employees are considered to be employees of

Quay County. The Contractor is considered as an independent contractor at all times in the performance of the Services described in Exhibit A. The Contractor further agrees that neither it nor its employees are entitled to any benefits from the County under the provisions of the Workers' Compensation Act of the State of New Mexico, or to any of the benefits granted to employees of the County.

5. Personnel.

- A. The Contractor represents that it has, or will secure at its own expense, all personnel required in performing the Services required under this Agreement. Such personnel shall not be employees of or have any contractual relationships with the County.
- B. The Services required hereunder will be performed by the Contractor or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such Services.
- C. None of the work or the Services covered by this Agreement shall be subcontracted without the prior written approval of the County. Any work or Services subcontracted hereunder shall be specified by written contract or Agreement and shall be subject to each provision of this Agreement.
- 6. Indemnity. The Contractor agrees to defend, indemnify and hold harmless the County and its officials, agents and employees from and against any and all claims, actions, suits or proceedings of any kind brought against said patties because of any iltimy or damage received or sustained by any person, persons or propelty arising out of or resulting from the Services performed by the Contractor under this Agreement or by reason of any asserted act or omission, neglect or misconduct of the Contractor or Contractor's agents or employees or any subcontractor or its agents or employees, including reasonable attorney's fees.
- 7. Insurance. The Contractor shall procure and maintain at its expense until final payment by the County for Services covered by this Agreement, insurance in the kinds and amounts hereinafter provided with insurance companies authorized to do business in the State of New Mexico, covering all operations under this Agreement, whether performed by it or its agents. Before commencing the Services and on the renewal of all coverages, the Contractor shall furnish to the County a celtificate or certificates in form satisfactory to the County showing that it has complied with this Section. All certificates of insurance shall provide that thirty (30) days' written notice be given to the County Manager, before a policy is canceled, materially changed, or not renewed. Various types of required insurance may be written in one or more policies. With respect to all coverages required other than professional liability or workers' compensation, the County shall be named an additional insured. All coverages afforded shall be primary with respect to operations provided. Kinds and amounts of insurance required are as follows:
 - A. Commercial General Liability Insurance. A commercial general liability insurance policy with combined limits of liability for bodily injury or property damage as follows:

\$1,000,000 Per Occurrence \$1,000.000 Policy Aggregate \$1,000.000 Products Liability/Completed Operations \$50,000 Fire - Legal

\$5,000 Medical Payments

Said policy of insurance must include coverage for all operations performed for the County by the Contractor, and contractual liability coverage shall specifically insure the hold harmless provisions of this Agreement.

B. Automobile Liability Insurance. An automobile liability policy with liability limits in amounts not

less than \$1,000,000 combined single limit of liability for bodily injury, including death, and property damage in any one occurrence. Said policy of insurance must include coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment both on and off work.

- C. Workers' Compensation Insurance. Workers' Compensation Insurance for its employees in accordance with the provisions of the Workers' Compensations Act of the State of New Mexico.
- **D.** Increased Limits. If, during the term of this Agreement, the County requires the Contractor to increase the maximum limits of any insurance required herein, an appropriate adjustment in the Contractor's compensation will be made.
- 8. Discrimination Prohibited. In performing the Services required hereunder, the Contractor shall not discriminate against any person on the basis of race, color, religion, gender, sexual preference, sexual orientation, national origin or ancestly, age, physical handicap, or disability as defined in the Americans with Disabilities Act of 1990, as now enacted or hereafter amended.
- 9. ADA Compliance. In performing the Services required hereunder, the Contractor agrees to meet all the requirements of the Americans With Disabilities Act of 1990, and all applicable rules and regulations (the 'ADA'), which are imposed directly on the Contractor or which would be imposed on the County as a public entity. The Contractor agrees to be responsible for knowing all applicable requirements of the ADA and to defend, indemnify and hold harmless the County, its officials, agents and employees from and against any and all claims, actions, suits or proceedings of any kind brought against said parties as a result of any acts or omissions of the Contractor or its agents in violation of the ADA.
- 10. Reports and Information. At such times and in such forms as the County may require, there shall be furnished to the County such statements, records, reports, data and information, as the County may request pertaining to matters covered by this Agreement. Unless otherwise authorized by the County, the Contractor will not release any information concerning the work product including any reports or other documents prepared pursuant to this Agreement until the final product is submitted to the County.
- 11. Establishment and Maintenance of Records. Records shall be maintained by the Contractor in accordance with applicable law and requirements prescribed by the County with respect to all matters covered by this Agreement. Except as otherwise authorized by the County, such records shall be maintained for a period of three (3) years after receipt of final payment under this Agreement.
- 12. Publication, Reproduction and Use of Material. No material produced in whole or in part under this Agreement shall be subject to copyright in the United States or in any other county. The County shall have unrestricted authority to publish, disclose, distribute, and otherwise use, in whole or in part, any reports, data or other materials prepared under this Agreement.
- 13. Compliance with Laws. In performing the Services required hereunder, the Contractor shall comply with all applicable laws, ordinances, and codes of the federal, state, and local governments.
- 14. Changes. The County may, from time to time, request changes in the Services to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon by and between the County and the Contractor, shall be incorporated in written amendments to this Agreement.
- 15. Assignability. The Contractor shall not assign any interest in this Agreement and shall not transfer any interest in this Agreement (whether by assignment or novation), without the prior written consent of the County thereto.

- 16. Termination for Cause. If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Agreement, the County shall thereupon have the right to terminate this Agreement by giving written notice to the Contractor of such termination and specifying the effective date thereof at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, maps, studies, surveys, drawings, models, photographs, and reports prepared by the Contractor under this Agreement shall, at the option of the County, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.
- 17. Termination for Convenience of the County. The County may terminate this Agreement at any time by giving at least fifteen (15) days' notice in writing to the Contractor. If the Contractor is terminated by the County as provided herein, the Contractor will be paid an amount which bears the same ratio to the total compensation as the Services performed bear to the total Services of the Contractor covered by this Agreement, less payments of compensation previously made. If this Agreement is terminated due to the fault of the Contractor, the preceding Section hereof relative to termination shall apply.
- 18. Construction and Severability. If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement so long as the remainder of the Agreement is reasonably capable of completion.
- 19. Entire Agreement. This Agreement contains the entire agreement of the parties and supersedes any and all other agreements or understandings, oral or written, whether previous to the execution hereof or contemporaneous herewith.
- 21. Applicable Law. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Mexico, and the laws, rules and regulations of the County of Tucumcari.
- 21. Approval Required. This Agreement shall not become effective or binding until approved by the County Commission.

IN WITNESS WHEREOF, the County and the Contractor have executed this Agreement as of the date first above written.

ONTRACTOR:
nces Southwest, Inc. n Sites Southwest, Ltd Co
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le: Principal

EXHIBIT A

Quay County Comprehensive Plan Scope of Work

The comprehensive plan for Quay County will include the components of a comprehensive plan, with an emphasis on an economic development chapter and supporting information that meet state requirements for LEDA plans. The plan will be designed to ensure that all elements support the economic development goals of the plan.

PHASE 1: PLAN KICKOFF, VISIONING, AND OPPORTUNITIES AND CONSTRAINTS ANALYSIS

During this phase, our team will become familiar with the current conditions in Quay County to understand the County's opportunities and challenges. We will analyze Census data and receive input from local stakeholders to make informed and reliable recommendations to the County and community regarding programs, policies, and actions.

TASK 1.1. KICKOFF MEETING

Sites Southwest will hold a project kickoff phone call or virtual meeting with County staff responsible for the comprehensive plan to clarify scope and project goals; identify needed background information (plans, mapping, policies, and ordinances); clarify staff and consultant roles and responsibilities; confirm community engagement process to solicit public input into the plan; identify stakeholders to be interviewed; and confirm the schedule.

TASK 1.2. EXISTING CONDITIONS REVIEW

Sites Southwest will use our knowledge of Quay County and thorough analysis of data to update the current plan. We are experienced using a range of readily available data (ESRI, US Census, Bureau of Labor Statistics, State agencies), and locally available data (County, Greater Tucumcari EDC, Tucumcari/Quay County Chamber of Commerce, and EPCOG) to understand the big picture and prepare a base map in ArcGIS. We will supplement published data through interviews and compiling locally available raw data.

We will assess existing conditions and note changes since the last plan was adopted, including demographics, market and development trends, growth projections, status of historic, cultural, and natural resources, housing, economic development, community facilities and services, infrastructure (water supply, storm water drainage, and wastewater), transportation, emergency services (fi re protection, medical services, and law enforcement) and land use. We will also review regional plans and economic development strategies for the region and discuss how these plans and the Quay County Comprehensive Plan can support one another. Through this review we will identify strengths, weaknesses, opportunities, and threats (SWOT analysis).

TASK 1.3. SITE VISIT #1

Sites Southwest will work with the County to determine the best ways to involve the community, elected officials, and stakeholders, in the development of the plan. The goal of the meetings during the first site visit is to find a common vision and give the consultant team enough information to identify the best tools to realize the vision. This site visit is also an opportunity to meet key department staff within the County government. It is County staff who will implement the plan, and their involvement in setting priorities is important.

The first site visit will include:

Town Hall Meeting. At this first meeting, Sites Southwest will engage the community to introduce the Comprehensive Plan Update, explain what it involves and the process, identify accomplishments since the most recent prior plan, hear what residents desire for the community, and gather initial input on opportunities and constraints. We assume that these meetings will be held in person.

Stakeholder Meetings. To learn what is most important to the County in this update, we will conduct stakeholder

interviews with key individuals who can provide insight on the issues that are of concern to the County. These stakeholders may include County officials, local businesses, institutions and organizations and other key stakeholders that County staff recommend. We will meet in person with stakeholders as time allows and will follow up with others by phone.

PHASE 2: DEVELOP COMPREHENSIVE PLAN AND IMPLEMENTATION ACTIONS During this phase, the Sites Southwest team will take what we have learned in the analysis and talking to community members and leaders to draft recommendations that will help the County achieve its goals.

TASK 2.1. DRAFT PLAN

At the start of Phase 2, Sites Southwest will check in with County staff to review community input, determine the outline, and identify next steps. Using the information generated from Phase 1, we will draft the Comprehensive Plan and present it to the community for input.

To best serve the County we will discuss what information should be retained from the previous Comprehensive Plan (with the understanding that it must be updated), what should be changed, and what new goals, policies, and actions are needed in the update. The draft plan will include the following at a minimum:

Introduction—County Profile: The introduction will explain the purpose of the plan, its components, and will include current statistics and information about the County's setting, history, government structure, the local economy and socioeconomic characteristics and trends. This section will provide the community profile required by the State's CCI manual.

Land and Resource Management: The purpose of this section is to highlight the natural resources in Quay County as well as the customs and culture that sustain the county's economy. This section will describe the customs and culture of the county, the legal framework for county adoption of a plan that reinforces its authority to protect the customs and culture of the county, and federal and state requirements for consultation with counties prior to actions that impact them, including specific Federal laws. This chapter will update conditions since 2018 and address landowner concerns regarding the resources and related use of land. The plan will review processes and policies currently in place and suggest changes if needed to ensure that the intent of this section is met.

County Development: This chapter will discuss development patterns in the County and land use regulations such as the Quay County Subdivision Ordinance. The purpose of the chapter is to identify the locations of land uses, initiatives to promote desired development, and areas in need of improvement.

Economic Development: This chapter will be the centerpiece of the LEDA component. The background information, goals, and proposed actions will be coordinated with the County and regional economic development activities. Programs that are offered by existing economic development organizations meet several of the requirements of the state's CCI initiative. If there is a need for other economic development approaches to satisfy the requirements of LEDA, those will be noted in this element.

Housing: The housing element will evaluate existing housing conditions and goals for utilizing existing housing stock and developing new housing to support the existing population and future growth.

Community Services and Public Facilities: This chapter will cover the services that the County offers and public facilities managed and maintained by the County. The chapter will identify capital improvements needed for County facilities.

Transportation, Roads, and Infrastructure: Sites Southwest will update this element based on discussions with County staff, including general conditions and ongoing maintenance, recent and planned projects and needed upgrades. The team will also consider how residents' access local and regional destinations and identify

opportunities to create additional transportation options. Background information for this element will come from staff interviews and review of infrastructure master plans, asset management plans, preliminary engineering reports, and other documentation of need.

Hazards Mitigation: Comprehensive Plans are now required to include an element on hazard mitigation. This chapter will be coordinated with existing emergency management agencies in Quay County. The existing emergency management plans will be referenced in this chapter. This section will reference adopted plans and priorities related to flood hazards, wildfire, hazardous materials, and public safety.

Implementation: The implementation plan will identify priorities for future County actions. The plan will summarize priorities in a table format that identifies potential funding and phasing for priority projects. The County can use this table when seeking funding for these capital improvement projects. This chapter will be developed with review and input by department staff. The priorities typically align with the County's ICIP priorities and can recommend additions to the ICIP if new projects are identified through the plan.

TASK 2.2. SITE VISIT #2

The purpose of the second site visit will be to review the draft plan with the County and community. Prior to the visit, we will make the draft plan available for the County to share with your staff and the community. Meetings will be in-person if possible or online if large meetings are still discouraged.

Town Hall Meeting. We will facilitate a second town hall meeting to present the draft plan's key ideas, goals, policies, and actions to the community. This will likely be an open house format so community members can review and give feedback on each element before the plan's finalization and adoption.

Staff Workshop. We will meet with key department staff to review the priorities and determine the best ways to accomplish the goals of the plan. Through this workshop, we will firm up the recommended actions and responsibilities for the implementation chapter.

PHASE 3: ADOPT AND FINALIZE COMPREHENSIVE PLAN

The purpose of this phase is to finalize the plan document for adoption followed by preparing the final plan document.

TASK 3.1. PRESENTATION TO THE COUNTY COMMISSION

Sites Southwest will present an overview of the process, vision, key recommendations, goals, policies, and implementation actions of the Comprehensive Plan to the governing body for review and adoption.

TASK 3.2. PREPARE FINAL COMPREHENSIVE PLAN

Sites Southwest will incorporate the County's edits, as well as any agreed upon edits from the public into a final Comprehensive Plan. Sites Southwest will provide the County with the source files and PDF copies of the report suitable for printing and for posting on the web.

2023 BOARD APPOINTMENTS JANUARY 2, 2024

NM County Insurance Authority Member Daniel Zamora/Robert Lopez, Alternate
NMC Board of Directors
Tucumcari Economic Development Board
City of Tucumcari Library Board
Llano Estacado RC&D Jerri Rush/Brian Fortner, Alternate
Northeast Regional Transportation Planning Organization Stephen Salas/Darla Munsell, Alternate
E- 911 County Coordinator Dana Leonard/Robert McClelland, Alternate
Quay County Fair board
Quay County Tribal Health Council Liaison
Ute Reservoir Water Commission Franklin McCasland/Daniel Zamora, Alternate
Natural Resources Committee
Tucumcari Quay Rural Water Authority Franklin McCasland/Daniel Zamora, Alternate
Eastern Plains Council of Governments (EPCOG) Brian Fortner/Daniel Zamora, Alternate
Tucumcari/Quay County Regional Emergency Communication CenterDaniel Zamora/Jerri Rush, Alternate
Land ViewersLarry Wallin, Glenn Briscoe, Craig Cosner, Tom Sidwell
Eastern Area Workforce Development Board
Quay County Finance Committee Ex. Officio Members: Robert Lopez, Jerri Rush, Brian Fortner, Daniel Zamora, Ellen White, Patsy Gresham, Samantha Salas