



# Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

## AGENDA

### REGULAR SESSION

### QUAY COUNTY BOARD OF COMMISSIONERS

February 12, 2024

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes- Regular Session January 29<sup>th</sup>, 2024

Public Comment

New Business

- I. Alan Daugherty, Rawhide Days LLC
  - Request Approval of Fairgrounds June 14-16 for Rawhide Days
- II. Linda Gonzalez, Tucumcari Public Library
  - Request Approval of Library Board Member
- III. Stephen Salas, Quay County Road Superintendent
  - Presentation of Blade Report
- IV. Lucas Bugg, Quay County Fire Marshall
  - Request Approval of Purchase Personal Protective Equipment (Porter)
  - Request Approval of Purchase of Extraction Equipment (Forrest)
- V. Samantha Salas, Quay County Finance Director
  - Request Approval of DWI Lease Agreement
  - Request Approval of FY 2023-2024 Resolution No. 35 Authorization of Budgetary Increase to TQRECC (431)
- VI. Daniel Zamora, Quay County Manager
  - Request Approval of Manager's Report
- VII. Request Approval of Accounts Payable
- VIII. Commissioner's Comments
- IX. Request for Closed Executive Session
  - Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act Pertaining to Threatened or Pending Litigation –Low Water Crossing
- X. Adjourn



DOC HCM-00572

02/26/2024 02:00 PM Doc Type: COCOM

Fee: (No FieldTag Finance.TotalFees found)

Quay County, NM

Ellen White - County Clerk, County Cle

Pages: 9



**REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS**

**February 12, 2024  
9:00 A.M.**

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 12<sup>th</sup> day February, 2024 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

**PRESENT & PRESIDING:**

Robert Lopez, Chairman  
Jerri Rush, Member  
Brian Fortner, Member  
Veronica Manley, Chief Deputy Clerk  
Daniel Zamora, County Manager

**OTHERS PRESENT:**

Samantha Salas, Quay County Finance Director  
Stephen Salas, Quay County Road Department Superintendent  
Dennis Garcia, Quay County Sheriff  
Rico Marano, Quay County DWI Coordinator  
Lucas Bugg, Quay County Fire Marshall  
Dana Paul Leonard, Quay County Assessor  
Linda Gonzales, City of Tucumcari Librarian  
Aggie Marano, City of Tucumcari Library Board Member  
Alan Daugherty, Rawhide Days LLC  
Mike Lucero, Rawhide Days LLC  
Ron Warnick, Quay County Sun

The meeting was called to order by Chairman, Robert Lopez as he led the Pledge of Allegiance.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the January 29, 2024 regular session minutes. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Agenda as presented. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

Public Comments: NONE

**NEW BUSINESS:**

Alan Daugherty, Rawhide Days LLC, requested approval to use the fairgrounds June 14-16 for Rawhide Days. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve use of fairgrounds for Rawhide Days. MOTION carried with all members voting "aye".

Linda Gonzalez, City of Tucumcari Public Library, requested approval of applicant Aggie Marano for library board member. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve library board member, Aggie Marano. MOTION carried with all members voting "aye".

- Thanked the Commissioners for letting the City of Tucumcari Library use the Quay County fairgrounds for the Dr. Seuss celebration.
- The City of Tucumcari Public Library has 20 homeschool students and 300 viewers that attend story time.

Quay County Road Superintendent, Stephen Salas, gave the following road updates:

- Blade Reports were distributed totaling 61.8 miles.
- Wrapping up 6.4 miles on Quay Road 96.
- Salas met with the Department of Homeland Security and he was informed he can apply for hardship because he did not get Federal Disaster Funding.

Warren Frost, Quay County Attorney, joined the meeting. Time noted 9:14 a.m.  
Christina Olsen, Interim EDC director, joined the meeting. Time noted 9:14 a.m.

Lucas Bugg, Quay County Fire Marshall, requested approval of purchase of personal protective equipment for Porter Fire Department. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve purchase. MOTION carried with all members voting "aye".

Bugg requested approval of purchase of extraction equipment for Forrest Fire Department. A MOTION was made by Brian Fortner, SECONDED by Robert Lopez to approve purchase. MOTION carried with all members voting "aye".

Samantha Salas, Quay County Finance Director, requested approval of DWI lease agreement. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the agreement. MOTION carried with all members voting "aye". A copy of the agreement is attached.

Salas requested approval of FY 2023-2024 Resolution No. 35 Authorization of Budgetary Increase to TQRECC (431). A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the agreement. MOTION carried with all members voting "aye". A copy of the resolution is attached.

Daniel Zamora, Quay County Manager, reported the lobbyist informed Zamora that Quay County was written into the state budget for \$10,000,000 for the hospital.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the expenditures included in the Accounts Payable Report ending February 8, 2024. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners: NONE

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to go into Executive Session pursuant to the following item(s):

- Pursuant to Section 10-15-1(H)7; Pertaining to Pending or Threatened Litigation.

THE MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye".

Time noted 9:25 a.m.

---Executive Session---

Return to regular session. Time noted 10:05 a.m.

Chairman Lopez reported No Action from Executive Session.

There being no further business, a MOTION was made by Jerri Rush SECONDED by Brian Fortner to adjourn. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". Time noted 10:10 a.m.

There being no further business, a MOTION was made by Jerri Rush SECONDED by Brian Fortner to adjourn. MOTION carried with Rush voting "aye", Fortner voting "aye" and Lopez voting "aye". Time noted 10:10 a.m.

Respectfully submitted by Veronica Manley, Quay County Chief Deputy Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS

\_\_\_\_\_  
Robert Lopez, Chairman

*Jerri Rush*  
\_\_\_\_\_  
Jerri Rush, Member

*Brian Fortner*  
\_\_\_\_\_  
Brian Fortner, Member

ATTEST:

*Ellen L. White, Clerk*  
\_\_\_\_\_  
Veronica Manley, Chief Deputy Clerk



| DATE/24 | NAME    | ROAD BLADED    | BLOCKS     | MILES        |
|---------|---------|----------------|------------|--------------|
| 1/2/24  | DONALD  | QUAY ROAD AI   | 4900-5400  | 5.00         |
|         | DONALD  | QUAY ROAD 63   | 3600-3700  | 1.00         |
|         | DONALD  | QUAY ROAD 64   | 3600-3700  | 0.74         |
| 1/3/24  | DONALD  | QUAY ROAD 62.5 | 4175-4200  | 0.25         |
|         | DONALD  | QUAY ROAD AQ   | 6250-6300  | 0.50         |
|         | DONALD  | QUAY ROAD AT   | 6650-6700  | 0.50         |
|         | DONALD  | QUAY ROAD 67   | 1850-1900  | 0.50         |
| 1/8/24  | DONALD  | QUAY ROAD 67   | 1700-1850  | 1.50         |
|         | DONALD  | QUAY ROAD T    | 6700-7100  | 4.00         |
| 1/10/24 | DONALD  | QUAY ROAD 70   | 1700-1900  | 2.00         |
| 1/11/24 | TONY    | QUAY ROAD 101  |            |              |
| 1/17/24 | TONY    | QUAY ROAD L    | 8800-9200  | 4.00         |
| 1/18/24 | TONY    | QUAY ROAD L    | 9200-9600  | 4.55         |
|         | TONY    | QUAY ROAD 93   | 1100-1200  | 1.00         |
|         | ANTONIO | QUAY ROAD 63   | 4300-4525  | 2.20         |
|         | ANTONIO | QUAY ROAD 63   | 3600-3750  | 1.85         |
| 1/22/24 | DONALD  | QUAY ROAD 64   | 1400-2000  | 6.00         |
|         | DONALD  | QUAY ROAD O    | 6500-6600  | 1.00         |
| 1/23/24 | DONALD  | QUAY ROAD O    | 5900-6500  | 6.00         |
| 1/25/24 | TONY    | QUAY ROAD 93   | 6000-11000 | 5.00         |
|         | ANTONIO | QUAY ROAD AK   | 5800-6000  | 2.00         |
|         | CREW    | QUAY ROAD AI   |            |              |
|         | CREW    | QUAY ROAD AK   |            |              |
|         | CREW    | QUAY ROAD AK   |            |              |
| 1/31/24 | DONALD  | QUAY ROAD AJ   | 6200-6300  | 1.00         |
|         | DONALD  | QUAY ROAD AG   | 6470-6650  | 0.75         |
|         | DONALD  | QUAY ROAD 65   | 3200-3250  | 0.50         |
|         | TONY    | QUAY ROAD 101  | 1000-1400  | 4.00         |
|         | TONY    | QUAY ROAD M    | 9600-9700  | 1.00         |
|         | TONY    | QUAY ROAD K    | 8300-8800  | 5.00         |
|         |         | <b>TOTAL</b>   |            | <b>61.84</b> |

# RENTAL AGREEMENT

## 1. Parties

The parties to this agreement are **Quay County** hereinafter called "landlord," and **Quay County DWI Program Quay County** hereinafter called "tenant."

## 2. Property

Landlord hereby lets the following property to tenant for the term of this agreement:

(a) the real property known as:

113 E. Main Street described as: LOT 17, Block 34 of Tucumcari OT Subdivision

And (b) the following furniture and appliances on said property:

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## 3. Term

This agreement shall run from month-to-month, beginning on: March 1, 2024 until February 28, 2025. This agreement will automatically renew contingent upon Quay County receiving DWI Distribution Funds or unless one of the parties hereto notifies the other of its termination. Either party to this agreement may cancel the agreement by written notice to the appropriate party representatives no later than 30 days prior to the actual cancellation.

## 4. Rent

The monthly rental for said property shall be \$ 600.00. due and payable by check by the 1<sup>st</sup> day of each month.

## 5. Utilities

Tenant agrees to furnish the following services and/or utilities: (X) electricity, (X) gas, (X) garbage collection, (X) trash removal, and (X) water.

## Deposit

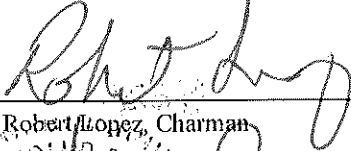
Tenant will pay the following deposits and/or fees: **No deposit required**

**In addition, it is agreed:**


6. Tenant shall not lease, sublease or assign the premises without the prior written consent of the landlord (but this consent shall not be withheld unreasonably).
  
7. Landlord may enter the premises at reasonable times for the purpose of inspection, maintenance or repair, and show the premises to buyers or prospective tenants.
  
8. Tenant agrees to occupy the premises and shall keep the same in good condition, reasonable wear and tear excepted, and shall not make any alterations thereon without the written consent of the landlord.
  
9. Landlord agrees to maintain regularly the building and grounds in a clean, orderly and neat manner. Landlord further agrees upon notice by Tenant to complete within a reasonable time all necessary repairs, including those of appliances and utilities, which are furnished with the premises.
  
10. Tenant agrees not to use the premises in such a manner as to disturb the peace and quiet of other tenants in the building. Tenant further agrees not to maintain a public nuisance and not conduct business or commercial activities on the premises.
  
11. Tenant shall, upon termination of this agreement, vacated and return dwelling in the same condition that it was received, less reasonable wear and tear, and other damages beyond the Tenant's control.
  
12. In a dispute between Landlord and Tenant which gives rise to any action in court, the losing party will pay the court costs and reasonable attorney fees of the successful party.

We, the undersigned, agree to this Rental Agreement on this 12th day of February 2024

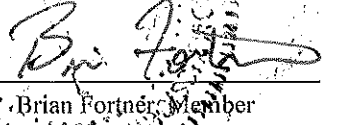
Landlord: Quay County Commission

  
Robert Lopez, Charman

2-12-24  
Date

  
Jerri Rush, Member

2-12-24  
Date

  
Brian Fortner, Member

2/12/24  
Date

Attested by:

  
Ellen White, Quay County Clerk

2/12/24  
Date

Tenant: Quay County DWI Program

\_\_\_\_\_  
Richard Marano

\_\_\_\_\_  
Date



QUAY COUNTY  
FISCAL YEAR 2023-2024  
RESOLUTION No. 35

Authorization of Budgetary Increase to **Tucumcari Quay Rural Emergency  
County Communication (431)**

WHEREAS, at meeting of the Board of Quay County Commissioners on February 12,  
2024 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request  
this Budgetary Increase;

State Fund 22700  
Budgetary Increase

|   | <u>DEBIT</u> | <u>CREDIT</u> |
|---|--------------|---------------|
| 22700-2002-55999 Contract- Other Services |              | \$189,907.02  |

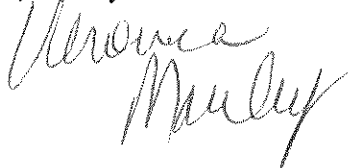
WHEREAS, the above activity was not contemplated at the time the final budget was  
adopted and approved **FY 24 County Emergency Communication**.

**NOW THEREFORE, BE IT RESOLVED** that after approval of the Local Government  
Division of the Department of Finance and Administration, the above  
Budgetary Adjustments be made.

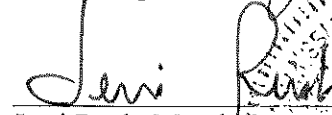
DONE at Tucumcari, County of Quay, New Mexico this 12<sup>th</sup> day of February 2024.

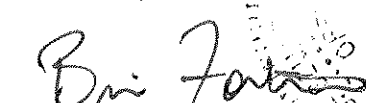
ATTEST:

  
Ellen White, County Clerk



  
Robert Lopez, Commissioner

  
Jerri Rush, Member

  
Brian Fortner, Commissioner

