



Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

**AGENDA
REGULAR SESSION
QUAY COUNTY BOARD OF COMMISSIONERS
December 8, 2025
Amended**

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session November 10, 2025

Approval/Amendment of Agenda

Public Comment

New Business

- I. Stephanie Newcomb, Quay County Family Health Center Administrator**
 - Presentation of **October RPHCA Report**
 - Request Approval of **October Invoice**

- II. Brenda Bishop, Quay County Health Council Coordinator**
 - Presentation of **Yearly Report (2025)**

- III. Dallas Dowell, Quay County Commissioner**
 - Request Approval of **Ordinance No. 61 Prohibiting the Importation and Relocation of Prairie Dogs and Other Dangerous or Nuisance Animals**

- IV. Chris Eccles, Quay County Detention Administrator**
 - Request Approval of **Job Description for Medical Assistant**

- V. Quade Fury, Quay County Road Supervisor**
 - Presentation of **Road Update**
 - Presentation of **Bladed Report**

- VI. Samantha Salas, Quay County Finance Director**
 - Request Approval of **Resolution No. 23 Budgetary Adjustment to Indigent Fund**
 - Request Approval of **Resolution No. 24 Budgetary Adjustment to County Improvements Fund**
 - Request Approval of **Payment Approval Report**



DOC HCM-00614

01/13/2026 11:23 AM Doc Type: COCOM

Fee: (No FieldTag Finance.TotalFees found)

Quay County, NM

Pages: 29

Veronica Manley - County Clerk,



- VII. Daniel Zamora, Quay County Manager**
- Request Approval of **Resolution No. 22 Updating Personnel Policy 9.7 Overtime Pay and Compensatory Time for Public Safety**
 - Request Approval of **Resolution No 20. Commission and Dates and Requirements in Compliance with the NM open Meeting Act**
 - Request Approval of **2026 Quay County Holiday Schedule**
 - Request Approval of **2026 Board Appointees**
 - Presentation of **Manager Report**
- VIII. Indigent Claims Board**
- **Call Meeting to Order**
 - Request Approval of **Indigent Minutes for November 10, 2025**
 - Request Approval of **Correction of Last Month's Indigent Claims**
 - Request Approval of **Indigent Claims**
 - **Adjourn**
- IX. Commissioner's Comments**
- X. Adjourn**

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

December 8, 2025

9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 8th day of December 2025 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Jerri Rush, Chairwoman
Brian Fortner, Member
Dallas Dowell, Member
Veronica Manley, County Clerk
Daniel Zamora, County Manager

OTHERS PRESENT:

Samantha Salas, Quay County Finance Director
Felicia Griggs, Quay County Administrative Assistant
Ron Warnick, Eastern New Mexico News
Quade Fury, Quay County Road Supervisor
Dennis Garcia, Quay County Sheriff
Stephanie Newcomb, Quay County Family Health Center Administrator
Ben White, Bank of Tucumcari
Lucas Bugg, Quay County Fire Marshall
Chris Eccles, Quay County Detention Administrator
Brenda Bishop, Quay County Health Council Coordinator
Joyce Runyan, Quay County Health Council Member
Theresa Lafferty, Quay County Treasurer
Dana Paul Leonard, Quay County Rural Addresser
Connie Loveland, Tucumcari Mainstreet Executive Director
Jamie Lauder, Quay County Emergency Regional Director
Bill Kardokus, Quay County Emergency Manager

Chairwoman Rush called the meeting to order.

Jerri Rush led the Pledge of Allegiance.

A MOTION was made by Brian Fortner SECONDED by Dallas Dowell to approve November 10, 2025 regular session minutes. MOTION carried with Rush voting "aye", Dowell voting "aye" and Fortner voting "aye".

A MOTION was made by Dallas Dowell, SECONDED by Brian Fortner to approve Agenda. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye".

PUBLIC COMMENTS: Connie Loveland, Tucumcari Mainstreet Executive Director invited the Commissioners to the Christmas party for downtown business on December 16, 2025 at 6pm.

Lucas Bugg, Quay County Fire Marshall thanked Quade and the Road Department for blading the road going up Tucumcari Mountain.

NEW BUSINESS:

Stephanie Newcomb, Quay County Family Health Center Administrator presented October RPHCA Report. A copy is attached.

Newcomb requested approval of October Invoice. A MOTION was made by Brian Fortner, SECONDED by Dallas Dowell to approve invoice. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye". A copy is attached.

Commissioner Dowell presented Ordinance No. 61 for approval. A MOTION was made by Fortner, SECONDED by Dowell to approve. MOTION carried with all members voting "aye". A copy is attached.

Brenda Bishop, Quay County Health Council Coordinator presented the yearly report. A copy is attached.

Chris Eccles, Quay County Detention Administrator requested approval of Job Description for Medical Assistant. A MOTION was made by Brian Fortner, SECONDED by Dallas Dowell to approve invoice. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye". A copy is attached.

Quade Fury, Quay County Road Supervisor Fury presented the road update:

- Crews began working on Quay Road AF last week
- Engineer scheduled completion of Quay Road AF Water Crossing for end of January.

Fury presented the blade report. A copy is attached.

Samantha Salas, Quay County Finance Director requested approval of Resolution NO. 23 Budgetary Adjustment to Indigent Fund. A MOTION was made by Brian Fortner, SECONDED by Dallas Dowell to approve resolution. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye". A copy is attached.

Salas requested approval of Resolution NO. 24 Budgetary Adjustment to County Improvement Fund. A MOTION was made by Brian Fortner, SECONDED by Dallas Dowell to approve resolution. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye". A copy is attached.

Salas, Quay County Finance Director, presented the Accounts Payable. A MOTION was made by Dallas Dowell, SECONDED by Brian Fortner to approve the Accounts Payable Report. MOTION carried with Rush voting "aye", Dowell voting "aye" and Fortner voting "aye".

Daniel Zamora, Quay County Manager requested approval for the following items for approval and gave a Managers Report:

- Resolution NO. 22 Updating Personnel Policy 9.7 Overtime Pay and Comensatory Time for Public Safety. A MOTION was made by Brian Fortner, SECONDED by Dallas Dowell to approve resolution. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye". A copy is attached.
- Resolution NO. 20 Commission and Dates and Requirements in Compliance with the NM Open Meeting Act. A MOTION was made by Dallas Dowell, SECONDED by Brian Fortner to approve resolution. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye". A copy is attached.
- 2026 Quay County Holiday Schedule. A MOTION was made by Brian Fortner, SECONDED by Dallas Dowell to approve schedule. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye". A copy is attached.
- 2026 Board Appointments were made. A MOTION was made by Dallas Dowell, SECONDED by Brian Fortner to approve appointees. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye". A copy is attached.

- Zamora and staff are wrapping up end of year.
- Zamora will be attending the Legislative Forum at Mesalands Community College on December 16, 2025.
- Quay Day will be held in Santa Fe on January 21, 2025 at 7am.
- Zamora is working with Engineer to get final approvals on the hospital project. They will be going out for bids in Mid January.
- Employee Appreciation Dinner will be held Thursday December 18, 2025 at 6pm.

Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners: NONE

INDIGENT CLAIMS BOARD CONVENED. Time noted 9:56 a.m.

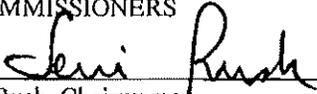
Return to regular session. Time noted 9:58 a.m.

Commissioner's Comments: NONE

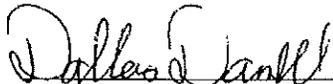
There being no further business, a MOTION was made by Brian Fortner SECONDED by Dallas Dowell to adjourn. MOTION carried with Rush voting "aye", Fortner voting "aye" and Dowell voting "aye". Time noted 10:00 a.m.

Respectfully submitted by Veronica Manley, County Clerk.

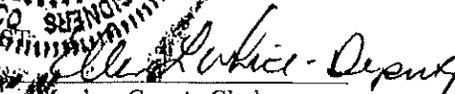
BOARD OF QUAY COUNTY COMMISSIONERS


 Jerri Rush, Chairwoman


 Brian Fortner, Commissioner


 Dallas Dowell, Commissioner




 Veronica Manley, County Clerk

Organization Name: PMS		Contract #: 26 IGA 2006 00166	
Reporting Site: Quay Family Health Center		# of Clinics: 1	Month: October 25
Action Plan Item		Actual Monthly Level	
Level of Operations	Total Number of Primary Care Encounters	338	
	By Provider Type:		
	Physician Encounters		
	Midlevel Practitioner Encounters	338	
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	By Payment Source:		
	Sliding Fee Encounters-Medical	31	
	Sliding Fee Encounters - Dental		
	Sliding Fee Encounters - Behavioral Health		
	Medicaid Encounters - Medical	122	
	Medicaid Encounters - Dental		
	Medicaid Encounters - Behavioral Health		
County Indigent Encounters			
Other 3 rd Party Encounters	85		
Medicare Encounters	97		
100% Self Pay (non-discounted/non-3 rd party)	3		
Unduplicated Number of Users	Total # of unduplicated users	119	
	Below 100% Poverty	50	
	Between 100% and 200% of Poverty	63	
	Above 201% of Poverty	6	
	Unknown		
Staffing Level		Clinical FTEs	Admin FTEs
	Physicians		
	Certified Nurse Practitioners	2.00	
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals (linked to BH enc)		
	Community Health Workers		
	Clinical Support Staff	2.95	
	Administrative Staff	2.40	
All Other Staff	0.50		
Narrative Update Questions	Collaboration with public and private providers, SBHCs, and tribal (638) health centers: <i>RPHCA contractors are expected to work cooperatively with local providers to maximize delivery of primary health care services. Describe this month's participation in collaborative efforts with other providers in the community or region.</i>		
	Attended the Health Council Meeting via teams and our team participated in the Spooktacular event for the community		
	Did you have a clinic (ex. Vaccination Clinic) this month that did not count as encounters for Primary Care patients? If so, please explain what kind of clinic and number of patients seen.		
	No		
	Significant update and/or challenges with Contract Action Plan this month: Working with Contact Center to increase encounters. We did have a few days with only one provider or MA		
Prepared by: Stephanie Newcomb/K. Greg Smith		Date:	11/13/2025

PRESBYTERIAN MEDICAL SERVICES
 QUAY COUNTY FAMILY HEALTH CENTER
 1302 EAST MAIN STREET
 TUCUMCARI, NM 88401

Invoice No. Oct-25

INVOICE

Customer		Misc	
Name	Quay County	Date	11/13/2025
Address	PO Box 1246	Order No.	
City	Tucumcari	Rep	
Phone		FOB	
	State NM		
	ZIP 88401		

Qty	Description	Unit Price	TOTAL
	Quay RPHCA Contract-26 IGA 2005 00166 October-25 Baseline/Annual Reports FY-26		
	Daily operations of Quay County Family Health Center	\$	8,185.00

Payment	Select One...
Comments	
Name	
CC #	
Expires	

SubTotal	\$	8,185.00
Shipping		
TOTAL	\$	8,185.00

PMS Contract Authorization #

Please remit payment to the address above. Any questions call 575-461-2200

We appreciate your confidence in our team!



Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

ORDINANCE NO. 61

AN ORDINANCE PROHIBITING THE IMPORTATION AND RELOCATION OF PRAIRIE DOGS AND OTHER DANGEROUS OR NUISANCE ANIMALS INTO OR WITHIN QUAY COUNTY, NEW MEXICO.

WHEREAS, the Board of County Commissioners of Quay County, New Mexico has been presented with complaints and concerns by various County residents regarding concerns of injury and damage to real property and environment and significant risk to public health posed by the importation or relocation of various animals that are not confined or kept as pets or for farming, ranching or other legitimate business needs; and,

WHEREAS, the Quay County Commission has a duty to provide for the safety and preserve the health, order, comfort, and convenience of the residents of the County, and,

WHEREAS, the Quay County Commission declares that prairie dogs and other dangerous or nuisance pests that are imported into or relocated within Quay County, are not controlled, contained or otherwise confined, and are allowed to migrate onto or enter adjoining properties present a safety issue to the public and to the property and land of adjoining or neighboring property owners; and,

WHEREAS, Section 4-37-1 NMSA 1978 provides that the County may adopt ordinances to discharge the powers necessary and proper to provide for the safety, preserve the health, promote the prosperity, and improve the morals, order, comfort and convenience of the County and its inhabitants.

NOW, THEREFORE, the Quay County Commission on the 8TH day of December 2025 adopts the following Ordinance of Quay County, New Mexico

1. It shall be unlawful for any person, firm or entity, or any agent, employee or representative thereof, to import or bring into Quay County or relocate within Quay County any animal that has been designated by Quay County, the State of New Mexico, or the United States Government as harmful, injurious, and detrimental to the citizens of Quay County, presents a serious risk of injury and damage to real property, presents a significant risk to public health, or constitutes a public nuisance, as that term is defined by state law (hereinafter referred to as "dangerous or nuisance animals"), except as provided herein
- 2 For purposes of this Ordinance, the Quay County Commission hereby designates prairie dogs as "dangerous or nuisance animals".

The Quay County Commission may make changes to the list of dangerous or nuisance animals covered by this Ordinance by adopting an amendment to the Ordinance in accordance with applicable law.

3. Violations of this Ordinance are punishable by a fine of not less than, nor more than **\$1000** for each and every separate offense

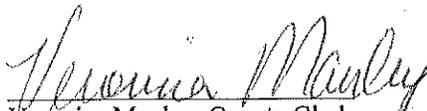
In addition to the above penalty, any landowner, person or entity that violates this Ordinance shall be responsible for any and all damages costs or expenses of eradication or removal of any dangerous or nuisance animals and of repair or rehabilitation of property damaged by any dangerous or nuisance animals.

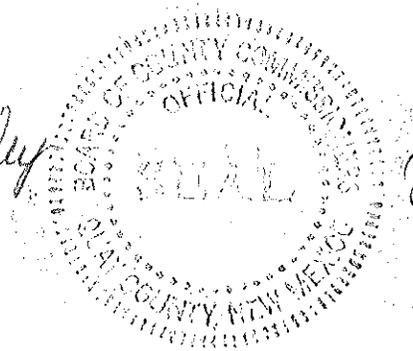
4. Any property owner, person or entity who willingly knowingly or voluntarily imports, brings or places dangerous or nuisance animals onto their property in Quay County, or allows, permits or consents to any other person or entity importing, bringing, or placing any dangerous or nuisance animals onto their property in Quay County shall be completely and absolutely responsible for maintaining said dangerous or nuisance animals and managing their property to ensure that said animals do not migrate onto or enter any neighboring or adjoining properties.

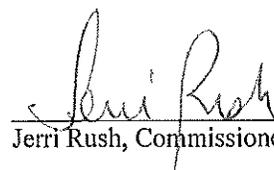
IT IS HEREBY DECLARED to be the intention of the Quay County Commission that the sections, paragraphs, sentences clauses and phrases of this Ordinance shall be deemed severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance is declared unconstitutional or otherwise invalid by a final judgment of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases clauses, sentences, paragraphs, or sections hereof.

PASSES APPROVED AND ADOPTED on this 8th day of December 2025.

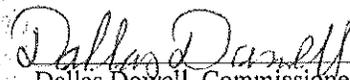
ATTEST:


Veronica Manley, County Clerk




Jerri Rush, Commissioner


Brian Fortner, Commissioner


Dallas Dowell, Commissioner



Quay County Health Council

2025 Fact Sheet

Check Out Our Impact Video @quaycountyhealth on the QCHC YouTube Channel

Quay County is located on I-40 in Eastern New Mexico with a land mass of 2882 square miles and a population of approximately 8700 people. The County Seat is Tucumcari. 25% of the population lives in poverty and the medium income is less than \$39,000. Community resources are limited. Our families face many health concerns.

Since 1992,
QCHC Leveraged Over
\$29 Million

That is \$36.91 in community benefit for every \$1 in taxes invested in the Council!

THE MISSION of the Quay County Health Council is affecting change to improve the quality of life and health of Quay County residents.

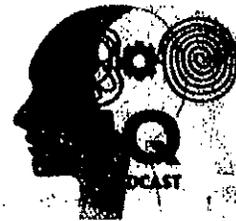
Current Focus Areas:

1. Increased Consumer Health Literacy
2. Increased Individual Mental Health Coping Skills
3. Reduced Substance, Nicotine and Alcohol Misuse and Related Deaths
4. Equitable Access to Healthcare Services and Education
5. Increased Use of Healthier Foods and Physical Activity

Focus Areas: Increasing Health Literacy and Access to Care

- In 2024 launched the Health IQ Podcast with 55 episodes produced on health topics of interest to Quay County residents and 1224 views.
- In 2024 launched a website with education and resource information on areas of focus with a total of 10,778 views.
- Since 2020 have an active social media presence on Facebook and Instagram. YouTube with videos on health topics was added in 2022.
- **32,098 Facebook Accounts Reached and 39,100 Instagram** the past 12 months.

HEALTH



Community Health Improvement Plan for FY26

Our Goal is to increase the knowledge of Quay County Residents about anxiety, coping skills and when to seek professional help in order to reduce hopelessness and suicide ideation.

Strategies include podcasts with professionals, targeted social media, radio interviews, resource fair, promoting 988, jump rope distribution and competition, community presentations and campaigns, website pages with information, QR codes posted around town with tips for reducing anxiety, self-care workshops, school presentations and programming, community conversations about mental health and physical activity events.

The Quay County Health Council is a group of volunteers who represent various sectors of Quay County communities. The Health Council is responsible for assessing community needs, establishing priorities, and developing plans of action to impact those priorities.

As a result of education and distributing lock boxes since 2023, Quay County Parents locking up RX Medications increased by

13%

Focus Areas: Substance Misuse and Overdose Prevention

Strategies include community presentations, distribution of **352** pill boxes to insure proper taking of medications, distribution of **1752** drug disposal bags to remove unused medications from homes, distributing **347** lock boxes to keep medications away from children, and **569** people have been trained with over **1100** boxes of Narcan distributed.

Worked with 20 Tucumcari Middle Student Council members to conduct a peer lead substance prevention assembly with 166 in attendance.

Focus Area: Reducing Anxiety

Used Presentations, Radio, Social and Digital Media, Health IQ Podcast, and Displays to educate about the Health Effects of Anxiety and provide them with a variety of Resources Including Coping Skills for Stress Management.



85 Quay County residents have been trained as Gate Keepers to provide support and intervention for those experiencing suicidal thoughts.

157%

Increase in factors that increase access to Healthy Foods since 2019

Focus Area: Healthy Eating Active Living

Yearly offering at least 4 physical activity events a year to encourage families to get out to move together and working to provide safe walking spaces. Includes the Annual Fun Run, Tucumcari Rockin Walkin Event, Scavenger Hunts and Jump Rope Competitions. Provide healthy eating tips and recipes on social media and videos with local people making healthy recipes.

DIRECT SERVICES DEVELOPED IN PARTNERSHIP WITH COMMUNITY AGENCIES

- Quay County Home Visiting Program
- Quay County Family Health Center: Federally Qualified Sliding Fee Health Center
- Medical Nutrition Therapy direct services for PHS patients with diabetes
- Early Head Start
- Local Domestic Violence Hotline
- Behavioral Health Emergency community response protocols
- USDA Breakfast Program for Tucumcari Public School students
- School Alcohol-Free Zone Act in partnership with Rep. Moore passed in 2005
- Increased Physical Activity opportunities through Annual Fun Run, Strong Seniors Program, and Quay Co on the Move Trails
- 11 Quay County Community Wellness Fairs since 1997

Scan Here to Check Out our Website



CONTACT INFORMATION

qchealthcouncil@gmail.com
575-815-4575
PO Box 251, Tucumcari NM 88401
www.qchealthcouncil.org



Follow Us @QuayCountyHealth



Listen to Health IQ (In Quay) on Spotify



Quay County Detention Center

223 W. High Street
 P.O. Box 1321
 Tucuman, N.M. 88401
 Phone: (575) 461-4664
 Fax: (575) 481-0139

Quay County Government

Quay County is now accepting applications for a Medical Assisted Full Time in the Quay County Detention Center

BRIEF DESCRIPTION:

This position plans and performs a wide range of general medical Assist duties including inmate helping with daily sick calls, record keeping, medication administration and control. The Full-Time Medical Assisted will coordinate care with contracted physicians to perform medical services. Minimum qualifications: High School Diploma or GED; Must be obtain Certified Medical Assisted License in 12 months and maintain license through continuing education; Must have Medical experience, preferably One year; Must be able to work independently with appropriate guidance and counsel from Staff nurse; Must have effective human relation skills to deal with individuals at all levels, including inmates, officers, and other Detention Center employees. Must possess the ability to handle stressful situations and respond appropriately. Employee may be required to work irregular hours, attend job-related meetings, and be required to perform all other duties as assigned.

ESSENTIAL FUNCTIONS:

Note: This information is intended to be descriptive of the key responsibilities of the position. The list of essential functions below does not identify all duties performed by any single Incumbent in this position. Attendance and Overtime are essential functions of this position. Additionally, please be aware of the legend below when referring to the physical demands of each essential function.

Must be able to deal individually with inmates, directly involving their medical problems, including taking temperatures, pulse, blood pressure, and other vital signs to detect deviations from normal and determine progress of patient.
Must be able to educate Inmate on individual healthcare needs or issues.
Must be able to maintain files and coordinate and work with medical doctors contracted to perform medical services. Must coordinate with the Health Department and mental health services. Must aid physician/LNP/RN during treatment and examinations of patients.
Responsible to administer prescribed medications and treatments in accordance with approved Medical Assisted techniques.
Must be able to organize and maintain files and records in a manner that is in compliance with Detention Center security, County guidelines, and Federal/State laws and regulations. Ensure that all information including but not limited to medical files, health information, and legal charges remain confidential and secure.
Must ensure security and safety of the medical equipment and maintain medical inventory and equipment.

JOB REQUIREMENTS:

Education	Must have a high school diploma or GED certificate. Must complete Certified Medical assistance License program in 12 months.
Experience	Medical Experience preferably one year but not required.
Certifications	Must possess a New Mexico Certified Medical Assisted License and maintain through Continuing Education in 12 months.
Background	Must successfully pass criminal and employment background investigations. Must have NO felony or domestic violence convictions involving moral turpitude. Eligibility to work in the U.S.
Pre-Employment Testing	All job offers are contingent upon successfully passing a written test, pre-employment physical examination and drug screen.
License	Must have, or ability to obtain, a current valid NM driver's license and be insurable by the County Insurance Authority. MUST PROVIDE A CURRENT DRIVING RECORD.
Communication	Must have the ability to communication verbally and in writing in English. Must be able to persuasively speak, and participate in discussions and debates.
Concepts	Basic Math Skills, must be able to read such items as scientific and technical Journals, abstracts, financial reports, and legal documents; understand concepts of reliability and validity of tests, analysis of variants, and factor analysis.

Relational	Must have effective Human Relation Skills to deal with individuals at all levels including inmates, officers, and other Detention Center employees. Good interpersonal skills required. Must be able to handle stress and respond appropriately in stressful situations.
Training	Must complete a two-day Officer Training course designed for the Nurse Staff to develop an understanding of the tasks and duties of the Detention officers.
Confidentiality	Must be able to recognize, work with and maintain confidential information.

Wage: D.O.E

DATE/25	NAME	ROAD BLADED	BLOCKS	MILES
11/3/25	TONY	QUAY ROAD 64	3100-3200	1.00
	TONY	QUAY ROAD 64	3400-3500	1.00
	TONY	QUAY ROAD AE	6300-6400	1.00
	TONY	QUAY ROAD AC	6300-6400	1.00
	TONY	QUAY ROAD AJ	5900-6000	1.00
	CREW	QUAY ROAD AI		
	CORY/LARRY	QUAY ROAD 35	3200-3300	1.00
	CORY/LARRY	QUAY ROAD 35	3000-3100	1.00
	CORY/LARRY	QUAY ROAD AG	3100-3600	5.00
	CORY/LARRY	QUAY ROAD AF	3100-3600	5.00
	CORY/LARRY	QUAY ROAD 36	3100-3200	1.00
	TYLER	QUAY ROAD BH	2800-3200	4.00
	PAUL	QUAY ROAD 90	1700-1825	1.00
	PAUL	QUAY ROAD R	9000-9300	3.00
	SORYN	QUAY ROAD M	5500-5975	4.75
11/4/25	TONY	QUAY ROAD 60	3500-3700	2.00
	TONY	QUAY ROAD AK	5800-6000	2.00
	TONY	QUAY ROAD 64	3400-3450	0.42
	CORY/LARRY	QUAY ROAD 36	3200-3500	3.00
	CORY/LARRY	QUAY ROAD AI	3572-3600	0.78
	CORY/LARRY	QUAY ROAD 36	2900-3100	2.00
	TYLER	QUAY ROAD BH	3200-3600	4.00
	CREW	QUAY ROAD AP	6375-6550	
	CREW	QUAY ROAD 64.5	4225-4300	
	CREW	QUAY ROAD 64	4100-4300	
	PAUL	QUAY ROAD AD	6300-6950	
	PAUL	QUAY ROAD AJ	6300-6700	
	PAUL	QUAY ROAD AL		
	PAUL	QUAY ROAD 64	3700-3850	
	PAUL	QUAY ROAD AR	640-6750	
	CREW	QUAY ROAD AI	4900	
	SORYN	QUAY ROAD M	5180-5500	3.25
11/5/25	CORY/LARRY	QUAY ROAD AJ	3900-4000	1.00
	CORY/LARRY	QUAY ROAD 40	2700-3500	8.00
	ALEX	QUAY ROAD 66	4150-435	
	ALEX	QUAY ROAD 67	4150-4250	
	ALEX	QUAY ROAD AP.5	6600-6700	
	SORYN	QUAY ROAD 51	0900-1200	3.05
	SORYN	QUAY ROAD I	4860-5100	2.63
11/6/25	SORYN	QUAY ROAD 49	0500-0910	4.10
	SORYN	QUAY ROAD 49		
	CREW	QUAY ROAD AG	6200-6300	
	CORY/QUADE	QUAY ROAD AE	4100-4400	3.00
	CORY/QUADE	QUAY ROAD 44	3000-3100	1.00
11/10/25	CORY/LRRY	QUAY ROAD AE	4000-4100	1.00
	CORY/LRRY	QUAY ROAD 44	3100-3150	1.50
	CORY/LRRY	QUAY ROAD AE	4400-4600	2.00
	CORY/LRRY	QUAY ROAD AD	4600-4700	1.00
	CORY/LRRY	QUAY ROAD 46	2900-3000	1.00
	TYLER	QUAY ROAD 34.5	5900-6300	4.00

	CREW	QUAY ROAD AG	5900-6000	
	CREW	QUAY ROAD AM.5	6450-6500	
	PAUL	QUAY ROAD 92	1800-2100	3.43
	PAUL	QUAY ROAD S	9200-9325	1.19
	TONY	ROCK ISLAND	1200-1250	0.50
	TONY	QUAY ROAD 64.7	4040-4100	0.64
	TONY	QUAY ROAD 63	3400-3450	0.50
	TONY	QUAY ROAD 62	3300-3400	1.00
	TONY	QUAY ROAD AT.2	6250-6300	0.56
	SORYN	RT 66	1100-1500	4.00
	SORYN	QUAY ROAD M	6000-6225	2.25
11/12/25	CREW	QUAY ROAD 65	4250-4350	
	PAUL	QUAY ROAD R	9300-9425	1.10
	PAUL	QUAY ROAD 93	1500-1800	3.00
	CORY/LARRY	QUAY ROAD AE	3900-4000	1.00
	CORY/LARRY	QUAY ROAD 40	2300-2600	3.00
	TYLER	QUAY ROAD 34.5	5900-6200	3.00
	TONY	QUAY ROAD 57	3200-400	2.00
	TONY	QUAY ROAD 63.4	3630-3698	0.76
	TONY	QUAY ROAD 63.8	3600-3700	1.00
	TONY	QUAY ROAD 63.5	3600-3650	0.50
	TONY	QUAY ROAD 63.2	3675-3698	0.20
	TONY	QUAY ROAD AK.4	6350-6375	0.22
	TONY	QUAY ROAD 60	3400-3600	2.00
	SORYN	QUAY ROAD 62	1300-1500	2.00
	SORYN	QUAY ROAD 66	0300-0500	2.00
	TYLER	QUAY ROAD BJ	3450-3700	2.50
	TYLER	QUAY ROAD 37	5850-6050	2.00
11/17/25	CORY	QUAY ROAD 90	1800-1850	0.50
	CORY	QUAY ROAD Q	8825-8850	0.25
	CORY	QUAY ROAD R	8550-8850	3.00
	CREW	QUAY ROAD AR	6525-6600	
	PAUL	QUAY ROAD 47	1800-1900	1.00
	PAUL	QUAY ROAD P	4400-4500	1.00
	TONY	QUAY ROAD 65	2800-2900	1.00
	TONY	QUAY ROAD AE	6750-6900	1.50
	TONY	QUAY ROAD AH	6550-6700	1.50
	SORYN	QUAY ROAD 72	1100-1550	4.50
	SORYN	QUAY ROAD J	7100-7150	0.50
11/18/25	CORY	QUAY ROAD R	8300-8550	2.50
	TYLER	QUAY ROAD BL	3700-4075	3.75
	ALEX/ROD	QUAY ROAD AO	6475-6675	
	ALEX/ROD	QUAY ROAD AM.5	6475-6525	
	ALEX/ROD	QUAY ROAD 64.5	3700-3850	
	ALEX/ROD	QUAY ROAD AL	6214-6500	
	ALEX/ROD	QUAY ROAD 63	3600-3750	
	ALEX/ROD	QUAY ROAD AK	6000-6300	
	TONY	QUAY ROAD 66.5	4000-4100	1.64
	TONY	QUAY ROAD 65	3200-3300	1.00
	TONY	QUAY ROAD AH	6450-6550	1.00

11/19/25	CORY	QUAY ROAD R	8150-8300	2.42
	CORY	QUAY ROAD 82.4	1550-1700	1.35
	TYLER	QUAY ROAD BL	3950-4050	1.00
	PAUL	QUAY ROAD 48	1500-1600	1.00
	PAUL	QUAY ROAD P/48		
	PAUL	QUAY ROAD P	4600-4800	2.00
	CREW	QUAY ROAD 65	4300-4350	
11/20/25	PAUL	QUAY ROAD R	4500-4600	1.00
	PAUL	QUAY ROAD P	4500-4600	1.00
	PAUL	QUAY ROAD 44/P		
	PAUL	QUAY ROAD 44/P	1500-1600	1.00
	CORY	QUAY ROAD 89	1800-2000	3.00
	CREW	QUAY ROAD AP/65		
11/24/25	CREW	QUAY ROAD AD/65		
	CREW	QUAY ROAD AG/65		
	CREW	QUAY ROAD 63		
	CORY	QUAY ROAD 89	2000-2100	1.00
	CORY	QUAY ROAD 80.4	1750-1900	2.00
	SORYN	QUAY ROAD 72	1550-1800	2.50
	SORYN	QUAY ROAD 65	1800-1900	1.00
	TONY	QUAY ROAD 65	4225-4400	1.75
	TONY	QUAY ROAD AJ	6300-6400	1.00
	TONY	QUAY ROAD 62	3400-3500	1.00
	PAUL	QUAY ROAD Q	4500-4600	1.00
	PAUL	QUAY ROAD R	4500-4600	1.00
	PAUL	QUAY ROAD 48	1500-1700	2.00
11/25/25	TONY	QUAY ROAD 65	3400-3500	1.00
	TONY	QUAY ROAD 62	3500-3600	1.00
	TONY	QUAY ROAD 61	3550-3600	0.50
	TONY	QUAY ROAD AJ	6150-6300	1.50
	SORYN	QUAY ROAD 65	1900-2050	1.50
	SORYN	QUAY ROAD P	8750-9000	2.50
	SORYN	QUAY ROAD 67	1500-1600	1.00
	CREW	QUAY ROAD AP/36		
				183.49

ADDITIONAL WORK TO ROAD/COMMENTS

POTHOLES

FILLED IN POTHOLES

MOWING
MOWING
MOWING
POTHOLES
POTHOLES
POTHOLES
POTHOLES
POTHOLES
INSTALLED CATTLEGUARD

MOWING
MOWING
MOWING

8000,8500.7500,7250,6000 FIXED SPOTS
FIXED POTHOLES
HELKERS CAP

FILLED IN POTHOLES, CLEANED TURNOUTS

CLEANED ENDS OF CULVERTS
FILLED POTHOLES

FIXED POTHOLES

PUT IN 3 CULVERTS 3 LOADS OF BASE COURSE

PUT UP SIGNS TON WEIGHT LIMIT, NARROW BRIDGE

MOWED
MOWED
MOWED
MOWED
MOWED
MOWED

WORKED ON INTERSECTION

FIXED DIPS IN RD/ADD DIRT/RAISE RD/HAULED MATERIAL

WORKED ON INTERSECTION

CLEANED DITCHES OF SILT AND HAULED AWAY

STOP SIGNS
STOP SIGNS
FIXED POTHOLES

DUGOUT 2 CULVERTS/REPLACED 2 CULVERTS



Quay County Government

300 South Third Street, Tucumcari, NM 88401
Post Office Box 1246
Phone: (575)461-2112 Fax: (575) 461-6208

FISCAL YEAR 2025-2026 RESOLUTION No. 23

Authorization of Budgetary Increase to **Indigent (406)**

WHEREAS, at meeting of the Board of Quay County Commissioners on December 8, 2025 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this budgetary increase;

Budgetary Increase State Fund 22000

	DEBIT	CREDIT
22000-0001-41201 Gross Receipts Tax- County Indigent	\$89,100	
22000-2002-51020- Salaries - Full -Time Positions		\$60,000
22000-2002-52010 FICA- Regular		\$1,000
22000-2002-52011 FICA- Medicare		\$3,000
22000-2002- 52020 Retirement		\$25,000
22000-2002-52040 Life Insurance Premiums		\$100

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved for to fund salaries and benefits for the Detention Center's nursing and medical personnel

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustment be made.

DONE at Tucumcari, County of Quay, New Mexico this 8th day of December, 2025.

ATTEST:

Veronica Manley, County Clerk



Jerri Rush, Commissioner

Brian Fortner, Commissioner

Dallas Dowell, Commissioner



Quay County Government

300 South Third Street, Tucumcari, NM 88401
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FISCAL YEAR 2025-2026 RESOLUTION No. 24

Authorization of Budgetary Increase to County Improvements (649)

WHEREAS, at meeting of the Board of Quay County Commissioners on December 8, 2025 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this budgetary increase;

Budgetary Increase State Fund 30300

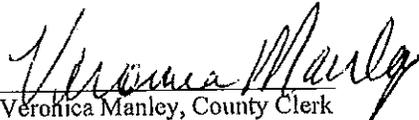
	DEBIT	CREDIT
30300-0001-47300 State Legislative Appropriations	\$600,000	
30300-2002-58020 Equipment & Machinery		\$600,000

WHEREAS, the above activity was not contemplated at the time the final budget was capital outlay funding for the purchase of a roller and a backhoe, and the final budget did not anticipate this revenue or the corresponding expenditures;

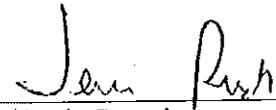
NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustment be made.

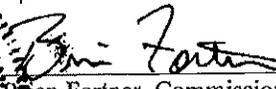
DONE at Tucumcari, County of Quay, New Mexico this 8th day of December, 2025.

ATTEST:


Veronica Manley, County Clerk




Jerri Rush, Commissioner


Brian Fortner, Commissioner


Dallas Dowell, Commissioner



QUAY COUNTY GOVERNMENT

FISCAL YEAR 2025-2026

RESOLUTION NO. 22

A RESOLUTION UPDATING PERSONNEL POLICY 9.7 OVERTIME PAY AND COMPENSATORY TIME FOR NONEXEMPT EMPLOYEES

WHEREAS, Quay County is a governmental entity that follows an established policy for compensation for all work positions within the County Government.

WHEREAS, Straight time is paid for forty (40) hours worked in seven (7) days other than the Detention Center whose straight time pay will be paid for hours worked between eighty (80) and eighty-four (84) hours in a fourteen (14) day pay period for Detention Center personnel.

WHEREAS, Overtime is actual time worked in excess of forty (40) hours in a week period of seven (7) days. In computing the number of hours worked during the week for overtime purposes, time absent from work, such as for holidays, sick leave, annual leave, or compensatory time, shall not be computed as hours worked. Employees who are required to work more than the forty (40) hour work week other than Detention Center personnel, shall be compensated for such over time work by the award of compensatory time or overtime pay at the rate of one-and-one-half (1 ½) hours for each hour of overtime worked, up to a maximum of forty (40) hours of compensatory time.

WHEREAS, Quay County would like to update our Personnel Policy to provide QCSO and Dispatch compensation for overtime at the same rate as Detention Center personnel.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the Personal Policy Section 9.7 Overtime Pay and Compensatory Time for Nonexempt Employees shall be modified to read:

Overtime is actual time worked more than forty (40) hours in a week period of seven (7) days. In computing the number of hours worked during the week for overtime purposes, time absent from work, such as for holidays, sick leave, annual leave, or compensatory time, shall not be computed as hours worked. Employees who are required to work more than the forty (40) hour work week, other than Public Safety employees, shall be compensated for such overtime work by the award of compensatory time off or overtime at the rate of one-and-one half (1 ½) hours for each hour of overtime worked, up to a maximum of forty (40) hours of compensatory time. Compensatory time should be taken within thirty (30) working days, in which the compensatory time was earned. Public Safety employees required to work more than eighty-four (84) hours during a fourteen (14) day period shall be compensated for such time by the award of compensatory time, or overtime pay at the rate of one-and-one half (1 ½) hours for each regular hour of overtime worked, up to a maximum of forty (40) hours of compensatory time. Compensatory time should be taken within thirty (30) days for which the compensatory time was earned. The choice of compensatory time must be approved by the supervisor and can be denied if it conflicts with work schedules. Straight

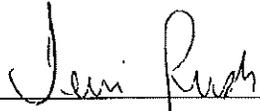
time will be paid for the hours worked between eighty (80) and eighty-four (84) hours in a fourteen (14) day pay period for Public Safety employees.

Overtime shall be kept to a minimum and authorized only under special circumstances. Compensatory time will be given at the discretion of the supervisor.

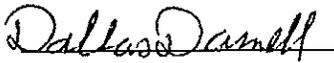
Employees shall be encouraged to utilize compensatory time and not accumulate it. For each hour accumulated beyond the maximum compensatory time allowable, an employee shall be compensated one-and-one half (1 ½) times the employee's hourly rate, if applicable. A non-probationary employee who resigns, retires, or is involuntarily terminated from employment with the County shall be paid for unused compensatory time at the rate of compensation not less than the regular final rate received by the employee.

DONE and Resolved on this 8th day of December 2025.

QUAY COUNTY COMMISSION



Jerri Rush, Chairman

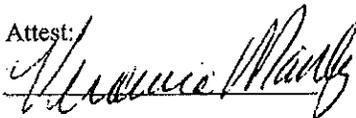


Dallas Dowell, Commissioner



Brian Fortner, Commissioner

Attest:



Veronica Manley, Quay County Clerk





Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

COUNTY OF QUAY FISCAL YEAR 2025-2026 RESOLUTION NO.20

A RESOLUTION FOR DETERMINATION OF REASPNABLE NOTICE OF MEETING OF COUNTY BOARDS AND DATE AND TIME OF REGULAR MEETING

WHEREAS, Sections 10-15-1 to 10-15-4 of the Open Meeting Act, NMSA 1978 require that all meetings of quorum of embers of any county board held for the purpose of formulating public policy, discussing public business, or taking action within the authority of the board are to be open to the public; and

WHEREAS, the Open Meeting Act further requires reasonable notice to the public for said meeting; and

WHEREAS, said Act also provides that the board shall determine at least annually what notice shall be reasonable for the public meeting; and

WHEREAS, the Board of Commissioners for Quay County, New Mexico wishes to fully comply with the provisions of the Open Meeting Act.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Quay County that the following is hereby determined to be reasonable notice for any meeting of the Board for the calendar year 2026 and that notice of the determination and the Regular Meeting dates shall be published once a week for two consecutive weeks in the legal section of a newspaper of general circulation with the County of Quay.

Section 1 – NOTICE REQUIREMENTS

A. Notice requirements for **REGULAR MEETING** are met:

1. When the above-mentioned legal notice has been published and a notice of date, time, place and agenda has been posted in a conspicuous place at the Quay County courthouse, and is available to the public and media at least seventy-two (72) hours prior to the Meeting; or
2. By public announcement of the time and place of such meeting made at the previous regular meeting.

B. **SPECIAL MEETING**- the chairperson or a majority of the members of the County Commission may call for a Special Meeting to be held on dates other than the Regular Meeting dates. Notice requirements for Special Meetings are met:

1. By posting a notice and agenda for the Special Meeting on the main bulletin board of the Quay County Courthouse of the Special Meeting; or
2. By announcement of the Special Meeting during a Regular or Special Meeting held at least twenty-four (24) hours before the commencement of such Special Meeting; and
3. By providing a written notice of the agenda for the Special Meeting to all local media representatives that have filed a request for notice of public meetings.

- C. **EMERGENCY MEETING** – may be scheduled by the chairperson or a majority of the Commission members to deal with unforeseen circumstances, which demand immediate action to protect the health, safety, or property of citizens or the public from substantial financial loss. Notice requirements for an Emergency Meeting are met:
1. Upon the issuance and posting of an agenda in a conspicuous place un the Courthouse
 2. Three (3) hours prior to the Emergency Meeting unless threat of personal injury or property damage compels less notice. The Couty Manager will provide telephone/facsimile notice to the news media of emergency meeting as timely as possible given the nature of the emergency

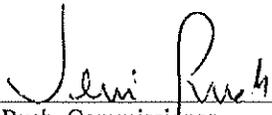
Section 2 – REGULAR MEETING DATES AND TIME

Unless otherwise specified, regular meeting shall be held at 9:00 a.m. on the second and fourth Monday of each month in the County Commission Chambers of the Quay County Courthouse. The agenda will be available at least seventy-two (72) hours prior to any regular meeting in the offices of the County Manager and County Clerk located in the County Courthouse, 300 South Third Street in Tucumcari, New Mexico.

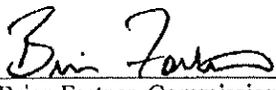
IT IS ALSO RESOLVED, that substantial conformance with any one of the foregoing methods of giving notice shall constitute compliance with this resolution, and that nothing herein shall prevent the use of additional means or methods of given notice or Regular, Special, or Emergency Meetings and others such notice for any public meeting for which notice has been given and which is recessed. However, in recessing the meeting, the presiding office shall announce the time and place the meeting shall resume.

PASSED, APROVED AND ADOPTED, this 8th day of December 2025

QUAY COUNTY BOARD OF COMMISSIONERS

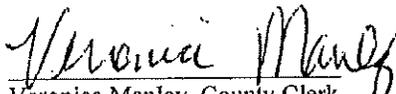


Jerri Rush, Commissioner



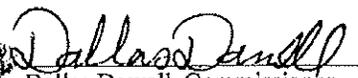
Brian Fortner, Commissioner

ATTEST:



Veronica Manley, County Clerk





Dallas Dowell, Commissioner



Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

NOTICE OF PUBLIC MEETINGS

The Board of County Commissioners of Quay County at its December 8th scheduled meeting adopted 2025-2026 Resolutions No. to establish the following policy regarding public meetings.

1. **By FY2025-2026 Resolution No.20 adopt the New Mexico Open Public Meeting Policy requirements.** Regular monthly meetings we be conducted on the Second and Fourth Monday of each month beginning at 9:00 a.m. unless noted below with an asterisk (*), in the Commission Chambers, First Floor, Quay County Courthouse, 300 South Third street, Tucumcari, New Mexico.

2026 Commission Meeting Dates

Date	Day	Date	Day
January 12	Monday	July 13	Monday
January 29*	Thursday	July 27	Monday
February 9	Monday	August 10	Monday
February 23	Monday	August 24	Monday
March 9	Monday	September 14	Monday
March 23	Monday	September 28	Monday
April 13	Monday	October 12	Tuesday
April 27	Monday	October 26	Monday
May 11	Monday	November 9	Monday
May 26*	Tuesday		
June 8	Monday	December 14	Monday
June 29*	Monday		

*January second meeting is set for January 29,2026 so there is no interference with the NM Counties' Legislative Conference that is being held on January 19-22, 2026.

* May 26th is set for Tuesday to avoid Monday, May 25th, 2026, Memorial Day Holiday.

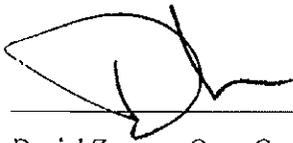
* June second meeting is set for June 29th,2026 is set so there is no interference with the NM Counties' Legislative Conference that is being held on June 15-18, 2026.

The Quay County Indigent Hospital Claims Board will be held in conjunction with the Commission Meeting scheduled on the Second Regular Meeting of each month.

2. Established by 2025-2026 resolution No.20 the following is determined to be reasonable notice for any public meeting for the Board of County Commissioners or of any policymaking agency or authority of the Board for the calendar year 2025.

- For **REGULAR MEETINGS AND WORK SESSIONS**- issuance and posting of an agenda three calendar day (72 hours) before meeting. The agenda will be made available to the public and new media and posted on the main Courthouses' Bulletin Board.
- For **SPECIAL MEETINGS**-issuance and posting of an agenda one calendar day (24 hours) before the meeting. The agenda will be made available to the public and news media and posted on the main Courthouse Bulletin Board.
- For **EMERGENCY MEETINGS**-issuance and posting of an agenda three (3) hours before the meeting. The agenda will be posted on the main Courthouse Bulletin Board and as many news media notified as possible given the nature of the emergency.

The agenda of each Commission Meeting will be available in the County Manager's Office and in the County Clerk's Office in conformance with this schedule.



Daniel Zamora, Quay County Manager



Quay County Government

300 South Third Street, Tucumcari, NM 88401

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DATE OF HOILDAY	HOILDAY	DAY/DATE OBSERVED
01/01/2026	New Year's Day	Thursday, January 1, 2026
01/19/2026	Martin Luther King Day	Monday, January 19, 2026
02/16/2026	President's Day	Monday, February 16, 2026
05/25/2026	Memorial Day	Monday, May 25, 2026
06/19/2026	Juneteenth	To be Taken at Thanksgiving Wednesday, November 25, 2026
07/04/2026	Independence Day	Thursday, July 2, 2026
09/07/2026	Labor Day	Monday, September 7, 2026
10/12/2026	Indigenous People Day	To be Taken at Christmas Wednesday December 23, 2026
11/11/2026	Veteran's Day	Wednesday, November 11, 2026
11/26/2026	Thanksgiving Day	Thursday, November 26, 2026
12/25/2026	Christmas Day	Thursday, December 24, 2026
	Personal Day	TBD

2026 BOARD APPOINTMENTS
JANUARY 2, 2026

NM County Insurance Authority Member..... Dennis Garcia/Daniel Zamora, Alterante

NMC Board of Directors..... Dennis Garcia

Tucumcari Economic Development Board Brian Fortner/Dallas Dowell, Alternate

City of Tucumcari Library Board.....Aggie Marano

Llano Estacado RC&D..... Jerri Rush/Brian Fortner, Alternate

Northeast Regional Transportation Planning Organization..... Quade Fury/Darla Munsell, Alternate

E- 911 County Coordinator..... Dana Leonard/Robert McClelland, Alternate

Quay County Fair board..... Jerri Rush/Brian Fortner, Alternate

Quay County Tribal Health Council Liaison..... Dana Leonard/Bill Kardokus, Alternate

Ute Reservoir Water Commission..... Daniel Zamora/Dallas Dowell, Alternate

Natural Resources Committee.....Mr. & Mrs. Ed Hughes/ Bill Humphries, Alternate

Tucumcari Quay Rural Water Authority..... Daniel Zamora/Dallas Dowell, Alternate

Eastern Plains Council of Governments (EPCOG)..... Brian Fortner/Daniel Zamora, Alternate

Tucumcari/Quay County Regional Emergency Communication Center.....Daniel Zamora/Jerri Rush, Alternate

Land ViewersGlenn Briscoe, Craig Cosner, Tom Sidwell

Eastern Area Workforce Development Board..... Dallas Dowell/Daniel Zamora, Alternate

Quay County Finance Committee..... Ex. Officio Members: Dallas Dowell, Jerri Rush, Brian Fortner,
Daniel Zamora, Veronica Manley, Theresa Lafferty, Samantha Salas