



QUAY COUNTY GOVERNMENT
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AGENDA
REGULAR SESSION
QUAY COUNTY BOARD OF COMMISSIONERS
August 28, 2017

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session August 14, 2017

Approval/Amendment of Agenda

Public Comment

Ongoing Business-None

New Business

- I. **Vincent DiFranco, Dan C. Trigg Memorial Hospital Administrator**
 - Presentation of **Dan C. Trigg Memorial Hospital Update**
 - Request Approval for **1st & 2nd Quarter Mill Levy and GRT Payments**

- II. **Patsy Gresham, Quay County Treasurer**
 - Presentation of **Treasurer's Report**

- III. **Larry Moore, Quay County Road Superintendent**
 - Road Update

- IV. **Richard Primrose, Quay County Manager**
 - Request Approval of **FY 2017-2018, Resolution No. 11 – Supporting the 2018 Legislative Priorities of the New Mexico Association of Counties**
 - Request Approval of **FY 2017-2018, Resolution No. 12 - Quay County Infrastructure/Capital Improvement Plan (ICIP)**
 - Correspondence



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Quay County, NM Ellen White - County Clerk, County_Cle



V. INDIGENT CLAIMS BOARD

- Call Meeting to Order
- Request Approval of Indigent Minutes for the July 24, 2017 Meeting
- Review August Claim Prepared by Sheryl Chambers
- Adjourn

VI. Request Approval of Accounts Payable

VII. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners

VIII. Request Approval for Closed Executive Session

- Pursuant to Section 10-15-1(H) 7. **The New Mexico Open Meetings Act Pertaining to Threatened or Pending Litigation**

IX. Franklin McCasland, Quay County Commission Chairman

- Proposed action, if any, from Executive Session

Adjourn

Lunch-Time and Location to be Announced

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

August 28, 2017

9:00 A.M.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 28th day of August, 2017 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Franklin McCasland, Chairman
Mike Cherry, Member
Sue Dowell, Member
Ellen L. White, County Clerk
Richard Primrose, County Manager

OTHERS PRESENT:

Daniel Zamora, Quay County Rural Addressing
Rob McClelland, Quay County Rural Addressing
Gail Houser, Tucumcari MainStreet Director
Dallas Dowell, Quay County Fair Board
Patsy Gresham, Quay County Treasurer
Larry Moore, Quay County Road Superintendent
Darla Munsell, Quay County CDBG Coordinator
Thomas Garcia, Quay County Sun

Chairman Franklin McCasland called the meeting to order. Dallas Dowell led the Pledge of Allegiance.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the minutes from the August 14, 2017 regular session as printed. MOTION carried with Cherry voting "aye", McCasland voting "aye", and Dowell voting "aye".

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the Agenda as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

PUBLIC COMMENTS:

Gail Houser, Tucumcari MainStreet Director provided everyone with a flyer for the Fired-Up Event to be held September 30. Houser said the event is slated to have new events and more vendors than ever before.

Dallas Dowell, member of the Quay County Fair Board thanked the Commissioners for their continued support of the annual Fair and asked that they extended the Fair Board's gratitude to Daniel Estrada and his Quay County Maintenance Staff for their outstanding attentiveness to the overall success of the Fair.

Chairman McCasland stated the Fair Board, once again, provided an excellent Fair for the residents of Quay County. McCasland said the service the Fair Board provides for the youth is invaluable to our community.

ONGOING BUSINESS: NONE

NEW BUSINESS:

Vincent DiFranco, Trigg Memorial Hospital Administrator presented an update of ongoing priority topics and activities. A copy of his report is attached and made a part of these minutes.

Commissioner Dowell asked DiFranco if the possibility of adding OB/GYN clinics in Tucumcari would become available at some point. DiFranco stated he does not have as much input regarding those services. In Clovis, they are provided by an Independent Group. DiFranco said he realizes the need in Quay County for those services and will keep it on his radar.

Commissioner Cherry asked if the Emergency Room physicians were employed by Presbyterian. DiFranco reported the hospital has a contract with the Schumacher Group for Emergency Room services.

DiFranco requested approval of the Mill Levy and Gross Receipts Tax payments for the 1st and 2nd fiscal year quarters in the amount of \$250,000.00 for each payment. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the request for payment. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

Patsy Gresham, Quay County Treasurer presented a report which is attached and made a part of these minutes. Gresham informed the Commissioners the Tyler Eagle conversion is complete with the only remaining activity to be finalized being the "month-end" steps and reports. The staff will work closely with representatives from Tyler at the end of this month to complete that task.

Gresham stated, as her report indicates, the Treasurer's Office will be implementing NSF fees for returned checks, the minimum tax \$5.00 administration fee as approved by Resolution last year, and a charge to mortgage companies for research of their mortgagee's taxes.

Gresham reported the 2017 Tax notices will be generated by Automated Election Services and be ready for distribution in October. Gresham is looking forward to being able to provide additional services to the citizens with the new software.

Lastly, Gresham informed the Commissioners she will present a formal proposal from Tyler for an additional component to the new software called Tyler-Web. This component will allow departments within the County to accept debit and credit card transactions as well as provide some online searching for the public without having to contact the office directly.

Larry Moore, Quay County Road Superintendent requested approval of the following items:

1. Moore presented a spreadsheet and map highlighting road work throughout the County from 2005 to the present. The map was color coded to show the difference in funding for projects. Funding designations included CAP, School Bus, Co-Op; County funded and CDBG.
2. Blade reports were distributed.
3. Three miles have been completed on Quay Road BH with 2.2 miles remaining to complete the project.
4. The crews will be moving to Quay Road R, near Nara Visa next.
5. Crews are working on problem roads following the rain with low water crossings being the main focus to begin with.
6. Roland Choat has an emergency situation on Quay Road AC with a collapsed culvert. Moore said he has crews headed to that location today.
7. Moore stated he has received a lot of calls regarding weeds and has told residents the bar ditches will have to dry considerably before a mower can get access to those areas.
8. The close-out paperwork has been submitted for Quay Road 63 following the end of the two year project.

Chairman McCasland requested Moore add Quay Road 59 between the Marshall and Callison residences to his list of projects.

Commissioner Dowell requested an update of the following calls from residents she has previously reported:

1. Doyle Frasier. Primrose reported problem trees were cut that were in the R-O-W and it has yet to be determined if additional trees will be removed.
2. Chris Koehler. Moore replied his concerns were resolved.
3. Veronica Montano. Primrose said he has spoken to her numerous times. Primrose said Montano is requesting the County mow weeds that are not the responsibility of the County. As well, Primrose noted the County installed a culvert that Montano now benefits from as well as improving the entrance into her property with asphalt over the culvert.
4. Larry Hines has reported numerous complaints. Primrose replied he has also spoken to Hines and has told him they will look into his concerns again.
5. Tom Bruhn. Moore reported that he, along with Primrose met with Bruhn and the issue has been resolved and will be dealt with soon.

Commissioner Dowell said she would like to see the County doing a better job of compromising with the residents and keeping better lines of communication with the citizens. Dowell said she believes residents feel ignored and efforts for better public relations is a must.

Richard Primrose, Quay County Manager presented the following items for approval:

1. FY2017-2018, Resolution No. 11; Supporting the 2018 Legislative Priorities of the New Mexico Association of Counties. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". A copy is attached and made a part of these minutes.
2. FY2017-2018, Resolution No. 12; Quay County Infrastructure/Capital Improvement Plan. A MOTION was made by Sue Dowell SECONDED by Mike Cherry to approve the ICIP. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye". A copy is attached to these minutes.

Primrose distributed the following correspondence:

1. August, 2017 Gross Receipts Tax Report.
2. July, 2017 Quay County Family Health Center monthly RPHCA Report.
3. Announced the Quay County Courthouse will be closed on Monday, September 4 in observance of Labor Day.
4. The Quay County Courthouse will host an employee picnic on Friday, September 8.

Chairman McCasland called the Indigent Claims Board portion of the meeting to order. Time noted 10:05 a.m.

-----INDIGENT CLAIMS-----

Return to regular session. Time noted 10:10 a.m.

ACCOUNTS PAYABLE: A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the expenditures included in the Accounts Payable Report ending August 24, 2017. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye".

Other County Business/Comments from Commissioners:

Chairman McCasland extended his gratitude to Daniel Estrada and his staff, as well as the Quay County Fair Board for an excellent Fair.

McCasland also offered condolences to Darla Munsell due to the loss of her sister.

Chairman McCasland requested a ten minute break. Time noted 10:15 a.m.

Return to regular session. Time noted 10:25 a.m.

A MOTION was made by Mike Cherry SECONDED by Sue Dowell to go into Executive Session pursuant to the Open Meetings Act pursuant to Section 10-15-1(H)7 to discuss Threatened or Pending Litigation MOTION carried with Cherry voting "aye", McCasland voting "aye" and Dowell voting "aye".

Time noted 10:30 a.m.

-----EXECUTIVE SESSION-----

Return to regular session. Time noted 11:00 a.m.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry that only the items listed above were discussed during Executive Session and no action was taken. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

There being no further business, a MOTION was made by Mike Cherry, SECONDED by Sue Dowell to adjourn. MOTION carried with Cherry voting "aye", McCasland voting "aye" and Dowell voting "aye". Time noted 11:05 a.m.

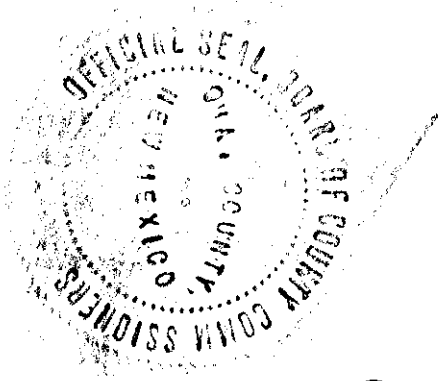
Respectfully submitted by Ellen White, County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS

Franklin McCasland
Franklin McCasland

Sue Dowell
Sue Dowell

Mike Cherry
Mike Cherry



ATTEST:

Ellen L. White
Ellen L. White, County Clerk

**Dr. Dan C. Trigg Memorial Hospital
Administrator's Report
Quay County Commissioners
August 2017**

Ongoing Priority Topics

1. **Provider Recruitment:** A number of viable candidates have been screened as we continue to review and interview providers for permanent placement in Tucumcari.
 - a. **Family Medicine:** We interviewed a Family Medicine candidate on May 23 and have made her a contract offer to join the Tucumcari PMG Clinic. This candidate has family in Albuquerque and attended medical school at UNM. She is completing her family practice residency in San Diego, CA and is available to begin her practice in July 2018. She is waiting to hear about her application to a Dermatology fellowship program in San Antonio, TX before she provides us with a decision on the offer.
 - b. **Advanced Practice Providers:** Laura Cunningham, CNP has started her practice at DCT on May 8 after serving as an RN until she received her New Mexico nurse practitioner license. She has been serving the Logan Clinic also and we have expanded service to that clinic to full days on Thursday and Friday with Laura covering. In addition, another candidate, Rhonda James, CNP, accepted our contract offer and is now going through the credentialing process. We expect Rhonda to start by the end of September.
 - c. **Specialty Clinics:** The Gastroenterologist who will be beginning his practice in Clovis in September 2017 has agreed to come to Tucumcari 2 times per month. In addition, a new orthopedic surgeon will begin in Clovis in October and we are discussing the possibility of an outreach clinic for those services in Tucumcari.
2. **Emergency Department Transition:** Dr. Sheth began as another full-time physician in the DCT emergency department on June 15. Dr. Sheth is an experienced ER physician and earlier in his career was a trauma surgeon. The schedule is very stable at this point but we will continue to evaluate each provider to ensure that they are practicing to our expectations and standards.
3. **Logan Clinic Report:** The Logan Clinic continues to perform well and the level of service has been expanded with Laura Cunningham now covering the clinic on Thursdays and Fridays. The RPHCA grant is decreasing its support by \$23,000 for the year 7/1/17-6/30/18. We have seen this grant support decrease the past 3 years. The monthly amount will now be \$4,858.
4. **Public Relations and Marketing:** We will be publishing ads and running radio spots on Dr. Wallace, Laura Cunningham, and the general breadth of services at DCT over the next 2 months. In addition, we are in the process of updating the DCT page on the Presbyterian web-site.

Key Activities in the Past 60 Days

1. **Dr. Wallace Maternity Leave:** Dr. Wallace had her baby at the end of April and returned to her practice in the beginning of June.

2. **New Mexico Legislative Activity:** The Legislators went into a special session on May 24 and promptly decided on bills to pass along to the Governor. In essence, the Governor vetoed the provisions to implement a tax on hospitals to help support the Medicaid program and the general fund. We know that the Medicaid program will have continued budget challenges in FY 2017-18 and are concerned that there will be further payment reductions to hospitals and providers.
3. **Pharmacist Recruitment:** The new pharmacist for DCT, Robert May, started at DCT on June 19. At the present time Robert is working at DCT Monday, Tuesday and Friday and at PRMC on Wednesday and Thursdays. He is enjoying his time at DCT and we may explore an expanded role in the 2018 budget.
4. **Claude Peterson Departure:** Claude Peterson's last day at DCT was June 30. Claude performed many functions and tasks at the hospital and we have enlisted three leaders from PRMC to support DCT in these areas effective July 2.
 - a. Michelle Williams, RN: Leading and supporting the Quality and regulatory readiness functions.
 - b. Tammy Philips, RN: Leading and supporting the Risk Management and compliance functions.
 - c. Ken De Los Santos: Leading and supporting the safety, security, environment of care and emergency preparedness.
5. **New Plant Services Manager:** Nick Bradfield has accepted the position of Plant Services Manager for DCT effective August 21. Nick is leaving the Navy after serving for 20 years and has an extensive maintenance and leadership background through the service.
6. **Meeting with Law Enforcement:** Dr. Willis and I met with representatives of the Quay County Detention Center, the Chief of Police and Mesa Counseling to discuss methods to streamline law enforcement's time when they bring a person in custody to the DCT ER for medical clearance. There have been a few incidents of long wait times or treatment times, but on average for the past 4 months we average 1.5 hours or less which we think is very reasonable. Nonetheless, we will continue to explore opportunities to decrease the amount of time that law enforcement spends in the ER with these patients and in June the average time was just over 1 hour..

Anticipated Activities in the Next 60 Days

1. **Capital Request:** We had 2 requests for capital that were approved at the last Board meeting.
 - a. Telemetry Unit Upgrade for the medical unit. \$37,800. We were informed that these units are becoming obsolete and will not be supported after 12/31/17.

- b. CT Upgrade for \$99,000. This price has been negotiated by Presbyterian and will increase the speed of our CT machine to that of a 64 slice CT and reduce the radiation dose up to 40%.
2. **2018 Budget:** We have just begun work on the 2018 budget with an estimate of physician and clinician productivity. This process is starting earlier with the belief that it will be a complex process with many challenges to address to reach 2018 objectives.
 3. **DCT Wellness/Biometric Screenings:** The Presbyterian Wellness team will be on-site August 2-3 to perform biometric screens for employees that have an interest. Employees do have an incentive on HSA contributions or insurance premium costs to participate and “know their numbers” to achieve better health.
 4. **Presbyterian Sponsored Physician Event:** The DCT physicians and nurse practitioners attended an event on August 1 to meet and mingle with the PRMC physicians and service line medical directors from Presbyterian. This was a relatively informal opportunity to meet physicians face-to-face and discuss community needs and support for local care.

Respectfully submitted,

Vince DiFranco
Administrator

TREASURER'S REPORT TO COUNTY COMMISSION 8/28/17

Activities and Requests:

Our Tyler Eagle conversion is complete . We have gained several helpful features that will benefit the office as well as the Taxpayers. We now have the base we needed to add additional enhancements to what we offer our Taxpayers. I am working on a proposal for your consideration to add "Tyler Webb" which is the software we need to add to be able to accept debit/credit cards on line and over the phone as well as in the Treasurer's Office and the Clerk and Assessor's office. Also, this feature will allow taxpayers to access their tax account on line as to amount due and amount paid. It will also allow us to send tax notices and other notices by e-mail if the customer opts in to receiving e mail instead of paper.

A valuable feature that we now have is the ability to add and track fees at the taxpayer level. I would like your consideration in adding the following fees ASAP:

1. NSF Fees for returned checks in the amount of \$25.00.
2. Administrative Fee which you agreed to by resolution last year. We were unable to Implement the fee because the old Tyler software would not handle the fee correctly. Tyler Eagle can implement the fee. This is the fee, allowed by Statute, that will take any tax amount that is less than \$5.00 and add the additional amount needed to have the bills reflect a minimum of \$5.00. The amount above the tax is not distributed but is allowed to be collected into the General Fund.
3. A fee charged to Mortgage Companies to transmit an electronic file or for the research required to prepare a "manual" list of taxes due and for Delinquent taxes. We receive requests often from mortgage companies and others to generate an electronic text file of the tax roll and the delinquent list that goes to Santa Fe each July. Most counties charge for this service. The fee ranges from 0 to \$400 for larger counties. I propose the fee to be \$50.00 for each text file transmitted or for manual research required for multiple accounts.

I am working with "Automated Election Services, Ink Impressions" preparing for the mailing of 2017 Tax notices for Quay County. This is the company that has been used in previous years. I have discussed the "proof" of the tax notice and envelope with Automated Election Services and have shared it with Vic and Janie in the Assessor's office for their review as well.

At end of month, August, I have a scheduled meeting with Tyler to be available when we close and distribute our first month's receipts for property tax. We were able to complete the conversion to this point considerably "under" budget for Tyler support . Thank you for supporting the funding required to upgrade this software. I believe the County is in a much better position for the future having accomplished this conversion in the Assessor's and the Treasurer's offices.

Patsy Gresham, Treasurer

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2004-2005	CAP-4-05(456)				\$240,098.67	\$180,074.00	\$61,331.79	\$241,405.79		
	QR AI	5.25	6675-7200	\$98,353.10					Tuc	chipseal
	QR 33	2.00	5500-5700	\$57,141.56					House	caliche
	QR U	1.00	4200-4300	\$35,476.80					Wheatland	caliche
	QR 40	2.00	2700-2900	\$52,623.63					Wheatland	caliche
	SP-4-05(956)				\$84,288.00	\$63,216.00	\$26,888.22	\$90,104.22		
	QR M	1.00	100-101	\$21,024.23					Nara Visa	Caliche
	QR 93	2.00	1200-1400	\$43,517.82					Nara Visa	Caliche
	QR AS	1.00	3600-3700	\$24,778.21					Nara Visa	Caliche
	SB-7731(922)05				\$102,221.33	\$76,666.00	\$43,804.85	\$120,470.85		
	QR 63	1.00	3600-3700	\$25,628.10					Tuc	millings
	QR L	0.20	6600-6620	\$6,344.43					San Jon	millings
	QR 66	1.00	1900-2000	\$28,919.21					San Jon	millings
	QR 62	2.00	3400-3600	\$59,579.11					Tuc	millings
Total		18.45			\$426,608.00	\$319,956.00	\$132,024.86	\$451,980.86		

2004-2017
Road Report

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2005-2006	CAP-4-06(454)				\$260,022.67	\$195,017.00	\$67,221.75	\$262,238.75		
	QR L	2.00	9400-9600	\$40,848.46					Nara Visa	caliche
	QR 90	1.00	8900-9000	\$16,860.14					Nara Visa	caliche
	QR R	1.00	9200-9300	\$21,615.82					Nara Visa	caliche
	QR 72	4.60	1340-1800	\$93,061.60					San Jon	caliche
	QR 40	4.00	3000-3400	\$90,290.69					Wheatland	caliche
	QR 72	0.08	1100-1180						San Jon	caliche
	SP-4-06(906)				\$90,666.67	\$68,000.00	\$33,033.08	\$101,606.34		
	QR 93	4.00	1400-1800	\$77,510.32					Nara Visa	caliche
	QR 25	1.00	4300-4400	\$24,096.02					House	caliche
	SB-7731(923)06				\$109,000.00	\$81,167.00	\$38,914.20	\$120,081.20		
	QR L	1.00	9300-9400	\$26,334.58					Nara Visa	caliche
	QR J	2.00	6600-6800	\$48,273.55					San Jon	caliche
	QR 31	1.00	4800-4900	\$22,969.57					House	caliche
	QR BE	1.00	3900-4000	\$22,444.63					House	caliche
Total		22.68			\$459,689.34	\$344,184.00	\$139,169.03	\$483,926.29		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2006-2007	CAP-4-07(406)				\$314,952.00	\$236,214.00	\$79,318.80	\$315,532.80		
	QR 64.5	1.50	3700-3850	\$1,195.37					Tuc	chipseal
	East Evans	0.50	0700-1100	\$1,802.59					Tuc	chipseal
	QR AF	3.00	6000-6300	\$2,371.89					Tuc	chipseal
	QR AO	2.00	6475-6675	\$2,182.87					Tuc	chipseal
	QR 63	1.00	3600-3700	\$3,038.95					Tuc	chipseal
	QR AK	2.00	5800-6000	\$6,072.24					Tuc	chipseal
	SP-4-07(956)				\$122,666.67	\$92,000.00	\$37,506.72	\$129,506.72		
	QR 33	2.00	5300-5500	\$57,422.96					House	caliche
	QR 31	1.00	5000-5100	\$28,064.87					House	caliche
	QR 32	1.50	4150-4300	\$44,018.89					House	caliche
	SB-7731(294)07				\$174,301.00	\$130,726.00	\$52,761.70	\$183,487.70		
	QR AI	1.00	3800-3900	\$32,607.72					wheatland	caliche
	QR R	1.00	4500-4600	\$30,731.41					wheatland	caliche
	QR44	1.00	1500-1600	\$29,544.18					wheatland	caliche
	QR K	0.20	5930-5950	\$8,465.51					san jon	caliche
	Rt. 66	2.00	0520-0720	\$58,907.77					san jon	caliche
	QR G	0.70	5930-6000	\$23,215.35					san jon	caliche
Total		20.40			\$611,919.67	\$458,940.00	\$169,587.22	\$628,527.22		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2007-2008	CAP4-08(456)				\$211,327.00	\$211,327.00	\$70,917.45	\$282,244.45		
	QR T	4.00	7000-7400	\$117,329.00					San Jon	caliche
	QR AP.5	1.00	6600-6700	\$2,891.88					Tuc	chipseal
	QR 67	1.00	4150-4250	\$2,888.46					Tuc	chipseal
	QR AP	1.50	6400-6550	\$3,078.87					Tuc	chipseal
	QR 66	2.00	4150-4350	\$2,463.15					Tuc	chipseal
	SP4-08(906)				\$140,156.00	\$105,117.00	\$36,048.46	\$141,165.46		
	QR AE	2.00	6600-6800	\$52,495.37					Tuc	caliche
	QR 70	2.00	1800-2000	\$69,079.99					San Jon	caliche
	QR 61	0.50	3550-3600	\$19,590.10					Tuc	caliche
	SB-7731(925)08				\$160,848.00		\$47,759.49	\$47,759.49		
	QR Y	0.30	7070-7100	\$8,683.46					Tuc	caliche
	QR 67	1.00	2800-2900	\$21,212.68					Tuc	caliche
	QR 71	2.00	2400-2600	\$68,565.23					Tuc	caliche
	QR 72	1.80	2200-2350	\$69,934.12					Tuc	caliche
	Severance Tax				\$25,000.00		\$8,995.83	\$33,995.83		
	QR 62.5	0.25	4175-4200	\$16,332.65					Tuc	caliche
	QR AQ	1.05	6175-6300	\$17,663.18					Tuc	caliche
	EBS-043-1(19)307									
	US 54	0.71	mp 306.164- 306.1863				\$38,017.56	\$38,017.56		
Total		21.11			\$537,331.00	\$316,444.00	\$163,721.23	\$505,165.23		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2008-2009	CAP-4-09(406)				\$314,262.67	\$235,697.00	\$79,255.64	\$314,952.64		
	QR E	4.20	8900-9250	\$158,347.07					Nara Visa	caliche
	QR F	6.00	8300-8900	\$132,379.11					Nara Visa	caliche
	QR F/K	1.00	0850-0950	\$24,226.46					Nara Visa	caliche
	SP-4-09(956)				\$161,245.33	\$120,934.00	\$40,494.46	\$161,428.46		
	QR K	5.00	8270-8770	\$161,428.46					Nara Visa	caliche
	SB-7731(926)09				\$188,829.33	\$141,622.00	\$53,273.41	\$194,895.41		
	QR M	2.00	6000-6200	\$65,084.51					San Jon	caliche
	Rt. 66	4.00	0700-1100	\$129,810.90					San Jon	caliche
	ST-7537 (209)									
	QR AI	3.80	6300-6680		\$918,009.00	\$800,000.00	\$200,138.67	\$1,000,138.67		Asphalt
	(airport rd)									
Total		26.00			\$1,582,346.33	\$1,298,253.00	\$373,162.18	\$1,671,415.18		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2009-2010	CAP-4-10(456)				\$188,284.00	\$141,213.00	\$49,585.42	\$191,071.42		
	QR BH	10.00	2700-3700	\$191,071.42					House	caliche
	SP-4-10(906)				\$96,147.92	\$72,110.94	\$24,420.24	\$96,531.18		
	QR BE	4.00	3700-4025	\$96,531.18					House	caliche
	SB-7731(927)10				\$106,078.83	\$79,559.12	\$28,489.53	\$108,048.65		
	QR AG	3.00	5700-6000	\$108,048.65					Tuc	caliche
Total		17.00			\$390,510.75	\$292,883.06	\$102,495.19	\$395,651.25		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2010-2011	CAP-4-11(404)				\$226,887.00	\$170,165.00	\$60,402.33	\$230,570.33		
	QR AD	6.20	6300-6920	\$230,570.33					Tuc	Chipseal
	SP-4-11(9054)				\$102,100.00	\$76,575.00	\$29,019.59	\$105,594.59		
	QR 96	2.00	1300-1500	\$51,954.02					Nara Visa	caliche
	QR 62	1.50	3100-3250	\$42,804.62					Tuc	caliche
	QR AJ	0.60	5940-6000	\$10,835.95					Tuc	caliche
	SB-7731(928)11				\$114,576.00	\$85,932.00	\$31,901.12	\$117,833.12		
	QR 60	1.00	3000-3100	\$25,601.64					Tuc	caliche
	QR 60	2.00	3400-3600	\$53,179.36					Tuc	caliche
	QR 67	1.50	3000-3150	\$39,052.12					Tuc	caliche
	CDBG Project					\$300,000.00	156,603.97	\$456,603.97		
	QR 64	2.15	4100-4300							Asphalt
Total		16.95			\$443,563.00	\$632,672.00	\$277,927.01	\$910,602.01		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2011-2012	CAP-4-12(454)				\$246,243.00	\$184,682.00	\$63,391.99	\$248,073.99		
	QR AD	4.20	6500-6920	\$248,073.99					Tuc	dbl pin chip
	SP-4-12(904)				\$121,472.00	\$91,104.00	\$45,117.51	\$136,221.51		
	QR BK	3.00	5450-5750	\$136,221.51					Montoya	caliche
	SB-7731(929)12				\$138,168.00	\$103,626.00	\$47,517.18	\$151,143.18		
	QR AD	2.00	6300-6500	\$151,143.18					Tuc	dbl pin chip
Total		9.20			\$505,883.00	\$379,412.00	\$156,026.68	\$535,438.68		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2012-2013	CAP-4-13(404)				\$251,152.00	\$251,152.00	\$1,280.26	\$252,432.26		
	QR R	8.00	8150-8750	\$252,432.26					Nara Visa	caliche
	SP-4-13(954)				\$123,929.00	\$123,929.00	\$42,576.52	\$166,505.52		
	QR 66.5	1.50	4000-4150	\$70,611.57					Tuc	caliche
	QR AT	2.50	5850-6100	\$95,893.95					Tuc	caliche
	SB-7731(930)13				\$140,883.00	\$105,662.00	\$48,384.95	\$154,046.95		
	QR L	4.80	8800-9300	\$154,046.95					Nara Visa	caliche
Total		16.80			\$515,964.00	\$480,743.00	\$92,241.73	\$572,984.73		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2013-2014	CAP-4-14(454)				\$249,552.00	\$187,164.00	\$63,165.23	\$250,329.23		
	QR U	5.14	5986-6500	\$239,967.91					San Jon	caliche
	QR 64	2.15	4100-4300	\$10,361.32					Tuc	fogseal
	SP-4-14(904)				\$122,501.00	\$91,875.00	\$37,829.00	\$129,704.00		
	QR 43	3.00	4630-4930	\$102,014.16					Tuc	caliche
	QR AR	0.75	4225-4300	\$26,608.59					Tuc	caliche
	Design/Eng			\$1,081.25						
	SB-7731(934)14				\$139,202.00	\$104,402.00	\$36,842.15	\$141,244.15		
	QR N	1.00	6600-6700	\$28,222.86					San Jon	caliche
	QR 64	2.00	1500-1700	\$55,619.90					San Jon	caliche
	QR 50.4	1.50	4150-4300	\$42,319.09					Tuc	caliche
	QR 54	0.50	4100-4150	\$14,001.05					Tuc	caliche
	Design/Eng			\$1,081.25						
Total		16.04			\$511,255.00	\$383,441.00	\$137,836.38	\$521,277.38		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2015-2016	CAP-4-16-(456)		QR 63		\$266,348.00	\$266,348.00		\$266,348.00	Tuc	Asphalt
	SP-4-16(905)		QR 63		\$144,525.00	\$144,525.00		\$144,525.00	Tuc	Asphalt
	SB-7731(943)16		QR 63		\$164,205.00	\$123,154.00	\$41,051.00	\$164,205.00	Tuc	Asphalt
	CDBG Project	4600 LF	QR 63			\$497,478.42	\$102,177.29	\$599,655.71	Tuc	Asphalt
	QR AR	1.00	6200-6300				\$35,000.00	\$35,000.00	Tuc	Caliche
	Quay Road 27	2.00	4500-4700	fixed road for runyans			\$21,876.86	\$21,876.86	House	
	Quay Road 63	0.50	2650-2700	installed culverts/added caliche			\$1,157.20	\$1,157.20	Tuc	
	Wallace Creek		500ft	opened up creek/repair road added caliche			\$4,477.08	\$4,477.08	Tuc	
	Quay Road 63.8	0.50	3650-3700	blade/shape road/caliche			\$5,801.03	\$5,801.03	Tucam	
	QR Leonard Dr	0.50	4000-4050	rebulit road/resurfaced/caliche			\$18,420.80	\$18,420.80	Tuc	
	Quay Road AJ	1.00	6300-6400	road work/installed culverts			\$8,236.64	\$8,236.64	Tuc	
	Quay Road AT	2.00	4300-4500	reclaimed/hailed material			\$25,347.00	\$25,347.00	House	
	Quy Road 64	0.79	3600-3700	cleared brush/widened road/raised road 6 in.			\$28,500.00	\$28,500.00	Tucam	
	N. Rock Island	0.60	2970-3030	cleared brush/widened road/raised road 6 in.			\$30,000.00	\$30,000.00	Tuc	Dirt
	drainage/road top work									
Total		8.89			\$575,078.00	\$1,031,505.42	\$322,044.90	\$1,353,550.32		

Project Yr.	Project No	Miles	Block	Cost per rd	Contract Amt	State Share	County share	Final Project Amt.	District	Rd type
2017-2018	CAP-4-18(456)				\$236,109.00	\$177,082.00	\$59,027.00	\$236,109.00		
	QR AI	3.40	6300-6640						Tuc	Asphalt
	SP-4-18(906)				\$116,213.00	\$87,160.00	\$29,053.00	\$116,213.00		
	QR 60	1.00	3000-3100						Tuc	Caliche
	QR 101	2.20	1300-1500						Nara Visa	Caliche
	SB-7731(957)18				\$132,181.00	\$99,136.00	\$33,045.00	\$132,181.00		
	QR 60	0.50	1750-1800						San Jon	Caliche
	QR 64	2.00	1700-1900						San Jon	Caliche
	QR 65	2.00	1600-1800						San Jon	Caliche
Total		11.10			\$484,503.00	\$363,378.00	\$121,125.00	\$484,503.00		
2005-2018										
Total		228.57			8,186,395.09	7,365,740.48	2,407,305.67	9,404,332.41		

**QUAY COUNTY
FY 2017-2018
RESOLUTION No. 11**

**A RESOLUTION SUPPORTING THE 2018 LEGISLATIVE
PRIORITIES OF THE NEW MEXICO ASSOCIATION OF
COUNTIES**

WHEREAS, in August 2017, the Board of Directors of the New Mexico Association of Counties approved five legislative priorities for consideration by the New Mexico Legislature at its 2018 regular legislative session; *and*

WHEREAS, NMAC has requested that the Board of County Commissioners in each of the state's 33 counties discuss and approve a resolution supporting NMAC's legislative priorities; *and*

WHEREAS, this is an important step in assuring maximum understanding of, and support for, NMAC's legislative priorities at the county level; *and*

WHEREAS, the adoption of such resolutions will enable NMAC to demonstrate to the state legislature strong local and statewide support for NMAC's legislative priorities; *and*

WHEREAS, the legislative priorities include support for legislation on the following five issues:

- **Forfeiture Act Reform**

Support legislation that would correct the unintended consequences of the 2015 amendments to the NM Forfeiture Act to address federal equitable sharing, storage of abandoned property, and expand local authority to seize and dispose of forfeited property while preserving due process protections.

- **Protecting County Funding of Healthcare**

Support the significant involvement of county policy makers in federal, state, and local healthcare, human services, and Medicaid planning, funding, and service delivery decision-making, and oppose any measure that would further shift federal and state healthcare costs to county government.

- **Tax Reform**

Support legislation that protects county revenue and does not have a negative impact on county government. NMAC strongly believes that counties must be at the table for and fully participate in all tax reform efforts; strives to minimize tax policy that places counties and other local governments in conflict; and opposes any efforts that reduce the state's hold harmless distribution to counties or that reduces county GRT authority.

- **Local Election Act**

Support legislation that would enact the Local Election Act, aligning the date for local, non-partisan elections with taxation authority, to the same day in the odd-numbered year.

- **Extend 2014 HB16 Liquor Tax Distribution Sunset**

Support legislation that would permanently increase the distribution percentage to the local DWI grant fund.

NOW, THEREFORE, BE IT RESOLVED that the [County Name] Board of County Commissioners does hereby support the legislative priorities of the New Mexico Association of Counties as set forth above, and urges that legislation incorporating these priorities be enacted by the state legislature during its 2018 regular session.

ADOPTED this **28th** of **August**, 2017.

BOARD OF COUNTY COMMISSIONERS OF QUAY, NEW MEXICO


Franklin McCasland, Chair

For Against


Mike Cherry, Member

For Against


Sue Dowell, Member

For Against

(SEAL)

ATTEST


Ellen White, County Clerk



QUAY COUNTY GOVERNMENT
FISCAL YEAR 2017-2018

RESOLUTION NO. 12

**A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL
IMPROVEMENTS PLAN (ICIP)**

WHEREAS, The County of Quay recognizes that the financing of capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in time of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, a systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts to project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED:

1. The county has adopted the attached Infrastructure Capital Improvements Plan, and
2. It is intended that the plan be a working document and is the first of many steps towards improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This resolution supersedes Resolution No. 20 for FY 2016-2017

PASSED, APPROVED AND ADOPTED by governing body at its meeting of August 28th, 2017.

QUAY COUNTY COMMISSION


Franklin McCasland, Chairman


Sue Dowell, Member


Mike Cherry, Member

ATTEST:


Ellen White, Deputy Quay County Clerk



Appendix III: Permission for Access Form

FY 2019-2023 ICIP Permission for Access Form

Quay County, a New Mexico local government, county, special district, tribe, or senior center facility, gives the following:

- Eastern Plains Council of Government
- Mid-Region Council of Government
- North Central NM Economic Development District
- Northwest NM Council of Government
- South Central Council of Government
- Southeastern NM Economic Development District
- Southwest NM Council of Government
- New Mexico Acequia Association
- Other _____ (please specify)

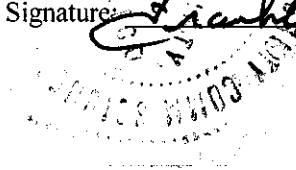
the right to enter the Infrastructure Capital Improvement Plan website and manipulate the FY 2019-2023 Infrastructure Capital Improvement Plan database for this entity.

Person with this local entity signatory authority to give such permission:

Name: Richard Primrose Title: County Manager
Address: 300 S. 3rd ; P.O. Box 1246
City: Tucumcari State: NM Zip: 88401 County: Quay
Phone: 575-461-2112 Email: richard.primrose@quaycounty-nm.gov
Signature: [Signature] Date: 8/28/17

Agreed to by: Please provide person with assisting Agency signatory authority to enter into such agreement:

Name: Franklin McCasland Title: Commission Chair
Entity/Agency Name: Quay County
Address: 300 S. 3rd ; P.O. Box 1246
City: Tucumcari State: NM Zip: 88401 County: Quay
Phone: 575-461-2112 Email: fmccasland79@yahoo.com
Signature: [Signature] Date: 8-28-2017



Appendix I: ICIP Completion Certification Form

FY 2019-2023 ICIP Completion Certification Form

This certifies that

Quay County
Entity Name

10000
Entity Code Number

has completed and entered the information required for the FY 2019-2023 Infrastructure Capital Improvement Plan (ICIP), to include the following for each project (please check mark each item completed):

1. Entity Information.

- Contact person name, address, county, telephone, fax number, email address.
- COG District number
- Entity type.
- Compliant with Executive Order 2013-006
- Asset management plan and/or inventory listing of capital assets.

2. Complete information on –

- Project Priority Process
- Capital Improvement Goals
- Factors/Trends Considered

3. Capital Project Detail.

- Year/Rank
- Project Title
- Project Type
- Category
- Project Contact Information
- Project Location
- Legislative Language
- Description/Scope of Work
- Secured/Potential Funding Budget
- Project Budget
- Phasing Budget
- Operating Budget
- Who will Own, Operate, Fiscal Agent, Own Land, Own Asset, and Maintain
- Answer questions 1-10 as related to each specific project

Cheryl Simpson
Authorized Signature

08/25/2017
Date (xx/xx/xxxx)

Cheryl Simpson
Printed Name

Infrastructure Capital Improvement Plan FY 2019-2023

ICIP for Quay County

Contact: Darla Munsell/Richard Primrose
P.O. Box 1246
300 South Third Street
Tucumcari, NM 88401

Telephone No.: (575) 461-2112

County: Quay

COG District: 4

Fax: (575) 461-6208

Entity Type: CO

Email Address: richard.primrose@quaycounty-nm.gov

Is your entity compliant with Executive Order 2013-006? http://www.nmdfa.state.nm.us/Capital_Outlay_Bureau.aspx Yes

Does entity have an asset management plan and/or inventory listing of capital assets?: Yes

Plan and Priority Process

The process to determine infrastructure capital improvement needs included the following:

1. Input obtained from County Commissioners during bi-monthly commission meetings. The County Commissioners are often approached by county residents who provide them both formal and informal requests concerning county needs, particularly road improvement and other infrastructure needs.
2. Input from service providers who are housed at the county or for whom the county provides in kind services. Also, agencies who perform a function within the county to address the needs of the area also provide both formal and informal information regarding capital needs.
3. Input is requested and obtained from department heads, county staff and residents regarding particular needs for equipment, structural improvements and need for repair, and additional space needs.
4. Needs are submitted to the County Manager for review and placed in a document for review and prioritization.
5. A list of capital improvement needs are provided to the County Commission for review and approval. input and approval.

Capital Improvement Goals

1. To plan, design, engineer, and build the infrastructure, or support the provision of infrastructure (e.g. roads, utilities, water and waste water systems, and telecommunications) necessary to increase livability and the quality of life in the County of Quay. This include, amongst other items, a water pipeline connecting incorporated municipalities and rural areas within Quay County. This will help facilitate the residential, commercial and industrial growth of the area and provide safe and sufficient potable water resources to area residents.
2. To improve, build and renovate structures and public areas around the county to ensure compliance with local codes, and allow for current office space needs of the County government and its ancillary agencies and programs. Many of the county structures are inadequate to address the current needs of county government, as well as the needs of community-based programs that depend upon the county for office and other space needs.
3. To purchase new equipment that will replace those that are obsolete or non-functional to ensure the efficient provision of services. The equipment that many county offices use, as well as the construction equipment currently in use by the Road Department are obsolete or non-functional due to age. It is important, in order to address current and future needs of the area, that all equipment is current and functional.
4. Counties are required to house inmates arrested in the county, so we must have a detention center. To maintain a facility to meet current regulations and that is safe for the staff and inmates is essential. This requires security equipment as well as the physical facility.

Factors/Trends Considered

The primary driver of priorities for the county lies with its residents. The health and safety needs of the county population determines what the county deems as necessary for the proper and efficient functioning of county government. These include needs associated with adequate water supplies, wastewater and solid waste, road and highway conditions, and other items.

Current economic trends within Quay County also drives the county's current and future infrastructure and other capital improvement needs. The outmigration of county residents over the past twenty years has created some unique challenges to the people and businesses in the area. Also, the reduction of disposable income earned within the county has also impacted the area as local residents often take their trade to nearby market areas.

The current status of both the physical plant and equipment also drives priorities for future disbursements and funding searches by the county.